

## Appendix 2

Proposed changes to the constitution set out in red.

### Notice

Para 4.38.

Except for motions which can be moved without notice under the provisions made in this Constitution, written notice of every motion, signed by the Councillor or Councillors moving the motion, must be delivered to the Chief Executive not later than 5pm ~~seven~~ **ten** clear working days (not including the day of the meeting) before the meeting.

**The Chief Executive, in discussion with the Mayor, has the discretion to accept a late motion in exceptional circumstances if delivered to the Chief Executive not later than 5pm ~~seven~~ clear working days (not including the day of the meeting) before the meeting.**