

**Cabinet****Tuesday, 9 March 2021****Revenue and Capital Budget Monitoring 2020/21 – Financial and Covid Update Quarter 3****Report of the Executive Manager – Finance and Corporate Services****Cabinet Portfolio Holder for Finance, Councillor G Moore****1. Purpose of report**

- 1.1. This report presents the budget position for revenue and capital as at 31 December 2020 and an update to the report to Cabinet on 10 November 2020 and includes the in-year variances along with variances resulting from Covid.
- 1.2. Given the current financial climate, particularly relating to the impact of Covid, it is imperative that the Council maintains due diligence with regards to its finances and ensures necessary action is taken to ensure a balanced budget is maintained.
- 1.3. Previous estimates have been reported to Cabinet; however, further lockdowns announced on 14 October 2020, have exacerbated the negative impact on the Council's finances, albeit offset by additional government funding and these are reflected in the projections. The overall anticipated budget position is a positive budget efficiency of £0.721m. This takes into account financial challenges caused by the pandemic, additional Government funding and importantly in-year net efficiency savings.
- 1.4. The positive budget position will help replenish the Organisation Stabilisation Reserve, so the Council has the resources to meet a potential future Medium Term Financial Strategy (MTFS) budget deficit; and significant financial risks going forward. Such risks include the Covid legacy or Government policy changes, such as Business Rates reform. In terms of upside risk, it enables reserves to be appropriated for opportunities to support the Council's Corporate Objectives such as improving the local economy and sustainable growth.
- 1.5. At Quarter 3, the planned underspend on capital is £7.3m (net of carry forwards agreed in the Quarter 2 finance report). This is as a result of uncommitted funds in the Asset Investment Strategy; reprofiling of Bingham Hub expenditure based on a revised cash flow position; and an underspend on Disabled Facilities Grants. It has been recommended to Cabinet and Council, as part of the MTFS, to remove the remaining Asset Investment Strategy provision.

2. Recommendation

It is RECOMMENDED that Cabinet approve the attached report noting:

- a) the expected net revenue efficiency for the year of £0.721m;

- b) the capital budget efficiencies of £7.3m; and
- c) the expected outturn position for Special Expenses of £0.087m deficit.

3. Reasons for Recommendations

To demonstrate good governance in terms of scrutinising the Council's on-going financial position and compliance with Council Financial Regulations.

4. Supporting Information

Revenue Monitoring

- 4.1 The Revenue Monitoring statement by service area is attached at **Appendix A** with detailed variance analysis as at 31 December 2020, attached at **Appendix B**. For this financial year, the budget variance including Covid related pressures and in-year efficiencies is expected to be a positive budget efficiency of £0.721m. This has moved from a deficit position of £0.244m projected at Quarter 2. The main reason being an increase in Government funding (income loss reimbursement, Council Tax loss reimbursement and National Leisure Recovery funding) from £1.7m (Q2) to £2.9m.
- 4.2 The projections assume that the national lockdown will continue for the remainder of this financial year and, therefore, represents a worst case scenario. The Council applied for an allocation from the National Leisure Recovery Fund to alleviate some of the financial pressure of supporting the Leisure Provider (£0.21m) and we have received notification that this has been successful. The Council has received one payment to date for reimbursement of lost income and it is estimated that a further £0.376m will be claimed for the remainder of the year. Both the above are included in the projections below. Table 1 below summarises the main variations from revenue efficiencies and Covid related pressures.

Table 1: Main Items Impacting on the Current Revenue Budget

	Pressure/(Saving) (£m) 2020/21
<i>Reductions in income</i>	1.140
Hire of Facilities	0.209
Car Parking	0.370
Development Control	0.069
Council Tax Summons	0.100
Impact on Commercial Properties	0.190
Other Lost Income (eg Licensing, Arts and events)	0.202
<i>Additional Costs</i>	1.986
Anti-social behaviour/PPE	0.089
Leisure	1.225
Waste Collection/Street Cleansing	0.171
Increase in Bad Debt Provision	0.100

