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Our reference:
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Date: 28 June 2016

To all Members of the Partnership Delivery Group

Dear Councillor

A meeting of the PARTNERSHIP DELIVERY GROUP will be held on Wednesday 6 July 2016 at 7.00 pm in the Council Chamber, Civic Centre, Pavilion Road, West Bridgford to consider the following items of business.

Yours sincerely



Deputy Monitoring Officer

AGENDA

1. Apologies for absence.
2. Declarations of Interest.
3. Notes of the Meeting held on Tuesday 22 March 2016 (pages 1 - 5).
4. Review of the Cooperation Agreement for Fleet Maintenance and Garage Service Provision for 2015/16

The report of the Executive Manager - Neighbourhoods is attached (pages 6 - 9).

5. Positive Futures

The report of the Executive Manager - Communities is attached (pages 10 - 13).

6. Partnership Delivery Group Annual Report 2015/16

The report of the Executive Manager - Finance and Corporate Services is attached (pages 14 - 20).

7. Work Programme

The report of the Executive Manager - Finance and Corporate Services is attached (pages 21 - 22).

Membership

Chairman: Councillor Mrs J A Smith

Vice-Chairman: Councillor J E Greenwood

Councillors J Donoghue, R Hetherington, E J Lungley, G R Mallender,
A Phillips, E A Plant, J G A Wheeler

Meeting Room Guidance

Fire Alarm Evacuation: in the event of an alarm sounding please evacuate the building using the nearest fire exit, normally through the Council Chamber. You should assemble in the Nottingham Forest car park adjacent to the main gates.

Toilets are located opposite Committee Room 2.

Mobile Phones: For the benefit of others please ensure that your mobile phone is switched off whilst you are in the meeting.

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NOTES
OF THE MEETING OF THE
PARTNERSHIP DELIVERY GROUP
TUESDAY 22 MARCH 2016

Held at 7 pm in the Council Chamber, Civic Centre, Pavilion Road, West Bridgford

PRESENT:

Councillors Mrs J A Smith (Chairman), J Donoghue, J E Greenwood,
E J Lungley, G R Mallender, A Phillips, E A Plant, M W Suthers,
J G A Wheeler

ALSO IN ATTENDANCE:

Sergeant S Robinson Nottinghamshire Police
Station Master A Turner Nottinghamshire Fire and Rescue

OFFICERS PRESENT:

D Banks Executive Manager - Neighbourhoods
K Emery Emergency Planning Officer
K Marriott Executive Manager - Transformation and Operations
V Nightingale Constitutional Services Officer

APOLOGIES FOR ABSENCE:

There were no apologies for absence

19. Declarations of Interest

There were none declared.

20. Notes of the Previous Meeting

The notes of the meeting held on Tuesday 19 January 2016 were accepted as a true record.

With regards to the actions Members were informed that the Executive Manager - Neighbourhoods would be producing a briefing note regarding the current position on affordable housing. Currently investigative work was being undertaken in respect of the Development Company and a briefing note would be sent to all Members in the future. The topic would also be discussed at a future Scrutiny Chairmen and Vice Chairmen's meeting.

Councillor Greenwood stated that she had enjoyed the hard hat tour of Bridgford Hall and had found it very informative, she encouraged other Members to take the opportunity. The Executive Manager - Transformation and Operations informed the Group that there would be a further hard hat tour, she said that volunteering opportunities would be advertised by Rushcliffe Community & Voluntary Service and that officers were investigating how the filming could be undertaken.

In respect of the Rushcliffe Business Partnership the Executive Manager - Communities had spoken to them and it had been agreed that if they required funding for a specific project they would contact the Council.

21. **Review of the South Nottinghamshire Community Safety Partnership**

The Executive Manager - Neighbourhoods presented a report on the performance of the South Nottinghamshire Community Safety Partnership during 2015. Members had requested information from the Police and the Fire and Rescue Service who were both part of the partnership.

Sergeant Robinson gave Members a presentation outlining the performance of the Police force against their targets. He explained that there had been an overall increase in crime of 6.3% but this had to be taken in the context that crime had fallen every year for the past six years and had reached a low level. He was pleased to say that in certain types of crime investigations police community support officers were accompanied by a police officer. The Executive Manager - Neighbourhoods explained that the Council worked with the Police to assist with target hardening by promoting how people could protect themselves from crime, he said that this was very much a partnership between the Police, the Council and the public. Members queried how many bikes were stolen and were informed that it could be up to 35 per month and that they were disposed of in a variety of ways. Often these thefts were the result of poor locks being used and that it was difficult to identify a bike. The Executive Manager - Neighbourhoods asked Members to encourage the public to attend the Council's bike marking events where they could have their bike coded.

