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Constitutional Services
0115 914 8482
constitutional.services@rushcliffe.gov.uk

Our reference:
Your reference:
Date:

8 May 2017



To all Members of the Alcohol & Entertainments Licensing Sub Committee

Dear Councillor

A meeting of the Alcohol & Entertainments Licensing Sub Committee will be held on Tuesday 16 May 2017 at 2pm in the Council Chamber, Rushcliffe Arena, Rugby Road, West Bridgford to consider the following items of business.

Yours sincerely

A handwritten signature in black ink, appearing to be 'N. B.' or similar.

Deputy Monitoring Officer

AGENDA

1. Appointment of Chairman
2. Procedure

A copy of the procedure notes is attached (pages 1 – 5).

3. Hearing

Application to Vary Premises Licence - Village Hall, Main Street, Wysall, Nottingham, NG12 5QS

- a) Report of the Senior Licensing Officer is attached (pages 6 - 12).
- b) Application is attached (pages 13 - 32).
- c) Objections are attached (pages 33 - 56).
- d) Notice of Hearing is attached (pages 57 - 68).
- e) Other Matters are attached (pages 69 - 78).

Membership

Councillors T Combellack, J E Greenwood and D J Mason

Rushcliffe Community Contact Centre

Rectory Road
West Bridgford
Nottingham
NG2 6BU

In person

Monday to Friday
8.30am - 5pm
First Saturday of
each month
9am - 1pm

By telephone

Monday to Friday
8.30am - 5pm

Telephone:

0115 981 9911

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Postal address

Rushcliffe Borough
Council
Rushcliffe Arena
Rugby Road
West Bridgford
Nottingham
NG2 7YG



Meeting Room Guidance

Fire Alarm Evacuation: in the event of an alarm sounding please evacuate the building using the nearest fire exit, normally through the Council Chamber. You should assemble at the far side of the plaza outside the main entrance to the building.

Toilets: are located to the rear of the building near the lift and stairs to the first floor.

Mobile Phones: For the benefit of others please ensure that your mobile phone is switched off whilst you are in the meeting.

Microphones: When you are invited to speak please press the button on your microphone, a red light will appear on the stem. Please ensure that you switch this off after you have spoken.

RUSHCLIFFE BOROUGH COUNCIL

**ALCOHOL AND ENTERTAINMENTS LICENSING
SUB-COMMITTEE**

**Procedure for hearing of application to vary premises licence
(Licensing Act 2003, ss. 34 and 35)**

Definitions:

"the Act" means the Licensing Act 2003

"interested party" has the meaning given in section 13(3) of the Act

"the licensing objectives" are –

- (a) the prevention of crime and disorder;
- (b) public safety;
- (c) the prevention of public nuisance;
- (d) the protection of children from harm

"party to the hearing" means those persons to whom notice of hearing is to be given in accordance with regulation 6 of the Regulations

"the Regulations" means the Licensing Act 2003 (Hearings) Regulations 2005

"relevant representations" has the meaning given in section 35(5) of the Act

"responsible authority" has the meaning given in section 13(4) of the Act

General:

The hearing will normally take place in public.

The hearing will be by way of a discussion led by the Chairman.

Cross-examination will not be permitted unless the sub-committee considers that cross-examination is required for it to consider the representations, application or notice as the case may require.

The sub-committee will determine the application by considering the relevant representations received.

Relevant representations in this case means representations which -

- are about the likely effect of the grant of the application on the promotion of the licensing objectives;
 - are made by responsible authorities or interested parties within the prescribed time periods;
 - have not been withdrawn; and
 - in the case of interested parties, are not representations which are, in the opinion of the licensing authority, frivolous or vexatious.
-

Introductions:

1. The Chairman (or Legal Adviser to the sub-committee) will explain the reason for the hearing.
2. The Chairman (or Legal Adviser to the sub-committee) will identify the parties to the hearing, their representatives/persons assisting them, any witnesses or other persons who wish to speak/appear.
3. The sub-committee will decide whether permission to appear should be given to any person present who is not a party to the hearing.
4. The Chairman (or Legal Adviser to the sub-committee) will enquire whether the parties have received, read and understand this procedure note and will answer any questions and give further guidance on the procedure to be followed as appropriate.
5. The Chairman (or Legal Adviser to the sub-committee) will check that the parties have received all relevant documentation.
6. The Chairman (or Legal Adviser to the sub-committee) will enquire of the parties (and those to whom the sub-committee has given permission to appear) how long they anticipate they will be in:-
 - (a) giving further information in support of their application, representations or notice in response to any notice given by the licensing authority under regulation 7(d) of the Regulations
 - (b) questioning another party
 - (c) addressing the sub-committee
7. The sub-committee will seek to agree with the parties a maximum period of time for the parties to exercise those rights.

Procedure:

Licensing Officer

8. The **Licensing Officer** will outline the relevant details of the application and relevant representations received in respect of it and give such

advice and assistance in relation to the authority's licensing policy, government guidance and the law as appropriate.

The Applicant's Case

9. The Chairman will then ask **the applicant** to
 - ❑ outline their application
 - ❑ give further information in response to any request for clarification on a point from the authority
 - ❑ address the relevant representations
 - ❑ call any witnesses/give evidence, as permitted by sub-committee
10. **After each speaker or witness** the Chairman will:-
 - ❑ enquire whether any of the **responsible authorities** have any **questions** for that speaker or witness and may then permit such questions as the sub-committee deem appropriate to be put
 - ❑ enquire whether any of the **interested parties** have any **questions** for that speaker or witness and may then permit such questions as the sub-committee deem appropriate to be put
 - ❑ enquire whether any member of the **sub-committee** or the Legal Adviser have any **questions** for that speaker or witness and may then permit such questions as the sub-committee deem appropriate to be put
11. The **applicant** will then be permitted to clear up any points arising from the questioning.

The Responsible Authorities

12. The Chairman will then ask each of **the responsible authorities** in turn to
 - ❑ outline their relevant representation
 - ❑ give further information in response to any request for clarification on a point from the authority
 - ❑ address the relevant part of the application or notice
 - ❑ call any witnesses/give evidence, as permitted by sub-committee
13. **After each speaker or witness** the Chairman will:-

- ❑ enquire whether any of the **other responsible authorities** appearing have any **questions** for that speaker or witness and may then permit such questions as the sub-committee deem appropriate to be put
 - ❑ enquire whether any of the **interested parties** have any **questions** for that speaker or witness and may then permit such questions as the sub-committee deem appropriate to be put
 - ❑ enquire whether the **applicant** have any **questions** for that speaker or witness and may then permit such questions as the sub-committee deem appropriate to be put
 - ❑ enquire whether any member of the **sub-committee** or the Legal Adviser have any **questions** for that speaker or witness and may then permit such questions as the sub-committee deem appropriate to be put
14. The officer for the **relevant authority** will then be permitted to clear up any points arising from the questioning.

Interested Parties

15. The Chairman will then ask each of the **interest parties** in turn to
- ❑ outline their relevant representation
 - ❑ give further information in response to any request for clarification on a point from the authority
 - ❑ address the relevant part of the application or notice
 - ❑ call any witnesses/give evidence, as permitted by sub-committee
16. **After each speaker or witness** the Chairman will:-
- ❑ enquire whether any of the **responsible authorities** appearing have any **questions** for that speaker or witness and may then permit such questions as the sub-committee deem appropriate to be put
 - ❑ enquire whether any of the **other interested parties** have any **questions** for that speaker or witness and may then permit such questions as the sub-committee deem appropriate to be put
 - ❑ enquire whether the **applicant** have any **questions** for that speaker or witness and may then permit such questions as the sub-committee deem appropriate to be put

- ☐ enquire whether any member of the **sub-committee** or the Legal Adviser have any **questions** for that speaker or witness and may then permit such questions as the sub-committee deem appropriate to be put

17. The **interested party** will then be permitted to clear up any points arising from the questioning.

Closing Statements

18. The Chairman will invite closing statements from the parties in the following order:-

- ☐ interested parties;
- ☐ responsible authorities;
- ☐ applicant


Exclusion of Public

19. The sub-committee will then normally declare that there is an overriding public interest in excluding the public from their deliberations in determining the application, which outweighs the public interest in that part of the hearing taking place in public.

Decision

20. The sub-committee will then retire to consider its decision.
21. The sub-committee will then return to give its decision in public. The Chairman will inform those present that the reasons for the decision will be transmitted in writing to the parties in due course.

NB - The Chairman may vary the procedure as considered appropriate to promote the discussion.

 <p>Rushcliffe Borough Council</p>	<p>Alcohol & Entertainment Licensing Sub Committee</p> <p>16 May 2017</p> <p>Application to vary a premises licence Wysall Village Hall</p>	<p>3</p>
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Report of the Executive Manager - Neighbourhoods

THE APPLICATION

Applicant

Wysall and Thorpe in the Glebe Parish Council

Premises

Village Hall, Main Street, Wysall, Nottingham, NG12 5QS

History

The village hall was first granted a licence for regulated entertainment in 2005 having converted an existing public Entertainments Licence under the terms of the Licensing Act 2003 when it came into force. The current permissions allow for regulated entertainment Monday to Friday and Sunday 1900 to 2300, Saturday 1200 to 2300. The premises will close at the discretion of the licence holder. Since 2012 the premises has applied for eight temporary events notices.

Application

The current application is for a variation of the current Premises Licence under Section 34 of the Licensing Act 2003. The applicant seeks permission for the sale of alcohol from 1100 to 2330 daily and to extend the hours of operation for regulated entertainment from 1000 until 2330 daily. In addition the application also seeks on no more than four occasions per annum, the licence will be extended until 0030, plus a further extension on New Year's Eve.

The application was originally submitted on 10th February 2017. After the application was submitted Mr and Mrs Grenz informed the Licensing Authority that application was not advertised in line with the Guidance issued under Section 182 Licensing Act 2003. The applicant was informed accordingly and the application was rejected and then re-submitted. The documents relating to this application are attached to the papers.

The operating schedule shows

The applicant suggests that the hall will be used for Village activities and the extended hours will enable village events to be extended. In regard to the licensing

objectives the application suggests they have no concerns in regard to crime and disorder, or public safety. They will operate a Challenge 21 proof of age scheme in regard to the sale of alcohol. The application suggests that the additional hours will not cause any nuisance to residents. It is the applicant's intention, should the application for the sale of alcohol be granted, to apply under section 19(4) of the Licensing Act 2003 for the mandatory condition requiring a Designated Premises Supervisor to be dis-applied. This has the effect that the Village Hall committee will be responsible for the sale of alcohol.

Relevant licensable activities

Plays, Films, Live Music, Recorded Music, Performance of dance, Similar activities from 1000 to 2330 each day and the sale of alcohol 1100 to 2330 each day. The premises will be open from 0900 to 0000 each day.

RELEVANT REPRESENTATIONS:

The following is a summary of the representation made; the full representations are attached to the hearing papers.

Responsible authorities

The Environmental Health Service has agreed the following conditions with the applicant:

1. Signage shall be displayed advising customers to be respectful to residents and to leave the area in a quiet and orderly manner.
2. Any noise from licensable activities shall be monitored in order to prevent nuisance.

Other persons

Mr and Rev Edwards

Rev and Mr Edwards object to the application on the grounds that the times are totally unreasonable due to the propensity of noise intruding into the quiet village and previous use of the hall confirms this will occur.

David and Susan Grenz

Mr and Mrs Grenz object on grounds that the application was not properly advertised in line with the guidance to the Licensing Act. They suggest the notice displayed outside the premises was not displayed until 26th March, four days later than it should be displayed. In addition, Mr and Mrs Grenz object to the application on the grounds that the increase in hours is unjustifiable and has the potential to increase crime and disorder and anti-social behaviour. They suggest that as the premises has in the past used Temporary Events Notices they should continue to do so, as a full licence will result in a loss of any scrutiny or control by the local authority. In regard

to the advertisement of the application please see, 'other matters' at the end of the report.

