

When telephoning, please ask for: Constitutional Services  
Direct dial 0115 914 8482  
Email constitutional.services@rushcliffe.gov.uk

Our reference:  
Your reference:  
Date: 27 June 2017



Rushcliffe  
Borough Council

To all Members of the Partnership Delivery Group

Dear Councillor

A meeting of the **Partnership Delivery Group** will be held on Wednesday 5 July 2017 at 7.00 pm in the Council Chamber, Rushcliffe Arena, Rugby Road, West Bridgford to consider the following items of business.

Yours sincerely

Deputy Monitoring Officer

## AGENDA

1. Apologies for absence
2. Declarations of Interest
3. Notes of the Meeting held on Monday 6 March 2017 (pages 1 - 7).
4. Review of Positive Futures

The report of the Executive Manager - Communities is attached (pages 8 - 11).

5. Review of the Cooperation Agreement for Fleet Maintenance and Garage Service Provision for 2016/17

The report of the Executive Manager - Neighbourhoods is attached (pages 12 - 15).

6. Partnership Delivery Group Annual Report 2016/17

The report of the Executive Manager – Finance and Corporate Services is attached (pages (16 - 22).

7. Work Programme

The report of the Executive Manager – Finance and Corporate Services is attached pages (23 - 24).

Rushcliffe Community  
Contact Centre

Rectory Road  
West Bridgford  
Nottingham  
NG2 6BU

In person  
Monday to Friday  
8.30am - 5pm  
First Saturday of  
each month  
9am - 1pm

By telephone  
Monday to Friday  
8.30am - 5pm

Telephone:  
0115 981 9911

Email:  
customerservices  
@rushcliffe.gov.uk

[www.rushcliffe.gov.uk](http://www.rushcliffe.gov.uk)

Postal address  
Rushcliffe Borough  
Council  
Rushcliffe Arena  
Rugby Road  
West Bridgford  
Nottingham  
NG2 7YG



## Membership

Chairman: Councillor Mrs J A Smith

Vice-Chairman: Councillor J E Greenwood

Councillors Mrs S P Bailey, J Donoghue, R Hetherington, E J Lungley,  
G R Mallender, A Phillips, E A Plant.

## Meeting Room Guidance

**Fire Alarm Evacuation:** in the event of an alarm sounding please evacuate the building using the nearest fire exit, normally through the Council Chamber. You should assemble at the far side of the plaza outside the main entrance to the building.

**Toilets:** are located to the rear of the building near the lift and stairs to the first floor.

**Mobile Phones:** For the benefit of others please ensure that your mobile phone is switched off whilst you are in the meeting.

**Microphones:** When you are invited to speak please press the button on your microphone, a red light will appear on the stem. Please ensure that you switch this off after you have spoken.



**NOTES**  
**OF THE MEETING OF THE**  
**PARTNERSHIP DELIVERY GROUP**  
**MONDAY 6 MARCH 2017**

Held at 7 pm in Council Chamber B, Rushcliffe Arena, Rugby Road, West Bridgford

**PRESENT:**

Councillors Mrs J A Smith (Chairman), J Donoghue, J E Greenwood,  
R Hetherington, E J Lungley, G R Mallender, A Phillips, J G A Wheeler

**ALSO IN ATTENDANCE:**

Inspector C Berry Nottinghamshire Police  
1 member of the public

**OFFICERS PRESENT:**

D Banks	Executive Manager - Neighbourhoods
K Emery	Emergency Planning Officer
V Nightingale	Constitutional Services Officer

**APOLOGIES FOR ABSENCE:**

There were none received.

**18. Declarations of Interest**

There were none declared.

**19. Notes of the Previous Meeting**

The notes of the meeting held on Wednesday 18 January 2017 were accepted as a true record.

**20. Review of the South Nottinghamshire Community Safety Partnership**

The Executive Manager - Neighbourhoods presented a report to the Group regarding the South Nottinghamshire Community Safety Partnership. He stated that the Group reviewed different members of this partnership annually and that last year the Group had received feedback from the Fire and Rescue Service. He said that it had been a very busy and successful year for the partnership.

Inspector Berry gave a presentation on the work of the Police as a member of the Partnership. He outlined the key crime types and the data for the current year compared to the previous year how the Police prioritised their resources; the work undertaken in the Trent Bridge Ward and integrated locality working.

With regard to the crime data he informed the Group that the Borough's data was in line with the national and county trends. He stated that there had been a change in the recording methods, except for serious offences, and that the category of malicious communications had been included. Following a question, he explained that this mainly referred to incidents of insulting or

abusive behaviour on social media. With regard to sexual offences it was noted that this had increased as there was now greater awareness of the need to report this type of crime and that, having gained the victim's confidence, they felt able to report other historic crimes. It was also noted that these cases were often linked to domestic violence. Inspector Berry stated that, in respect of serious acquisitive crime, the number of offences had risen and this mainly related to car key theft, although in the West Bridgford area it related to the theft of Asian gold and jewellery. Following a question, Inspector Berry stated that car key theft mainly related to high performance cars or cheaper cars that could be used in future crimes. He was pleased to announce that the Police had been successful in catching two repeat offenders in the last month. He also said that in Rushcliffe there were no hotspots, repeat victims or any identifiable trends.

