



Cabinet

Tuesday, 12 March 2024

Revenue and Capital Budget Monitoring 2023/24 – Financial Update Quarter 3

Report of the Director – Finance and Corporate Services

**Cabinet Portfolio Holder for Finance, Transformation and Governance,
Councillor D Viridi**

1. Purpose of report

- 1.1. This report presents the budget position for revenue and capital as at 31 December 2023. The financial position was presented to Corporate Overview Group 20 February 2024, with no significant issues raised.
- 1.2. Given the current financial climate, particularly the inflationary increases and impact on residents' cost of living, it is imperative that the Council maintains due diligence with regards to its finances and ensures necessary action is taken to ensure a balanced budget is maintained.
- 1.3. There is a predicted net revenue budget efficiency of £0.665m for 2023/24 mostly as a result of Business Rates Pool surplus and additional grants received. This represents a variance of 4.53% of Net Service Expenditure. This is proposed to be transferred to reserves as discussed below. The position is likely to change as further variances are identified in the final quarter.
- 1.4. There is a capital budget underspend projected of £3.880m, this is primarily due to Rushcliffe Oaks Crematorium £1.188m, Support for Registered Housing Providers £0.747m, Bingham Leisure Centre post opening enhancements £0.733m, Disabled Facilities Grants £0.332m and unallocated contingency £0.180m.

2. Recommendation

It is RECOMMENDED that Cabinet approves the attached report noting:

- a) the projected revenue budget efficiency for the year of £0.665m and proposals to transfer to reserves (para 4.1);
- b) the projected capital budget efficiencies of £3.880m including carry forwards of £0.430m to 2024/25 (para 4.7); and
- c) the projected outturn position of £2.3k underspend for Special Expenses (para 4.5).

3. Reasons for Recommendations

To demonstrate good governance in terms of scrutinising the Council's on-going financial position and compliance with Council Financial Regulations.

4. Supporting Information

Revenue Monitoring

- 4.1 For this financial year, the overall budget variance is projected to be an efficiency of £0.665m with proposals to transfer to reserves given in **Appendix A**.
- 4.2 **Table 1** below summarises the main variations from revenue efficiencies and pressures (full summary at **Appendix B**).

Table 1: Main Items Impacting on the Current Revenue Budget

Projected in year costs/(efficiencies)	Pressure/(efficiency) 2023-24 £'000	Reason
Planning	304	Reduction in demand from new developments resulting in loss of income from planning fees, performance agreements and land searches. Q2 was £259k and shows a worsening position.
Legal Services	455	Property related legal claim plus associated legal expenses
Rushcliffe Oaks Crematorium	400	Income target originally set too high as growth will happen more gradually than originally modelled. Cost of grounds maintenance.
Streetwise	295	Hire of vehicles
Grant income	(323)	Homelessness top-up and Homes for Ukraine grants underspends (carry forward request)
Utilities	(257)	Pessimistic budget set at height of volatility, projection based on current position identifies savings
Depot & Contracts	(181)	Leisure contract efficiencies (£149k) and increase in garden waste income (£32k)
Revenues & Benefits	(160)	Increase in costs recovered, £140k relates to Housing Benefit overpayments
Diesel	(108)	Reduction in the price of diesel and postponement of more expensive HVO (Hydrotreated Vegetable Oil) transition
Economic Development	(100)	Development corporation rephased £50k 2024/25 and £50k 2025/26
Other Variances	18	
Net Revenue cost/(efficiencies)	343	

Grant Income	(161)	New burdens and other funding
Business Rates	(305)	Lower Business Rates Pool Levy payment than budgeted
Business Rates Pool	(573)	Share of pool surplus
Business Rates Surplus/deficit	31	
Total Net Projected Budget Variance	(665)	

4.3 The main adverse variances arise from:

- Rushcliffe Oaks Crematorium –the income budget was set assuming a target 60 cremations per month from the outset rather than an initial lower target in the first few months allowing for growth in the new service. Since opening April 2023, income has been lower than expected due to a lower number of cremations. There continues to be an average of 38 cremations per month, the industry is currently experiencing low demand across the sector in Nottinghamshire and the business case and projections have been reworked based on this
- Streetwise are currently forecasting a budget pressure of £0.295m predominantly on vehicle hire whilst the recommendations from an independent report on carbon reduction are implemented along with action to purchase the light vehicle hire fleet which has now taken place
- Demand for planning services in relation to new developments has declined due to interest rates impacting housing demand, resulting in a loss of income of £0.304m
- £0.455m is also required in relation to a property related legal claim.