Other comments

The Licensing Authority has received fifteen emails in support of the application, all from local residents. Other than the Environmental Health Service, who have agreed conditions, no other Responsible Authorities have made any objections to the grant of the licence.

Local Policy Considerations

The Act provides that Rushcliffe Borough Council has a duty to carry out its functions under the Act with a view to promoting the prescribed licensing objectives:

- The prevention of crime and disorder
- Public safety
- Prevention of public nuisance
- Protection of children from harm

Human Rights

The Authority will have particular regard to the following relevant provisions of the European Convention on Human Rights when determining applications.

- Article 1 of the First Protocol - that every person is entitled to the peaceful enjoyment of his or her possessions, including for example the possession of a licence.
- Article 6 - that in the determination of civil rights and obligations everyone is entitled to a fair and public hearing within a reasonable time by an independent and impartial tribunal established by law.
- Article 8 - that everyone has the right to respect for his home and private life.

Representations

Where representations are received the characteristics of an area and the impact that the premises may have upon that area will be a fundamental consideration in determining whether a licence should be granted and if so what conditions should be attached to it. Conditions will be focussed on matters that are within the control of individual licensees and others in possession of relevant authorisations. These matters will centre on the premises being used for licensable activities and the vicinity of those premises. What amounts to vicinity will be a question of fact to be determined in the light of the individual circumstances of the case. Consideration will primarily be given to the direct impact of the licensed activity on members of the public living, working or engaged in normal activity in the area concerned.

POLICY 1 (Section 6)

The Authority expects to see evidence of the effective and responsible management of the licensed premises, such as examples of instruction, training and supervision of staff and the adoption of best practice used in the leisure industry, being specifically addressed within the Operating Schedule.

REASON: To ensure the promotion of the licensing objectives.

POLICY 2 (Section 6)

When preparing or considering applications, applicants, interested parties, relevant bodies and the Licensing Authority should, where appropriate, take into account the following matters in assessing both the potential for the licensing objectives to be undermined and the necessity for, and proportionality of, any conditions which may be imposed on any resulting licence, certificate or permission:

- (i) The nature of the area within which the premises are situated
- (ii) The precise nature, type and frequency of the proposed activities
- (iii) Any measures proposed by the applicant as outlined in the operating schedule
- (iv) The nature (principally in terms of the age and orderliness) and number of any customers likely to attend the licensed premises
- (iv) Means of access to and exit from the premises
- (v) Transport provision in the area and the likely means of public or private transport that will be used by customers either arriving or leaving the premises
- (vi) Parking provision in the area
- (vii) The potential cumulative impact (not applicable at this time in Rushcliffe)
- (ix) Other means and resources available to mitigate any impact
- (x) Such other matters as may be relevant to the application.

REASON: To ensure that all relevant matters are taken into consideration during the application process.

Section 182 Guidance

1.16 Conditions on a premises licence or club premises certificate are important in setting the parameters within which premises can lawfully operate. The use of wording such as “must”, “shall”, and “will”, is encouraged. Licence conditions:

- must be appropriate for the promotion of the licensing objectives;
- must be precise and enforceable;
- must be unambiguous and clear in what they intend to achieve;
- should not duplicate other statutory requirements or other duties or responsibilities placed on the employer by other legislation;
- must be tailored to the individual type, location and characteristics of the premises and events concerned;
- should not be standardized and may be unlawful when it cannot be demonstrated that they are appropriate for the promotion of the licensing objectives in an individual case:

- should not replicate offences set out in the 2003 Act or other legislation
 - should be proportionate, justifiable and be capable of being met (for example, whilst beer glasses may be available in toughened glass, wine glasses may not);
 - cannot seek to manage the behaviour of customers once they are beyond the direct management of the licence holder and their staff, but may impact on the behaviour of customers in the immediate vicinity of the premises or as they enter or leave; and
 - should be written in a prescriptive format.
- 1.17 Each application must be considered on its own merits and in accordance with the licensing authority's statement of licensing policy. Conditions attached to licenses and certificates must be tailored to the individual type, location and characteristics of the premises and events concerned. This is essential to avoid the imposition of disproportionate and overly burdensome conditions on premises where there is no need for such conditions. Standardised conditions should be avoided and indeed, may be unlawful where they cannot be shown to be appropriate for the promotion of the licensing objectives in any individual case.
- 9.12 In their role as a responsible authority, the police are an essential source of advice and information on the impact and potential impact of licensable activities, particularly on the crime and disorder objective. The police have a key role in managing the night time economy and should have good working relationships with those operating in their local area. The police should be the licensing authority's main source of advice on matters relating to the crime and disorder licensing objective, but may also be able to make relevant representations with regard to the other licensing objectives if they have evidence to support such representations. The licensing authority should accept all reasonable and proportionate representations made by the police unless the authority has evidence that to do so would not be appropriate for the promotion of the licensing objectives. However, it remains incumbent on the police to ensure that their representations can withstand the scrutiny to which they would be subject at a hearing.
- 9.37 In determining the application with a view to promoting the licensing objectives in the overall interests of the local community, the licensing authority must give appropriate weight to:
- the steps that are appropriate to promote the licensing objectives;
 - the representations (including supporting information) presented by all the parties;
 - Section 182 guidance;
 - Council's licensing policy.
- 9.41 Licensing authorities are best placed to determine what actions are appropriate for the promotion of the licensing objectives in their areas. All licensing determinations should be considered on a case-by-case basis. They should take into account any representations or objections that have been

received from responsible authorities or other persons, and representations made by the applicant or premises user as the case may be.

9.42 The authority's determination should be evidence-based, justified as being appropriate for the promotion of the licensing objectives and proportionate to what it is intended to achieve.

10.08 The licensing authority may not impose any conditions unless its discretion has been engaged following receipt of relevant representations and it has been satisfied as a result of a hearing (unless all parties agree a hearing is not necessary) that it is appropriate to impose conditions to promote one or more of the four licensing objectives. This provision also applies to minor variations.

10.09 It is possible that in certain cases, no additional conditions will be appropriate to promote the licensing objectives.

Observations

The committee is obliged to determine this application with a view to promoting the licensing objectives in the overall interests of the local community, and must give appropriate weight to:

- the steps that are appropriate to promote the licensing objectives;
- the representations (including supporting information) presented by all the parties;
- the guidance;
- the statement of licensing policy.

Of course the Committee must also have regard to all of the representations made and the evidence it hears.

The Committee must take such of the following steps as it considers necessary for the promotion of the, licensing objectives:

- (a) Grant the application as submitted;
- (b) Modify the conditions of the licence, by altering or omitting or adding to them;
- (c) Reject the whole or part of the application.

The Committee is asked to note that it may not modify the conditions or reject the whole or part of the application merely because it considers it desirable to do so. It must actually be necessary in order to promote the licensing objectives.

Section 35(5)(a) the Licensing Act 2003 "relevant representations" means representations which, are about the likely effect of the grant of the application on the promotion of the licensing objectives.

Other Matters

It will be noted that Mr. and Mrs. Grenz point out that the public notice was not displayed at the premises until four days after the application was made. The

applicant was informed of this fact and advised to extend the period the notice was displayed and to correct the last day for representations to be made until 22nd April 2017. It should be noted however that the applicant placed the notice in the local village magazine which was delivered to every house in Wysall and two other villages giving notification of the application. Regulation 25 of the Licensing Act 2003 (Premises Licences) Regs 2005 lays out the format and details of how applications should be advertised.

In R (D&D Bar Services Ltd) v Romford Magistrates Court and the London Borough of Redbridge[2014] HHJ Blackett held that, 'it could never have been the intention of Parliament that minor errors on a notice or advertisement for a licensing review should make any subsequent consideration of the licence void. Such an approach would lead to absurd consequences. It is clear that there must be substantial compliance with the Regulations but the process should not be frustrated by minor errors'.

For more information contact:	Duncan Collings Senior Licensing Officer 0115 914 8231 dcollings@rushcliffe.gov.uk
Background papers Available for Inspection:	None
List of appendices (if any):	None



Licensing Service, Civic Centre Pavilion Road West Bridgford Nottingham NG2 5FE

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Wysall and Thorpe in the Glebe Parish Council

(Insert name(s) of applicant) being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number

PL0331

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description
Village Hall, Main Street,

Post town

Wysall

Postcode

NG12 5QS

Telephone number at premises (if any)

N/A

Non-domestic rateable value of premises

£0

Part 2 – Applicant details

Daytime contact
telephone number

E-mail address (optional)

Current postal address if different from
premises address

Ridgewood, Widmerpool Road

Post town

Wysall

Postcode

NG12 5QW

Part 3 - Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible?

☒ Yes

☐
No

If not, from what date do you want the variation to take effect?

DD	MM	YYYY
<input type="text"/>	<input type="text"/>	<input type="text"/>

Please describe briefly the nature of the proposed variation (Please see guidance note 1)

We currently have a premises licence that covers the delivery of licensed entertainment but not the sale of alcohol. We currently have to apply for a TEN for this and, as we are allowed only 12 for the property, we run out.

Further, the times we are allowed to run events, provide licenced entertainment and sell alcohol is limited by the current licence and we wish to extend these hours.

Overall we do not expect a significant increase in events held at the hall, but rather those that are delivered are allowed the sale of alcohol and run to an appropriate time.

Activities we run – film night, quiz night, wine tasting evening, cookery night, fashion show, Food fare, Christmas and Easter fare etc

The hall is available for hire by private individuals for their own functions. In the last two years, private events on a Friday or Saturday number less than 10.

Current times allowed are:

Sunday to Friday inclusive 19:00 – 23:00

Saturday 12:00 – 2300

Regulated entertainment includes: Performance of plays, films, live music, recorded music, dance (all indoors)

Wysall Village Hall is used by a growing number of organisations who need access throughout the day – Tots at the Top

(Tuesday morning 10:00 – 11:00, Luncheon Club (first Tuesday of the month – 11:30 – 2:30), Water Colour Group etc

The hall is not open to the general public on an ongoing basis. Only when an event is taking place is the hall open for that specific purpose (private or public event)

Proposed Licencing Times are:

Sunday – Saturday inclusive 10:00 – 23:30 (this allows for activities on Bank Holidays and Special occasions – Christmas Party for the children of the village etc It allows some of our other activities, Water Colour Club etc to also play music during the day) with the aim that the hall will be cleared by midnight.