Environmental Health Enforcement	0.133
Other Costs	0.102
Costs associated with specific grants	0.166
Total Covid Related Budget Pressure	3.126
Covid related savings	(0.270)
Furlough	(0.049)
Specific Grants	(0.166)
Government funding	(2.895)
Total additional funding/savings	(3.380)
Net Budget Pressure (A)	(0.254)
Projected In year costs/(savings) - :	
<i>Staff efficiencies</i>	(0.214)
<i>Rent from new acquisition and lower than expected void periods</i>	(0.182)
<i>Garden Waste Income</i>	(0.078)
<i>Housing Benefit Subsidy</i>	(0.096)
<i>Diesel (price reduction)</i>	(0.043)
<i>Investment Income, saving on interest payments and identified correction of bank charges</i>	(0.244)
Planning Appeals	0.043
Increase tanker waste disposal costs	0.055
Responsive Works	0.076
Other net savings (eg Recycling Credits Business Rates, Postage)	(0.177)
Total projected in-year efficiency savings (B)	(0.860)
Net Revenue Efficiencies (A) + (B)	(1.114)
Business Rates surplus	(3.769)
Nottinghamshire Business Rates Pool surplus	(0.038)
Reserve Commitments	4.200
Total Net Projected Budget Variance	(0.721)

- 4.3 The above table summarises key variances in relation to **Appendices A** and **B**. The overall position shows a £0.721m budget efficiency. This is a positive outcome at a difficult time and enables resources that can be utilised so the Council can continue to achieve its Corporate Objectives and support any future budget deficit position. One nuance that requires further explanation concerns Business Rates. A net surplus of £3.769m is anticipated for Business Rates relating to additional S31 grants to offset the Business Rates deficit as a result of the reliefs provided by Government. Furthermore, Nottinghamshire Pool Business Rates receipts of £0.438m are anticipated (giving a net budget efficiency of £0.038m, £0.4m was the original estimate in the MTFs). Consequently, £4m is being transferred to reserves. Councillors will recall, as approved by Cabinet on 10 November 2020, £0.2m will be transferred into the Development Corporation Reserve. As reported to this Cabinet (agenda item

8), £0.3m may also be required from the in-year budget efficiency position of £0.7m to support the proposed master planning work with regards to Edwalton Golf Course, if approved.

- 4.4 **Appendix A** includes a Minimum Revenue Provision (MRP) of £1m. This is a provision that the Council is required to make each year to cover the internal borrowing costs for the Arena which will be funded by the New Homes Bonus. The MRP includes an element of Voluntary Repayment Provision (VRP) and the Council has the option to withhold the VRP element to potentially use to support the budget gap created by Covid; however, for budget setting purposes this is not currently deemed necessary.
- 4.5 As documented at **Appendix B** some of which are highlighted in the table above, the financial position to date reflects a number of positive variances totalling £1.333m. These include staff efficiencies (£0.214m), additional rent from new property acquisitions (£0.182m), additional garden waste income (£0.078m), and cost savings as a result of not delivering activities across the Borough (£0.076m). There are several adverse variances totalling £3.087m. The majority of the adverse variances arise from additional payments to Parkwood – leisure services (£1.225m), lost income from community facility hire (£0.284m), agency costs on planning (£0.142m), and reduced car parking income (£0.370m).
- 4.6 The Council has, since the further lockdown was announced on 14 October 2020, administered a number of grants to support the local economy and these were referenced in the Covid update report to Cabinet in February 2021.
- 4.7 **Appendix E** shows the Quarter 3 position on the Special Expenses budget. Budgets within the Special Expenses area have been impacted by Covid, particularly on the loss of income from hire of venues and bar sales. These projections are included in the total Covid related budget pressure of £3.155m. The expected budget deficit for the year is £0.087m. This deficit is net of a proportion of Covid Government funding intended as reimbursement for lost income. The net deficit will be repaid by way of a loan which was agreed by the West Bridgford CIL and Special Expenses Group on 25 September 2020 due to commence in 2022/23 as part of budget setting in the next financial year. The Special Expenses Budget was approved by Cabinet at its meeting on 9 February 2021, and will be approved Full Council in March 2021, with the Council's Medium Term Financial Strategy.

Capital Monitoring

- 4.8 The updated summary of the Capital Programme monitoring statement and funding position is shown at **Appendix C** as at 31 December 2020. **Appendix D** provides further details about the progress of the schemes, any necessary re-phasing and highlights efficiencies. The projected variance at this stage is £7.3m.
- 4.9 The revised Capital Programme of £38.371m, less agreed carry forwards of £18.465m, plus an in-year adjustment of £52k gives a revised total of £19.958m. The net expenditure efficiency variance of £7.3m is primarily due to the following:

- a) Bingham Leisure Hub £1.908m as expenditure has been reprofiled;
- b) Crematorium £0.417m;
- c) Car Park resurfacing £0.215m;
- d) Asset Investment Strategy £3.828m – this is uncommitted and will be recommended to Council, as part of the MTFS 2021/22, to be removed from the Capital Programme; and
- e) Capital Contingency £0.15m not yet committed.

