



Rushcliffe
Borough Council

**NOTES
OF THE MEETING OF THE
PARTNERSHIP DELIVERY GROUP
WEDNESDAY 5 JULY 2017**

Held at 7.00 pm in Council Chamber B, Rushcliffe Arena, Rugby Road,
West Bridgford

PRESENT:

Councillors Mrs J A Smith (Chairman), J E Greenwood, Mrs C E M Jeffreys (Substitute for J Donoghue), G R Mallender, A Phillips, E A Plant and J E Thurman (Substitute for S P Bailey)

ALSO IN ATTENDANCE:

A Cawrey	Transport Manager – Nottingham City Council
M Clifford	Positive Futures
T Eatherington	Nottinghamshire County Cricket Club
S Hollywood	Nottingham City Council
S Walker	Nottingham City Council

OFFICERS PRESENT:

D Banks	Executive Manager – Neighbourhoods
M Elliott	Constitutional Services Team Leader
A Goodman	Constitutional Services Officer
C Taylor	Community Development Manager
L Webb	Constitutional Services Officer

APOLOGIES FOR ABSENCE:

Councillors S P Bailey and J Donoghue

1. Declarations of Interest

There were none declared.

2. Notes of the Previous Meeting

The notes of the meeting held on Monday 6 March 2017 were accepted as a true record.

3. Review of Positive Futures

The Community Development Manager presented a report on the performance of Positive Futures project. He reported that Positive Futures started in 2009 in Cotgrave before broadening into Radcliffe on Trent, Bingham and Keyworth. In June 2016 Council supported the extension of Positive Futures programme from January 2017 to December 2020 and further expansion of the programme into the East Leake area. He informed Councillors that the report covered the pre-January 2017 programme to the new programme which came

into effect from January 2017. The Community Development Manager then introduced Mr Clifford, the Positive Futures Co-coordinator and Mr Etherington from the Trent Bridge Community Trust who then gave a presentation to the Councillors covering the performance of the project.

Mr Clifford informed the Group about the young people that are referred to the programme mainly through their schools, as well as outlining the key aim of the programme which is to improve the confidence of these young people and ultimately to get them back into the classroom or ensure that they are ready to enter the workplace. Mr Clifford then provided case studies of two year 10 students who have benefited from the Positive Futures programme through 1-2-1 intervention, mentoring and securing work placements. It was also explained to the Group that targets of the amount of young people that Positive Futures work with had been reduced from 2017 onwards so that more focused intensive 1-2-1 support can be given to each individual.

Mr Clifford then explained to the Group what had been introduced since the delivery of the new agreement in January 2017. Mr Clifford explained that Positive Futures started looking at behaviour patterns in young people, keeping records of when their behaviour was particularly disruptive so that they can build packages of support to be available at the right times, they were also trialling a counselling service for those young people who were suffering from mental health issues.

An update was also provided outlining Positive Futures recent expansion into East Leake. Positive Futures are currently working with a cohort of 10 young people; a holiday programme is currently being run in which 50 young people attend. Positive Futures have also organised trips to places such as the Adrenaline Jungle in Mansfield so that the cohort could get to know each other and the members of staff.

Mr Clifford then informed Councillors of the work that was being delivered for 16-24 year olds who were NEET (not in employment, education or training). It was stated that within the last four years Positive Futures had worked with 106 NEETs exceeding their target of 40. Positive Futures had created a good relationship with Barratt Homes as 15 members of their cohort either secured an apprenticeship or went onto further training.

Councillor Jeffreys asked why some members of the cohort had received no outcome from the project. Mr Clifford stated that for some, the engagement happened at the wrong time and they weren't interested which meant that they were unable to achieve any outcome from support such as help with writing their CV and interview training. Additionally Mr Clifford stated that Positive Futures have continued to build a strong relationship with Metropolitan Housing, YouNG and the Ready 4 Work Job Club.

Mr Clifford continued to explain the social media presence of Positive Futures. Their Facebook page currently has 310 likes and he also emphasised the importance of promotion on social media as 3,300 people were able to see their post advertising their job clubs.

The Positive Futures accreditation scheme was also explained to the Group. This is where young people are able to gain accreditations in a wide range of

areas such as sport and personal wellbeing. Mr Clifford informed the Group that Positive Futures had recently started to work with the Princes Trust and that some young people are now able to gain college credits.

Mr Clifford went on to talk about some of the positive projects young people on the scheme had been involved in; including sporting competitions, sprucing up local areas and taking part in peer mentoring. Additionally, young people have taken part in special workshops covering topics such as healthy relationships and basic cooking skills. The young people had also been given the opportunity to go on day trips to places such as Alton Towers and Planet Bounce and a small group of challenging individuals were recently given the opportunity to go on a residential trip to Snowdon where they successfully climbed to the summit of Mount Snowdon providing them with a number of life lessons.