Mr Turner gave a presentation on the work of the Fire and Rescue Service as part of the Partnership. He was pleased to report that the number of incidents had declined in 2015 and that the service was now assisting the East Midlands Ambulance Service in providing both a medical response and helping them to gain access to properties.

He outlined their statutory duties and how legislation had provided a national framework for England. He felt that there had been a number of reports over the last 20 years that had led to better education and training for both officers and the public.

He outlined the number of incidents that were attended by the Service broken down into actual fires, false fire alarm calls and non-fire incidents. He explained that technology had helped to reduce incidents due to better building design, engineering and better furniture manufacturing processes.

Members were informed of a recent Department of Communities and Local Government report which highlighted the number of properties that had smoke alarms and the types of alarms fitted. He also explained that the Service visited properties and gave advice on these devices especially in high risk properties. He stated that 25,000 properties had been visited during the previous year. He said that over the last 10 years there had been an institutional change and the Service was now more involved with community safety work and he informed Members of the decrease in incidents that had

occurred. He also said that following improvements to the A46 and A453 there had been a reduction in road traffic collisions.

Mr Turner explained that in 2014 there had been a community safety review undertaken for Nottinghamshire and that this had led to a reorganisation. A centralised community safety team had been formed and other small reactive teams had been formed including a 'persons at risk' team. Following a question regarding vulnerable people and hoarding, Mr Turner stated that there was often a need to have a collective approach across the partnership, as this was often a sign that there was a variety of issues. These cases needed to be handled sensitively and taken at a pace that the individual concerned is comfortable with. It was noted that hoarding could be a fire risk and there was an identified clutter rating of 1-9. The Executive Manager - Neighbourhoods explained that the Council's environmental health team worked closely with the Fire Service as it could become a risk; and rather than taking enforcement action, officers tried to work with the individual to declutter.

The Group was informed that they had a revised community safety strategy 2016-19 which outlined five categories, performance, road safety, persons at risk, older persons and education. In respect of education they worked with children at Key Stage 1-3, especially promoting road safety. For older persons the service supported other agencies with wider assessments on falls, cold, and warm and well. Mr Turner then said that initiatives were targeted from the strategy, in consideration with local community needs and risks. Current initiatives included the Hoarding framework, alarms for landlords in the private rented sector, New Cross, which was working with troubled families in Sutton in Ashfield and 'A man named Bob' a stereotypical fatality, it was noted that that these were people known to local authorities but not to the Fire Service. With regard to alarms, Members queried if there was funding available for vulnerable and elderly people. Mr Turner explained that these were funded by the Service however, there had been Government funding available for the procurement of fire alarms five years ago. In respect of landlords there was a £1.3 million fund. Mr Turner concluded that it had been recognised that prevention initiatives were very successful and that they would be considering further areas.

Members asked if the Service still had problems of being attacked by people, Mr Turner stated that this did still happen on occasions and that all appliances had CCTV installed.

With regard to the new fire station on London Road, Members were informed that this was progressing well and should be completed in the Autumn. Mr Turner said that the response times for incidents in the Borough would improve.

The Chairman thanked both Sergeant Robinson and Station Manager Turner for their very positive and encouraging presentations.

AGREED that the Partnership Delivery Group had considered and made comments on the performance of the SNCSP during 2015 within Rushcliffe.

22. Emergency Planning

The Executive Manager - Transformation and Operations presented a report regarding the Local Resilience Forum. She explained that the emergency planning and resilience capability of Rushcliffe Borough Council was delivered via a Service Level Agreement with Nottinghamshire County Council. Members were informed that following the fuel crisis, severe flooding and the foot and mouth incident in the autumn and winter of 2000 the Government announced a review of emergency planning arrangements. This led to the Civil Contingencies Act 2004 and a framework for civil protection from partnership working with other agencies such as Nottinghamshire County Council, the Police and the Fire and Rescue Service. The Act said that Local Resilience Forums should be based on Police areas.