4.10 The Council was due to receive capital receipts of £20m in the year, primarily from the disposal of surplus operational and investment property: Abbey Road Depot; land at Hollygate Lane; and also, from an overage agreement in place for Sharphill Wood site. Covid has impacted on the progress of these schemes with receipts projected to be £4.4m in 2020/21. The Abbey Road Depot has now exchanged with receipts expected in 2021/22 and 2022/23. The receipt from Hollygate Lane is now expected in 2021/22. Significant delays or reductions to capital receipts will affect the funding of the Capital Programme and may lead to either internal or external borrowing earlier than planned dependant on the progress of the Capital Programme and any slippage. Alternatively, projects could be delayed or not proceed if deemed economically unviable. The current projected overall variance is likely to mean that any borrowing requirement can be met from internal resources with no recourse to borrow externally this financial year.

Covid-19 Update

- 4.11 The position in relation to Covid was included in the Quarter 2 report to Cabinet on 10 November 2020, and more recently to Cabinet on 9 February 2021, in a specific Covid update report. The paragraphs below provide an update to that position.
- 4.12 Further lockdown measures were announced on 14 October 2020, with the country moving from various tiers into national lockdown since then. All non-essential shops and hospitality and leisure have been forced to close. The Council remains in close dialogue with its leisure providers throughout the pandemic and the support package and financial implications remain fluid. The Council, in conjunction with Parkwood, has recently submitted and been successful in an application to the National Leisure Recovery Fund to seek support of £0.21m toward the financial losses incurred. The projected losses to the Council currently stand at £1.225m (net of the support £1.024m).
- 4.13 It was reported to Cabinet on 10 November 2020, that the value of the Council's Multi Asset investments, which had dropped in value by £1.238m at the year end, had improved by £0.578m. As at the end of December 2020, the position has improved by a further £0.487m with the total value of the investment now recovered by £1.065m. Whilst it is encouraging to see a significant improvement, as expected for assets held over a long period, there is still a risk that these values can fluctuate in response to market conditions, particularly with the uncertainty brought about by Covid.
- 4.14 Data to 31 January 2021, shows collection rates for Council Tax have reduced by 0.9% equating to approximately £0.79m of cash not received. Business Rates are currently ahead by £0.37m (2.7%), mainly due to a large ratepayer paying in full. The aforementioned reduction in cash received will create a deficit

and a burden on future income streams albeit the County Council will take a significant proportion of the Council Tax deficit. Recent government announcements mean this deficit can now be spread over three years and this should reduce the burden in each year, nonetheless the burden will still be there.

- 4.15 The Council has received one payment to date of £0.294m from the income reimbursement scheme announced by government in July. The scheme reimburses local authorities for 75% lost income from sales fees and charges after the Council has absorbed 5% of the losses (subject to some exclusions). An estimate of £0.376m for two further submissions has been included in the projections although the final amount is dependent on total actual losses incurred to the end of March 2021. Part of the total estimated reimbursement has been allocated to the Special Expense fund to support the lost income from closure of facilities in the West Bridgford area (see paragraph 4.7).

Conclusion

- 4.16. The financial position in the revenue budget has improved and is now projecting a budget efficiency of £0.721m (budget deficit of £0.244m projected at Q2). Overall, Covid pressures are balanced by Government funding with in-year efficiencies, additional income from the Nottinghamshire Business Rates Pool accounting for the overall projected budget efficiency. The projections take into account that lockdown is likely to continue for the remainder of this financial year; however, Covid risks could prevail into next year and beyond with the financial impact unknown. There is an anticipated budget deficit in the Council's MTFs over the next two financial years and this positive variance enables the Council to continue to deliver first class services. It is likely that income levels will not return to pre-Covid levels for some time and the impact on the leisure contract is likely to extend beyond next year and therefore the Council must ensure it can support adverse budgetary impact.
- 4.17 The position on capital is currently positive and the delays in the Capital Programme means that it is not anticipated to externally borrow this financial year. Further opportunities and challenges can arise during the year, as demonstrated by the national lockdown currently in place which may still impact on the projected year-end position.
- 4.18 There remain external financial pressures from existing issues such as the uncertainty surrounding Business Rates retention, the Fair Funding review and Comprehensive Spending review that have now been delayed for a second year and the impact of BREXIT remains to be seen. Furthermore, there are the Council's own challenges such as meeting its own environmental objectives. Against such a background, it is imperative that the Council continues to keep a tight control over its expenditure, identifies any impact from changing income streams, maintains progress against its Transformation Strategy and retains a healthy reserves position.

5 Alternative options considered and reasons for rejection

There are no other options proposed for consideration.