On no more than four occasions per year to extend the time of closure till 00:30am – this would allow charity balls, News Year and other key events to run to a socially acceptable time with the hall being cleared by 01:00

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Provision of regulated entertainment

Please tick all that apply

- a) plays (if ticking yes, fill in box A) ☒
- b) films (if ticking yes, fill in box B) ☒
- c) indoor sporting events (if ticking yes, fill in box C) ☐
- d) boxing or wrestling entertainment (if ticking yes, fill in box D) ☐
- e) live music (if ticking yes, fill in box E) ☒
- f) recorded music (if ticking yes, fill in box F) ☒
- g) performances of dance (if ticking yes, fill in box G) ☒
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) ☒

Provision of late night refreshment (if ticking yes, fill in box I) ☐

Sale by retail of alcohol (if ticking yes, fill in box J) ☒

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 6)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Mon	10:00	23:30	<u>Please give further details here</u> (please read guidance note 3) Plays are typically held indoors but there is an aspiration to hold an occasional outdoor play in the summer – such as Shakespear (Newstead Abbey does this)		
Tue	10:00	23:30			
Wed	10:00	23:30	<u>State any seasonal variations for performing plays</u> (please read guidance note 4) Indoor all year round, Outdoor May-September inclusive		
Thur	10:00	23:30			
Fri	10:00	23:30	<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 5) N/A		
Sat	10:00	23:30			
Sun	10:00	23:30			

B

Films Standard days and timings (please read guidance note 6)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)</u>	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<u>Please give further details here (please read guidance note 3)</u> We run a film club in the village that shows on a Saturday evening 6 – 8 times a year. We would also look to be able to show childrens movies during school holidays and earlier in the day. If allowed we may run a film night outdoors of a summers evening		
Mon	10:00	23:30			
Tue	10:00	23:30			
			<u>State any seasonal variations for the exhibition of films (please read guidance note 4)</u> None		
Wed	10:00	23:30			
Thur	10:00	23:30			
			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)</u> N/A		
Fri	10:00	23:30			
Sat	10:00	23:30			
Sun	10:00	23:30			

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details (please read guidance note 3)</u>		
Day	Start	Finish			
Mon					
Tue			<u>State any seasonal variations for indoor sporting events (please read guidance note 4)</u>		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5)</u>		
Fri					
Sat					
Sun					

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)		
Thur					
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun					

E

Live music Standard days and timings (please read guidance note 6)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3) Mainly performed indoors, but we would look to hold a summer afternoon Jazz Concert outdoors for charity so need the licence to cover indoors and outdoors. Christmas fare starts at 11:00 and has live music. Last year there were no more than 4 events where live music was performed.		
Mon	10:00	23:30			
Tue	10:00	23:30			
Wed	10:00	23:30	<u>State any seasonal variations for the performance of live music</u> (please read guidance note 4) April – September inclusive for outdoors music playing From the start of hours on New Year's Eve until the start of hours on New Year's Day.		
Thur	10:00	23:30			
Fri	10:00	23:30			
Sat	10:00	23:30	<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 5) On no more than four occasions per year to extend the time of licencing till 00:30am – this would allow charity balls, New Year and other key events to run to a socially acceptable time. The hall to be cleared by 01:00.		
Sun	10:00	23:30			

F

Recorded music Standard days and timings (please read guidance note 6)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3) Music features at many of our events – either as the main item or as background music – both indoors and outdoors		
Mon	10:00	23:30			
Tue	10:00	23:30	<u>Please give further details here</u> (please read guidance note 3) Music features at many of our events – either as the main item or as background music – both indoors and outdoors		
Wed	10:00	23:30	<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 4) April – September inclusive for outdoors music playing From the start of hours on New Year's Eve until the start of hours on New Year's Day.		
Thur	10:00	23:30	<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 4) April – September inclusive for outdoors music playing From the start of hours on New Year's Eve until the start of hours on New Year's Day.		
Fri	10:00	23:30	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 5) On no more than four occasions per year to extend the time of closure till 00:30am – this would allow charity balls, News Year and other key events to run to a socially acceptable time. The hall to be cleared by 01:00.		
Sat	10:00	23:30	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 5) On no more than four occasions per year to extend the time of closure till 00:30am – this would allow charity balls, News Year and other key events to run to a socially acceptable time. The hall to be cleared by 01:00.		
Sun	10:00	23:30	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 5) On no more than four occasions per year to extend the time of closure till 00:30am – this would allow charity balls, News Year and other key events to run to a socially acceptable time. The hall to be cleared by 01:00.		

G

Performances of dance Standard days and timings (please read guidance note 6)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3) Dance takes place at parties and charity events – such as Strawberry Stomp and Charity Balls – last year there were no more than three such events.		
Mon	10:00	23:30			
Tue	10:00	23:30	<u>Please give further details here</u> (please read guidance note 3) Dance takes place at parties and charity events – such as Strawberry Stomp and Charity Balls – last year there were no more than three such events.		
Wed	10:00	23:30	<u>State any seasonal variations for the performance of dance</u> (please read guidance note 4) From the start of hours on New Year's Eve until the start of hours on New Year's Day.		
Thur	10:00	23:30	<u>State any seasonal variations for the performance of dance</u> (please read guidance note 4) From the start of hours on New Year's Eve until the start of hours on New Year's Day.		
Fri	10:00	23:30	<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 5) On no more than four occasions per year to extend the time of closure till 00:30am – this would allow charity balls, News Year and other key events to run to a socially acceptable time. The hall to be cleared by 01:00.		
Sat	10:00	23:30	<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 5) On no more than four occasions per year to extend the time of closure till 00:30am – this would allow charity balls, News Year and other key events to run to a socially acceptable time. The hall to be cleared by 01:00.		
Sun	10:00	23:30	<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 5) On no more than four occasions per year to extend the time of closure till 00:30am – this would allow charity balls, News Year and other key events to run to a socially acceptable time. The hall to be cleared by 01:00.		

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing Village tug of war, punch and judy show		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon	10:00	23:30		Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Tue	10:00	23:30	Please give further details here (please read guidance note 3) Very occasionally other activities are undertaken or shown.		
Wed	10:00	23:30			
Thur	10:00	23:30	State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4) From the start of hours on New Year's Eve until the start of hours on New Year's Day.		
Fri	10:00	23:30			
Sat	10:00	23:30	Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 5) On no more than four occasions per year to extend the time of closure till 00:30am – this would allow charity balls, News Year and other key events to run to a socially acceptable time. The hall to be cleared by 01:00.		
Sun	10:00	23:30			

I

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for the provision of late night refreshment (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5)		

Sat			
Sun			

J

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption – please tick (please read guidance note 7)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4) In the summer, it would be great if we could sell alcohol both within the building and also on the land outside which is also owned by the village hall – this would allow for sale . We are assuming on the premises accounts for both of these. We will not be selling alcohol away from the village hall and grounds.		
Mon	11:00	23:30			
Tue	11:00	23:30			
Wed	11:00	23:30			
Thur	11:00	23:30			
Fri	11:00	23:30			
			Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5) On no more than four occasions per year to extend the time of closure till 00:30am – this would allow charity balls, News Year and other key events to run to a socially acceptable time. The hall to be cleared by 01:00. From the start of hours on New Year's Eve until the start of hours on New Year's Day.		
Sat	11:00	23:30			
Sun	11:00	23:30			

K

<p>Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8).</p> <p>N/A</p>
--

L

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4) From the start of hours on New Year's Eve until the start of hours on New Year's Day. Please note, as stated previously, the hall is not open to the public – i.e. for access to washrooms as a public convenience. Access is only possible by key with the property left in a secure condition when not in use. Public access to the hall is only available when a public event is being held – i.e. Easter Fair etc.
Day	Start	Finish	
Mon	09:00	24:00	Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5) On no more than four occasions per year to extend the time of closure till 00:30am – this would allow charity balls, News Year and other key events to run to a socially acceptable time. The hall to be cleared by 01:00. From the start of hours on New Year's Eve until the start of hours on New Year's Day.
Tue	09:00	24:00	
Wed	09:00	24:00	
Thur	09:00	24:00	
Fri	09:00	24:00	
Sat	09:00	24:00	
Sun	09:00	24:00	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

Main variation is for difference in timing of when events and activities can take place – request removal of current limitations and replace with suggested above.

Please note, as stated previously, the hall is not open to the public – i.e. for access to washrooms as a public convenience. Access is only possible by key with the property left in a secure condition when not in use. Public access to the hall is only available when a public event is being held – i.e. Easter Fair etc.

Please tick as appropriate

- I have enclosed the premises licence ☐
- I have enclosed the relevant part of the premises licence ☐

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.
 Copy of Rushcliffe Premises Licence Register Entry attached. Premises licence can be sent in if required.

M

Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)

The adherence to the four licensing objectives below is essential to maintain the quality of life many of the Wysall residents enjoy. It is a quiet village with a strong community spirit where we have Village Hall Committee that organise events throughout the year – Christmas/Easter Fare, Wine tasting, Quiz night, cookery demonstrations etc. The Wysall Church Parochial Church Council also use the Village Hall for fund raising events. The majority of these events are finished by 22:30/23:00 with the hall cleared by mid-night. There is a power socket timer that shuts down power at 11:30 in a secure cupboard. It is felt that the current timing restrict some events – Film Night for example, people arrive from 7:30 and the main film running from 8:30 allowing a short film and socialising to take place. If we are showing a longer movie we would fall outside of the licencing times and force the film to finish at 11:00. The small extension in timings of the premises licence and regulated activities will allow for a far more sensible evening to be run. At the end of the day, those running the events stay behind and have to clear the hall before going home with no desire to stay late. It is felt the suggested adjustment to timings will not cause any nuisance to local residents as the hall will still be cleared by a target of midnight. The occasional later events, no more than four times per year, will allow for fund raising balls etc to be held where there is a participant expectation that it will run past midnight. We would, of course, inform the licensing authorities and local residents when such an event is taking place. There is no intention, or is it expected, that there will be any appreciable increase in hall usage.

b) The prevention of crime and disorder

As far as can be recalled by the Parish Council, there has never been any crime or disorder taking place due to attendees having been to a village ran event. Due to the age demographic of attendees, the majority of participants are of a mature age (30+) and if someone does become “rowdy” their behaviour is managed and suggested they go home. The Parish Council have no concerns that the extension in hours and inclusion of the sale of alcohol (which we currently do anyway under a TEN) will lead to crime or disorder.

c) Public safety

The Parish Council has extensive public liability insurance, all electrical items are PAT tested and the playground equipment is inspected once a fortnight by a trained operative and a RoSPA approved organisation undertake an annual check of the playground equipment and the grounds of the village hall. The Parish Council have no concerns that the extension in hours and inclusion of the sale of alcohol (which we currently do anyway under a TEN) will lead to issues to Public Safety.

d) The prevention of public nuisance

The vast majority of events at the village hall are inside the hall itself. Occasionally, the Strawberry Stomp will be held both inside and outside the hall on a summers evening and other such occasional events as a Jazz Sunday afternoon. The village hall conditions of hire are attached for those privately renting the hall for private events. There was one such private party in the last 24 months. The timings of the licence are strenuously communicated to the hall hirer to strongly encourage their adherence. We will operate a Challenge 21 proof of age scheme in relation to the sale of alcohol.

e) The protection of children from harm

As mentioned previously the undertakings that may affect a young person/child is on film night or possibly a play. The responsible person of the night is there to ensure that people are of an appropriate age for the entertainment being shown. The Parish Council have no concerns that the extension in hours and inclusion of the sale of alcohol (which we currently do anyway under a TEN) will lead to children coming to harm. We will operate a Challenge 21 proof of age scheme in relation to the sale of alcohol.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee. ☒
- I have sent copies of this application and the plan to responsible authorities and others where applicable. ☒
- I understand that I must now advertise my application. ☒
- I have enclosed the premises licence or relevant part of it or explanation. ☒
- I understand that if I do not comply with the above requirements my application will be rejected. ☒

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 5 – Signatures (please read guidance note 10)

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 11). If signing on behalf of the applicant, please state in what capacity.

Signature		
Date	21 st March 2017	
Capacity	Chair of the Parish Council	

Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (please read guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 13)

Post town		Post code	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
3. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, each of the applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.

The Parish Council of Wysall and Thorpe in the Glebe

WYSALL VILLAGE HALL – CONDITIONS OF USE

The Hirer (name)-:

1. Is entitled to use the Wysall Village Hall and Kitchen facilities as well as the patio area and grounds.
2. Will ensure the Hall and Kitchen are left clean and tidy, cleaning equipment is through the left hand door in the kitchen.
3. Is allowed to play music, dance, sing and serve alcohol within the Village Hall providing activities do not cause nuisance to immediate neighbours and are not continued after Midnight. (music to be kept at a reasonable level, power to sockets will cut out at 11.30pm). **The hirer is to operate a Challenge 21 Proof of Age Policy regarding the serving of alcohol and takes full responsibility regarding the protection of children and minors.**
4. Will vacate the premises by Midnight, in accordance with our licence.
5. Will ensure the premises are locked and secured after use and the key returned to the Hall Manager by the following day.
6. Shall be responsible for the conduct at the function and report any damage to the furniture and equipment of the Hall to the Hall Manager. All breakages will be charged. (Inventory on back of kitchen cupboards).
7. Shall notify the Hall Manager if alcohol is to be provided or sold and is responsible for ensuring that it is consumed responsibly.
8. Has responsibility for any articles brought into the Hall. The Parish Council accepts no liability for loss or breakages to any such articles during the hire of the Hall.
9. Shall have responsibility to ensure that any electrical equipment brought onto the premises is PAT tested.
10. Will adhere to the Premises Licencing Conditions regarding the sale and serving of alcohol and provision of licenced entertainment.
11. Is required to pay a sum of £50. As a deposit for the hire of the Hall, which will be refunded once the hall and equipment are cleaned and left as found.
12. The hirer has full responsibility for the behaviour of all persons using the village hall and grounds, whatever their capacity and must ensure minimal disturbance to the local area.