The main favourable variances arise from:

- Grant income relating to homelessness and homes for Ukraine, underspend to be added to earmarked reserves
- Utilities savings: a pessimistic budget was set at a time of high price volatility; this has been revised based on expected usage in-year
- Leisure contract efficiencies £0.149m, and increased income from garden waste £32k
- Costs recovered on Housing Benefit overpayments £0.14m, Council Tax and NNDR
- The transition to the use of HVO (Hydrotreated Vegetable Oil) a joint project with Nottingham City Council, has been delayed due to their current financial constraints; however, discussions remain ongoing. HVO is 30% more expensive than diesel and in addition the cost of diesel has reduced resulting in expected savings of £0.108m
- Development Corporation: £167k was allocated in the budget for the third and final payment to the East Midlands Development Company (EM DevCo) which was set up as a proposed forerunner to a statutory development corporation for the Ratcliffe on Soar Power Station site, Toton and Chetwynd Barracks and East Midlands Airport. Due to the delay in the passing of the Levelling Up and Regeneration Act, which received Royal Assent in October last year, a statutory development company has not yet been set up. It has been anticipated that either a locally-led urban development company or a Mayoral development company linked to the proposed East Midlands Combined County Mayoral Authority may be set up. Approval was granted at Cabinet on 12 December 2023 to move the £0.1m underspend to reserves

and release in 2024/25 (£50k) and 2025/26 (£50k) in order that the Council can continue to support the work of the EM DevCo over the next two years.

There is a £0.343m net overspend on cost of services; however, a rise in interest income and costs recovered help to offset some of this. Increased income attributable to the Nottinghamshire Business Rates pool surplus, a lower Business Rates Levy (a charge to Government based on Business Rates Growth) and additional grant income deliver an overall projected efficiency of £0.665m for 2023/24. Appendix A details the proposed use of this; transfer of £0.335m to specific grant reserves, £0.2m to the organisation stabilisation reserve for cost pressures, £0.1m to the Development Corporation reserve, with the balance allocated to the climate change reserve.

- 4.4 The Revenue Monitoring statement by service area is attached at **Appendix A** and includes grant income, Minimum Revenue Provision (MRP) (funded by the New Homes Bonus) and income from Business Rates and Council Tax. Detailed variance analysis as at 31 December 2023, is attached at **Appendix B**.
- 4.5 **Appendix E** shows the Quarter 3 position on the Special Expenses budget. The expenditure is currently expected to be £2.3k below budget due to Community Halls reduced income linked to the cost of living; however, this has been offset by utilities savings due to a pessimistic budget set at a time of volatile pricing. This position may change in the final quarter.

Capital Monitoring

- 4.6 The updated summary of the Capital Programme monitoring statement and funding position is shown at **Appendix C** as at 30 December 2023. **Appendix D** provides further details about the progress of the schemes, any necessary re-phasing, and highlights efficiencies.
- 4.7 The current Capital Programme budget of £12.417m includes rephasing of £7.068m (£6.068m to 2024/25, £1m 2025/26) approved at Quarter 2. The projected outturn is £8.537m, resulting in an underspend of £3.880m. Further carry forwards of £0.430m have been identified and are requested to be approved to 2024/25. These are summarised in **Table 2** below.

Table 2: Carry Forwards requested to 2024/25

Scheme	Amount to be rephased £'000
Rushcliffe Oaks	150
Manvers Business Park Enhancements	100
Greythorn Drive Play Area Special Expense	80
Rushcliffe Country Park Play Area	75
Bridgford Park Kiosk	25
Total carry forward requests	430

The remaining £3.450m underspend is due to the following main areas:

- Rushcliffe Oaks Crematorium £1.188m - the final retention is yet to be released, savings arise from a VAT provision, which is not required in 2023/24, however a carry forward of £0.150m is requested for this risk in 2024/25

- Support for Registered Housing Providers £0.747m - meetings taking place with Registered Providers, Developers and New Homes England to explore opportunities to commit this provision
- Bingham Arena Leisure Centre £0.733m - for post opening enhancements, this is now a confirmed saving
- Disabled Facilities Grants was topped up by £0.5m of RBC resources of which £0.332m currently remains uncommitted, any unspent amount at year end will be requested to be carried forward and utilised in 2024/25
- Contingency £0.180m
- Arena Enhancements £0.103m earmarked for reception and corridor floors, if works are not completed in year this will be requested to be carried forward to 2024/25
- Gresham Sports Park Redevelopment £79k savings realised
- Lutterell Hall Enhancements Special Expense £77k works not yet identified, savings may be realised
- External Door/Window Upgrades Various Sites £46k no works yet identified.