6 Risks and Uncertainties

- 6.1 Failure to comply with Financial Regulations in terms of reporting on both revenue and capital budgets could result in criticism from stakeholders, including both Councillors and the Council's external auditors.
- 6.2 Areas such as income can be volatile and are particularly influenced by public confidence and the general economic climate and Government legislation. This has been clearly evidenced by the impact of Covid and highlighted in Table 1.
- 6.3 Business Rates is subject to specific risks given the volatile nature of the tax base with a small number of properties accounting for a disproportionate amount of tax revenue, notably in Rushcliffe, Ratcliffe-on-Soar power station. Furthermore, changes in Central Government policy influences Business Rates received and their timing, for example policy changes on small Business Rates relief. Again, Covid is likely to have a large impact on the Business Rates position as reported in the Q1 and Q2 report to Cabinet hence the need to appropriate the in-year Business Rates surplus to smooth deficits in later years.
- 6.4 The Council is committed to improving the environment and reducing its carbon footprint. Addressing such risks will require funding with the Climate Change Reserve now created to facilitate such opportunities.
- 6.5 The Council needs to be properly insulated against such risks hence the need to ensure it has a sufficient level of reserves, as well as having the ability to use reserves to support projects where there is 'upside risk' or there is a change in strategic direction. For example, paragraph 4.3 mentions £0.3m maybe needed for master planning work in relation to Edwalton Golf Courses. The Council continues to ensure it is financially resilient at this most difficult of times.

7 Implications

7.1 Financial Implications

Financial implications are covered in the body of the report.

7.2 Legal Implications

There are no direct legal implications arising from this report. It supports the delivery of a balanced budget.

7.3 Equalities Implications

None.

7.4 Section 17 of the Crime and Disorder Act 1998 Implications

None.

8 Link to Corporate Priorities

Quality of Life	The budget resources the Corporate Plan and therefore resources all Corporate Priorities.
Efficient Services	
Sustainable Growth	
The Environment	

9. Recommendation

It is RECOMMENDED that the Cabinet approve the attached report noting:

- a) the expected net revenue efficiency for the year of £0.721m;
- b) the capital budget efficiencies of £7.3m; and
- c) the expected outturn position for Special Expenses of £0.087m deficit.

For more information contact:	Peter Linfield Executive Manager – Finance and Corporate Services 0115 914 8439 plinfield@rushcliffe.gov.uk
Background papers Available for Inspection:	Council 5 March 2020 – 2020-21 Budget and Financial Strategy; Cabinet 8 September 2020 – Revenue and Capital Budget Monitoring Q1 Cabinet 10 December 2020 – Revenue and Capital Budget Monitoring Q2 Council 24 September 2020 - Covid 19 Budget 2020/21 and Medium-Term Financial Implications
List of appendices (if any):	Appendix A – Revenue Outturn Position 2020/21 – December 2020 Appendix B – Revenue Variance Explanations Appendix C – Capital Programme 2020/21 – December 2020 Position Appendix D – Capital Variance Explanations Appendix E – Special Expenses Monitoring

Revenue Outturn Position 2020/21 – December 2020

	Original Budget £'000	Revised Budget £'000	Projected Outturn £'000	Projected Outturn Variance £'000
Communities	2,907	2,971	3,350	379
Finance & Corporate Services	3,443	3,493	3,185	(308)
Neighbourhoods	6,521	6,537	8,334	1,797
Transformation	2	141	63	(78)
Sub Total	12,873	13,142	14,932	1,790
Capital Accounting Reversals	-2,131	-2,131	-2,131	0
Minimum Revenue Provision	1,000	1,000	1,000	0
Total Net Service Expenditure	11,742	12,011	13,801	1,790
Grant Income	-2,329	-2,329	-5,233	-2,904
Business Rates (including SBRR)	-3,984	-3,984	-7,753	-3,769
Council Tax	-6,991	-6,991	-6,991	0
Collection Fund Surplus	-444	-444	-482	-38
Total Funding	-13,748	-13,748	-20,459	-6,711
Surplus (-)/Deficit on Revenue Budget	-2,006	-1,737	-6,658	-4,921
Capital Expenditure financed from reserves	147	147	147	0
Net Transfer to/ (-) from Reserves	1,859	1,590	6,511	4,921
Amount Committed from Reserves				
Development Corporation Reserve				(200)
Business Rates Deficit				(4,000)
Net overall surplus transfer to Reserves				721

Revenue Variance Explanations (over £15k)