Mr Clifford went on to talk about the celebration evening at the end of each year's programme which was considered a very important part of the project to help young people understand the journey they have been on and the progress they have made. The celebration involves the young person's family as well as any other organisations that have helped in delivering individual cases.

Mr Clifford presented their staff training programme for the year 2016. He also informed Councillors that some of the training carried out was delivered for free by Nottinghamshire County Council.

Finally, Mr Clifford stated that the Positive Futures cohort are currently working on creating a memorial garden and outdoor learning area for those young people who sadly passed away whilst taking part in the Positive Futures Programme.

The Chairman thanked Mr Clifford and Mr Etherington for their informative and comprehensive presentation.

After questions Mr Taylor stated that due to the programme being so intensive and therefore relatively expensive unfortunately, the possibility of Positive Futures expanding into Ruddington was not able to happen in the short term as this would require withdrawing resources from one of the other areas where good outcomes were now being achieved. However, Mr Clifford said that young people from Ruddington could attend holiday provision in other areas.

Mr Clifford also stated that he would be presenting at the East Leake Parish Council meeting in September and that as requested, he would invite representatives from Brookside Primary School to see if they would like to take part in the Positive Futures programme. Mr Etherington also informed Councillors that Positive Futures budget year runs from January – December with their financial year running from 1 April.

It was AGREED that Members endorsed the work of the Positive Futures Programme.

4. **Review of the Cooperation Agreement for Fleet Maintenance and Garage Service Provision for 2016/17**

The Executive Manager - Neighbourhoods presented a report outlining the partnership with Nottingham City Council, in respect of the maintenance of the Council's fleet and vehicles owned by Streetwise Environmental Limited, under a cooperation agreement. He explained that the arrangement commenced in April 2014 and by undertaking this new method of working both Councils had benefitted financially. He was pleased to report that following on from a positive performance and a budget saving in 2015/16, the end of year financial outturn for 2016/17 showed a saving of £27,280 against a budget of £282,500.

Mr Cawrey gave a presentation to the Group outlining the cooperation agreement and how it had been delivered and developed over the first three years. He informed Councillors that Nottingham City Council's commercial ethos was to; review efficiency and competitiveness of internal services, increase capacity through shift changes, seek commercial opportunities to utilise existing infrastructure and skill sets, and invest in commercial sales and marketing.

Mr Cawrey informed the Group that the Council had won the contract for the Nottingham Fire and Rescue Service in July 2011 and an agreement with Nottingham City Homes had followed in July 2013. In May 2013 the City Council had been one of three bidders to reach the final stages in Rushcliffe Borough Council's procurement process. In August 2013 the Borough Council ended its procurement process and began informal discussions with the City Council in respect of a partnership approach. This new approach was approved by the City Council's Executive Board and Rushcliffe's Cabinet in January 2014 and the cooperation agreement began in April 2014.

He reminded the Group that the objectives of the cooperation agreement provided the Borough Council with financial savings and Nottingham City Council with income. There was a gain share system in operation whereby any additional savings were shared in a fair manner, normally on a 50:50 basis. It stated that risks should be placed with the organisation best able to control them and incentives should be given to each organisation to operate in the best interests of the partnership. The objectives also stated that the agreement should be simple and transparent, and should be scalable to accommodate other local authorities in the future if required. It should be quick to implement and improve budget monitoring and cost control

The Group were informed that the scope of the agreement included how vehicles were maintained, including ensuring compliance with all legislation, documentation management and inspection sheets. In addition to the accident repair service, a mobile mechanic facility was provided for early morning and road side repairs so that service was not disrupted. The agreement also covered the management of key sub-contractors and suppliers, tachograph maintenance and calibration, and warranty work.

In respect of the governance arrangements Mr Cawrey explained that communication was the key to a successful cooperation agreement. Operational meetings were held every two weeks to consider cost and vehicle/plant repair times per job, vehicle/ equipment availability and overall

costs against the budget. In addition quarterly Strategic Partnership Board meetings were held to review operational and financial performance consider further areas for collaboration and forward plan for future events or service changes.

