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Direct dial 0115 914 8511  
Email democraticservices@rushcliffe.gov.uk

Our reference:  
Your reference:  
Date: 20 September 2023

To all Members of the Governance Scrutiny Group

Dear Councillor

A Meeting of the Governance Scrutiny Group will be held on Thursday, 28 September 2023 at 7.00 pm in the Council Chamber, Rushcliffe Arena, Rugby Road, West Bridgford to consider the following items of business.

This meeting will be accessible and open to the public via the live stream on YouTube and viewed via the link: <https://www.youtube.com/user/RushcliffeBC>  
Please be aware that until the meeting starts the live stream video will not be showing on the home page. For this reason, please keep refreshing the home page until you see the video appear.

Yours sincerely



Gemma Dennis  
Monitoring Officer

## AGENDA

1. Apologies for Absence
2. Declarations of Interest  
[Link to further information in the Council's Constitution](#)
3. Minutes of the Meeting held on 29 June 2023 (Pages 1 - 12)
4. Internal Audit Progress Report Q1 (Pages 13 - 38)  
Report of the Director – Finance and Corporate Services
5. Risk Management (Pages 39 - 52)  
Report of the Director – Finance and Corporate Services
6. Changes to the Constitution – Planning Committee Working Group (Pages 53 - 56)

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Opening hours:  
**Monday, Tuesday and Thursday**  
8.30am - 5pm  
**Wednesday**  
9.30am - 5pm  
**Friday**  
8.30am - 4.30pm

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Report of the Monitoring Officer

7. Going Concern (Pages 57 - 66)

Report of the Director - Finance and Corporate Services

8. Capital and Investment Strategy Monitoring Q1 (Pages 67 - 76)

Report of the Director - Finance and Corporate Services

9. Governance Scrutiny Work Programme (Pages 77 - 78)

Report of the Director – Finance and Corporate Services

### Membership

Chair: Councillor A Edyvean

Vice-Chair: Councillor P Gowland

Councillors: T Birch, S Calvert, H Om, N Regan, D Simms, C Thomas and G Wheeler

### **Meeting Room Guidance**

**Fire Alarm Evacuation:** in the event of an alarm sounding please evacuate the building using the nearest fire exit, normally through the Council Chamber. You should assemble at the far side of the plaza outside the main entrance to the building.

**Toilets:** are located to the rear of the building near the lift and stairs to the first floor.

**Mobile Phones:** For the benefit of others please ensure that your mobile phone is switched off whilst you are in the meeting.

**Microphones:** When you are invited to speak please press the button on your microphone, a red light will appear on the stem. Please ensure that you switch this off after you have spoken.

### **Recording at Meetings**

The Openness of Local Government Bodies Regulations 2014 allows filming and recording by anyone attending a meeting. This is not within the Council's control.

Rushcliffe Borough Council is committed to being open and transparent in its decision making. As such, the Council will undertake audio recording of meetings which are open to the public, except where it is resolved that the public be excluded, as the information being discussed is confidential or otherwise exempt