In respect of the Trent Bridge Ward the Group was informed that this was a Partnership Plus area and that it had the highest crime rates in Rushcliffe. However, it was also noted that it was the only Partnership Plus area in Nottinghamshire to achieve a current reduction in crime. Inspector Berry stated that there had been successes in the reduction of shop theft and retail crimes, he felt that this was due to the success of the Shopwatch initiative. The ward also had a very proactive Pubwatch scheme operating. Following a question, he stated that there was no evidence linking the vibrant night time economy to any particular types of crime. Inspector Berry also stated that, due to prevention work with the Borough Council, cycle theft was decreasing. Unfortunately, hate crime recorded for the ward was the highest in South Nottinghamshire; the Police were working on understanding why this was, although 20% did relate to incidents at Nottingham Forest Football Club. The Executive Manager - Neighbourhoods informed the Group of the success in the Trent Bridge Ward in respect of burglary, he explained that an action plan was produced annually to focus resources on where the most impact could be made.

Inspector Berry informed the Group of the organisational changes that had recently been made, including the appointment of the new Chief Constable. He said that the Police were now a smaller, agile workforce that worked regionally and shared assets with other regions. It had been recognised that crime was changing and that fraud was widespread on the internet; it was felt that an international/global response was needed to combat cybercrime. It was noted that vulnerable people were victims of various cybercrimes including child sex exploitation. It was noted that 35% of the population was over 65 and this was a vulnerable age group for cybercrime. Inspector Berry explained that it was vital to get the right information out to various groups; there was information available nationally.

He stated that there was currently a recruitment drive but it had to be recognised that, although the Police would be reacting to priorities there would be less policeman on the beat. Following a question, the Group were informed that there would be several intakes of new officers during the year; and that presently there were 28 people undergoing PCSO training.

The Group was informed that the Police had a prioritisation matrix based on a threat, risk and harm assessment. Inspector Berry explained the methodology used and how activities could be scored from 1 - 300; following this, officers

would look at mitigating factors and a dynamic priority list would be developed. The Group noted that the priorities for South Nottinghamshire could vary from the national priorities, which at present were human trafficking, child sex exploitation, sexual abuse and domestic violence. With regard to human trafficking Councillors raised concerns regarding certain employments and were informed that all frontline staff had received training to identify possible incidents and where to report these. The Executive Manager Neighbourhoods stated that the Council had good links with the Border Agency. Inspector Berry stated that locally priorities were garage/shed burglaries, which was 14<sup>th</sup> nationally and theft from cars, which was 17<sup>th</sup>.

As part of the Partnership the Police worked closely with the Council, and had embedded processes for dealing with incidents of illegal encampments. Inspector Berry was pleased to say that, with funding from Rushcliffe, Broxtowe and Gedling Councils, a mental health social worker had been employed to ensure that people received the help that they required rather than being pulled into the justice system.

Finally, Inspector Berry explained about the formation of community safety groups from the current five priority setting groups in Rushcliffe. It was envisaged that these groups would have better engagement with residents and be fit for purpose.

With regard to communication, Councillors stated that they received neighbourhood watch alerts and queried if the number of recipients would be increased. Inspector Berry stated that there was a financial implication with this system and he had been asked to analyse who used it. Information was placed on the Police's Facebook page, West Bridgford Police or Rushcliffe South, and Twitter account.

The Chairman thanked Inspector Berry for his informative presentation and for answering Councillors' questions.

AGREED that the Partnership Delivery Group had considered and made comments on the performance of the South Nottinghamshire Community Safety Partnership within Rushcliffe during 2016.

## 21. **Local Resilience Forum**

The Executive Manager - Neighbourhoods presented the report regarding emergency planning. He stated that this was a key partnership with Nottinghamshire County Council as the officer was a shared resource. This ensured that Rushcliffe was kept up to date with all the current information and practices, the Emergency Planning Officer assisted with both emergency planning and business continuity, which had been very beneficial during the preparations for moving to the Arena.

The Emergency Planning Officer gave a presentation which highlighted the work undertaken by the Local Resilience Forum, the training and exercises that had been undertaken during the past year, lessons learnt nationally and how she worked with the Borough Council and local communities. She informed the Group that the recent closure of part of the M1 motorway, due to an aircraft having difficulties landing at East Midlands Airport, had triggered

responses from neighbouring forums but due to Rushcliffe's close proximity, she had been kept aware of the situation. She stated that, although not requiring any intervention, this had tested the plans.

The Group were informed that there were sixteen working groups as part of the Forum, some of which were very specialised. The Emergency Planning Officer stated that she sat on four of these groups but received regular feedback from her colleagues at Nottinghamshire County Council on the work of the other groups.