Members were informed that the statutory framework at a local level identified Category 1 and 2 responders and their clearly defined roles. Category 1 responders included emergency services, local authorities, government bodies and some NHS organisations. Their roles included assessing local risks, putting in place emergency and business continuity plans, to warn and inform people, to share information and co-operate with other responders and, for local authorities, to promote business continuity. Category 2 responders mainly had to co-operate and share with Category 1 responders and these included voluntary organisations, utility companies, transport and Clinical Commissioning Groups.

The Emergency Planning Officer stated that the Forum meetings were chaired by the Chief Constable of Nottinghamshire and comprised of strategic level staff who considered how each organisation could work together, at an operational level there were 16 working groups that looked at response and recovery. Each group had a plan that was used for training exercises.

With regards to training, two Executive Managers were trained as well as staff from the Depot, Housing Department, Environmental Health, Building Control and Communities. Leisure Centre staff had also received training. This included recovery, site clearance, flood plans, emergency accommodation and emergency mortuary provision. To test plans practice exercises were held periodically including table top exercises and live exercises. Recently there had been a two day exercise that had tested eight plans with many representatives from the various partners.

The Emergency Planning Officer explained that the Borough Council had a Service Level Agreement with Nottinghamshire County Council to provide the emergency planning function and the role was covered by the same person on a 2.5 days a week basis for both councils. This worked very well as the plans and training dovetailed and all the information was disseminated to everyone. She also explained the many Local Resilience Forums that were in place in the County and how these interacted. Regionally Nottinghamshire worked with Lincolnshire and Leicestershire as part of the National Risk Register, this allowed work to be undertaken with other authorities to share best practice and learning. Also work was undertaken nationally and there had been a number of workshops held following an incident at Oxfordshire County Council, she informed Members that at the last national exercise there had been over 800 volunteers involved.

In conclusion, the Emergency Planning Officer explained how she worked with local parishes and communities to reinforce their skills and knowledge. Following a question she stated that there were approximately seven community plans and it was suggested that these were reviewed every two years. A template had been created for community emergency plans and this helped to identify the vulnerable people. She said that the Environment Agency had an initiative to help communities provide flood wardens and another initiative undertaken by the Council had helped to provide flood protection devices where needed to improve resilience. She highlighted work that was being undertaken at Park Homes in Radcliffe on Trent and explained that a 9 metre lightweight flood barrier had been provided as sandbags were not practical, other equipment such as walkie talkies and hi vis jackets had been provided and stored on site. She felt that communities knew what was needed in the area and who would need assistance and therefore they could be encouraged to be involved.

Councillor Suthers stated that local authorities took emergency planning very seriously. He said that during the adverse situation in 2013/14 a lot of information was put out on social media to ensure that people were informed of what could happen and where help could be found. However, at a recent incident where people were cut off from fresh water he had been very disappointed with the response, especially the fact that Councillors were not informed until 10 hours after the event. He felt that the plan should include contacts for all Councillors and the area that they represented. The Emergency Planning Officer said that the utility companies were a category 2 responder and they had contacted the County Council who had discussed with Severn Trent about the lack of communications. She explained that the Department for Environment, Food and Rural Affairs had set a limit that if the incident affected 30,000 people or less they should be able to cope. There was a mechanism to get to people on the vulnerable list although it was recognised that the list needed to be updated. She assured Members that care homes did receive water. Issues had been identified especially the fact that normal actions had not been put in place as it had been anticipated that the problem would have been resolved earlier than it was. Following a question, the Emergency Planning Officer explained that she was working on information that would be put in Rushcliffe Reports explaining how people could nominate people onto the vulnerable list.

AGREED that Members had considered and made comments on the presentation made by the Rushcliffe Emergency Planning Officer and endorsed the work of the Local Resilience Forum.

23. Work Programme

The Group considered its work programme. It was noted that the Group would consider the Positive Futures initiative at its next meeting. Officers stated that the presentation would cover the work done so far, funding and future work programme. Councillor Mrs Smith stated that the project had been working very well in Radcliffe on Trent for two years.

The meeting closed at 9.20 pm.



Rushcliffe
Borough Council

Partnership Delivery Group

6 July 2016

Review of the Cooperation Agreement for Fleet Maintenance and Garage Service Provision for 2015/16

4

Report of the Executive Manager - Neighbourhoods

1. Summary

- 1.1. This report will provide Members with an opportunity to review the partnership with Nottingham City Council who maintain both the Council's fleet and vehicles owned by Streetwise Environmental Ltd under a cooperation agreement.
- 1.2. Senior representatives of Nottingham City Council will provide a presentation to Members on performance covering the period 2015/16 across key services and outline future plans and initiatives. A major highlight for 2015/16 was the end of year financial out turn which was a £15,400 saving against a budget of £282,200.
- 1.3. Members are requested to comment on performance to date and any areas where the partnership could be strengthened to achieve improved outcomes.

