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Our reference:
Your reference:
Date: 22 June 2015

To all Members of the Partnership Delivery Group

Dear Councillor

A meeting of the PARTNERSHIP DELIVERY GROUP will be held on Tuesday 30 June 2015 at 7.00 pm in the Council Chamber, Civic Centre, Pavilion Road, West Bridgford to consider the following items of business.

Yours sincerely



Executive Manager Operations and Corporate Governance

AGENDA

1. Apologies for absence.
2. Declarations of Interest.
3. Notes of the Meeting held on Thursday 12 March 2015 (pages 1 - 6).
4. Role and Remit
The Executive Manager - Transformation will give a presentation.
5. Review of the Cooperation Agreement for Fleet Maintenance and Garage Service Provision
The report of the Executive Manager - Neighbourhoods is attached (pages 7 - 10).
6. Rushcliffe Business Partnership
The report of the Executive Manager - Communities is attached (pages 11 - 12).
7. Updated List of Partnerships
The report of the Executive Manager - Transformation is attached (pages 13 - 24).

8. Annual Report

The report of the Executive Manager - Transformation is attached (pages 25 - 30).

9. Work Programme

The report of the Executive Manager - Operations and Corporate Governance is attached (pages 31 - 32).

Membership

Chairman: Councillor Mrs J A Smith

Vice-Chairman: Councillor J E Greenwood

Councillors J Donoghue, E J Lungley, G R Mallender, A Phillips, E A Plant, M W Suthers, J G A Wheeler

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**NOTES
OF THE MEETING OF THE
PARTNERSHIP DELIVERY GROUP
THURSDAY 12 MARCH 2015**

Held at 7.00 pm in the Council Chamber, Civic Centre, Pavilion Road, West Bridgford

PRESENT:

Councillors Mrs J A Smith (Chairman), Mrs D M Boote, H A Chewings,
J E Fearon, J E Greenwood, E J Lungley, Mrs M Stockwood, J G A Wheeler

ALSO IN ATTENDANCE:

B Alderton General Manager, Streetwise Environmental Ltd
Inspector C Berry Nottinghamshire Police
N Carter Director, Streetwise Environmental Ltd
J Scott-Lee Managing Director, Streetwise Environmental Ltd

OFFICERS PRESENT:

D Banks Executive Manager - Neighbourhoods
K Marriott Executive Manager - Transformation
V Nightingale Senior Member Support Officer

APOLOGY FOR ABSENCE:

Councillor T Vennett-Smith

19. Declarations of Interest

There were none declared.

20. Notes of the Previous Meeting

The notes of the meeting held on Thursday 8 January 2015 were accepted as a true record.

21. Review of the South Nottinghamshire Community Safety Partnership

The Executive Manager - Neighbourhoods presented the report which outlined the work of the South Nottinghamshire Community Safety Partnership. He stated that it had been a challenging year for many of the partner organisations. He gave a presentation which outlined the work that was being undertaken as part of the Trent Bridge Partnership Plus Area. He informed Members that Trent Bridge had been designated as a Partnership Plus area in 2014 and was one of eighteen across the County. These areas would develop and deliver actions to reduce crime and disorder and would receive additional funding from the Safer Nottinghamshire Board.

With reference to the Trent Bridge Ward it was acknowledged that this was a unique and diverse area with a well established student population and a higher than average proportion of very elderly residents. Nearly 50% of properties were rented with 148 licensed HIMO's (houses in multiple occupation). The area had a vibrant economy with large sporting venues and

an array of licensed premises. It was noted that this ward was the top ranked ward for crime in Rushcliffe and third in the South Nottinghamshire Community Safety Partnership area. In respect of crime 50% was due to theft.

As this was a recognised hotspot partner organisations had put together an action plan to ensure that resources were targeted where they would have the most impact. This included:

- dwelling burglary, mainly from garden sheds
- theft from larger retail stores and cycles
- violent crime
- supporting vulnerable people
- working with the student community, local businesses and sports clubs.