During 2015/16 the Forum had undertaken a variety of exercises which had been embedded into practices during 2016/17. She explained that it had been agreed for all local authorities to work together as part of the Trent Catchment Group, as anything that affected the River Trent in one area would have a knock-on effect on other areas. This was a pilot project which would be rolled out to other areas based near major rivers, such as the Severn, the Mersey, etc. She stated that the project was being led by the Environment Agency and the military. The Environment Agency could computer model the effect of the river and how different areas would be affected; this would assist with flood alerts, which due to the new information would be able to be area specific. The flood group was considering the information that was gathered and how this could be improved, in order that different agencies were not asking people the same questions. Following a question, she explained that local knowledge was captured after a flooding incident and was included in community plans; she said that part of her work was to make parishes self-sufficient. Councillors stated that the Trent Valley Internal Drainage Board allocated funding for flood prevention in the area, and that it had been disappointed that the County Council had not been represented at their meetings for over a year. The Emergency Planning Officer agreed to raise this with her colleagues.

The Emergency Planning Officer explained that there were pre-identified sites for emergency mortuaries and that a database was being compiled of where these sites were over the region. She explained that emergency planning officers had attended a useful session with an officer from the Royal Engineers, who constructed these temporary buildings abroad.

The Group was informed of a national project regarding spontaneous volunteers. It was acknowledged that people wanted to help in an emergency but that this could compromise the work of the community and put a strain on the available resources. It was important that the skills and knowledge of people were harnessed, that there was a clear list of jobs that needed to be undertaken, and that people were not drawn away trying to invent jobs for volunteers that were not necessary. The Department for Culture and Local Government were instigating a project in the Civil Service volunteer scheme to ascertain how many people could be involved, and if any training could be given before an emergency happened, to enable them to coordinate volunteers. It was noted that Nottinghamshire might be a pilot project

The Emergency Planning Officer told the Group that much of the work that was undertaken at present had to be considered in relation to counter terrorism.

With regard to training, the Emergency Planning Officer was pleased to say that all members of the Executive Management Team had received training to ensure that there was resilience. She stated that it was important that recovery planning was put into place as soon as possible after an incident. A useful exercise had been undertaken with media officers from the various agencies to ensure that a consistent message was given, that the Police would be the lead agency on external communications and how this impacted on internal communications. Following a question regarding large organisations being involved in training exercises, the Group was informed that Nottingham Forest Football Club and the University had been involved in recent exercises; previously the focus had been on large shopping centres, and there was a project being developed for businesses.

With regard to communications, the Emergency Planning Officer explained that social media and the local press were used to get messages to the wider public, as it was recognised that one of the duties placed on local authorities under the Civil Contingencies Act was to warn and inform.

In respect of recent national incidents, the Group was informed of the issues that had been faced in Lancaster due to flooding, and how this had impacted on power outage to 65,000. The Emergency Planning Officer explained that this had impacted on the internet, mobile phones, cash machines and petrol pumps. These issues had been shared and had been considered in relation to authorities' business continuity plans. In Lincolnshire, a local authority had been a victim of a malware attack and had turned off its network. Business continuity plans had been reviewed, as most plans did not consider a planned shutdown of services. Recently, information was becoming available in respect of the air show crash at Shoreham. She explained that after each incident, plans were reviewed to ensure that all new information was captured.

With regards to work with the Borough Council, the Emergency Planning Officer stated that she had been involved with the preparation for the move to the new building, by ensuring critical services had business continuity plans in place. To test plans and officers' ability to access information out of hours, an exercise was undertaken on a Saturday, when officers had to access the external website, this had been very successful. Another exercise was carried out with the Contact Centre, to explore what impact there would be if their infrastructure was affected; unfortunately, two weeks later the phone system was affected, but she was pleased to say that business continued and the continuity plans were shown to be effective. The Group agreed that the move to the Arena had been very successful, with no loss of service to the public.

The Group was informed of work that had been carried out in Gotham following a flood and how officers helped the community. There had been unusual rain fall that day and surface water had become an issue. The Group were informed that the Environment Agency had surface water maps on their website and on this particular occasion they had been extremely accurate. The parish council had been offered a flood resilience store grant. Following a question, the Emergency Planning Officer stated that the County Council had undertaken an exercise to identify owners of land with drains and ditches, to ensure that these were being cleared.

In conclusion, the Emergency Planning Officer informed the Group of the reviews and exercises that would be undertaken in the next year. She also stated that there was going to be a national capability survey undertaken in April; and that following this, new guidance and funding was anticipated.

AGREED that Members consider and make comment on the presentation made by the Rushcliffe Emergency Planning Officer and endorse the work of the Local Resilience Forum.

## 22. **Work Programme**

The Group considered, and agreed, its work programme. It was noted that the Group would be considering the Garage Co-operation Agreement and Positive Futures at its next meeting.

The meeting closed at 9.10 pm.