ADVERSE VARIANCES in excess of £15,000	Reason	Projected Outturn Variance £'000
Communities		
COMMUNITY DEVELOPMENT	Loss of income from facility hire	284
	Responsive Works	21
PLANNING & GROWTH	Loss of planning income	65
	Planning Appeals	43
	Agency Costs	142
PLANNING POLICY	Loss of land charges income and additional staffing costs	52
Finance & Corporate Services		
DEMOCRATIC SERVICES	Additional equipment for remote/virtual meetings	50
FINANCIAL SERVICES	Increase in bad debt provision and contingency	128
REVENUES & BENEFITS	Loss of Council Tax costs recovered and cost of professional services	119
ICT	Maintenance Contracts	0
Neighbourhoods		
ENVIRONMENTAL HEALTH	Loss of licensing income and additional staff costs	24
LEISURE CONTRACTS & CAR PARKS	Increased payments to Parkwood	1,225
	Loss of Car Parking Income	370

ADVERSE VARIANCES in excess of £15,000	Reason	Projected Outturn Variance £'000
STRATEGIC HOUSING	Emergency Accommodation (everybody in scheme) and social distancing measures meaning reduced Housing Benefit income at Hound Lodge	74
WASTE & FLEET MANAGEMENT	Additional agency costs and staffing costs	170
	Increase tanker waste disposal costs partly due to Severn Trent Water disposal costs increasing	55
	Increased fleet maintenance	21
Transformation		
PROPERTY SERVICES	Rent holidays and loss of rental income on planned acquisition	244
Total Adverse Variances		3,087

Revenue Variance Explanations (over £15k)

FAVOURABLE VARIANCES in excess of £15,000		Projected Outturn Variance £'000
Communities		
COMMUNITY DEVELOPMENT	Employee efficiencies	-61
	Reduction in grants paid out	-17
	Reduction in Partnership SLA costs and Arts & Events Activities	-76
	Discretionary grants and Furlough reimbursement	-49
PLANNING POLICY	Contribution to Strategic Sites Delivery Officer post	-30
PLANNING & GROWTH	Staff Efficiencies	-24
Finance		
REVENUES & BENEFITS	Staff efficiencies	-70
	Net Increase in Housing Benefit Subsidy	-96
	Additional Grants	-27
FINANCIAL SERVICES	Investment Income, saving on interest payments and identified bank charge correction	-244
PERFORMANCE, REPTN & COMMS	External Printing	-44
ICT	Partnership Arrangement efficiency	-33
Neighbourhoods		
STRATEGIC HOUSING		
WASTE & FLEET MANAGEMENT	Additional garden waste income, staff efficiencies and plus additional glass recycling	-260

FAVOURABLE VARIANCES in excess of £15,000		Projected Outturn Variance £'000
Transformation		
BSU	Staff efficiencies	-51
ECONOMIC REGENERATION	Staff efficiencies	-25
LEGAL	Staff efficiencies	-44
PROPERTY SERVICES	Rent from new acquisition and lower than expected void periods (not withstanding rent holidays)	-182
Total Favourable Variances		-1,333
Sum of Minor Variances		36
TOTAL VARIANCE		1,790

Capital Programme Summary December 2020

CAPITAL PROGRAMME MONITORING - DECEMBER 2020				Explanations
EXPENDITURE SUMMARY	Current	Projected	Projected	
	Budget	Actual	Variance	
	£000	£000	£000	
Transformation	6,471	4,228	(2,243)	Significant budget adjustments have been made to reflect the timing of payments for Bingham Hub and the Crematorium. Projected actual for Bingham Hub revised down based on new cash flow. Professional fees and contingency sums held in 20/21 to meet any emerging commitments.
Neighbourhoods	2,333	1,502	(831)	£100k potential saving on vehicle acquisitions. Underspends on Disabled Facilities grants: mandatory and discretionary due to COVID impact. Slippage on Car Park resurfacing works and savings on Car Park Lighting tender.
Communities	2,087	1,941	(146)	£80k balance Skatepark Fund and £24k Other Capital Grants unallocated and likely to be give up as a saving. VE 75th Commemoration deferred due to COVID impact.
Finance & Corporate Services	8,917	4,979	(3,938)	Primarily balance in Asset Investment Strategy to be removed from the programme as part of the MTFS.
Contingency	150	0	(150)	Capital Contingency balance not yet allocated.
	19,958	12,650	(7,308)	
FINANCING ANALYSIS				
Capital Receipts	(11,657)	(6,510)	5,147	Intention to use capital receipts to fund expenditure before recourse to internally/externally borrow.