The Executive Manager - Neighbourhoods outlined how the partnership worked together including sharing resources and supporting recruitment for a Community Safety Officer and Beat Manager. He highlighted partnership working with the Police on events including taxi and late night economy enforcements, and with the Fire Brigade on road safety and student awareness weeks. Other partnership events included work with Nottingham Trent University, retailers and licensed premises. With regard to the night time economy Members were informed that there had been a proactive approach, with a 'no tolerance' approach with taxi issues and increased enforcement from the Civil Parking Enforcement Officers.

In respect of outcomes the Executive Manager - Neighbourhoods stated that up to February 2015 there had been a 1.8% increase in overall crime, however there had been a reduction in shop theft, burglary and cycle crime. There had been positive feedback regarding the student safety weeks, which were now being run as an annual event. He stated that, going forward, the Partnership would be working with the larger sporting clubs to explore how sport could be used to promote positive crime and disorder prevention messages .

Inspector Berry outlined to Members information on the crime and anti-social behaviour in 2014. He stated that there had been a 3.4% increase in overall crime in the South Nottinghamshire area, however the most significant increases had been in the category of 'Violence against the Person'. In respect of Rushcliffe there had been a 1.4% increase which equated to 43 more offences. Anti-social behaviour had seen an increase of 2%, or 27 incidents, whereas domestic violence and dwelling burglary had seen a decrease. He informed Members that the Home Secretary had instigated a national inspection of all police forces' crime recording practices to ensure compliance to the National Crime Recording Standard. Following this the force had a 98% compliance which had resulted in an increase in recorded crimes. It was recognised that accurate recording underpinned the Police's work and gave a true picture of the issues allowing the force to target resources accordingly. He said that further changes were being introduced by the Home Office which would also impact on performance figures and therefore it would take approximately 12 months before a new baseline could be established. Following a question Inspector Berry stated that, although it could appear that there was a slight increase in reported crimes it would give a true measure of the demand on resources. He assured Members that when

considering Violence against the Person' and domestic violence the force was not receiving an increase in the number of calls. Other factors in the increased number of crimes reported was due to a compliance in recording incidents reported to partner agencies; but mainly because of the progress made in protecting vulnerable people and combatting sexual exploitation. He outlined the changes that were being undertaken to assist people with mental health issues, including the introduction of triage cars which had mental health nurses on board. Members questioned the number of calls the Police received from care homes regarding patients with dementia. Inspector Berry explained that the Police were often called as these vulnerable patients were deemed missing, this caused a huge drain on resources. Also due to the nature of the illness and because patients could become violent care homes were often listed as high incident locations.

Members were informed that the Police had been focussing resources on reducing levels of dwelling burglary. Inspector Berry stated that targeted crime prevention, intelligence led policing and community activities such as Neighbourhood Watch were seeing results as more offenders were being jailed. Other activities that were being targeted included reducing violence, bicycle theft, burglary other, rural crimes, shop thefts, anti-social behaviour and road policing, which included supporting community speedwatch campaigns. In relation to shop thefts he explained that this had been a challenge for a number of years however, the larger supermarkets were signing up to service level agreements, which meant that they would report all crime and would help provide evidence and record any witnesses.

Inspector Berry assured Members that the performance in Rushcliffe was overall the same as in the previous year in terms of the number of incidents reported. The Police had solved many of the crime problems and brought offenders to justice whilst reacting quickly to new challenges. He was pleased to say that public confidence and customer satisfaction in Rushcliffe was amongst the highest in Nottingham. Following a question regarding the under reporting of crime Inspector Berry felt that as the force was gaining public confidence this would become less of an issue.

In conclusion, Inspector Berry informed Members of some of the changes that would be happening as part of the Police's challenge to deliver services within reduced budgets. He outlined the nine work streams within the force's change programme. These included a response model, a prisoner handling team, contact resolution and management, improved investigations, multi-force shared services, mobilising the workforce, preventing demand; public protection and neighbourhood policing.