2. Recommendation

It is RECOMMENDED that Members consider and make comments on the presentation made by Nottingham City Council and endorse the work of the cooperation agreement partnership.

3. Reasons for Recommendation

- 3.1. Building on earlier procurement work, it was identified, and endorsed by Cabinet in September 2013, that there was an opportunity to explore a shared service approach to fleet maintenance. A subsequent joint business case was developed with Nottingham City Council which proposed the creation of an innovative alternative service delivery model that would harness the City Council's experience and economies of scale in maintaining large and varied public sector fleets.
- 3.2. In addition to continuing a quality maintenance service and ensuring vehicle safety, the objectives of the agreement proposals were as follows:
 - **Financial benefit** – there should be a financial benefit to both Councils;
 - **Shared savings** – any additional savings should be shared in a fair manner between the councils (nominally on a 50/50 basis);

- **Fair risk/incentive balance** – risks should be placed with the organisation best able to control them and incentives should be given to each organisation to operate in the best interests of the partnership;
 - **Simple** – should be as administratively simple to operate as possible, to save unnecessary costs on administration / contract management;
 - **Transparent** – each side should be clear about how the partnership should work;
 - **Scalable** – whatever is agreed should be capable of being added to, either via other local councils joining or an expansion of services being shared; and
 - **Quick to implement** – a shared service in operation by 1 April 2014.
- 3.3. Following approval of the cooperation agreement by Cabinet in January 2014, and after a period of transition and mobilisation in early 2014 which included the transfer of Council staff and equipment, the maintenance of the Council's fleet commenced by the City Council at their Eastcroft and Woolsthorpe depot facilities on 1 April 2014.
- 3.4. Importantly, the previous maintenance arrangements delivered by the 'in house' garage staff were detailed in an operational 'specification' which is designed to ensure clear and consistent continuity of service by the City Council during the ten year initial period of the agreement. This specification covers the following core activities:
- Undertaking all statutory maintenance
 - Compliance to VOSA's¹ legal requirements
 - Documentation management and inspection sheets
 - Mobile mechanic facility
 - Management of key sub-contractors and suppliers
 - Accident repair; and
 - Tachograph installation and calibration.
- 3.5. During 2015/16 the working relationship between Nottingham City Council and the Council has further matured and minor issues from the first year such as timely invoicing arrangements have been resolved. In addition, greater information sharing on individual vehicle maintenance has been intelligently used to inform the Council's vehicle replacement programme which has provided further cost and operational benefits.
- 3.6. In addition to promoting and developing a strong partnership approach between both Councils there is also the opportunity to continue to explore a wider shared fleet maintenance service with other neighbouring councils.

4. Supporting Evidence

- 4.1. Nottingham City Council will provide Members with a presentation covering the following areas:
- Scope of services delivered
 - Performance in key areas
 - Summary of learning and issues from 2015/16

¹ VOSA = Vehicle Operators Services Agency

- Areas for future development

4.2. In preparation for scrutiny, Members were asked to submit questions for discussion with the City Council. In addition to their presentation to Members, the City Council will take questions on the above areas and any other matters as requested.

5. Risk and Uncertainties

5.1. Although this is a cooperation agreement rather than a traditional contract, the Council has developed and implemented robust 'client/contractor' style monitoring arrangements to ensure the delivery of the service to the Council's specification. This is further enhanced by close partnership working with the City Council to ensure that the partnership continues to grow in strength.

5.2. The joint cooperation agreement has also been audited by the Council's Internal Auditor during March 2015 with the outcome being a positive report on the overall framework of controls in place.

5.3. The financial success of the partnership is strongly linked to the incidence of vehicle repairs which is a variable risk factor that is mitigated through a cyclical vehicle replacement programme, delivery of a quality maintenance programme and robust driver training.

6. Implications

6.1. Finance

There are no direct financial implications to this report, however, it should be noted that the 2015/16 budget for Fleet Maintenance was £282,200. The outturn financial performance for 2015/16 was £266,800 which was a very positive outcome. The transfer of the Fleet Maintenance function to Nottingham City Council has also enabled the letting of the Garage facilities to Nottinghamshire County Council generating income of £75,000 per annum (net £43,000).