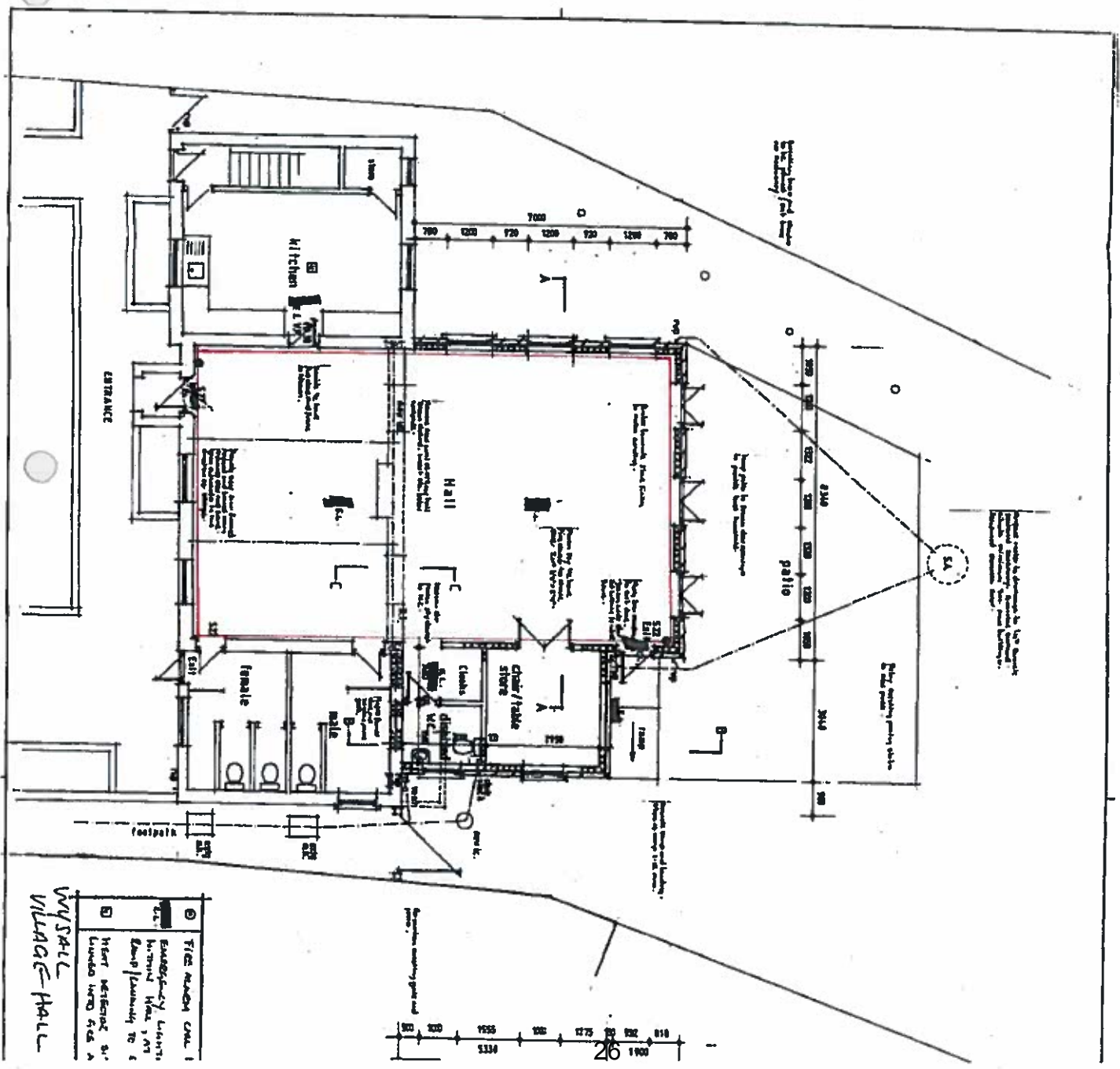
Please use hooks in battens near ceiling for attaching any decorations. Please do not attach anything to the walls or ceiling using Sellotape or Blu-tack.

Smoking is NOT allowed in the Village Hall.

Rubbish/Recycling is to be bagged and put into appropriate bins provided, bottles must be taken away by Hirers.

Please sign and return to Chris French, The Old Post Office, Main Street, Wysall NG12 5QS email: frenchjc@tiscali.co.uk

I accept these conditions of use:Date.....



① FIRE ALARM CALL
 ② EMERGENCY LIGHTS
 ③ HEAT DETECTORS 5"

MYSALE
 VILLAGE HALL



Licensing Act 2003
Premises Licence

PL0331

LOCAL AUTHORITY



Rushcliffe
Borough Council

Rushcliffe Borough Council

Rushcliffe Arena
Rugby Road
West Bridgford
Nottingham
NG2 7YG

tel: 0115 981 9911

web: www.rushcliffe.gov.uk

Part 1 - Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

Wysall and Thorpe in the Glebe Village Hall

Village Hall, Main Street, Wysall, Nottingham, NG12 5QS.

WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- a performance of a play
- an exhibition of a film
- a performance of live music
- any playing of recorded music
- a performance of dance
- entertainment of a similar description to that falling within a performance of live music, any playing of recorded music or a performance of dance

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and Area if applicable)	Description	Time From	Time To
A. Performance of a play (Indoors)	Monday to Thursday	7:00pm	11:00pm
	Friday	7:00pm	11:00pm
	Saturday	Noon	11:00pm
	Sunday	7:00pm	11:00pm
B. Exhibition of films (Indoors)	Monday to Thursday	7:00pm	11:00pm
	Friday	7:00pm	11:00pm
	Saturday	Noon	11:00pm
	Sunday	7:00pm	11:00pm
E. Performance of live music (Indoors)	Monday to Thursday	7:00pm	11:00pm
	Friday	7:00pm	11:00pm
	Saturday	Noon	11:00pm
	Sunday	7:00pm	11:00pm
F. Playing of recorded music (Indoors)	Monday to Thursday	7:00pm	11:00pm
	Friday	7:00pm	11:00pm
	Saturday	Noon	11:00pm
	Sunday	7:00pm	11:00pm



Summary

Premises Licence**THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES** continued ...

Activity (and Area if applicable)	Description	Time From	Time To
G. Performance of dance (Indoors)	Monday to Thursday	7:00pm	11:00pm
	Friday	7:00pm	11:00pm
	Saturday	Noon	11:00pm
	Sunday	7:00pm	11:00pm
H. Entertainment of a similar description to that falling within E, F, or G (Indoors)	Monday to Thursday	7:00pm	11:00pm
	Friday	7:00pm	11:00pm
	Saturday	Noon	11:00pm
	Sunday	7:00pm	11:00pm

THE OPENING HOURS OF THE PREMISES

Description	Time From	Time To
Monday to Sunday		
At the discretion of the licence holder.		

WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

Part 2

NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE

Wysall and Thorne in the Glebe Parish Council

Mike Elliott, 19/21 Main Street, Keyworth, Nottingham, NG12 5AA.

Telephone 0115 937 6500

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

ANNEXES

Annex 1 - Mandatory conditions

GENERAL

(As consistent with the original Public Entertainment Licence)

Annex 2 - Conditions consistent with the Operating Schedule

None

Annex 3 - Conditions attached after a hearing by the Licensing Authority

None

Annex 4 - Plans

See attached



Executive Manager Neighbourhoods



Premises Licence Summary

LOCAL AUTHORITY



Rushcliffe
Borough Council

Rushcliffe Borough Council

Rushcliffe Arena
Rugby Road
West Bridgford
Nottingham
NG2 7YG

tel: 0115 981 9911

web: www.rushcliffe.gov.uk

Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDINANCE SURVEY MAP REFERENCE OR DESCRIPTION

Wysall and Thorpe in the Glebe Village Hall

Village Hall, Main Street, Wysall, Nottingham, NG12 5QS.

WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- a performance of a play
- an exhibition of a film
- a performance of live music
- any playing of recorded music
- a performance of dance
- entertainment of a similar description to that falling within a performance of live music, any playing of recorded music or a performance of dance

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and Area if applicable)	Description	Time From	Time To
A. Performance of a play (Indoors)	Monday to Thursday	7:00pm	11:00pm
	Friday	7:00pm	11:00pm
	Saturday	Noon	11:00pm
	Sunday	7:00pm	11:00pm
B. Exhibition of films (Indoors)	Monday to Thursday	7:00pm	11:00pm
	Friday	7:00pm	11:00pm
	Saturday	Noon	11:00pm
	Sunday	7:00pm	11:00pm
E. Performance of live music (Indoors)	Monday to Thursday	7:00pm	11:00pm
	Friday	7:00pm	11:00pm
	Saturday	Noon	11:00pm
	Sunday	7:00pm	11:00pm
F. Playing of recorded music (Indoors)	Monday to Thursday	7:00pm	11:00pm
	Friday	7:00pm	11:00pm
	Saturday	Noon	11:00pm
	Sunday	7:00pm	11:00pm



Premises Licence Summary

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES continued ...

Activity (and Area if applicable)	Description	Time From	Time To
F. Playing of recorded music (Indoors) continued ...			
G. Performance of dance (Indoors)			
	Monday to Thursday	7:00pm	11:00pm
	Friday	7:00pm	11:00pm
	Saturday	Noon	11:00pm
	Sunday	7:00pm	11:00pm
H. Entertainment of a similar description to that falling within E, F, or G (Indoors)			
	Monday to Thursday	7:00pm	11:00pm
	Friday	7:00pm	11:00pm
	Saturday	Noon	11:00pm
	Sunday	7:00pm	11:00pm

THE OPENING HOURS OF THE PREMISES

Description	Time From	Time To
Monday to Sunday		
At the discretion of the licence holder.		

WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

NAME, (REGISTERED) ADDRESS OF HOLDER OF PREMISES LICENCE

Wysall and Thorpe in the Glebe Parish Council

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

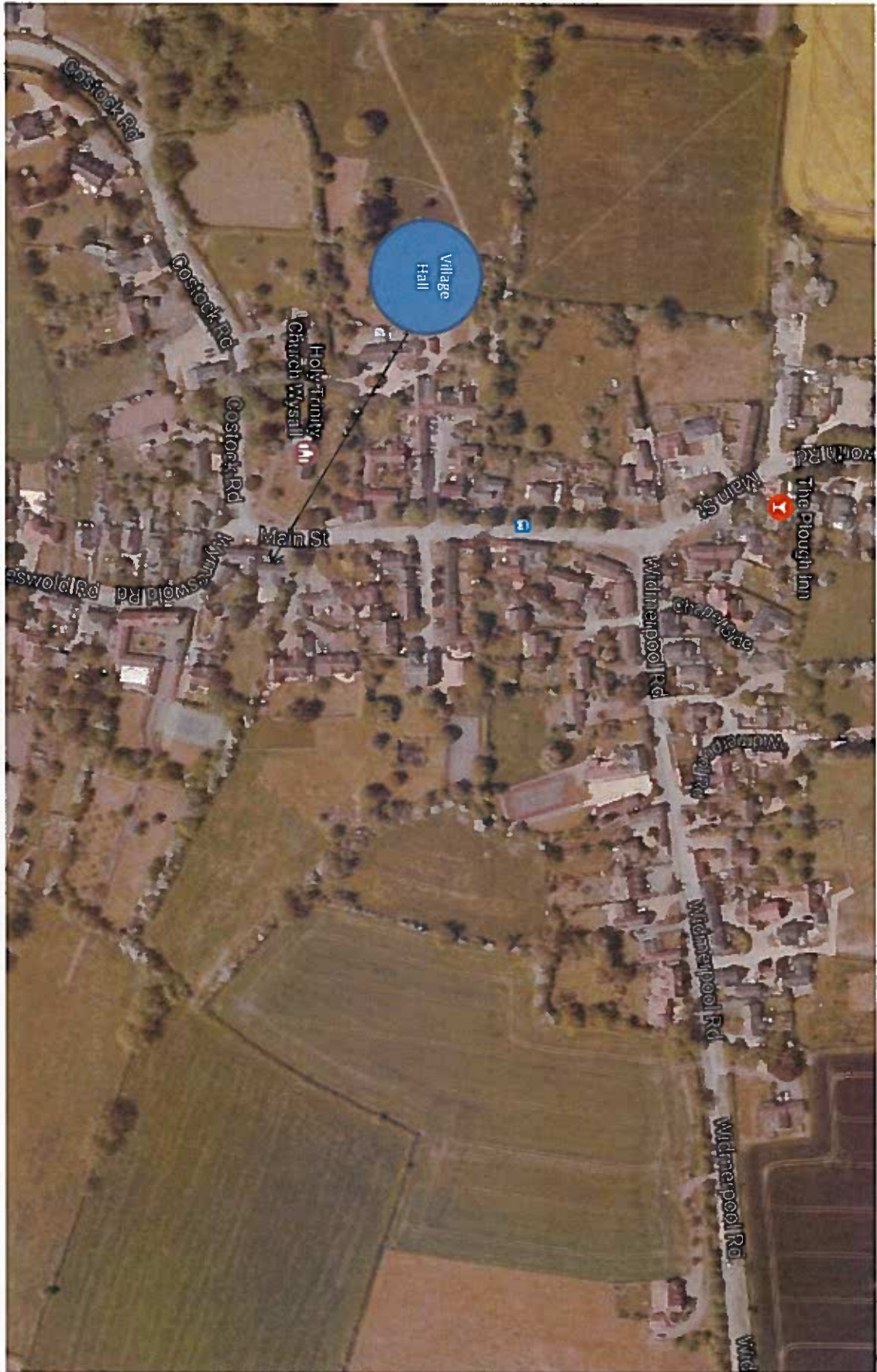
STATE WHETHER ACCESS TO THE PREMISES BY CHILDREN IS RESTRICTED OR PROHIBITED

Restricted by the provisions of The Licensing Act 2003



Executive Manager Neighbourhoods





The Licensing Service.
Rushcliffe Borough Council.
Rushcliffe Arena,
Rugby Road,
West Bridgford,
Nottinghamshire, NG2 7YG.

Sunday, 26th March 2017

Dear Sirs,

OBJECTION TO LICENCE APPLICATION BY WYSALL AND THORPE IN THE GLEBE PARISH COUNCIL

I object to the terms of application for a Premises Licence made by Wysall and Thorpe in The Glebe Parish Council in respect of its Village Hall.

Whilst the application is in principle a sound concept, the times are totally unreasonable due to the propensity for noise intruding into this quiet village a times when children may be asleep and adults may wish to relax in the privacy of their own homes and gardens. Previous use of this hall confirms that such will occur should limits not be set.

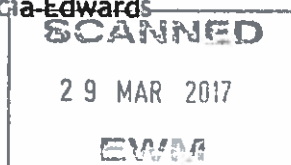
May I suggest that the licence be granted under the following terms:

1. No noise shall extrude from the boundary of the Village Hall site *at any time*.
2. The playing of music shall not occur *outside of the walls of the Village Hall at any time*; i.e. in the grounds of the site.
3. The entertainment times shall not extend beyond 2200 hours on any day.
4. The sale of alcohol times shall not extend beyond 2230 hours on any day.
5. The licensees shall make *all* efforts to minimise traffic noise and disruption on entry and departure of their hirers.
6. Satisfactory parking arrangements are made for vehicles using the licensed facility at all times without blocking the public carriageways or property entrances.

My thanks for your consideration.

Yours faithfully

Rev Mrs Patricia Edwards



The Licensing Service.
Rushcliffe Borough Council.
Rushcliffe Arena,
Rugby Road,
West Bridgford,
Nottinghamshire, NG2 7YG.

Sunday, 26th March 2017

Dear Sirs,

OBJECTION TO LICENCE APPLICATION BY WYSALL AND THORPE IN THE GLEBE PARISH COUNCIL

I object to the terms of application for a Premises Licence made by Wysall and Thorpe in The Glebe Parish Council in respect of its Village Hall.

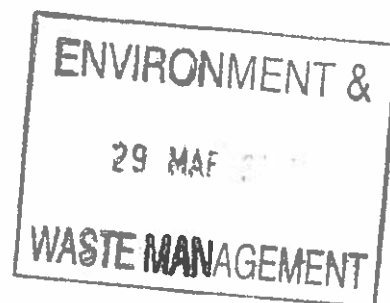
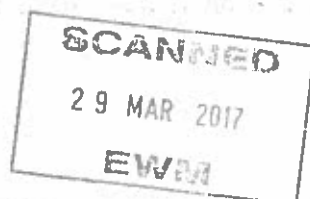
Whilst the application is in principle a sound concept, the times are totally unreasonable due to the propensity for noise intruding into this quiet village a times when children may be asleep and adults may wish to relax in the privacy of their own homes and gardens. Previous use of this hall confirms that such will occur should limits not be set.

May I suggest that the licence be granted under the following terms:

1. No noise shall extrude from the boundary of the Village Hall site *at any time*.
2. The playing of music shall not occur *outside of the walls of the Village Hall at any time*; i.e. in the grounds of the site.
3. The entertainment times shall not extend beyond 2200 hours on any day.
4. The sale of alcohol times shall not extend beyond 2230 hours on any day.
5. The licensees shall make *all* efforts to minimise traffic noise and disruption on entry and departure of their hirers.
6. Satisfactory parking arrangements are made for vehicles using the licensed facility at all times without blocking the public carriageways or property entrances.

My thanks for your consideration.


Roger Edwards



Duncan Collings

From: Roger Edwards [REDACTED]
Sent: 25 April 2017 14:21
To: Duncan Collings
Subject: Re: Wysall Village Hall: Hearing notices

Mr Collings

My thanks for your email

I confirm that my wife and I (two separate objections) continue to object to the terms of the extension as per our previous letters but will be unable to attend your meeting due to previous engagements.

R + P Edwards

----- Original Message -----

From: Duncan Collings

To: [REDACTED]

Sent: Tuesday, April 25, 2017 1:19 PM

Subject: Wysall Village Hall: Hearing notices

Dear Rev and Mr Edwards,

HEARING TO TAKE PLACE ON 16TH MAY 2017 AT 2PM – RUSHCLIFFE ARENA, RUGBY ROAD, WEST BRIDGFORD.

Further to your objections submitted to the variation of the premises licence for the above premises, please find attached the hearings notice and procedures.

Can I please ask you to do the following:

1. Acknowledge receipt of this e mail.
2. Confirm that your objections still stand
3. Confirm if you will be attending the hearing to give evidence

Regards

Duncan Collings

Secretary of the Institute of Licensing East Midlands
Senior Licensing Officer
Rushcliffe Borough Council
Rushcliffe Arena
Rugby Road
West Bridgford
Nottingham NG2 7YG
0115 914 8231

9/4/17

David and Susan Grenz



Dear Sir,

We would like to make comment on the most recent Licensing Application for the Village Hall by the Wysall and Thorpe Parish Council, under Section 17 of the Licensing Act 2003 made on the 21/3/17.

The required blue notice was placed on the village hall on the 26th March 2017. The request on the blue notice is for the grant of a new premises licence to include the provision of regulated entertainment Sunday to Saturday 1000 to 2330, and the sale of alcohol Sunday to Saturday 1100 to 2330.

The present provisions of the licence PL0331, or premises licence 1432, for the village hall is for regulated entertainment only 1900 to 2300 Sunday to Friday and 1200 to 2300 on Saturday, although on your system there is no mention of the 1200 early time. The provision being:

Live or recorded music, plays, films, the performance of dance, providing the facilities to dance or make music or any similar activities.

Obviously anything else required can be achieved by a TEN (Temporary event notice).

The Parish Council, who are the applicants, decided in a minuted meeting to apply for a variation of the above provisions to allow for regulated entertainment and the sale of alcohol 1000/1100 to 2330 seven days a week, and on a maximum of 4 occasions in a year this to be extended to 0030, however this further extension has not been included on the blue notice or in the public notice published in the parish magazine. This was not a unanimous decision as David Grenz is vice chairman of the Parish Council and on at least one occasion was not alone in opposition to this application.

Although the application was made on the 21st March 2017 the required blue notice was not displayed until the 26th March 2017. You have advised us that consultation closes on the 18th April which is 28 days after the 21st March. Guidance states

The notice must be displayed for a continuous period of not less than 28 consecutive days starting on the day after the application was submitted to the licensing authority.

However by the 18th April the blue notice will not have been displayed for 28 days as it was not put up until the 26th March therefore this may mean that the application is invalid because, again, the correct consultation process has not been followed and interested parties may not have an opportunity to make representation.

Our objections to the variation of the licence are set out below.

Wysall and Thorpe Village Hall is owned by the parish, and run by the Parish Council. The building is a former village school that when it was closed became a village asset and was later extended. These premises are not a bespoke village hall that is situated on the outskirts of a village with a car park, as a former small village school it is situated in the heart of the village, hence it is surrounded by dwellings. We would estimate that within 150m of the premises live 40 to 50 people, well over 10% of the people of the parish. Indeed we live within 30m of the village hall and are not the closest. There is virtually no parking for the village hall, only 3 spaces outside for off road parking. All other parking is in the street, unless special arrangements are made, and this causes considerable problems for traffic passing through the village, pedestrians, and residents who live near to the premises. There are a number of events held throughout the year that may involve regulated entertainment or the sale of alcohol, the strawberry fayre in the summer, food fayre in autumn and Christmas fayre towards the end of the year. There are other events such as the village quiz and there are regular film nights. The hall is sometimes rented out for other private events. TENS have been applied for when necessary; your records show 3 were applied for in 2016.

The hall is also used on a regular basis, for example, childrens' play sessions and pilates for which we believe no licence is required. In addition there is a fortnightly OAP lunch club at which alcohol is occasionally served, for example on a birthday, but is not sold.

Your records also show that TENS began to be applied for in 2012, all with alcohol; this is because the Parish Council were not previously aware that in order to hold events including the sale of alcohol a TEN was required.

The TEN system has worked well to 'police' the use of the hall, the application is checked by the Police and Environmental Health to see if there are any possible problems and is limited to 12 per year.

A recent e-mail circulated to obtain support for the proposal confirmed our belief that the only reason for the application is to avoid spending time and money (£21) on completing TENS applications.

The licensing hours applied for could mean, in theory that music could be played, and alcohol sold from 1000/1100 to 2330 every day of the year. This has never been required and is certainly not required now.

Our representations are based upon the National Licensing Objectives

Crime and Disorder
Public Nuisance
Public safety
The Protection of Children from harm

A completely unjustifiable increase in the licensing hours of Wysall village hall which would make it comparable to some public houses has the potential to increase crime and disorder, in particular anti social behaviour previously experienced. For example, defecation and vomiting in nearby gardens. In addition the opportunity to consume alcohol for over 12 hours every day may lead to rowdy behaviour in a confined public area. No consideration has been given to resulting health and safety issues , for example, there is a children's play area in the grounds of the village hall which means children may be put at increased risk of exposure to drunken behaviour. In the past broken bottles have been found in this area. The single most likely consequence of this change would be noise nuisance potentially over 12 hours per day with no constraints or monitoring. This could have a detrimental effect on local residents health and well being.

It is clear that the Licensing Authority assessed the situation at Wysall village hall and issued the correct and sensible licence which does not cover the sale of alcohol and restricts the times for regulated entertainment. If there is a wish to sell alcohol or extend the hours then a TEN can be notified. This system has worked well. This application is spurious and if granted, even with conditions, not only could affect the quality of life of residents who live around the hall but also have an adverse impact on the small community as a whole.