## **Action Sheet**

### **Partnership Delivery Group - Monday 6 March 2017**

<b>Minute Number</b>	<b>Actions</b>	<b>Officer Responsible</b>
21. Local Resilience Forum	The County Council be requested to be represented at the Trent Valley Internal Drainage Board meetings.	Emergency Planning Officer



## Response Sheet

### Partnership Delivery Group - Monday 6 March 2017

Minute Number	Actions	Officer Responsible	Response
21. Local Resilience Forum	The County Council be requested to be represented at the Trent Valley Internal Drainage Board meetings.	Emergency Planning Officer	On-going

## Report of the Executive Manager - Communities

### 1. Summary

- 1.1. In June 2016, Council supported the extension of the Positive Futures programme from January 2017 to December 2020 (4 years delivery) at a cost of £110,000 per annum.
- 1.2. Council supported targeting Positive Futures work at young people aged 9 years and above within the catchment areas of East Leake Academy, South Nottinghamshire Academy, South Wolds Academy and Toot Hill School.
- 1.3. Prior to January 2017, the Council had an agreement with Nottinghamshire County Cricket Club for delivery of Positive Futures within the areas listed above, with the exception of East Leake.
- 1.4. The service level agreement details the monitoring arrangements, which consists of annual scrutiny by the Partnership Delivery Group, bi-annual meetings with the Portfolio Holder for Community and Leisure, and quarterly reporting to officers.
- 1.5. Mark Clifford (Positive Futures Co-ordinator) and Tim Etherington (Trent Bridge Community Trust) will give a presentation to Members covering the performance of the project, with a focus on the last year of delivery of the previous agreement and delivery of the new agreement since January 2017.

### 2. Recommendation

It is RECOMMENDED that Members support the work of the Positive Futures Programme.

### 3. Reasons for Recommendation

- 3.1. Performance reviews of Positive Futures by the Portfolio Holder for Community and Leisure, and regular scrutiny by officers, have identified that outputs over the range of targets have consistently been achieved or exceeded.
- 3.2. Furthermore, Positive Futures has delivered additional work that was not within the targets set. Examples include primary school PE sessions, support pre-transition to secondary school, delivery of sports activities to at annual scouts camps and running a sexual exploitation awareness programme to educate young people about the potential dangers of the internet.

## **4. Supporting Information**

- 4.1. In 2008, Rushcliffe Borough Council provided Nottinghamshire County Cricket Club with a loan of £1.23m to enable the Club to develop a new stand and safeguard the test match status of the ground. In return, the Cricket Club provided a programme of community benefits which included developing the Positive Futures Programme in Cotgrave.
- 4.2. At Cabinet on 4 December 2012, a decision was made to convert £450,000 of the loan to Nottinghamshire County Cricket Club to a grant in respect of the significant community work undertaken during the preceding 4 years, with further amounts of £90,000 to be converted to grant on an annual basis for 4 years to December 2016 in return for the provision of Positive Futures extending to other areas within the Borough.
- 4.3. From January 2013, Positive Futures extended successfully into Radcliffe on Trent, Bingham and Keyworth, supporting young people with a range of interventions such as accreditations, educational workshops, sports/arts activities, mentoring and personal action planning.
- 4.4. In June 2016, Council supported the extension of the Positive Futures programme from January 2017 to December 2020 (4 years delivery) and further expansion of the programme into the East Leake area.
- 4.5. Scrutiny this year by Partnership Delivery Group covers the transition period from the pre-January 2017 programme to the new programme (and associated targets) which came into effect from January 2017. Appendix A contains the new programme targets to provide members with an insight into the outputs that will be reported at the meeting.

## **5. Risk and Uncertainties**

- 5.1. There is a risk that operational problems may be encountered by Positive Futures or partner agencies could disengage with the programme which could affect achievement of the outcome targets. This is not identified as a significant risk due to the programme of area-based partnership meetings and employment of experienced staff.

## **6. Implications**

### **6.1. Finance**

- 6.1.1. The £440k commitment is funded from the revenue budget underspend position and is appropriated each year from the Council's Organisation Stabilisation Reserve. This should be assessed annually as part of the budgetary process taking into account challenges going forward and is subject to the break clause as stated at paragraph 6.2.1

### **6.2. Legal**

- 6.2.1. The Positive Futures programme is supported by a service level agreement between Rushcliffe Borough Council and Trent Bridge Community Trust. This agreement incorporates a break clause for both parties providing a minimum of six months' notice.

### 6.3. Corporate Priorities

6.3.1. Positive Futures contributes directly to the corporate priority of *'Maintaining and enhancing our residents' quality of life'*, specifically in relation to the strategic task to *'facilitate activities for children and young people to enable them to reach their potential'*.