6.2. Legal

None.

6.3. Corporate Priorities

Maintaining and enhancing our resident's quality of life - Ensuring that the Council's vehicles are maintained to a high standard and available for work is fundamental to the Council and Streetwise Environmental Ltd delivering services which protect public health and maintain an attractive and clean environment, all of which has a significant positive impact on our residents quality of life.

Transforming the Council to enable the delivery of efficient high quality services - The transformation of fleet maintenance is a key example of how the Council has transformed a number of services as part of delivering its Transformational Plan.

6.4. Other Implications

None

For more information contact:	David Banks Executive Manager - Neighbourhoods 0115 914 8438 email DBanks@rushcliffe.gov.uk
Background papers Available for Inspection:	None
List of appendices (if any):	None

Report of the Executive Manager - Communities

1. Summary

- 1.1. In December 2012, Cabinet resolved to extend the Positive Futures programme for a further 4 years and to widen the geographical scope of the project beyond Cotgrave.
- 1.2. Positive Futures has been monitored throughout this period through quarterly officer meetings with Nottinghamshire County Cricket Club, bi-annual scrutiny with the Portfolio Holder for Community Services and by the Partnership Delivery Group in October 2014.
- 1.3. Members will be aware that a report regarding the future delivery of Positive Futures (from January 2017) within Rushcliffe was considered by full Council on 30 June 2016. This report and associated scrutiny is not to consider the outcome of that meeting, but instead is focussed on reviewing the delivery of Positive Futures activities.
- 1.4. Mark Clifford (Positive Futures Co-ordinator) will give a presentation to Members covering the key achievements of the project, with a focus on the last 12 months of delivery and imminent activities.

2. Recommendation

It is RECOMMENDED that Members support the work of the Positive Futures Programme.

3. Reasons for Recommendation

- 3.1. Bi-annual reviews of Positive Futures performance by the Portfolio Holder for Community Services and regular scrutiny by officers has identified that outputs over the range of targets have consistently been achieved or exceeded.
- 3.2. Furthermore, Positive Futures has delivered additional work that is not recorded against the agreed monitoring targets. Examples include primary school PE sessions, pre-transition to secondary school, delivery of sports activities to 250 young people at annual Scouts Camps, supporting a group of year 11 boys who were on the verge of exclusion, and running a 'sexual exploitation' awareness group to educate young people about the potential dangers of the internet.

4. Supporting Information

- 4.1. In 2008, Rushcliffe Borough Council provided Nottinghamshire County Cricket Club with a loan of £1.23 million to enable the Club to develop a new stand and safeguard the test match status of the ground. In return, the Cricket Club provided a programme of community benefits which included developing the Positive Futures Programme in Cotgrave.
- 4.2. At Cabinet on 4 December 2012, a decision was made to convert £450,000 of the loan to Nottinghamshire County Cricket Club to a grant in respect of the significant community work undertaken, with further amounts of £90,000 to be converted to grant on an annual basis for 4 years to December 2016 in return for the provision of Positive Futures extending to other areas within the Borough.
- 4.3. Since January 2013, Positive Futures has extended successfully into Radcliffe on Trent, Bingham and Keyworth, supporting 695 unique individual young people (some attending over a number of years) with a range of interventions such as accreditations, educational workshops, sports/arts activities, mentoring and personal action planning.
- 4.4. **Appendix A** shows a summary of performance against the targets set within the current agreement with Nottinghamshire County Cricket Club. The data is up to the end of March 2016 and further delivery against the targets will take place throughout the remainder of the year.

5. Risk and Uncertainties

- 5.1. There is a risk that operational problems may be encountered by Positive Futures or partner agencies could disengage with the programme which could affect the achievement of the outcome targets. This is not identified as a significant risk due to the programme of area based partnership meetings and employment of experienced staff.

6. Implications

6.1. Finance

- 6.1.1. The cost of delivery of the Positive Futures programme is met by Nottinghamshire County Cricket Club.
- 6.1.2. The previous decision to convert £450,000 of the loan to a grant is as set out in paragraph 4.2 above.
- 6.1.3. The changes to the revenue budget, if approved, arising from the Council report 30 June 2016 referred to in paragraph 1.3 above will be made in 2016/17 and incorporated into the Council's Medium Term Financial Strategy for future years.

6.2. Legal

The Positive Futures programme has been underpinned by a formal legal agreement with the Club.