4.8 The Council was due to receive capital receipts of £7.5m in the year, primarily from the disposals of land at Hollygate Lane and Candleby Lane Industrial Estate. £3.7m (50%) for Hollygate Lane has been received, with balances due in 2024/25. The current projected overall variance is likely to mean that any borrowing requirement can be met from internal resources with no recourse to borrow externally this financial year. However, there is a risk if the anticipated receipts are delayed further, which will mean a higher level of short-term, internal borrowing and this will also impact on interest earned on the Council's cash balances.

Pressures Update

- 4.9 Staff pay increases represents a significant annual cost pressure to the Council, which will need to be funded in 2024/25 onwards, this forms part of the MTFs to be approved by Council in March 2024. In addition, the potential associated impact on service provision contracts such as leisure are being monitored.
- 4.10 Inflation peaked in October 2022 at 11.1%. In December 2023, this had dropped to 4%, it is expected to continue to be above the Government's target for 2023/24, with the potential to fall back to 2% in 2025. This will continue to impact on both contracts that are index linked and those due for renewal, and on fuel and utilities. Inflation will be reflected in the 2024/25 budget but remains a risk.
- 4.11 There is also the potential knock-on effect that the increased cost-of living may have on collection rates for Council Tax and Business Rates and on fees and charges as household disposable incomes contract. The potential financial impact on Council Tax and Business Rates would be an increase in Collection Fund deficit and ultimately a pressure on the budget. Table 3 below shows the position at Quarter 3.

Table 3 – Collection Rates

Description	2023/24	2022/23	Increase/(Decrease)
Sundry Debtors	95.86%	95.69%	0.17%
Council Tax	84.99%	85.33%	(0.34%)
Business rates	88.46%	87.32%	1.14%

The position on collection rates will continue to be monitored. Given the challenges on residents and businesses this represents a relatively positive position.

- 4.12 The four most significant targets in the Council's Transformation Programme for 2023/24 are Rushcliffe Oaks Crematorium (£0.116m), the Parkwood Contract (£0.139m), Streetwise insourcing (£0.1m) and Planning Performance Agreements (£75k). At Quarter 3, a total of £0.298m of savings is projected against a full year target of £0.622m a shortfall of £0.324m mostly relating to income at the Crematorium, additional Streetwise costs as discussed in paragraph 4.3 and £47.5k relating to income from Environmental Health Primary Authority contracts not materialising (due to a lack of appropriately qualified resource being available).
- 4.13 The value of the Council's Multi Asset investments or pooled funds is currently at £14.02m, a £0.985 loss against original investment, this has improved from £1.4m loss reported in Quarter 2. The Council hold £0.973m in reserves to smooth the impact of the movements in value with a further £0.2m budgeted to be added in year - a total of £1.173m. It should be noted that the value of these assets only represents around 14% of total investments but deliver 32% of the Council's overall return on investments. They are long term investments and form part of the Council's Capital and Investment Strategy approved by Full Council as part of the MTFS. There is a statutory override currently in place which allows any movement in capital value to be reversed through unusable reserves removing the impact on the revenue account. This has been extended to 31 March 2025; however, it is prudent to maintain a reserve whilst we retain such investments.

Conclusion

- 4.14 The financial position in the revenue budget is showing a projected overspend of £0.343m; however, due to a lower than anticipated Business Rates Levy charge and the Business Rates Pool surplus distribution, there is a projected overall budget efficiency of £0.665m. Inflation and the consequential rising costs of living and pay award present significant risks to the Council's budget. These risks have been built into the budget setting for the MTFS and are mitigated by the prudent use of reserves. The Council will wherever possible utilise any underspend to increase reserves to mitigate future risks.
- 4.15 The position in 2023/24 on capital is currently positive and there will still be no need to externally borrow this financial year. Challenges can arise during the year, such as sourcing labour and materials and inflated costs, which may still impact on the projected year-end position, and this will continue to be reported. In the long-term it will be more challenging to meet rising capital demands (such as DFGs and Waste Collection) with diminishing resources and rising costs. Headroom in the budget will be required to ensure future capital commitments can be met.
- 4.16 It is assumed that the Government's proposed funding reforms (Business Rates Reset, New Homes Bonus and Fairer Funding review) will not take place until at least 2026/27 and there remains little prospect of a longer-term settlement with a potential General Election in 2024, which could change the political agenda. The autumn spending failed to give any long-term clarity beyond one

year and there were no significant new funding streams. This continues to make longer term forecasting challenging.