### 6.4. Other Implications

<b>For more information contact:</b>	Craig Taylor Community Development Manager 0115 914 8345 <a href="mailto:ctaylor@rushcliffe.gov.uk">ctaylor@rushcliffe.gov.uk</a>
<b>Background papers Available for Inspection:</b>	Report to Council 30 June 2016 'Positive Futures' Report to Cabinet 14 June 2016 'Positive Futures'
<b>List of appendices (if any):</b>	<b>Appendix A</b> – Positive Futures Performance Outputs 2017-2020

**POSITIVE FUTURES PERFORMANCE OUTPUTS 2017-2020**

Output	Target over 4 years	Annual target
Mentor Support: 1-2-1 mentoring support in school, personal action plans to improve behaviour and achievement	240	60
NEETS (Not in Employment, Education or Training) people of the community supported into work or training 16-24	50	12
YouNG - Developing work placement opportunities for young people engaged with the project. Most likely young people with reduced school timetable.	60	15
Peer Mentors – young people trained to support the delivery of sessions to other young people	48	12
Accreditations – ASDAN or DARE qualifications ranging from first aid to football	240	60
Educational workshops – themed delivery on subjects	16	4
Participation opportunities (after school and school holidays)	850	213
Cross area events – Fun sports competitions between Positive Futures groups from each of our localities	20	5
Community pride – Delivery of physical improvements identified by local communities and delivered by local young people	16	4
Residential visits – outward bound style activities to develop relationships, self-esteem, reward achievement and take part in educational workshops	4	1
Celebration evenings – annual events organised by the young people and held at Trent Bridge to celebrate achievements with parents and other key stakeholders	4	1



Rushcliffe  
Borough Council

Partnership Delivery Group

5 July 2017

Review of the Cooperation Agreement for Fleet  
Maintenance and Garage Service Provision for  
2016/17

5

## Report of the Executive Manager - Neighbourhoods

### 1. Summary

- 1.1. This report will provide Members with an opportunity to review the partnership with Nottingham City Council who maintain both the Council's fleet and vehicles owned by Streetwise Environmental Ltd under a cooperation agreement.
- 1.2. Senior representatives of Nottingham City Council will provide a presentation to Members on performance covering the period 2016/17 across key services and outline future plans and initiatives. Building on a positive performance and a budget saving in 2015/16 a major highlight for 2016/17 was the end of year financial out turn which was a £27,280 saving against a budget of £282,500.
- 1.3. Members are requested to comment on performance to date and any areas where the partnership could be strengthened to achieve improved outcomes.

### 2. Recommendation

It is RECOMMENDED that Members consider and make comments on the presentation made by Nottingham City Council and endorse the work of the cooperation agreement partnership.

### 3. Reasons for Recommendation

- 3.1. In January 2014, Cabinet approved an innovative cooperation agreement with Nottingham City Council for the maintenance of its fleet and vehicles owned by Streetwise Environmental Ltd. After a period of transition and mobilisation in early 2014, which included the transfer of Council staff and equipment, the maintenance of the Council's fleet commenced by the City Council at their Eastcroft and Woolsthorpe depot facilities on 1 April 2014.
- 3.2. In addition to continuing a quality maintenance service and ensuring vehicle safety, the objectives of the agreement are as follows:
  - **Financial benefit** – there should be a financial benefit to both councils
  - **Shared savings** – any additional savings should be shared in a fair manner between the councils (nominally on a 50/50 basis)
  - **Fair risk/incentive balance** – risks should be placed with the organisation best able to control them and incentives should be given to each organisation to operate in the best interests of the partnership

- **Simple** – should be as administratively simple to operate as possible, to save unnecessary costs on administration / contract management
  - **Transparent** – each side should be clear about how the partnership should work
  - **Scalable** – whatever is agreed should be capable of being added to, either via other local councils joining or an expansion of services being shared
  - **Quick to implement** – a shared service in operation by 1 April 2014.
- 3.3. Importantly, the previous maintenance arrangements delivered by the ‘in-house’ garage staff were detailed in an operational ‘specification’ which is designed to ensure clear and consistent continuity of service by the City Council during the ten year initial period of the agreement. This specification covers the following core activities:
- Undertaking all statutory maintenance
  - Compliance to VOSA’s<sup>1</sup> legal requirements
  - Documentation management and inspection sheets
  - Mobile mechanic facility
  - Management of key sub-contractors and suppliers
  - Accident repair; and
  - Tachograph installation and calibration.
- 3.4. During 2016/17 the working relationship between Nottingham City Council and Rushcliffe has matured further and minor issues from the first two years, such as timely invoicing arrangements, have been resolved. Work is, however, on-going to clarify and resolve some historical work and associated invoicing with Streetwise Environmental Ltd.
- 3.5. Greater information sharing on individual vehicle maintenance has been intelligently used to inform the Council’s vehicle replacement programme which has provided further cost and operational benefits.
- 3.6. In addition to promoting and developing a strong partnership approach between both councils, there is also the opportunity to continue to explore a wider shared fleet maintenance service with other neighbouring councils.

#### **4. Supporting Evidence**

- 4.1. Nottingham City Council will provide Members with a presentation covering the following areas:
- Scope of services delivered
  - Performance in key areas
  - Summary of learning and issues from 2016/17
  - Areas for future development.
- 4.2. In preparation for scrutiny, Members were asked to submit questions for discussion with the City Council. In addition to their presentation to Members, the City Council will take questions on the above areas and any other matters as requested.