6.3. Corporate Priorities

Positive Futures contributes directly to the corporate priority of *'Maintaining and enhancing our residents' quality of life'*, specifically in relation to the strategic task to *'facilitate activities for children and young people to enable them to reach their potential'*.

For more information contact:	Craig Taylor Community Development Manager 0115 914 8345 email ctaylor@rushcliffe.gov.uk
Background papers Available for Inspection:	Report to full Council 30 June 2016 'Positive Futures' Report to Cabinet 14 June 2016 'Positive Futures' Report to Partnership Delivery Group 15 October 2014 'Review of Positive Futures'
List of appendices (if any):	Appendix A – Positive Futures delivery targets (2013-2016) and performance to end March 2016

**Positive Futures delivery targets (2013-2016) and performance to end March 2016
(further delivery will take place during March - December 2016)**

Output	Target over 4 years	Delivery total (March 2016)
Mentor support – provision of 1-2-1 guidance and support to agree and follow personal action plans to improve behaviour and achievement	325	245
NEET's (Not in Employment, Education or Training) supported into work, education or training	40	77
Peer mentors – young people trained up to assist with delivery of sessions	22	26
Accreditations – formal qualifications gained such as ASDAN awards, first-aid or coaching	240	257
Participation opportunities (out of school and holiday activities) which are available to all young people within the community	450	827
Tournaments – fun sports competitions between positive futures groups from other areas	20	11
Community Pride events – delivery of physical improvement works identified by local communities e.g. new flower beds or decorative painting of fences	13	9
Residential visits – outward bound style activities to develop relationships, self-esteem, reward achievement and take part in educational workshops	3	2
Celebration evenings – annual events organised by the young people and held at Trent Bridge Cricket Club to celebrate achievements with parents and other partnership groups	3	2

Report of the Executive Manager - Finance and Corporate Services

1. Summary

- 1.1. This annual report reviews the work undertaken by the Partnership Delivery Group during 2015/16. Each of the scrutiny groups prepares an annual report and these will be presented to full Council in September 2016. The Group has met four times during the year.
- 1.2. Over the year, the Partnership Delivery Group received excellent presentations from a number of external speakers and officers keen to help the Group understand how the Council worked with its partners to deliver services across Rushcliffe.
- 1.3. In addition, the Group specifically scrutinised:
 - Review of the Cooperation Agreement for Fleet Maintenance and Garage Service Provision
 - Rushcliffe Business Partnership
 - Updated List of Partnerships
 - Review of Metropolitan Housing Partnership
 - Service Level Agreement Rushcliffe Community & Voluntary Service and Rural Community Action Nottinghamshire Scrutiny
 - Review of Waterloo Housing Partnership
 - The Bridgford Hall Project
 - Review of the South Nottinghamshire Community Safety Partnership
 - Emergency Planning
- 1.4. The Partnership Delivery Group is asked to review the report and consider if it fully reflects the work undertaken by the group.

2. Recommendation

It is RECOMMENDED that the Partnership Delivery Group approve the report and forward it on to Council for consideration.

3. Risk and Uncertainties

There are no direct risks and uncertainties arising from this report.

4. Implications

4.1. Finance

There are no direct financial issues arising from this report.

4.2. Legal

There are no legal issues arising from this report.

4.3. Corporate Priorities

The Corporate Priorities are considered as an integral part of the Group's Work Programme.

4.4. Other Implications

There are no other issues arising from this report.

For more information contact:	Charlotte Caven-Atack Performance, Reputation and Constitutional Services Manager 0115 914 8278 email ccaven-atack@rushcliffe.gov.uk
Background papers Available for Inspection:	Not relevant for this report
List of appendices (if any):	Partnership Delivery Group's Annual Report

Chairman's Foreword

This annual report highlights the work of the Partnership Delivery Group over the past year. Through scrutiny, the Council can review and, if necessary, challenge the outcome of our investment in partnerships with outside bodies. As a result of this scrutiny we should be better informed about the work done in our partnerships. The role of the Partnership Delivery Group is to ensure that our many partnerships are worthwhile, mutually beneficial, and meet their desired outcomes.

Effective scrutiny helps improve accountability, performance, policies, future plans and service quality. We hope that by building good working relationships with our partners, that this ensures better outcomes for our residents and provides even better value for money.

I am confident that our work over the last year has enhanced how we all work together, and that this attracts other partners to want to work with us to benefit our residents.