It should be noted that in August 2016 a serious breach of the village hall licensing hours occurred when a private party at which loud music continued to approximately 0200. A timing device to restrict power to the sockets was irresponsibly tampered with.

Overall the granting of this variation of licensing hours will result in the loss of any scrutiny or control by the local authority, and may set a precedent for licensing applications from similar premises.

We understand that this application is to be considered by the licensing committee and we would like to attend and make personal representation. Could you please keep us informed of the time of this meeting and the location.

Yours Faithfully

David Grenz

Susan Grenz

Duncan Collings

From: Julia <jmsavage@btinternet.com>
Sent: 10 April 2017 10:25
To: Duncan Collings
Cc: Sam Stephens
Subject: Wysall Parish Council Licence application

Dear Mr Collings

I am the secretary to the Parochial church council in Wysall , having sought the members opinion we have a majority in favour of the change therefore on behalf of our group I would like to register our support of the Parish Council to adjust the current licence, to enable greater flexibility in the use of the Village Hall .

In supporting this change we trust that the Parish Council & Village Hall committee will continue to scrutinise applications for the use of the hall to ensure that any negative impact on the residents in close proximity is minimised .

Yours sincerely

Julia Savage
Secretary to Wysall Parochial Church Council

Sent from my iPad

Duncan Collings

From: Nigel [REDACTED]
Sent: 07 April 2017 17:39
To: Duncan Collings
Cc: 'christine French'; sam stephens; Rob Lippitt
Subject: RE: Wysall Village Hall Licence Application

Importance: High

Dear Mr Collings,

We are aware that Wysall Parish Council has applied to yourselves to change the licencing conditions on the Village Hall, to allow licenced entertainment between 10:00am and 23:30 7 days a week.

We live at Manor Lodge on Main Street, Wysall - just a couple of houses and a very short distance from the Village Hall, with pretty much gardens and open space between our house and the hall.

We would totally support the licence application as Wysall is very much a community based village with a very active Village Hall committee organising a wide range of social and fundraising events at the hall, from film nights and village quiz nights to Christmas and Summer Fairs and a Luncheon Club for elderly residents in the village.

A lot of hard work by the committee goes into organising these events and the licence application would greatly enhance the occasions , for example Luncheon club playing music and having a glass of wine, Keep fit playing music, mulled wine at the Christmas Fair, without causing any noise or other negative impact.

In our view the licence would be a very sensible move. Although we do not attend all events, when they are held we have never had any unacceptable level of noise disturbance or disruption from the hall and do not feel the application would cause any issues.

Overall we feel the change would be a very positive move for our local community and would definitely support it.

Kind Regards,
Nigel Dolman and Rob Lippitt
Owners - Manor Lodge
Main Street
Wysall
NG12 5QS

Duncan Collings

From: Hugh Smith <hsmith501@btinternet.com>
Sent: 18 April 2017 15:31
To: Duncan Collings
Cc: 'Sam Stephens'
Subject: Application for Grant of Premises Licence to Wysall Village Hall

Dear Mr Collings,

I write in support of the above application – apologies for the lateness of this email but I have been travelling in South East Asia since early April.

I founded the Wysall Film Club along with other members of the village some two years ago – the aim being to increase the number of social community events, We show five to six films a year during the winter season and typically have attendances between twenty and forty people.

The Licencing application is very important for the Film Club because we need to pay for a screening licence for each film – typically this is of the order of £83 + VAT. We defray this cost by charging a modest admission price and selling alcohol when we have a licence.

However, the present Temporary licence cost means that we have no possibility of breaking even – which is the goal.

Note that there is also the issue that some of the longer films can take us up to and just beyond the 11:00 deadline.

In summary, I hope you will be able to support the above application so that we may continue to be able to run the Film Club and other events during the year without the cost and administrative overhead of Temporary Licences.

Yours sincerely,

Dr Hugh T Smith
Chair
Wysall Film Club

Duncan Collings

From:
Sent: 11 April 2017 18:36
To: Duncan Collings; Stephens, Sam&Anne
Subject: Village Hall licence


Dear Mr Collings,

I am a Wysall resident and am writing to say that I full support the application from Wysall Parish Council to extend the Village Hall licence so that a greater variety of functions can take place.

Yours faithfully,

C W Elston

Duncan Collings

From: 
Sent: 05 April 2017 08:28
To: Duncan Collings
Subject: In support of wysall village hall licensing application

I'm writing to confirm my support, as a wysall resident , of the licensing application. The village hall is the centre of our community and the community events very well run and strict scout any noise .

Carolyn Costigan



Sent from my iPhone

Duncan Collings

From: James Logan [REDACTED]
Sent: 06 April 2017 08:23
To: Duncan Collings
Cc: sams@tbat.co.uk
Subject: Revised licensing hours for Wysall Village Hall

Dear Sir

I am writing to you to register my full support for the revised licensing hours for Wysall Village Hall as proposed by the Village Parish Council; specifically the extension to 11.30 pm. I live within the close locality and would be directly affected should this be an inconvenience. The longer hours clearly cover reasonable and normal activity and events that we all expect to take place in the Village Hall.

I trust that these revised hours will be put into force as soon as possible.

Yours faithfully

James Logan

White Wheels
Wymeswold Road
Wysall
NG12 5QU

Sent from my iPad

Duncan Collings

From: Karen Noble
Sent: 06 April 2017 21:02
To: Duncan Collings
Cc: Sam Stephens
Subject: Wysall Village Hall Licensing Conditions

Dear Mr. Collings,

I am writing to you to tell you of my support of the change in licensing conditions on the village hall in Wysall. I am a member of the Film Club and in addition to the fee we must pay in order to show a film to the public, we must also pay £21+ every time we show a movie for the Temporary Event Notice. The Film Club is not a money making venture and to have to pay this fee every time we show a movie could become prohibitive.

This village holds quite a few events throughout the year and if it can be arranged so that we pay a one off fee for the year, surely that must be the best way forward. It would ensure all events were compliant with the conditions of the licensing and also would not penalise events (such as the film club!) who are not out to make a profit.

Kind Regards,
Karen Noble
Sent from my iPad

Duncan Collings

From:
Sent: 06 April 2017 16:12
To: Duncan Collings
Cc: Sam Stephens
Subject: Wysall Village Hall Licence

Hi Duncan

For the record, I have no objection to and whole-heartedly support the current application to provide an annual entertainment and alcohol licence/permit to Wysall Village Hall.

The slightly extended hours and wider application make a lot of sense and will help sustain activity and the finances of a quite small community

Kind Regards

Stephen

Stephen Reid FRSA



Duncan Collings

From: Tim Calnan <[redacted]>
Sent: 05 April 2017 08:04
To: Duncan Collings
Cc: sams@tbat.co.uk
Subject: Wysall Village Hall Licensing

Dear Duncan

I fully support the application to extend the current licensing arrangements to enable the Parish Council and Village Hall Committee to continue their sterling work in providing a full programme of activities for the rural community of Wysall and Thorpe in the Glebe.

Regards

Tim Calnan

[redacted]

Duncan Collings

From: christine French [redacted]
Sent: 05 April 2017 10:00
To: Duncan Collings; Sam Stephens; Mike Stanley
Subject: wysall village hall licencing conditions

To Whom it may concern

We have lived in Wysall now for 25 years and I have been an active member of the Village Hall Social Committee for many years and this year I manage all the bookings and hiring out of the hall. I am also an active member of the social committee and help organise many of the social activities in the village.

We have a new beautifully refurbished village hall, which used to be the old school house, so is full of history. The villagers raised money to extend the building, and refurbish and stock the kitchen. We continue to raise money to continually improve it eg new curtains, heater, lights, microwave, hand driers etc and so all that use it have a pleasant experience. Wysall is a very sociable village and the hall is well used by the whole village for children's parties, weddings, family events, 50th birthday parties etc. We also have larger annual events which draw people from the whole of the surrounding community eg Food fair, Christmas Fair

This new 'holistic' licence will make so much difference in the fact tht we need not keep applying for individual licences each time we have an event. The majority of the events that we organise are day/evening events, which finish well before 11.0pm and therefore this causes no disturbance to the neighbours. In fact the majority of the village usually attend.

As the person who does all the hiring of the hall by others for parties, I can assure you that we only have 1 booking per year MAXIMUM on average, that is for the full day for a party or a wedding. We issue a contract which is signed, with instructions about noise levels and exiting the building at the appropriate time.

It would be a shame not to get the licence, as this would restrict our activities. What is the point of having a beautiful hall in a lovely village if we cannot use it fully. Rural communities are generally getting a raw deal with services etc at the moment, so it would be good to see a community facility supported and its use encouraged.

We hope for a positive outcome.

Christine and John French

[redacted]



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Duncan Collings

From: D JAMES [REDACTED]
Sent: 05 April 2017 09:14
To: Duncan Collings
Cc: sam stephens
Subject: Wysall and Thorpe application for extended licence

Dear Mr Collings

I write in support of Wysall and Thorpe in the Glebe Parish Council's application to change the Village Hall licensing conditions.

The Village Hall amenity is a great asset to the village which now only has a pub as a place where residents can meet together. There is no shop and no school for socialising.

The application for longer hours for licensing are within reasonable limits, ending at 23.30.

The current licence is just for 'Licenced Entertainment' but does not cover the sale and provision of alcohol. A number of village activities involve the sale and provision of alcohol and for these events individual applications have to be made. This is expensive and time consuming bearing in mind that all the councillors are voluntary and give of their own time for the benefit of the village of Wysall.

I fully support the Council's application for licenced entertainment from 10.00 to 23.30 seven days a week.

Yours sincerely

Charlotte James

Organiser Wysall Luncheon Club

Duncan Collings

From: Sam Stephens [redacted]
Sent: 03 April 2017 09:55
To: Duncan Collings
Subject: FW: Village Hall Licence.

Morning Duncan,

Thought I would forward you some emails of support from residents adjacent to the Village Hall. Here is the first one.

Many thanks,

Sam Stephens
Director



Unit 3 Bradley Court, Trent Lane, Castle Donington, DE74 2UT



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+44 (0) 7974 66 99 07



sams@tbat.co.uk



www.tbat.co.uk



<http://twitter.com/tbatinnovation>

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From: Steve Cuthbert [<mailto:src@charnwoodproperty.co.uk>]
Sent: Thursday, March 2, 2017 10:23 AM
To: Sam Stephens <sams@tbat.co.uk>
Subject: Village Hall Licence.

Hi Sam,

Thank you for the public notice for the proposed new licence for the Village Hall.

Having given consideration to this application I can see the logic in a more permanent situation than applying for a temporary event notice each time we hold an event. I can also see merit in the breadth of hours of operation as we have a very varied usage from luncheon clubs to evening functions.

As you know I live directly behind the village hall and do not have any serious issues with the usage of the facility and have not experienced any direct environmental impact from its use over the many years that we have lived here.

I would therefore lend my support to your proposal and would be happy for you to forward my comments on to the licensing authority.

Kind regards,
Steve

Steve Cuthbert

T : 01509 881848

F : 01509 881860

M : 07973 969123

E : steve@charnwoodproperty.co.uk

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Please contact the sender if you believe you have received this email in error.

Duncan Collings

From: Sam Stephens <sams@tbat.co.uk>
Sent: 03 April 2017 09:56
To: Duncan Collings
Subject: FW: Village Hall new premises licence

And another supportive email

Sam Stephens
Director



Unit 3 Bradley Court, Trent Lane, Castle Donington, DE74 2UT



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+44 (0) 7974 66 99 07



sams@tbat.co.uk



www.tbat.co.uk



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From: holmes brigitte [redacted]
Sent: Thursday, March 2, 2017, 0:15 PM
To: Sam Stephens <sams@tbat.co.uk>
Subject: Village Hall new premises licence

Dear Sam

We understand that the Village hall as applied for a new premises licence to extend the hours of sales of Alcohol. We would like to support this application as

we believe that it would be a benefit to the village and don't see that it would have a detriment to those of us who live close the to village hall.