---

<sup>1</sup> VOSA = Vehicle Operators Services Agency

## **5. Risk and Uncertainties**

- 5.1. Although this is a cooperation agreement rather than a traditional contract, the Council has developed and implemented robust 'client/contractor' style monitoring arrangements to ensure the delivery of the service to the Council's specification. This is further enhanced by close partnership working with the City Council to ensure that the partnership continues to grow in strength.
- 5.2. The joint cooperation agreement has also been audited by the Council's Internal Auditor during 2015/16 with the outcome being a positive report on the overall framework of controls in place.
- 5.3. The financial success of the partnership is strongly linked to the incidence of vehicle repairs which is a variable risk factor that is mitigated through a cyclical vehicle replacement programme, delivery of a quality maintenance programme and robust driver training.

## **6. Implications**

### **6.1. Finance**

There are no direct financial implications to this report, however, it should be noted that the 2016/17 budget for Fleet Maintenance was £282,500. The outturn financial performance for 2016/17 was £255,220 which was a very positive outcome. The transfer of the Fleet Maintenance function to Nottingham City Council has also enabled the letting of the Garage facilities to Nottinghamshire County Council generating income of £75,000 per annum (net £43,000).

### **6.2. Legal**

None.

### **6.3. Corporate Priorities**

**Maintaining and enhancing our resident's quality of life** - Ensuring that the Council's vehicles are maintained to a high standard and available for work is fundamental to the Council and Streetwise Environmental Ltd delivering services which protect public health and maintain an attractive and clean environment, all of which has a significant positive impact on our residents' quality of life.

**Transforming the Council to enable the delivery of efficient high quality services** - The transformation of fleet maintenance is a key example of how the Council has transformed a number of services as part of delivering its Transformational Plan.

### **6.4. Other Implications**

None



<b>For more information contact:</b>	David Banks Executive Manager - Neighbourhoods 0115 914 8438 <a href="mailto:DBanks@rushcliffe.gov.uk">DBanks@rushcliffe.gov.uk</a>
<b>Background papers Available for Inspection:</b>	None
<b>List of appendices (if any):</b>	None



## Partnership Delivery Group

5 July 2017

Partnership Delivery Group Annual Report  
2016/17

# 6

### Report of the Executive Manager - Finance and Corporate Services

#### 1. Summary

1.1. This annual report reviews the work undertaken by the Partnership Delivery Group during 2016/17. Each of the scrutiny groups prepares an annual report and these will be presented to full Council in September 2017. The Group has met four times during the year.

1.2. Over the year, the Partnership Delivery Group received excellent presentations from a number of external speakers and officers keen to help the Group understand how the Council worked with its partners to deliver services across Rushcliffe.

1.3. In addition, the Group specifically scrutinised:

- The Cooperation Agreement for Fleet Maintenance and Garage Service Provision for 2015/16
- Positive Futures
- Metropolitan Housing Partnership
- The Service Level Agreement with Rushcliffe Community & Voluntary Service
- Rushcliffe Business Partnership
- Waterloo Housing Partnership
- The Service Level Agreement with Rural Community Action Nottinghamshire
- South Nottinghamshire Community Safety Partnership
- Local Resilience Forum

1.4. The Partnership Delivery Group is asked to review the report and consider if it fully reflects the work undertaken by the group.

#### 2. Recommendation

It is RECOMMENDED that the Partnership Delivery Group approve the report and forward it on to Council for consideration.

#### 3. Risk and Uncertainties

There are no direct risks and uncertainties arising from this report.

#### 4. Implications

##### 4.1. Finance

There are no direct financial issues arising from this report.

##### 4.2. Legal

There are no legal issues arising from this report.

##### 4.3. Corporate Priorities

The Corporate Priorities are considered as an integral part of the Group's Work Programme.

##### 4.4. Other Implications

There are no other issues arising from this report.

<b>For more information contact:</b>	Charlotte Caven-Atack Performance, Reputation and Constitutional Services Manager 0115 914 8278 <a href="mailto:ccaven-atack@rushcliffe.gov.uk">ccaven-atack@rushcliffe.gov.uk</a>
<b>Background papers Available for Inspection:</b>	Not relevant for this report
<b>List of appendices (if any):</b>	<b>Appendix 1</b> - Partnership Delivery Group's Annual Report

## Partnership Delivery Group

### Chairman's Foreword

This annual report highlights the work of the Partnership Delivery Group over the past year. Through scrutiny, the Council can review and, if necessary challenge the outcome of our investment in partnerships with outside bodies. This scrutiny enables us to be better informed about the work done in our partnerships. The role of the Partnership Delivery Group is to ensure that our many partnerships are worthwhile, mutually beneficial, and meet their desired outcomes.

Effective scrutiny helps improve accountability, performance, policies, future plans and service quality. We hope that by building good working relationships with our partners, that this ensures better outcomes for our residents and provides even better value for money.

I am confident that our work over the last year has enhanced how we all work together, and that this attracts our partners to want to work with us to benefit our residents.