CAPITAL PROGRAMME MONITORING - DECEMBER 2020				Explanations
Government Grants	(778)	(639)	139	Underspend on Better Care Funding Schemes: DFGs, Discretionary DFGs
Use of Reserves	(452)	(342)	110	Predicted underspends/unallocated provisions.
Grants/Contributions	(586)	(586)	-	
Section 106 Monies	(1,258)	(1,258)	-	
Borrowing	(5,227)	(3,315)	1,912	Intention to use capital receipts to fund expenditure before recourse to internally/externally borrow.
	(19,958)	(12,650)	7,308	
NET EXPENDITURE	-	-	-	

Capital Programme 2020/21 – December 2020 Position

CAPITAL PROGRAMME MONITORING - DECEMBER 2020								
	Original Budget £000	Current Budget £000	Budget YTD	Actual YTD	Variance £000	Projected Actual £000	Variance £'000	
TRANSFORMATION								
Manvers Business Park Surface/Drain		42				42		Works complete, awaiting invoice. An additional 50m length of collapsed slot drain is being replaced as part of this project, this will be completed before end of Jan.
Colliers Business Park Surface/Drain		46				28	(18)	Works completed and invoice to follow - works to make foul sewer connection packaged together and £17k provision merged from Colliers Scheme below. Final works spend £28k inclusive of specialist design/PM fees.
Cotgrave Phase 2		1,819	1,792	877	(915)	1,815	(4)	Main contractor appointed; site commencement delayed COVID19. Site construction starting end July with projected completion Mar 21. £570k provision slipped

CAPITAL PROGRAMME MONITORING - DECEMBER 2020

	Original Budget £000	Current Budget £000	Budget YTD	Actual YTD	Variance £000	Projected Actual £000	Variance £'000	
								to 21/22 to meet any emerging commitments. Works back on track and now broadly on programme and tender.
Bingham Leisure Hub	10,000	3,408	500	384	(116)	1,500	(1,908)	Tenders assessed and Cabinet decision December to appoint contractor. All grants now approved: £750k LEP funding for offices; SUD funding £1.6m for offices; £174k LEP funding for Community Hall. Detailed cost plans keep projected overall expenditure within the £20m budget. £11m slipped to 21/22. Projected actual revised down based on new cash flow.
Manvers Business Park Roof Refurbishment								£200k provision slipped to 21/22.
Manvers Business Park Roller Shutters								£100k provision slipped to 21/22.
Bridgford Park Public Toilets		25	22	2	(20)	20	(5)	Site commencement delayed COVID19. Works largely complete, some snagging issues

CAPITAL PROGRAMME MONITORING - DECEMBER 2020

	Original Budget £000	Current Budget £000	Budget YTD	Actual YTD	Variance £000	Projected Actual £000	Variance £'000	
								to address. Reviewing performance of original floor finish, may decide to upgrade in New Year which will see the budget spent.
Water Course Improvements	60					150	150	£60k provision slipped to 21/22. However, urgent restoration works required to be funded by £150k acceleration from £210k provision in 21/22 Capital Programme. Appointment of specialist contractor imminent; works to Rugby Road are underway.
The Point CP Security Gate	20							£20k provision slipped to 21/22.
The Point		15	15	14	(1)	14	(1)	Waterproofing works to Car Park complete.
Colliers Way Industrial Units								Brought forward provision of £17k merged with Colliers BP Surface Drain above.
Abbey Road Redevelopment		340	255	220	(35)	300	(40)	Completion of disposal of this site expected imminently

CAPITAL PROGRAMME MONITORING - DECEMBER 2020								
	Original Budget £000	Current Budget £000	Budget YTD	Actual YTD	Variance £000	Projected Actual £000	Variance £'000	
Bingham Market Place Improvements	75	89	61	9	(52)	89		Tree replacement and incidental paving work complete (£22k in 19/20 and £10k in 20/21). Consultant appointed to carry out survey of structure and prepare schedule of works ready for tender. Likely that works will run into Spring 2021.
Bridgford Hall Enhancements		20				20		Contingency allocation for roof and external decoration enhancements. Works will hopefully be completed by end of March.
The Crematorium	4,800	667	220	109	(111)	250	(417)	Land acquired 19/20. Cabinet report 14.07.20 for approval to progress to design stage. Build likely 21/22. Project Management/design costs incurred. £4.5m slipped to 21/22. Costs likely to exceed the original £6.5m. Adjustments made in the budget setting

CAPITAL PROGRAMME MONITORING - DECEMBER 2020

	Original Budget £000	Current Budget £000	Budget YTD	Actual YTD	Variance £000	Projected Actual £000	Variance £'000	
								report to Council in March 2021.
	14,955	6,471	2,865	1,615	(1,250)	4,228	(2,243)	
NEIGHBOURHOODS								
Vehicle Replacement	612	282	184	182	(2)	182	(100)	32t Refuse Freighter bought; £330k slipped to 21/22; £100k balance is uncommitted.
Support for Registered Housing Providers	216	612				532	(80)	£480k contribution committed for second phase garage sites to deliver 30 units of affordable housing. Start on site date to be confirmed. £52k committed for 2 units of Next Steps accommodation for Rough Sleepers and remodelling of Elizabeth House. £40k - £50k committed to provide an adapted bungalow to meet a local housing need likely to be released 21/22. £1m slipped to future years.