Members queried the recent national findings regarding the grooming of young children. Inspector Berry explained that there were historic offences in Nottingham that were being investigated.

Following a question regarding the increase of thefts from supermarket car parks Members were informed that this had been carried out by one offender, this person was well known to both police and supermarket staff and evidence was being gathered to ensure that appropriate action could be taken. .

The Group raised concerns regarding youth crime and queried if there had been an increase in this area due to cut backs in youth provision. Inspector Berry stated that this had been identified as a challenge for the Partnership, however at present there was not felt to be any increases, although this could change during the summer months.

In respect of restorative justice Members were informed that the system had been designed as the number of courts had been reduced. It was a very good, voluntary system and was only available for low level offending.

AGREED that the Partnership Delivery Group had considered the performance of the SNCSP and had welcomed the work undertaken during 2014 within Rushcliffe.

22. Review of Streetwise Environmental Ltd

The Executive Manager - Neighbourhoods presented the report regarding the new partnership with Streetwise Environmental Ltd. It was noted that, following this meeting, the performance of the partnership in future years would be scrutinised by the Performance Management Board. He explained that this had been a well regarded in house service that had been transformed, over three years, into a business that can expand, whilst still delivering the Council's services, which had been detailed and documented within the company's prime contract. He informed Members that he worked closely, as the client lead, with Mr Scott-Lee to ensure that the standards and key performance indicators were being met in respect of the prime contract.

Mr Scott-Lee gave a presentation that outlined the structure of the organisation and how it linked into the Council. He explained that the company, which was wholly owned by the Council, had been established since 1 September 2014. He stated that the Council would benefit as the operating costs for the prime contract would be reducing over the next few years. Members were informed that within four to five years it was proposed to convert the business into a public mutual company.

The Group was informed that he had identified the five main divisions and what services could be offered to the market. Mr Scott-Lee informed the Group that he had been visiting the parishes to ensure they were aware of the variety of services they could offer.

Mr Scott-Lee stated that within the prime contract there was 10.5 million square metres of open spaces, 800 kilometres of roads that were annually cleaned and maintained and 1,385 tonnes of rubbish to collect annually, via litter bins, fly tipping and street litter but not the household waste collection. He said that the Council had delivered a really good service which had enabled him to then go to the private sector to tender for business.

Members were informed that the Borough had been divided into three zones, with a manager responsible for the whole of that area. By doing this reaction times had reduced which was important when dealing with fly tipping, on average it was taking two hours from notification for a team to respond. The team would assist with evidence gathering and relay any information back to the Council for enforcement. Following a question Mr Scott-Lee explained that

fly tipping was a problem in some areas and that any cases of asbestos did delay the clear up time, as there were set procedures to follow. He stated that staff were trained to deal with a small amount of asbestos, however if a large quantity was found, the area would be made secure and then a specialised company brought in.

Members raised concerns about an increase in fly tipping following the closure of the amenity site at Langar by Nottinghamshire County Council. The Executive Manager - Neighbourhoods stated that officers had identified this as a potential issue and would be monitoring it closely from April.

In respect of the monitoring of the contract the Group was informed that the Borough Council had set a high standard which was evaluated against a number of key performance indicators. Mr Scott-Lee was very happy to announce that the company had scored 97% or more on the majority of the indicators. The only indicator below this was detritus on the road, which was at 90.8%. He explained that there had been a problem with one of the machines and that this had now been addressed. One problem that they had encountered was that some roads were being used as informal 'park and ride' areas which made access for cleansing difficult. He informed the Group that a double shifting pattern had been introduced which meant that staff could be on duty earlier than the normal 7.00 am start, which was especially beneficial for cleaning the Council's car parks.