I would like to thank all my colleagues, especially my Vice Chairman, Councillor Jean Greenwood, for their support throughout the year, for the lively and probing discussions and for their engagement and participation.

My thanks also go to our partners for their support in delivering quality services, and to the council staff for attending meetings and for ensuring that the scrutiny process remains effective and efficient.



**Councillor Mrs J Smith  
Chairman**



**Councillor J Greenwood  
Vice Chairman**

## **What we are responsible for?**

The main role of Rushcliffe's scrutiny groups are to:

- Develop a work programme which scrutinises the Council's priorities.
- Ensure the Group's work helps implement the Council's plans and policies.
- Review, challenge and question how the policy, plans and services are implemented and recommend to Cabinet and Council improvements to services and their performance.
- Ensure the work contributes towards value for money, continuous improvement and best practice.

The Partnership Delivery Group's remit is to:

- Make sure existing partnerships are effective, enabling them to grow and develop
- Help ensure partnership working is the norm to deliver synergy, better asset and resource utilisation, better value for money and remove duplication
- Forge public sector partnerships to deliver community benefits
- Develop future partnership working with both the public and private sector

## **Our work this year**

The Group's main work was to monitor the services of the Council's partners to help develop policy and consultation prior to Cabinet.

During this year the Group considered many service areas and issues within its scrutiny role, reviewing particularly:

- The Cooperation Agreement for Fleet Maintenance and Garage Service Provision for 2015/16
- Positive Futures
- Metropolitan Housing Partnership
- The Service Level Agreement with Rushcliffe Community & Voluntary Service
- Rushcliffe Business Partnership
- Waterloo Housing Partnership
- The Service Level Agreement with Rural Community Action Nottinghamshire
- South Nottinghamshire Community Safety Partnership
- Local Resilience Forum

### **Review of the Cooperation Agreement for Fleet Maintenance and Garage Service Provision for 2015/16**

Members considered and commented on the performance of the Cooperation Agreement for Fleet Maintenance and Garage Service Provision that the Council had entered into with Nottingham City Council in 2014. The group found that, although performance had been good during the first year of the Agreement, costs had been above budget due to the resolution of a number of longstanding issues with vehicles. The Group were pleased to hear that, for 2015/16, a saving of £15,400 had been achieved against a budget of £282,200.

### **Review of Positive Futures**

The Group scrutinised the performance of the partnership with Nottinghamshire County Cricket Club to deliver Positive Futures in the Borough and were pleased to hear that the programme would be expanding into East Leake. They were informed that, in many cases, the intervention of Positive Futures had prevented the exclusion of young people from schools and their social network and that the programme had also expanded to include support to the families of young people participating in the programme. Young people on the scheme had been involved in a variety of activities including: sporting competitions, sprucing up local areas in the community, and developing information for other young people for example on the topic of internet safety. Each year's programme, culminated in a celebration evening, involving the young person's family, to demonstrate to young people the progress they had made. The Group were very impressed with the achievements throughout the programme and during 2015/16.

### **Review of Metropolitan Housing Partnership**

The Group considered the Council's partnership with Metropolitan Housing Trust and heard about the company's work during 2015/16 and their plans for 2016/17. Following an informative presentation the Group scrutinised many issues including, development of garage sites, the supply of affordable homes and the involvement of smaller developers, the frequency of turnover of properties, policies for eviction of tenants, levels of anti-social behaviour, delays within the repairs service and the formation of the new repairs company 'Networks', the quality of customer service, services for older people and the organisation's work to improve the employment opportunities for its residents. Members were pleased to hear that the priorities for the maintenance programme for 2016/17 included improvements to communal areas and to the condition of the stock especially where this would reduce fuel poverty.

### **Service Level Agreement with Rushcliffe Community & Voluntary Service**

The Group considered a report on the Service Level Agreement with Rushcliffe Community & Voluntary Service and heard that the joint agreement with Rural Community Action Nottinghamshire had been changed; due to the budget reductions a retendering process had taken place and both organisations decided to submit separate bids. The financial value of the Agreement for 2015/16 was £30,000. Members were informed that 1,153 people and 53 organisations had been helped, 61 new volunteering opportunities developed; 21 groups had received assistance to gain £43,500 in funding. Additional funding of £500,000 had been secured for the next five years, through the development of the Rushcliffe Advice Network. The Service also ran the Gedling Voluntary Transport Scheme, alongside the Rushcliffe Scheme. Jointly, there were over 80 drivers and over 450 users of the schemes.

### **Rushcliffe Business Partnership Annual Review**

The Group received a presentation on the work undertaken by the Rushcliffe Business Partnership which outlined the history, key aims and objectives, highlights of the past year and priorities for the future of the Partnership. The Service Level Agreement included the delivery of twelve monthly-networking events and one annual, all day showcase event; and the maintenance and upkeep of a dedicated website. Members were informed that there were over 700 members and approximately 2,900 social media followers. The Partnership had a new website and had redesigned its marketing and branding. Members were pleased to hear that the Partnership was trying to engage with other towns in the Borough, as the monthly meetings had mainly been focussed on West Bridgford. Membership packages would also be offered, including a gold package for £60 a year.