Thank you to all my colleagues, especially my Vice Chairman, Councillor Jean Greenwood, for the lively and probing discussions and for their engagement and participation.

Thank you also to our partners, and council staff for attending the meetings, and for ensuring that the scrutiny process remains effective and efficient.



Councillor Jean Smith
Chairman



Councillor Jean Greenwood
Vice Chairman

What we are responsible for

The main role of Rushcliffe's scrutiny groups are to:

- Develop a work programme which scrutinises the Council's priorities.
- Ensure the Group's work helps implement the Council's plans and policies.
- Review, challenge and question how the policy, plans and services are implemented and recommend to Cabinet and Council improvements to services and their performance.
- Ensure the work contributes towards value for money, continuous improvement and best practice.

The Partnership Delivery Group's remit is to scrutinise:

- Make sure existing partnerships are effective, grow and develop
- Help ensure partnership working is the norm to deliver synergy, better asset and resource utilisation, better value for money, remove duplication etc
- Forge public sector partnerships to deliver community benefits
- Develop future partnership working with both the public and private sector

Our work this year

The main work was monitoring services, helping develop policy and consultation prior to Cabinet.

During the year the Group considered many services and issues, particularly:

- Review of the Cooperation Agreement for Fleet Maintenance and Garage Service Provision
- Rushcliffe Business Partnership
- Updated List of Partnerships
- Review of Metropolitan Housing Partnership
- Service Level Agreement Rushcliffe Community & Voluntary Service and Rural Community Action Nottinghamshire Scrutiny
- Review of Waterloo Housing Partnership
- The Bridgford Hall Project
- Review of the South Nottinghamshire Community Safety Partnership
- Emergency Planning

Review of the Cooperation Agreement for Fleet Maintenance and Garage Service Provision

Members received a report and presentation outlining the Council's partnership with Nottingham City Council in respect of fleet maintenance and garage service provision. The partnership has been in operation since April 2014 and maintains vehicles for both Rushcliffe and Streetwise alongside the City Council fleet benefitting all organisations financially. The Group found out how vehicles were maintained both within the garage and in the field. Officers meet weekly to discuss operational matters and performance against the contract was reviewed quarterly.

Rushcliffe Business Partnership

The Group received a presentation outlining the activities and reach of the Rushcliffe Business Partnership. The Council had set up the partnership in 1999 and used its extensive network to engage with local businesses and to support the Council's economic growth priority. The Partnership has over 500 businesses registered on their website, which received approximately 550 hits per week, and over 1,250 followers on social media. Twenty-seven networking events had taken place in 2014/15 and over 200 delegates attended the annual business showcase. The Group was informed that members of the Partnership were normally from small to medium size enterprises based within the Borough and membership was free of charge to any business. In respect of future challenges, Members discovered that small businesses needed incubator units to allow them to grow, which the Council was looking to provide in Cotgrave as part of the Growth Deal funding that had been awarded.

Updated List of Partnerships

Members were presented with a report detailing all of the partnerships that the Council was involved in. This included the strategic partnerships that were regularly considered by the Group and a number of new areas which could be included for scrutiny, such as Streetwise and Bingham Health Centre, due to the Council's rural customer contact point using the same building.

Review of Metropolitan Housing Partnership

The Group received a presentation and report from the Metropolitan Housing Partnership, key partners providing 3,737 homes and 783 garages in the Borough. Members were informed that 55 new homes for rent had been built in 2014/15, including properties built on former garage sites and also sheltered housing schemes that had been converted into mainstream housing. In addition, over £430,000 had been invested in modernising homes. With regard to income recovery, the Group was informed that performance was improving and the arrears in the Rushcliffe area had reduced by £75,000. Members found out how the company deals with anti-social behaviour. There had been 188 cases during the last 12 months with 70% classified as resolved; the most common cause of complaints was noise.

Service Level Agreement Rushcliffe Community & Voluntary Service and Rural Community Action Nottinghamshire Scrutiny

The Group considered a report regarding the Rushcliffe Community & Voluntary Service and Rural Community Action Nottinghamshire. Members were informed that during 2014/15 support had been given to 67 community groups, town and parish councils and to parish and neighbourhood plan groups and contact had been made with 1,278 volunteers. Additional funding of £123,818 had been secured in 2014/15 with £458,221 being levered in over the three year agreement. Members discussed the future plans of both groups, their access to funding and how they proposed to use it, and ways of supporting them to meet community needs.