Streetwise Environmental had been set up by the Council to have social as well as commercial values. Mr Scott-Lee was pleased to inform the Group that four long term unemployed people and three apprentices had been taken on full time, including two people from The Friary. The company provided motivation, stability and confidence to people. His staff were very eager to help people who wanted to work gain experience and provide support with CVs etc. Also the company assisted community groups who wanted to arrange a clean up of an area, they provided equipment, health and safety advice and removed the litter afterwards. He also stated that the company was trying to reduce its carbon footprint by having the vehicles tracked, which helped to reduce its mileage and by investing in electric equipment.

One area he wished to highlight was the specialised services. This division was responsible for removing fly tipping, debris and cleaning up after unauthorised encampments. He was proud to say that the staff clear the site safely within 24 hours, and that they carried out some jobs that were very challenging even when compared to the commercial world.

In conclusion, he informed Members of some of the commercial services it was offering to the private and public sectors. He gave Members information on a recent commission by Nottingham University which highlighted the staff's flexibility and willingness to see the venture succeed.

It was acknowledged by the Group that the enterprise had been thoroughly discussed before the decision had been taken and they were pleased to see the progress that had been made. It was felt that the staff were more empowered and consequently providing a better service. Following a question Mr Scott-Lee informed the Group that it was envisaged that the business would grow and that the number of staff would increase to approximately 100.

Mr Carter said that there had been 35 members of staff when it had been an in house service and additional staff had been taken on after six months of business. He also stated that, following a new contract, additional staff would be transferred over under the TUPE regulations.

Following a question regarding the payment of the living wage Mr Scott-Lee stated that everyone was paid above the living wage. He explained that a flexible working arrangement had been introduced, including a series of incentives and bonuses, and that staff were no longer eligible for overtime.

The Chairman thanked Mr Scott-Lee and Mr Carter for attending the meeting and answering Members' questions. She felt that the Group had received a very informative presentation and that this was an exciting achievement for all.

It was AGREED that the Partnership Delivery Group endorsed the work of the partnership with Streetwise Environmental Ltd.

23. **Work Programme**

The Group considered and agreed its work programme. It was noted that there were two new partnerships to scrutinise at the next meeting. Also it was noted that this the last meeting in the current term of office and the Chairman thanked the Members for their input.

The meeting closed at 8.45 pm.

Action Sheet

PARTNERSHIP DELIVERY GROUP - THURSDAY 12 MARCH 2015

Minute Number	Actions	Officer Responsible
	There were no actions recorded.	

Report of the Executive Manager - Neighbourhoods

1. Summary

- 1.1. This report will provide Members with an opportunity to review the partnership with Nottingham City Council who maintain both the Council's fleet and vehicles owned by Streetwise Environmental Ltd under a cooperation agreement.
- 1.2. Senior representatives of Nottingham City Council will provide a presentation to Members on performance since the agreement commenced on 1 April 2014, across key services and outline future plans and initiatives.
- 1.3. Members are requested to comment on performance to date and any areas where the partnership could be strengthened to achieve improved outcomes.
- 1.4. It has been agreed that as part of the governance arrangements that the cooperation agreement would be scrutinised by the Partnership Delivery Group following its first year of operation.

2. Recommendation

It is RECOMMENDED that Members consider and make comments on the presentation made by Nottingham City Council and endorse the work of the cooperation agreement partnership.

3. Reasons for Recommendation

- 3.1. Similar to the creation of Streetwise Environmental Ltd the transformation of the Council's fleet maintenance was a key outcome from the work undertaken by the Environment and Waste Management Member Group during 2012 and 2013.
- 3.2. Building on earlier procurement work it was identified and endorsed by Cabinet in September 2013 that there was an opportunity to explore a shared service approach to fleet maintenance. A subsequent joint business case was developed with Nottingham City Council which proposed the creation of an innovative alternative service delivery model that would harness the City Council's experience and economies of scale in maintaining large and varied public sector fleets.
- 3.3. In addition to continuing a quality maintenance service and ensuring vehicle safety the objectives of the agreement proposals were as follows:

- **Financial benefit** – there should be a financial benefit to both Councils;

- **Shared savings** – any additional savings should be shared in a fair manner between the councils (nominally on a 50/50 basis);
- **Fair risk/incentive balance** – risks should be placed with the organisation best able to control them and incentives should be given to each organisation to operate in the best interests of the partnership;
- **Simple** – should be as administratively simple to operate as possible, to save unnecessary costs on administration / contract management;
- **Transparent** – each side should be clear about how the partnership should work;
- **Scalable** – whatever is agreed should be capable of being added to, either via other local councils joining or an expansion of services being shared; and
- **Quick to implement** – aim is to have a shared service in operation by 1 April 2014.