The Group considered the performance indicators which had been revised for the third year of the partnership. Councillors were pleased that all the targets had been exceeded with the exception of the percentage of vehicles returned to the Depot by 7.00 am, which had narrowly been missed. Mr Cawrey explained that this had been due to one incident and that lessons had been learnt. Councillors were pleased to note that repairs were carried out quickly and that routine servicing was carried out between 4.00 pm and 7.00 am to ensure that vehicles were not unnecessarily out of action. The Group was informed that detailed information was kept on all vehicles to ensure that all parts and servicing was clearly and transparently audited. In response to questions the Executive Manager – Neighbourhoods confirmed that both the City and Borough Councils had spare refuse vehicles and they had never had to drop a round through vehicle availability.

Mr Cawrey outlined the lessons that had been learnt over the three years of the cooperation agreement, which included simplifying the invoicing system for work to Rushcliffe's vehicles. Work was, however, on-going to clarify and resolve some historical work and associated invoicing with Streetwise Environmental Limited. A new fleet management tool "Tranman" had been introduced which enabled the migration of data required for the Council to monitor fleet availability and parts/labour spend per vehicle. It also provided data enabling officers to review the costs of scheduled work against non-scheduled materials. A system had also been introduced enabling a clear material spend for each vehicle to be produced.

Mr Cawrey outlined the key highlights of the third year review of the agreement. He explained that the City Council was currently in the first year of a full review of the Parking, Fleet and Transport service area. This had resulted in the implementation of a Fleet Services Improvement Plan which involved reviewing all systems, agreements and improving customer service and management. The performance impact of new fleet had also been analysed and had shown a higher than expected volume of warranty issues. Scheduled work as percentage of all work undertaken had increased, which indicated an increase in vehicle reliability and had resulted in an hourly rate review as specified in the agreement.

In conclusion Mr Cawrey informed Councillors of the next steps going forward. These included work to assess performance impact of additional new vehicles in the fleet and on-going monitoring of the impact of pro-active maintenance. The Council would continue to work collaboratively to improve performance by considering other areas for joint working and whether it was beneficial for other local authorities to join the partnership.

In response to questions, Mr Cawrey explained that talks with Gedling Borough Council in respect of joining the partnership had stalled, potentially due to the timing. In respect of the effects of diesel emissions on the environment, he confirmed that all the fleet were Euro 6 vehicles and met government standards. Although trials of gas and electric refuse vehicles had been carried out in other parts of the Country, the technology was not yet advanced enough to be practical over longer ranges required to cover the rural areas of the Borough. He confirmed that the mechanics that worked on the Council's vehicles received regular training to keep up to date with advances in technology and diagnostic tools. The same mechanics carried out all aspects of maintenance and repairs, however some specialised in back end work. The procurement of new vehicles was not part of the cooperation agreement, however they provided data to the Transport Managers Group to assist the Nottinghamshire wide Consortium with buying. Currently the most cost effective method of procuring vehicles was to purchase outright and maintain instead of leasing. Mr Cawrey acknowledged that although extending the life of a vehicle could lead to additional maintenance costs, this was more than offset by the savings from delaying purchasing new. The Executive Manager – Neighbourhoods explained that data from the reports from the City Council had contributed to Rushcliffe making savings of approximately £300,000 from the Capital Programme by refurbishing vehicles.

The Chairman thanked Mr Cawrey for his informative presentation and for answering Councillors' questions.

It was AGREED that Members had considered the presentation made by Nottingham City Council and endorsed the work of the cooperation agreement partnership.

5. Partnership Delivery Group Annual Report 2016/17

The Chairman presented the Annual Report that provided a review of the work undertaken by the Partnership Delivery Group in 2016/17. The Group had considered the following topics during the year;

- The Cooperation Agreement for Fleet Maintenance and Garage Service Provision for 2015/16
- Positive Futures
- Metropolitan Housing Partnership
- The Service Level Agreement with Rushcliffe Community & Voluntary Service
- Rushcliffe Business Partnership
- Waterloo Housing Partnership
- The Service Level Agreement with Rural Community Action Nottinghamshire
- South Nottinghamshire Community Safety Partnership
- Local Resilience Forum

It was AGREED that the report be approved and referred to Council for consideration.

6. **Work Programme**

The Group considered, and agreed, its work programme for the municipal year 2017/18. It was noted that the Group would be considering the Annual Review of the Partnership with Metropolitan Housing Trust and receiving an update on the RCVS service level agreement at its next meeting.

The meeting closed at 8.50 pm.

Action Sheet
Partnership Delivery Group - Wednesday 5 July 2017

Minute Number	Actions	Officer Responsible
2 Notes of the Previous Meeting	None	
3 Review of Positive Futures	None	
4 Review of the Cooperation Agreement for Fleet Maintenance and Garage Service Provision for 2016/17	None	
5 Partnership Delivery Group Annual Report 2016/17	None	
6 Work Programme	None	