CAPITAL PROGRAMME MONITORING - DECEMBER 2020								
	Original Budget £000	Current Budget £000	Budget YTD	Actual YTD	Variance £000	Projected Actual £000	Variance £'000	
Assistive Technology	12	17	12		(12)	17		Provision for Home alarm units for the vulnerable.
Discretionary Top Ups	57	57	43	13	(30)	25	(32)	Grant activity slowed in first quarter due to COVID19 impact. Likely underspend.
Disabled Facilities Grants	490	627	386	309	(77)	525	(102)	Grant activity slowed in first quarter due to COVID19 impact. Likely underspend. £90k additional MHCLG funding made available which can be carried forward.
Hound Lodge Access Control System		25				25		Scheme not yet commissioned but completion anticipated by year end.
Hound Lodge Annexe Patio Doors	35	35	33	5	(28)	8	(27)	Works complete, snagging items being attended to; final cost will be approx. £8k.
Bowls Hall Replacement Furniture	15							£15k provision slipped to 21/22.
Arena Enhancements		115	86	5	(81)	20	(95)	Residual provision to deal with emerging enhancement, health and safety works.

CAPITAL PROGRAMME MONITORING - DECEMBER 2020								
	Original Budget £000	Current Budget £000	Budget YTD	Actual YTD	Variance £000	Projected Actual £000	Variance £'000	
Car Park Resurfacing		215					(215)	Design to commence shortly; procurement will follow. Works will be carried out in 2021
Car Park Improvements - Lighting WB		48				30	(18)	Contractor appointed; formal contract documentation being prepared; anticipate works commencing on site in Feb with completion end march/early April; Projected spend of £75k to include this WB scheme, other Car Parks (scheme below), and West Park Lighting scheme in Communities.
Car Park Improvements - Lighting Other		102				34	(68)	See comment above.
CLC Changing Village Enhancements		12	12	3	(9)	3	(9)	Provision for Fire Doors, installation and payment complete.
CLC Pool Lining		25	25	24	(1)	24	(1)	Allocation from Capital Contingency to undertake work during COVID19 closure. Works complete.

CAPITAL PROGRAMME MONITORING - DECEMBER 2020								
	Original Budget £000	Current Budget £000	Budget YTD	Actual YTD	Variance £000	Projected Actual £000	Variance £'000	
BLC Improvements		109				25	(84)	Residual provision to deal with emerging health and safety enhancement works prior to construction of new leisure centre. High level cladding to Sports Hall requires upgrade, spend estimated at £25k.
KLC Refurb Pitched/Flat Roof Areas	220							£220k provision slipped to 21/22.
RBC EV Network		52				52		Installation of electric charge points for vehicles in Keyworth and ROT fully funded by a grant from the Department for Transport.
	1,657	2,333	781	541	(240)	1,502	(831)	
COMMUNITIES								
Gresham Pitches and 3 G Lighting	1,000	1,295		10	10	1,295		Contractor appointed and advanced survey/design costs incurred. Scheme funded by £474k grant from Football Foundation; £786k from Section 106 Developer Contribution; £35k

CAPITAL PROGRAMME MONITORING - DECEMBER 2020

	Original Budget £000	Current Budget £000	Budget YTD	Actual YTD	Variance £000	Projected Actual £000	Variance £'000	
								Capital Receipts for lighting. Increased FF bid to be submitted in order to do grass pitches. If approved, the total provision will increase with no extra cost to RBC.
Gamston Community Centre Toilets	45							£45k provision slipped to 21/22. Site currently being used as NHS vaccination centre.
Lutterell Hall Kitchens and Toilets	50	50				50		Scheme paused temporarily whilst operation and operator are reviewed. Additional works may need to be undertaken which will be met by acceleration provision made in 21/22 Capital Programme.
Gresham Upgrade 3G Pitch Lighting	35							To ensure uniformity of lighting and ease of maintenance, Property decided that lighting to existing pitch will be replaced in tandem with installation of lighting to new pitch - scheme