### **Review of Waterloo Housing Partnership**

The Group received a report and presentation regarding the partnership work undertaken by the Council and Waterloo Housing. Many issues were scrutinised including, affordable homes and the roll-out of schemes in smaller villages, the low levels of anti-social behaviour, Welfare reform, level of complaints, call centre customer service, grounds maintenance, methods to engage with residents, housing allocations and the small turnover of void properties in Rushcliffe. Members were informed that a bid to the Homes and Community Agency, for funding under the Government's Shared Ownership and Affordable Housing programme, was awarded in December and the Partnership received the sixth largest allocation in the country. The merger with the Acclaim Housing Group had increased stock by 5,000 units and new operating structures were currently being developed. The repair programme budget had been increased by £200,000 which had mostly been allocated for installing energy efficient boilers to address fuel poverty.

### **Service Level Agreement with Rural Community Action Nottinghamshire**

The Group received a presentation on Rural Community Action Nottinghamshire and the Service Level Agreement with the Council for 2015/16 and for the first six months of 2016/17. Targets had been exceeded and officers were developing targets for 2017/18, five communities had been supported in developing a Community Led Plan, forty groups had received funding support and advice and successful funding applications had brought £91,000 in 2015/16 and £73,200 in 2016/17. Members were informed about the organisation's history, current support in place to support rural communities and future plans for service provision. Initiatives currently in place to support people and businesses in rural areas included Wheels to Work and IT Community Champions. Future plans include the creation of a hub to address isolation and loneliness; a funding bid had been submitted to the Department of Communities and Local Government.

### **Review of the South Nottinghamshire Community Safety Partnership**

Members were informed about the performance of the South Nottinghamshire Community Safety Partnership in 2016. A presentation was received from the Police who are a key member of the partnership. The Borough's crime data was in line with national and county trends. There had been a change in the recording methods which had played a significant role in increasing the number of recorded crime and the category of malicious communications had been included, which brought in cases over social media. The level of sexual offences had increased as there was now greater awareness of the need to report this type of crime, which are often linked to domestic violence, and the number of offences of serious acquisitive crime had risen. The Trent Bridge Ward was a Partnership Plus Area and although it still had the highest crime volume in the borough the Group was pleased to hear that it was achieving a current reduction in crime.

### **Local Resilience Forum**

Members received a report regarding emergency planning and the work undertaken by the Local Resilience Forum. The key partnership with Nottinghamshire County Council in the sharing of the Emergency Planning Officer ensured that Rushcliffe was kept up to date with all the current information and practices. A number of training exercises had taken place throughout the year, lessons had been learned from incidents in other areas nationally, sixteen working groups were established as part of the Forum, some of which were very specialised and local authorities were working together to address joint issues and support local communities.

**Member Panels**

The Group did not establish any Member Panels this year.

**Call-ins**

The Group did not discuss any call-ins this year.

**Looking forward to the year ahead**

The Group will continue to help review and shape policy, ensuring improvements are implemented. This will be done by developing a challenging work programme linked to the Council's transformation strategy and four-year plan.





**Partnership Delivery Group**

5 July 2017

**Work Programme**

**7**

**Report of the Executive Manager - Finance and Corporate Services**

**1. Summary**

1.1. The work programme is a standing item for discussion at each meeting of the Partnership Delivery Group. This report presents the Group's rolling work programme.

**2. Recommendation**

It is RECOMMENDED that the Partnership Delivery Group agrees the proposed work programme for 2017/18.

**3. Details**

<b>Date of Meeting</b>	<b>Item</b>
5 July 2017	<ul style="list-style-type: none"> <li>• Positive Futures</li> <li>• Garage Co-operation Agreement</li> <li>• Work programme including capturing questions for Metropolitan</li> </ul>
17 October 2017	<ul style="list-style-type: none"> <li>• Annual Review of partnership with Metropolitan</li> <li>• RCVS SLA Update</li> <li>• Work programme including capturing questions for Waterloo Housing and Rushcliffe Business Partnership</li> </ul>
17 January 2018	<ul style="list-style-type: none"> <li>• Annual Review of Waterloo Housing</li> <li>• RCAN SLA Update</li> <li>• Rushcliffe Business Partnership</li> <li>• Work programme, including capturing questions for the South Notts Community Safety Partnership</li> </ul>
20 March 2018	<ul style="list-style-type: none"> <li>• Annual Review of Waterloo Housing</li> <li>• Bridgford Hall Update</li> <li>• work programme, including capturing questions for the South Notts Community Safety Partnership</li> </ul>

<b>For more information contact:</b>	Constitutional Services 0115 914 8481 <a href="mailto:constitutionalservices@rushcliffe.gov.uk">constitutionalservices@rushcliffe.gov.uk</a>
<b>Background papers Available for Inspection:</b>	None
<b>List of appendices (if any):</b>	None