- 4.17 Challenges still exist such as meeting the Council's own environmental objectives and positively, upside risks to provide more employment opportunities, and economic and environmental development in the Borough by actively championing the Freeport and Development Corporation. As the economic background remains volatile it is imperative that the Council continues to monitor and maintain control over its expenditure, identifies any impact from changing income streams, maintains progress against its Transformation Strategy and retains a healthy reserves position to help manage risks.

5 Alternative options considered and reasons for rejection

There are no other options proposed for consideration.

6 Risks and Uncertainties

- 6.1 Failure to comply with Financial Regulations in terms of reporting on both revenue and capital budgets could result in criticism from stakeholders, including both Councillors and the Council's external auditors.
- 6.2 Areas such as income can be volatile and are particularly influenced by public confidence and the general economic climate and Government legislation. The impact of this has not been significant at this stage but is being closely monitored. The impact on income and expenditure likely to be affected by the inflationary increases will be taken into account during budget setting for 2024/25.
- 6.3 Any delay in anticipated capital receipts will mean that a higher level of temporary internal borrowing will be required. This can, however, be accommodated due to the level of cash reserves. There will be an opportunity cost by way of lost interest on sums invested. There remains a risk in the event of the need to borrow externally that the cost to the Council would be significant due to the current level of interest rates.
- 6.4 There are significant budget risks going forward: most immediately relating to inflation increases and pay costs and the resulting impact on income receipts and in the medium term linked to potential changes to the Business Rates system and Fairer Funding by Central Government (although this is now unlikely to materialise until 2026/27); Government policy in relation to waste collection has now been delayed until 2025 and beyond. The Council remains committed to the Freeport and Development Corporation opportunities.
- 6.5 Business Rates is subject to specific risks given the volatile nature of the tax base with a small number of properties accounting for a disproportionate amount of tax revenue. Ratcliffe-on-Soar Power Station is due to close in 2024 although this now accounts for a much smaller proportion of the Business Rates and therefore a reduced risk. Furthermore, changes in Central Government policy influences Business Rates received and their timing, for example policy changes on small Business Rates relief such as the decoupling of the small and standard business rates multiplier announced in the autumn statement.

6.6 The Council needs to be properly insulated against potential risks hence the need to ensure it has a sufficient level of reserves, as well as having the ability to use reserves to support projects where there is ‘upside risk’ or there is a change in strategic direction. Sufficient reserve levels are critical in ensuring the Council can withstand the financial shocks and maintaining sufficient reserves to address significant risks remains a key objective of the Council’s MTFS and is good financial practice.

7 Implications

7.1 Financial Implications

Financial implications are covered in the body of the report.

7.2 Legal Implications

There are no direct legal implications arising from this report. It supports the delivery of a balanced budget.

7.3 Equalities Implications

There are no direct equalities implications arising from this report.

7.4 Section 17 of the Crime and Disorder Act 1998 Implications

There are no direct Section 17 implications arising from this report.

7.5 Biodiversity Net Gain Implications

There are no direct Biodiversity Net Gain implications arising from this report.

8 Link to Corporate Priorities

The Environment	The budget resources the Corporate Strategy and therefore resources all Corporate Priorities.
Quality of Life	
Efficient Services	
Sustainable Growth	

9. Recommendation

It is RECOMMENDED that Cabinet approves the attached report noting:

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- b) the projected capital budget efficiencies of £3.880m including carry forwards of £0.430m to 2024/25 (para 4.7); and
- c) the projected outturn position of £2.3k underspend for Special Expenses (para 4.5).

For more information contact:	Peter Linfield Director – Finance and Corporate Services 0115 914 8439 plinfield@rushcliffe.gov.uk
Background papers Available for Inspection:	Council 2 March 2022 – 2023-24 Budget and Financial Strategy Cabinet 11 July 2023 – Financial Outturn Report Cabinet 12 September 2023 – Q1 Revenue and Capital Monitoring Cabinet 4 December 2023 – Q2 Revenue and Capital Monitoring
List of appendices (if any):	Appendix A – Projected Revenue Outturn Position 2023/24 – December 2023 Appendix B – Revenue Variance Explanations – December 2023 Appendix C – Capital Programme 2023/24 – December 2023 Appendix D – Capital Variance Explanations 2023/24 December 2023 Appendix E – Special Expenses Monitoring December 2023