Review of Waterloo Housing Partnership

The Group received a report and presentation highlighting the partnership work undertaken by the Council and Waterloo Housing Group which mainly focused on rural affordable housing and the Choice Based Lettings scheme. To date, 53 affordable homes on seven rural exception sites have been delivered by Midland

Rural Housing, part of the Waterloo Housing Group. Members were informed that the Group worked heavily with the Homes and Communities Agency and had received notification that for the final 50% of the 2015/18 programme grant funding would only now be allocated for shared ownership and or starter home properties. As part of the 2015/18 Homes and Communities Agency programme, Waterloo Housing has been allocated £52,000,000 for developments across the Midlands which equated to 2,750 new homes with 170 indicative units in Nottinghamshire and Derbyshire. Members were informed that £160,000 had been set aside for energy efficiency works which would improve the properties and add value for money for the tenants. In respect of sheltered housing schemes, the Group had improved Epperstone Court's communal lounge and would be upgrading the laundry facilities and the fire alarm system in the coming year.

The Bridgford Hall Project

Members received a presentation about the Bridgford Hall Project. The grade II listed building is being renovated to provide a ground floor modern Registry Office service, and first and second floors apart-hotel for non-residential guests. The Group was informed that the Council had received a Heritage Enterprise Grant enabling the building to be brought back to life. Building work would begin in Spring 2016 and be completed in Spring 2017 as tenancies had been agreed with the future end users, Nottinghamshire County Council and Birchover Serviced Apartments, starting in April 2017. Members learnt about the variety of activities planned to take place during the renovation to keep the local community informed and involved.

Review of the South Nottinghamshire Community Safety Partnership

Members were informed about the performance of the South Nottinghamshire Community Safety Partnership during 2015. Presentations were made by both the Police and the Fire and Rescue Service who are both part of the partnership. Following a six year decrease in crime, this year had seen a 6.3% increase. In Rushcliffe, this was in part due to the increase in bike theft. With respect to the Fire and Rescue Service, the number of incidents had declined over the past year resulting in additional capacity which the Service was using to assist the East Midlands Ambulance Service. The Group was informed that they had a revised Community Safety Strategy 2016-19 which outlined five categories, performance, road safety, persons at risk, older persons and education.

Emergency Planning

Members received a report regarding the Local Resilience Forum. Members learnt that the emergency planning and resilience capability of Rushcliffe Borough Council was delivered via a Service Level Agreement with Nottinghamshire County Council and included other agencies such as the Police, and the Fire and Rescue Service. The Local Resilience Forum is chaired by the Chief Constable of Nottingham and is comprised of strategic level staff from different authorities who consider how each organisation would work together in case of an emergency. Members were informed about the Borough Council staff able to respond in case of emergency and the training they had recently received.

Member Panels

The Group did not establish any Member Panels this year.

Call-ins

The Group did not discuss any call-ins this year.

Looking forward to the year ahead

The Group will continue to scrutinise the Council's work with partners and the new work programme will be confirmed at the first meeting of the new financial year.



Rushcliffe
Borough Council

Partnership Delivery Group

6 July 2016

Work Programme

7

Report of the Executive Manager - Finance and Corporate Services

1. Summary

1.1. The work programme is a standing item for discussion at each meeting of the Partnership Delivery Group. This report presents the Group's rolling work programme.

2. Recommendation

It is RECOMMENDED that the Partnership Delivery Group agrees the proposed work programme for 2016/17.

3. Details

Date of Meeting	Item
6 July 2016	<ul style="list-style-type: none"> • Garage Co-operation Agreement • Positive Futures • Work programme including capturing questions for Metropolitan
18 October 2016	<ul style="list-style-type: none"> • Annual Review of partnership with Metropolitan • RCAN/RCVS SLA Update • Work programme including capturing questions for Waterloo Housing and Rushcliffe Business Partnership
18 January 2017	<ul style="list-style-type: none"> • Annual Review of Waterloo Housing • Rushcliffe Business Partnership • Work programme, including capturing questions for the South Notts Community Safety Partnership
6 March 2017	<ul style="list-style-type: none"> • South Notts Community Safety Partnership – update • Local Resilience Forum • Work programme

For more information contact:	Constitutional Services 0115 914 8481 email constitutionalservices@rushcliffe.gov.uk
Background papers Available for Inspection:	Nil
List of appendices (if any):	Nil