We have lived next to the village hall for over ten years and have never had a problem with living in such close proximity or can imagine that an exertion to the hours would necessarily lead to such.

Kind Regards

Andy and Brigiite Holmes



Duncan Collings

From: Sam Stephens <sams@tbat.co.uk>
Sent: 03 April 2017 09:57
To: Duncan Collings
Subject: FW: Village Hall
Attachments: village hall licence_20170227_0001.pdf

And a third

Sam Stephens
Director



Unit 3 Bradley Court, Trent Lane, Castle Donington, DE74 2UT



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From: dave maltby [redacted]
Sent: Monday, February 27, 2017 10:12 PM
To: Sam Stephens <sams@tbat.co.uk>
Subject: Village Hall

Hi Sam & thanks for the attached.

As one of the Wysall homes most local to the Village Hall, we're more than happy to support this approach

Kind rgds



Duncan Collings

From: Sam Stephens <sams@tbat.co.uk>
Sent: 03 April 2017 09:58
To: Duncan Collings
Subject: FW: Application to vary the licence for Wysall village hall

And a fourth

Sam Stephens
Director

Unit 3 Bradley Court, Trent Lane, Castle Donington, DE74 2UT

+44 (0) 1332 819740
+44 (0) 7974 66 99 07
sams@tbat.co.uk
www.tbat.co.uk

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-----Original Message-----

From: Mike Stanle [redacted]
Sent: Monday, March 6, 2017 6:59 PM
To: Mike Elliott [redacted]
Cc: Sam Stephens <sams@tbat.co.uk>
Subject: Application to vary the licence for Wysall village hall

Dear Mike,

Kath and I would like to add our support for the application to extend the time at Wysall village hall during which entertainment can be provided and also allow the sale of alcohol.

We have lived in Wysall for 25 years and our house is around 50 metres from the hall but have never had cause to complain about any noise.

Best wishes

Mike & Kath Stanley

When telephoning, please ask for :
Duncan Collings
Telephone no : 0115 9148231
Email: licensing@rushcliffe.gov.uk
Our Reference : 018326
Your Reference :
Date : 25th April 2017



Rushcliffe
Borough Council

Mr and Mrs Grenz



Dear Mr & Mrs Grenz

LICENSING ACT 2003
LICENSING ACT 2003 (HEARINGS) REGULATIONS 2005

NOTICE OF HEARING

Applicant: Wysall and Thorpe in the Glebe Parish Council

Premises: Village Hall, Main Street, Wysall, Nottingham NG12 5QS

LA Ref: 018326

NOTICE IS HEREBY GIVEN in accordance with section 183 of the Licensing Act 2003 and regulation 6 of the Licensing Act 2003 (Hearings) Regulations 2005 that a hearing to determine the above application will take place on **16th May 2017 at 2pm in Council Chamber, Rushcliffe Arena, Rugby Road, West Bridgford, Nottingham, NG2 7YG**. This notice supersedes any previous notices issued in relation to this matter

Actions you must take following receipt of this notice:

As a party to the hearing, you must give to the licensing authority, no later than five working days before the day or the first day on which the hearing is to be held, a notice stating:

- (a) Whether you intend to attend or be represented at the hearing;
- (b) Whether you consider a hearing to be unnecessary.

If you wish any other person (other than the person you intend to represent you at the hearing) to appear at the hearing, the notice referred to above must contain a request for permission for such other person to appear at the hearing and give details of the name of that person and a brief description of the point or points on which that person may be able to assist the licensing authority in relation to your application, representation or notice (as applicable). If you wish to submit further information regarding your initial representation this should be served on then Licensing Authority at least 7 days prior to the date of the hearing.

Rushcliffe Community
Contact Centre
Rectory Road
West Bridgford
Nottingham
NG2 6BU

In person
Monday to Friday
8.30am - 5pm
First Saturday of
each month
9am - 1pm

By telephone
Monday to Friday
8.30am - 5pm

Telephone:
0115 981 9911

Email:
customerservices@rushcliffe.gov.uk

www.rushcliffe.gov.uk

Postal address
Rushcliffe Borough
Council
Rushcliffe Arena
Rugby Road
West Bridgford
Nottingham
NG2 7YG



Procedure at the hearing:

Details of the procedure to be followed at the hearing are enclosed.

Advice to parties to the hearing:

Right of attendance, assistance and representation:

As a party to the hearing you may attend the hearing and may be assisted or represented by any person whether or not that person is legally qualified.

Representations and supporting information:

At the hearing a party shall be entitled to:

- (a) In response to a point upon which the authority has given notice to a party that it will want clarification, give further information in support of their application, representations or notice (as applicable),
- (b) If given permission by the licensing authority, question any other party; and
- (c) address the licensing authority.

Members of the licensing authority may ask any question of any party or other person appearing at the hearing.

In considering any representations or notice made by a party the authority may take into account documentary or other information produced by a party in support of their application, representations or notice (as applicable) either before the hearing or, with the consent of all the other parties, at the hearing.

The Licensing Authority shall disregard any information given by a party or any person to whom permission to appear at the hearing is given by the authority which is not relevant to: -

- (a) their application, representations or notice (as applicable) or in the case of another person, the application representations or notice of the party requesting their appearance, and
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Withdrawal of representations:

A party who wishes to withdraw any representations they have made may do so:

- (a) by giving notice to the licensing authority no later than 24 hours before the day or the first day on which the hearing is to be held; or
- (b) Orally at the hearing.

Yours faithfully

Duncan Collings
Senior Licensing Officer

When telephoning, please ask for :
Duncan Collings
Telephone no : 0115 9148231
Email: licensing@rushcliffe.gov.uk
Our Reference : 018326
Your Reference :
Date : 25th April 2017



Rushcliffe
Borough Council

Sam Stephens
Chair Wysall Parish Council



Dear Sam

LICENSING ACT 2003
LICENSING ACT 2003 (HEARINGS) REGULATIONS 2005

NOTICE OF HEARING

Applicant: Wysall and Thorpe in the Glebe Parish Council

Premises: Village Hall, Main Street, Wysall, Nottingham NG12 5QS

LA Ref: 018326

NOTICE IS HEREBY GIVEN in accordance with section 183 of the Licensing Act 2003 and regulation 6 of the Licensing Act 2003 (Hearings) Regulations 2005 that a hearing to determine the above application will take place on **16th May 2017 at 2pm in Council Chamber, Rushcliffe Arena, Rugby Road, West Bridgford, Nottingham, NG2 7YG**. This notice supersedes any previous notices issued in relation to this matter

I enclose copies of the relevant representations made.

Actions you must take following receipt of this notice:

As a party to the hearing, you must give to the licensing authority, no later than five working days before the day or the first day on which the hearing is to be held, a notice stating:

- (a) Whether you intend to attend or be represented at the hearing;
- (b) Whether you consider a hearing to be unnecessary.

If you wish any other person (other than the person you intend to represent you at the hearing) to appear at the hearing, the notice referred to above must contain a request for permission for such other person to appear at the hearing and give details of the name of that person and a brief description of the point or points on which that person may be able to assist the licensing authority in relation to your application, representation or notice (as applicable). If you wish to submit further information regarding your initial

Rushcliffe Community
Contact Centre
Rectory Road
West Bridgford
Nottingham
NG2 6BU

In person
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8.30am - 5pm
First Saturday of
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By telephone
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customerservices@rushcliffe.gov.uk

www.rushcliffe.gov.uk

Postal address
Rushcliffe Borough
Council
Rushcliffe Arena
Rugby Road
West Bridgford
Nottingham
NG2 7YG



representation this should be served on then Licensing Authority at least 7 days prior to the date of the hearing.

Procedure at the hearing:

Details of the procedure to be followed at the hearing are enclosed.

Advice to parties to the hearing:

Right of attendance, assistance and representation:

As a party to the hearing you may attend the hearing and may be assisted or represented by any person whether or not that person is legally qualified.

Representations and supporting information:

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Yours faithfully

Duncan Collings
Senior Licensing Officer

When telephoning, please ask for :
Duncan Collings
Telephone no : 0115 9148231
Email: licensing@rushcliffe.gov.uk
Our Reference : 018326
Your Reference :
Date : 25th April 2017



Rushcliffe
Borough Council

Mr Roger Edwards
Le Petit Champ
Widmerpool Road
Wysall
Nottingham
NG12 5QW

Rushcliffe Community
Contact Centre
Rectory Road
West Bridgford
Nottingham
NG2 6BU

Dear Mr Edwards

LICENSING ACT 2003
LICENSING ACT 2003 (HEARINGS) REGULATIONS 2005

NOTICE OF HEARING

Applicant: Wysall and Thorpe in the Glebe Parish Council

Premises: Village Hall, Main Street, Wysall, Nottingham NG12 5QS

LA Ref: 018326

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www.rushcliffe.gov.uk

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Council
Rushcliffe Arena
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Procedure at the hearing:

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Yours faithfully

Duncan Collings
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Telephone no : 0115 9148231
Email: licensing@rushcliffe.gov.uk
Our Reference : 018326
Your Reference :
Date : 25th April 2017



Rushcliffe
Borough Council

Rev Mrs Patricia Edwards



Dear Rev Edwards

LICENSING ACT 2003
LICENSING ACT 2003 (HEARINGS) REGULATIONS 2005

NOTICE OF HEARING

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Yours faithfully

Duncan Collings
Senior Licensing Officer

The minutes of PC meetings can be found on www.wysall.com
PC meetings are held on the first Tuesday of every month at 7.30pm in
the Village Hall. All residents are welcome to attend.

Carolyn Birch

Notice of Application for the Grant of a Premises Licence under Section 17 Licensing Act 2003

Wysall and Thorpe in the Glebe Parish Council c/o 19 Main Street,
Keyworth, NG12 5AA **HEREBY GIVE NOTICE** that an application has been
made to Rushcliffe Borough Council for the Grant of a Premises Licence
for premises known as Wysall Village Hall.

The Application for the Grant of a new premises licence to include the
provision of regulated entertainment; Sunday to Saturday from 10:00 to
23:30hrs and the provision of the sale of alcohol; Sunday to Saturday
11:00 to 23:30.

The full application can be inspected by contacting the Licensing
Service at the Civic Centre at the aforesaid on weekdays between 0900
and 1600, except Bank Holidays.

Any representations by a Responsible Authority or interested party
must be made in writing by **18th April 2017** to the Licensing Service
Rushcliffe Borough Council, Rushcliffe Arena, Rugby Road, West
Bridgford, Nottingham NG2 7YG. www.rushcliffe.gov.uk

It is an offence knowingly or recklessly to make a false statement in
connection with an application and there is a maximum fine for which a
person is liable on summary conviction for the offence.

the county's
recycling centres.

**Notice of Application for the Grant of a Premises
Licence under Section 17 Licensing Act 2003**

Wysall and Thorpe in the Glebe Parish Council c/o
19 Main Street, Keyworth, NG12 5AA HEREBY GIVE
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Premises Licence for premises known as Wysall
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The Application for the Grant of a new premises
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Sunday to Saturday 11:00 to 23:30.

The full application can be inspected by contacting
the Licensing Service at the Civic Centre at the
aforesaid on weekdays between 0900 and 1600,
except Bank Holidays.

Any representations by a Responsible Authority or
interested party must be made in writing by 22nd
April 2017 to the Licensing Service Rushcliffe
Borough Council, Rushcliffe Arena, Rugby Road,
West Bridgford, Nottingham NG2 7YG.

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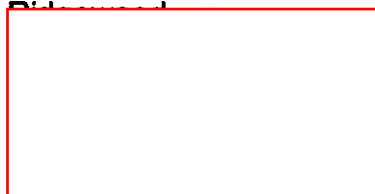
Class
Bridg

Art
Stickers

E: jane@t
E: anne@t

When telephoning, please ask for :
Telephone no : 0115 914 8231
Email: licensing@rushcliffe.gov.uk
Our Reference : 018149
Your Reference :
Date : 15th March 2017

Mr Sam Stephens
Wysall Parish Council



Dear Mr Stephens

Application to vary the premises licence at Wysall and Thorpe Village Hall

Further to my telephone call to you in regard to the above application.