Projected Revenue Outturn Position 2023/24 – December 2023

	Original Budget £'000	Revised Budget £'000	Projected Outturn £'000	Projected Outturn Variance £'000
Chief Execs	2,314	2,319	2,791	472
Development and Economic Growth	(155)	55	609	554
Finance & Corporate	4,100	4,078	3,751	(327)
Neighbourhoods	7,648	8,242	7,886	(356)
Net Service Expenditure	13,907	14,694	15,037	343
Capital Accounting Reversals	(1,895)	(1,895)	(1,895)	0
Minimum Revenue Position	1,311	1,311	1,311	0
Total Net Service Expenditure	13,323	14,110	14,453	343
Grant Income (including New Homes Bonus)	(2,054)	(2,054)	(2,215)	(161)
Business Rates (including SBRR)	(4,905)	(4,905)	(5,783)	(878)
Council Tax	(7,953)	(7,953)	(7,953)	0
Collection Fund Deficit	506	506	537	31
Total Funding	(14,406)	(14,406)	(15,414)	(1,008)
Net Transfer to/(from) Reserves	1,083	296	761	665
Amounts committed from underspend				
OS Reserve for cost pressures				200
Homes for Ukraine funding to reserves				173
Homelessness funding to reserves				150
Development Corporation (£50k 24/25, £50k 25/26)				100
Cremator sinking fund				30
Smoke control funding to reserves				12
Total committed from underspend				665
Net Budget Deficit/(Surplus)				0

Revenue Variance Explanations**Adverse variances in excess of £25,000**

Service	Income/Expenditure Type	Reason	Projected outturn variance £'000
Planning Management	Income	Planning fees income due to reduction in demand from new developments	304
Legal Services	Supplies & Services	Property related legal claim and associated solicitors' fees	455
Rushcliffe Oaks Crematorium	Income	Target assumed full capacity of 60 cremations per month from day one, revised projection is a more realistic estimation	340
Streetwise	Transport Related	Hire of vehicles	295
Depot & Contracts	Premises Related	Joint use agreement and utilities at Toothill	127
Capitalisation of salaries	Income	Internal charge to capital for staff time less than budgeted	118
ICT	Employees Expenses	Cost of transitioning to an outsourced service desk including agency (£81k), salary savings (£72k), first year contract cost (£53k)	62
Rushcliffe Oaks Crematorium	Premises Related	Cost of grounds maintenance not included in the budget	60
Depot & Contracts	Transport Related	Price of rubber has increased, and replacement levels continue to be a budget pressure	50
Property Services	Income	Reduced rent and service charge income due to vacancies at the point this is offset somewhat by utilities savings.	35

Service	Income/Expenditure Type	Reason	Projected outturn variance £'000
Depot & Contracts	Employee Expenses	Agency (£70k) offset by salary savings (£36k)	34
Depot & Contracts	Supplies & Services	Mainly due to £33k car park SLA 22/23 increased charges offset by increase in income	34
Strategic Housing	Income	Delay in implementation of digital alarms which have a higher service charge	33
Total Adverse Variances >£25k			1,927

Favourable variances in excess of £25,000

Service	Income/Expenditure Type	Reason	Projected outturn variance £'000
Utilities	Supplies & Services	Pessimistic budget set at time of unknown rising costs has been reduced	(257)
Environmental Health	Income	Homes for Ukraine funding for hosted family's transition	(173)
Revenues & Benefits	Transfer Payments/Income	Increase in costs recovered, Housing benefit makes up the majority £140k due to several larger cases	(160)
Strategic Housing	Income	Homelessness top-up funding	(150)
Depot & Contracts	Income	Parkwood contract savings £91k, additional income for Green Waste £32k	(123)
Economic Development	Supplies & Services	Development corporation rephased to £50k 2024/25 £50k 2025/26	(100)
Streetwise	Employee Expenses	Salary savings (£137k) net of overtime (£45k)	(92)

Service	Income/Expenditure Type	Reason	Projected outturn variance £'000
Depot & Contracts	Income	Reduction in price of diesel and delay in implementation of HVO (Hydrotreated Vegetable Oil) as a fuel source	(80)
Financial Services	Income	Larger investment balances than expected	(83)
Community Development	Income	All weather pitches usage higher than budget	(67)
Contingency	Contingency	Remaining contingency not committed at this stage	(65)
Depot & Contracts	Third party payments	East Leake Leisure Centre Increase in utilities budget for 23/24 not wholly required	(58)
Planning Policy	Income	Income from secondment not backfilled	(55)
Depot & Contracts	Supplies & Services	Savings on replacement bin purchases	(37)
Environmental Health	Employee Expenses	Staff savings due to vacancies now filled	(33)
Streetwise	Transport Related	Reduction in price of diesel	(28)
Total Favourable Variances >£25k			(1,561)
Other minor variances			(43)
Total Variance			343