CAPITAL PROGRAMME MONITORING - DECEMBER 2020								
	Original Budget £000	Current Budget £000	Budget YTD	Actual YTD	Variance £000	Projected Actual £000	Variance £'000	
								budget merged with that for new pitch above.
RCP Front Footpath Improvements	15							£15k provision slipped to 21/22
RCP Visitor Centre	250	10					(10)	£35k transferred from Education Building. £285k provision to be slipped to 21/22.
VE 75th Commemoration	20	20					(20)	Celebrations on hold due to COVID.
RCP Toilets and Educational Building								Mini refurb on 'log cabin' public toilets was planned in this calendar year to maintain standard. The balance £35k transferred to RCP Visitor Centre for more substantial upgrade to facilities. The mini toilet refurb has been cancelled, £10k moved to main Visitor Centre scheme.
Capital Grant Funding		59				35	(24)	2 grants approved £20k, 1 application pending up to £15k, £24k unallocated can

CAPITAL PROGRAMME MONITORING - DECEMBER 2020							
	Original Budget £000	Current Budget £000	Budget YTD	Actual YTD	Variance £000	Projected Actual £000	Variance £'000
							be given up as a saving.
RCP Vehicle Access Controls							£15k provision to be slipped to 21/22
Bridgford Park Trim Trail		10				10	
Play Areas - Special Expense	50	59				59	£81k allocated to Boundary Road Cycle Track. £10k to be allocated to Bridgford Park Trim Trail replacement. Order to be placed imminently. Design options for the balance of this provision for a scheme to be delivered January 21.
Boundary Rd Cycle Track Special Expense		81				81	£81k allocated from the provision for Play Areas. Contractor appointed, works in Q4.
RCP Skatepark	220	218				218	Works to commence Q4, potential for slippage.
West Park Fencing and Drainage		32		2	2	32	Contractor appointed; site commencement delayed COVID19. Works now complete, invoice to follow. Budget adjusted to

CAPITAL PROGRAMME MONITORING - DECEMBER 2020								
	Original Budget £000	Current Budget £000	Budget YTD	Actual YTD	Variance £000	Projected Actual £000	Variance £'000	
Information Systems Strategy	335	385	370	214	(156)	275	(110)	Acquisitions under the strategy continue to support business development. £50k provision slipped to 21/22 for Edge Switches.
Streetwise Loan 20/21	150	150	150	150		150		Loan advance made 30.10.20 for acquisition of vehicles/plant and upgrade works to Unit 10 Moorbridge.
Asset Investment Strategy		8,382	4,554	4,532	(22)	4,554	(3,828)	Two acquisition of Business Units in West Bridgford completed. Balance of £3.828m to be taken out of the programme as part of the MTFS.
	485	8,917	5,074	4,896	(178)	4,979	(3,938)	
CONTINGENCY								
Contingency	100	150					(150)	Original Estimate £100k plus brought forward £95k less £25k to undertake work to CLC Pool Lining during COVID19 closure; £20k Bridgford Hall Enhancements.

CAPITAL PROGRAMME MONITORING - DECEMBER 2020

	Original Budget £000	Current Budget £000	Budget YTD	Actual YTD	Variance £000	Projected Actual £000	Variance £'000	
								Balance not yet committed.
	100	150					(150)	
TOTAL	18,936	19,958	8,739	7,066	(1,673)	12,650	(7,308)	

Budget Monitoring for Special Expense Areas - Quarter 3					
	2020/21 Original	2020/21 Revised	Actual to Q3	2020/21 Projected	Reasons for variance
	£	£	£	£	
West Bridgford					
Parks & Playing Fields	404,400	420,300	384,569	507,500	Loss of income from sports hire and additional security on Bridgford Park
West Bridgford Town Centre	55,900	55,900	34,821	55,900	
Community Halls	68,700	77,400	115,518	166,500	Loss of income from facility hire as a result of Covid-19
Contingency	14,700	14,700	0	14,700	
Annuity Charges	76,800	76,800	0	76,800	
RCCO	50,000	50,000	0	50,000	
Sinking Fund (The Hook)	20,000	20,000	0	20,000	
Total	690,500	715,100	534,908	891,400	
Keyworth					
Cemetery	8,800	8,800	6,600	8,800	
Annuity Charge	1,300	1,300	0	1,300	
Total	10,100	10,100	6,600	10,100	

Budget Monitoring for Special Expense Areas - Quarter 3					
	2020/21 Original	2020/21 Revised	Actual to Q3	2020/21 Projected	Reasons for variance
	£	£	£	£	
Ruddington					
Cemetery & Annuity Charges	11,300	11,300	8,475	11,300	
Total	11,300	11,300	8,475	11,300	
Government Income Loss reimbursement	0	0	0	(89,800)	
TOTAL SPECIAL EXPENSES	711,900	736,500	549,983	823,000	Budget deficit of £86.5k to be met from loan