I write to confirm that the above application which was received by Rushcliffe Borough Council on 9th February 2017 has been rejected for the reasons outlined below, in line with Section 18 Licensing Act 2003.

The application did not meet the requirements of Section 17(5)(c) in that the prescribed period advertised on the notices was not in compliance with the regulations, in that the period stated in the notice for representations to be made by was less than the 28 days set out.

Can you please ring me to confirm the above request on 0115 914 8231.

Yours sincerely

Duncan Collings
Senior Licensing Officer



Rushcliffe
Borough Council

**Rushcliffe Community
Contact Centre**

Rectory Road
West Bridgford
Nottingham
NG2 6BU

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Council
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NG2 7YG



23/2/17

David Grenz

Dear Sir,

I would like to make comment on the Licensing Application for the Village Hall by the Wysall and Thorpe Parish Council, under Section 17 of the Licensing Act 2003.

The required blue notice was placed on the village hall on or about the 21st February 2017. The request on the blue notice is for the grant of a new premises licence to include the provision of regulated entertainment Sunday to Saturday 1000 to 2400, and the sale of alcohol Sunday to Saturday 1100 to 2400.

The present provisions of the licence PL0331, or premises licence 1432, for the village hall is for regulated entertainment only 1900 to 2300 Sunday to Friday and 1200 to 2300 on Saturday, although on your system there is no mention of the 1200 early time. The provision being:

Live or recorded music, plays, films, the performance of dance, providing the facilities to dance or make music or any similar activities.

Obviously anything else required can be achieved by a TEN.

The Parish Council, who are the applicants, decided in a minuted meeting to apply for a variation of the above provisions to allow for regulated entertainment and the sale of alcohol 1000 to 2330 seven days a week, and on a maximum of 4 occasions in a year this to be extended to 0030. This was publicised in a public notice in the local villages magazine at the end of January or the beginning of February this year. (copy of title page and public notice page enclosed). This was not a unanimous decision as I am vice chairman of the Parish Council and on at least one occasion I was not alone in opposition to this application.

I believe this application to be invalid for several reasons.

The details, times etc. on the blue notice (copy enclosed) consultation document are different to the application details of the public notice consultation document published in the local magazine. The details on the blue notice are not the ones agreed to be applied for by the parish council. Such confusing information does not allow interested parties to make a valid comment on the proposal.

The blue notice should be displayed for a period of no less than 28 consecutive days starting the day after the application was given to the Licensing authority. Clearly this isn't the case as the blue notice has only been displayed from about the 21st February. My wife contacted your office by telephone and you informed us that the consultation date ends on the 9th March. The blue notice consultation document posted outside the village hall asks for any representations by the 3rd March. This is short of the 9th March last date for consultation and nowhere near 28 days display. This is unfair and does not allow for interested parties to have enough time to submit comments.

The published article in the local magazine came out before the blue notice was displayed. Home office guidance on the matter states

An advert in a local newspaper that circulates in the vicinity of the premises on at least one occasion during the period of 10 working days starting on the day after the day you submit the application to the Licensing Authority.

This was not done after the submission of the application but a substantial number of days before.

The public notice in the local magazine did not contain the postal address of the Local Authority where a record of the application can be inspected, or details of how to make representation, to whom, and closing date. There was no warning regarding false statement in connection with applications. Interested parties did not have a proper opportunity to give representation regarding the application.

The above points show that this application has not been submitted according to the correct method and have not allow the proper consultation process. I, therefore, request that this application is rejected as invalid.

I also intend to put into this representation my reasons for my objection to the variation of the licence and these are set out below.

Wysall and Thorpe Village Hall is owned by the parish, and run by the Parish Council. The building is a former village school that when it was closed became a village asset and was later extended. These premises are not a bespoke village hall that is situated on the outskirts of a village with a car park, as a former small village school it is situated in the heart of the village, hence it is surrounded by dwellings. I would estimate that within 150m of the premises live 40 to 50 people, well over 10% of the people of the parish. Indeed I live within 30m of the village hall and am not the closest. There is virtually no parking for the village hall, only 3 spaces outside for off road parking. All other parking is in the street, unless special arrangements are made, and this causes considerable problems for traffic passing through the village, pedestrians, and residents who live near to the premises. There are a number of events held throughout the year that may involve regulated entertainment or the sale of alcohol, the strawberry fayre in the summer, food fayre in autumn and Christmas fayre towards the end of the year. There are other events such as the village quiz and there are regular film

nights. The hall is sometimes rented out for other private events. TENS have been applied for when necessary; your records show 3 were applied for in 2016.

Your records also show that TENS were commenced being applied for in 2012, all with alcohol; this is because the Parish Council were not previously aware that in order to hold events including the sale of alcohol a TEN was required. . None of the TENS from 2012 to date are for extended hours instead of, or in addition to the sale of alcohol.

The TEN system has worked well to 'police' the use of the hall, the application is checked by the Police and Environmental Health to see if there are any possible problems and it limits the use of the premises to 12 per year. As you can see by the above paragraph this amount is never used.

No reason has been given for the application, it seems that there is a reluctance to complete the TENS and pay the £21 fee. No regular events have been proposed that may need an extension either way. The licensing hours applied for could mean, in theory that music could be played, and alcohol sold from 1000 to 2330 every day of the year. This has never been required and is certainly not required now.

My representations are based upon the National licensing Objectives

Crime and Disorder

Public Nuisance

Public safety

The Protection of Children from harm

A completely unjustifiable increase in the licensing hours of Wysall village hall is likely to increase crime and disorder in particular anti social behaviour previously experienced , for example, defecation and vomiting in nearby gardens. In addition the opportunity to consume alcohol for over 12 hours every day may lead to rowdy behaviour in a confined area. No consideration has been given to resulting health and safety issues , for example, there is a childrens play area in the grounds of the village hall which means children may be put at increased risk of exposure to drunken behaviour. In the past broken bottles have been found in this area. The single most likely consequence of this change would be noise nuisance potentially over 12 hours per day with no constraints or monitoring. This could have a detrimental effect on local residents health and well being.

It is clear that the Licensing Authority assessed the situation at Wysall village hall and issued the correct and sensible licence which does not cover the sale of alcohol and restricts the times for regulated entertainment. If there is a wish to sell alcohol or extend the hours then a TEN can be notified, 12 are available for the year. This system has worked well. This application is spurious and if granted not only could affect quality of life of residents who live around the hall but also have an impact on the community as a whole particularly through the addition of public nuisance in the village and possible increases in crime and disorder and

affect on public safety. Overall the granting of this variation of licensing hours will result in the loss of any control by the local authority.

Yours Faithfully


David Grenz 

Notice of Application for the Grant of a Premises Licence under Section 17 Licensing Act 2003

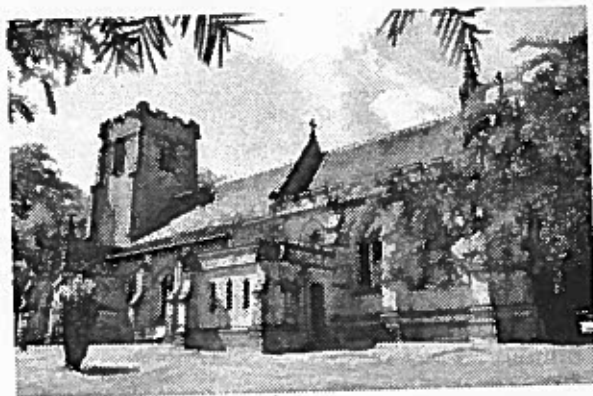
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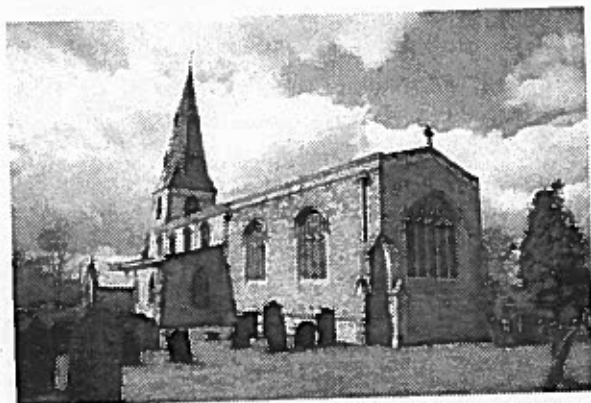
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0900 and 1600, except Bank Holidays.

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March 2017 to the Licensing Service Rushcliffe
Borough Council, Civic Centre, Pavilion Road, West
Bridgford, Nottingham NG2 5FE.
www.rushcliffe.gov.uk

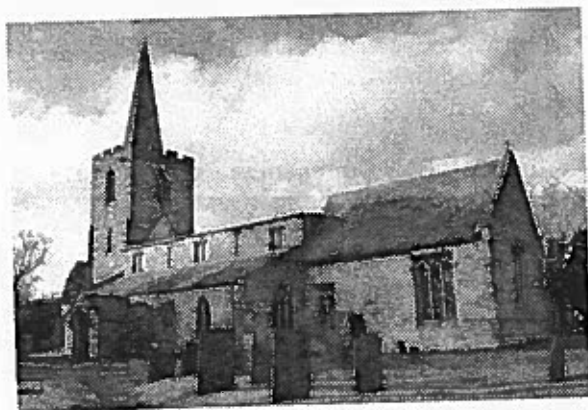
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St Peter Widmerpool



St Mary and All Saints Willoughby



Holy Trinity Wysall

Church & Community News

February – March 2017

Wysall and Thorpe Parish Council Public Notice

Wysall Village Hall currently has a licence to allow entertainment only; it runs until 11.00pm with the hall being cleared by midnight. If alcohol is to be sold a Temporary Events Notice (£21) is required for every event with a maximum of 12 per year.

Wysall and Thorpe Parish Council therefore give notice of its intention to apply to Rushcliffe Borough Council (RBC), for a variation to the Wysall Village Hall Entertainment Licence to allow for regulated entertainment and the sale of alcohol to run 10.00 am until 11.30 pm seven days a week – these are known as standard times with the hall cleared by midnight (12.00am).

Additionally, on a maximum of 4 occasions in the year and with notice given to RBC, this can be extended to 12.30 am with the hall cleared by 1.00 am. This will allow the village to organise events of a decent length for fund-raising, summer and New Year Balls.

This will bring Wysall Village Hall into line with many nearby village halls.

Mike Stanley

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Wysall with Thorpe in the Glebe Parish Council

Notes from Winter 2016

The lead-up to Christmas was a busy time in Wysall as usual.

Christmas Fair The village Christmas fair was one of the busiest yet with many people coming from the surrounding villages as well as Wysall. Approximately £1000 raised from the raffle and the Christmas wreaths made by the flower arranging group will all go to Maggie's Trust, which is a support centre at the City hospital for families coping with cancer, and the Alzheimer's Association.

Sales of the village calendar and sponsorship of the village Christmas card also got off to a great start with over £1000 being raised by Christmas. This will be donated to the Nottingham branch of the Motor Neurone Disease Association.

The children's Christmas party on 18th December was enjoyed by a good number. The church was packed for the Carol Service so the new roof was well and truly raised by the hearty singing. As always the Plough was busy on Christmas Eve and Christmas Day lunchtime.

Village Breakfast The last village breakfast of 2016 was held at the beginning of December and was enjoyed by many.

Film Nights The last film night of 2016 featuring 'The Life of Brian' was shown between Christmas and New Year. Three more film nights are planned for January, February and March.

The Village Quiz This year's quiz will be held on Saturday 25th March. Tickets are selling fast.

For details of all up and coming village events please go onto the website and Facebook pages for more information.

Carolyn Birch