Capital Programme 2023/24 December 2023

Expenditure Summary	Original Budget £'000	Current Budget £'000	Projected Actual £'000	Projected Variance £'000	Comments
Development and Economic Growth	1,470	2,875	773	(2,102)	Anticipated savings on Bingham Hub and the Crematorium.
Neighbourhoods	7,796	9,009	7,411	(1,598)	Support for RHPs not wholly committed as options continue to be assessed (£0.750m). Projected underspend on DFG's (£0.332m) will need to be carried forward to support future demand.
Finance & Corporate Services	160	353	353	0	
Contingency	150	180	0	(180)	Capital Contingency balance not yet allocated.
	9,576	12,417	8,537	(3,880)	
FINANCING ANALYSIS					
Capital Receipts	(3,387)	(6,115)	(3,906)	2,209	Use of capital receipts reduced due general contingency and contingency on Bingham Hub not fully allocated and potential savings on the crematorium.
Government Grants	(795)	(3,066)	(3,039)	27	
Use of Reserves	(1,450)	(842)	(710)	132	
Grants/Contributions	0	(73)	(73)	0	
Section 106 Monies	(2,944)	(2,321)	(809)	1,512	Release of S106s for Affordable Housing, commitments not yet identified. Projected underspend on Bingham Leisure Centre. Greythorn Drive Play Area works now slipped to 2024/25.
Internal Borrowing	(1,000)	0	0	0	Projected actual expenditure due to potential savings Bingham Hub and Rushcliffe Oaks Crematorium together with rephasing of schemes means there is no need to borrow this year.
	(9,576)	(12,417)	(8,537)	3,880	
NET EXPENDITURE	0	0	0	0	

Capital Variance explanations 2023/24 December 2023

	Current Budget £'000	Budget YTD £'000	Actual YTD £'000	Variance £'000	Projected Actual £'000	Variance £'000	Comments
DEVELOPMENT AND ECONOMIC GROWTH							
Compton Acres Fencing Special Expense	30	29	19	(10)	21	(9)	Works complete. Fees yet to be charged, £9k saving.
REPF Capital Grants	149	74	34	(40)	147	(2)	Rural England Prosperity Fund nearly wholly committed.
UKSPF Capital Grants	147	58	18	(40)	147	0	UK Shared Prosperity Fund grants committed.
Manvers Business Park Enhancements	100	0	0	0	0	(100)	Roller Shutter vehicle doors out to tender early 2024, procurement will be done by year end. Works to follow in 2024/25, carry forward required.
Unit10 Moorbridge Enhancements	30	30	35	5	35	5	Additional enhancement works required including provision of accessible toilet and shower. Flooring work complete. Current overspend to be met from capital contingency.
Bridgford Park Kiosk	25	0	0	0	0	(25)	Planning approval obtained to construct a dedicated staff toilet for the kiosk. Building regulations application to be made and works to be tendered. Carry forward required.
Colliers Business Park Enhancements	40	40	22	(18)	30	(10)	Contract let to install new water supply pipework to mitigate liability issues nearing completion. Additional Barriers and Bollards to be assessed (£10k). Capital Contingency allocation processed.
Abbey Circus Fencing Special Expense	35	32	21	(11)	22	(13)	Works complete. Fees yet to be charged. £13k saving.

	Current Budget £'000	Budget YTD £'000	Actual YTD £'000	Variance £'000	Projected Actual £'000	Variance £'000	Comments
Highways Verges: Cotgrave/Bingham/Cropwell Bishop	0	0	0	0	0	0	Officer investigation of sites continues to prioritise work plan. Highways Authority will need to be consulted. No commitments yet and £100k provision reprofiled to 24/25.
Traveller Site Acquisition	0	0	0	0	0	0	The capital programme contained £1m for site acquisition and development. This has now been reprofiled to 2024/25. A second call for sites in the Borough has been requested.
Cotgrave Phase 2	50	38	11	(27)	30	(20)	Main contract completed 21/22. Peripheral works still to be commissioned for the Public Realm: new path, landscaping, seating, and trees. These works to be tendered. Carry forward will be required to meet commitments.
Bingham Leisure Hub	833	133	47	(86)	100	(733)	Opened 20 February 2023. Final account agreed. £730k of this year's provision originally earmarked for post opening enhancements has been reprofiled to 2024/25 and redirected to support works at Cotgrave Leisure Centre. The old leisure centre pool has been decommissioned.
Water Course Improvements	0	0		0	0	0	Works originally re-profiled to 2023/24 and packaged together with 2023/24 provision to achieve efficiencies. Potential to fund from UKSPF in 2024/25 so has been

	Current Budget £'000	Budget YTD £'000	Actual YTD £'000	Variance £'000	Projected Actual £'000	Variance £'000	Comments
							rephased. Rugby Road bank planned.
The Point	95	65	50	(15)	95	0	Upgrade office lighting £150k completed 22/23; common area lighting to be done; balcony work completed; and ramp roller shutter to be done.
Bingham Market Place Improvements	68	62	55	(7)	61	(7)	Works complete, £5k fees to be charged. Saving potentially £7k but paving enhancements may be required.
Rushcliffe Oaks Crematorium	1,273	0	(14)	(14)	85	(1,188)	Total provision including purchase of the land £8.5m. Building operational early April 2023. Retention still to be released. Credit arises from over accrual for Cremator 2022/23. This year's programme included a provision of £783k for the potential repayment of VAT in partial exemption threshold was breached. The threshold will not now be breached giving rise to a saving. There may be a potential VAT liability in 2024/25 of approx. £150k which will need to be carried forward. This will continue to be monitored.
Keyworth Cemetery	0	0	0	0	0	0	
	2,875	561	298	(263)	773	(2,102)	
NEIGHBOURHOODS							
Vehicle Replacement	2,521	973	277	(696)	2,521	0	9 Refuse Collection Vehicles on order (6 invoiced Jan 2024 with further 3 due for delivery by year

	Current Budget £'000	Budget YTD £'000	Actual YTD £'000	Variance £'000	Projected Actual £'000	Variance £'000	Comments
							end). 2 sweepers to be procured for Streetwise operations.
Support for Registered Housing Providers	1,179	0	16	16	432	(747)	Commitments of £432k: £56k for 50% due on Practical Completion for 7 units of affordable housing on Garage Sites Ph 2 (£24k due in 24-25 for remaining 3 units); £36k 1 affordable rent unit in Ruddington; £340k for 4 units Nicker Hill: Meetings taking place with RPs/Developers and Homes England to explore opportunities to commit the provision.
Disabled Facilities Grants Discretionary Top Ups	98	98	73	(25)	98	0	Due to spending pressures on Mandatory Disabled Facilities Grants (DFG's), Cabinet 12 July 2022 approved amendment of the policy to temporarily suspend use of the Discretionary pot until a review of the national formula allocation is undertaken. This provision is to meet existing commitments and includes £40k top-up from Notts County for two DFGs.
Disabled Facilities Grants (DFG)	1,202	709	659	(50)	870	(332)	There is continued pressure on the Mandatory DFG provision. An additional allocation of £66k has been made by DLUCH for 23/24 but RBC has had to commit its own resources to support service delivery.

	Current Budget £'000	Budget YTD £'000	Actual YTD £'000	Variance £'000	Projected Actual £'000	Variance £'000	Comments
Hound Lodge Enhancements	0	0	0	0	0	0	The future of Hound Lodge is currently being assessed. Sum not committed. £250k rephased to 24/25.
Arena Enhancements	128	67	6	(61)	25	(103)	Some work required to upgrade reception and corridor floors. Work also to be undertaken on fire dampers.
Car Park Resurfacing	96	66	16	(50)	96	0	Bridgford Road out to tender, works on site Feb/Mar.
Cotgrave & Keyworth Leisure Centre Enhancements	1,526	961	571	(390)	1,500	(26)	Design work in progress. Working to finalise contracts with Henry Riley and Leisure Energy. Salix Grant Funding of £1.215m awarded which needs 12% match funding £146k from the Climate Change Reserve - budget adjustments processed for these. £1.5m of provision rephased to 24/25
Old Bingham Leisure Centre Improvements	42	42	44	2	44	2	Provision to support decommissioning of BLC, minor overspend
Gresham Sports Park Redevelopment	139	101	39	(62)	60	(79)	PO raised for £25k for swale works. More works to be commissioned. £10k needed for core cable replacement to lighting. Savings will be realised.
RETROFIT Grants	480	0	0	0	480	0	New Government Initiative. Outline delivery plan to be drafted upon assessment of tenders.
Gamston Community Centre Enhancements Special Expense	6	6	3	(3)	6	0	To support any carbon reduction work from the environmental energy audit. £6k committed electric

	Current Budget £'000	Budget YTD £'000	Actual YTD £'000	Variance £'000	Projected Actual £'000	Variance £'000	Comments
							replacement of gas water heater. Potential government grant funding to be made available for Community Halls. £50k of the provision rephased to 24/25.
HUG2 (Home Upgrade Grant) Green Energy Grants	356	0	0	0	356	0	New initiative, fully funded by Government Grant.
Lutterell Hall Enhancements Special Expense	77	0	0	0	0	(77)	Sum not yet committed
HUG (Home Upgrade Grant) and LAD3 (Local Authority Delivery) Green Energy Grants	455	455	43	(412)	435	(20)	New initiative, fully funded by Government Grants. Funds were to be spent by 31 March 2023 but deadlines extended: HUG1 31 May 2023 and LAD3 30 Sept 2023. A further invoice for £392k to be processed. £20k underspend.
Gresham Sports Pavilion	73	68	71	3	75	2	Flooring works complete at £7k. Changing Places Toilet works complete £55k. Fees to be charged, minor overspend. Risk and cost pressure associated with Legionella investigation.
Rushcliffe Country Park Play Area	100	0	0	0	25	(75)	Out to tender, works to commence Q4 and Q1 2024/25. Carry forward required.
Rushcliffe Country Park Visitor Centre	161	143	141	(2)	161	0	Development works complete, opening ceremony took place Oct 2022. Footpath now complete; £28k for Sail Canopies to be funded from a Will Benefactor. Zero discharge toilets completed. Additional path

	Current Budget £'000	Budget YTD £'000	Actual YTD £'000	Variance £'000	Projected Actual £'000	Variance £'000	Comments
							work to be undertaken, order placed, to be funded from UKSPF.
External Door/Window Upgrades Various Sites	46	0	0	0	0	(46)	To be undertaken ad hoc, U10 Moorbridge is next.
Capital Grant Funding	15	0	0	0	15	0	Works complete, final grant to be released Jan 2024.
Edwalton Community Facility Spec Exp	2	2	2	0	2	0	Planning application fee processed, to Oct Planning Committee and then works have to align with the build out of the site. £498k of the provision rephased to 2024/25. Detailed design and cost plan to follow.
Adbolton Play Area Spec Exp	87	87	87	0	87	0	Works complete.
Greythorn Drive Play Area Spec Exp	105	0	0	0	25	(80)	Scheme to be funded from S106 Contribution. Out to tender, works to start Q4 and Q1 2024/25. Carry forward required.
Bridgford Park Play Area Spec Exp	10	7	5	(2)	5	(5)	Replacement roundabout and upgraded benches
Boundary Road Play Area	70	0	2	2	70	0	Work completed. Invoices to be processed.
West Park Julien Cahn Pavilion Special Expense	35	33	23	(10)	23	(12)	£13k enhancement and essential works to be undertaken in August. £10k additional budget from English Cricket Board for Cricket Wicket. £475k of the provision rephased to 24/25.
	9,009	3,818	2,078	(1,740)	7,411	(1,598)	
FINANCE & CORPORATE SERVICES							
Information Systems Strategy	353	297	218	(79)	353	0	Rollout of the ICT Alignment Strategy to meet business needs and embrace

	Current Budget £'000	Budget YTD £'000	Actual YTD £'000	Variance £'000	Projected Actual £'000	Variance £'000	Comments
							changing technology. Cloud Based Solutions now being assessed.
	353	297	218	(79)	353	0	
CONTINGENCY							
Contingency	180	0	0	0	0	(180)	Budget movement: Original Budget £150k £100k brought forward from 22-23 £30k allocation Unit 10 Moorbridge; £40k allocation Colliers BP
	180	0	0	0	0	(180)	
TOTAL CAPITAL PROGRAMME	12,417	4,676	2,594	(2,082)	8,537	(3,880)	

Special Expenses Monitoring December 2023

	Original 2023/24 £	Forecast P6 £	Forecast Variance £	Reasons for Variance
<u>West Bridgford</u>				
Parks & Playing Fields	438,100	432,600	(5,500)	Utilities savings
West Bridgford Town Centre	92,100	94,300	2,200	
Community Halls	96,900	104,800	7,900	Gamston room hire below budget offset by utilities savings
Contingency	14,700	11,000	(3700)	
Annuity Charges	100,100	100,100	0	
Revenue Contribution to Capital spending	75,000	75,000	0	
Sinking Fund (The Hook)	20,000	20,000	0	
Total	836,900	837,800	900	
<u>Keyworth</u>				
Cemetery & Annuity Charges	12,700	11,200	(1,500)	Responsive works saving
Total	12,700	11,200	(1,500)	
<u>Ruddington</u>				
Cemetery & Annuity Charges	11,100	9,400	(1,700)	Responsive works saving
Total	11,100	9,400	(1,700)	
TOTAL SPECIAL EXPENSES	860,700	858,400	(2,300)	