3.4. Following approval of the cooperation agreement by Cabinet in January 2014 and after a period of transition and mobilisation in early 2014 which included the transfer of Council staff and equipment, the maintenance of the Council's fleet commenced by the City Council at their Eastcroft and Woolsthorpe depot facilities on 1 April 2014.

3.5. Importantly the previous maintenance arrangements delivered by the 'in house' garage staff were detailed in an operational 'specification' which is designed to ensure clear and consistent continuity of service by the City Council during the ten year initial period of the agreement. This specification covers the following core activities:

- Undertaking all statutory maintenance
- Compliance to VOSA's ¹ legal requirements
- Documentation management and inspection sheets
- Mobile mechanic facility
- Management of key sub-contractors and suppliers
- Accident repair; and
- Tachograph installation and calibration

3.6. In addition to promoting and developing a strong partnership approach between both Councils there is also the opportunity to continue to explore a wider shared fleet maintenance service with other neighbouring councils.

4. **Supporting Evidence**

4.1. Nottingham City Council will provide Members with a presentation covering the following areas:

- Scope of services delivered
- Performance in key areas
- Summary of learning and issues from the first year
- Areas for future development

4.2. In preparation for Scrutiny Members were asked to submit questions for discussion with the City Council. In addition to their presentation to Members,

¹ VOSA = Vehicle Operators Services Agency

the City Council will take questions on the above areas and any other matters as requested.

5. Risk and Uncertainties

- 5.1. Although this is a cooperation agreement rather than a traditional contract the Council has developed and implemented robust 'client/contractor' style monitoring arrangements to ensure the delivery of the service to the Council's specification and this is further enhanced by close partnership working with the City Council to ensure that the partnership continues to grow in strength.
- 5.2. The joint cooperation agreement has also been audited by the Council's Internal Auditor during March 2015 with the outcome being a positive report on the overall framework of controls in place.
- 5.3. The financial success of the partnership is strongly linked to the incidence of vehicle repairs which is a variable risk factor that is mitigated through a cyclical vehicle replacement programme, delivery of a quality maintenance programme and robust driver training.

6. Implications

6.1. Finance

There are no direct financial implications to this report however it should be noted that the 2014/15 budget for Fleet Maintenance is £282,200 providing a saving of £19,000 per annum compared to the 2013/14 budget. The transfer of the Fleet Maintenance function to Nottingham City Council has also enabled the letting of the Garage facilities to Nottinghamshire County Council generating income of £75,000 per annum (net £43k).

6.2. Legal

None.

6.3. Corporate Priorities

- 6.3.1. **Maintaining and enhancing our resident's quality of life** – Ensuring that the Council's vehicles are maintained to a high standard and available for work is fundamental to the Council and Streetwise Environmental Ltd delivering services which protect public health and maintain an attractive and clean environment all of which has a significant positive impact on our residents quality of life
- 6.3.2. **Transforming the Council to enable the delivery of efficient high quality services** - The transformation of fleet maintenance is a key example of how the Council has transformed a number of services as part of delivering its Transformational Plan

6.4. Other Implications

None

For more information contact:	David Banks Executive Manager - Neighbourhoods 0115 914 8438 email DBanks@rushcliffe.gov.uk
Background papers Available for Inspection:	None
List of appendices (if any):	None

Report of the Executive Manager – Executive Manager – Communities

1. Summary

- 1.1 The Rushcliffe Business Partnership (RBP) was launched in 1999 as a forum for local businesses to network with each other, develop new business opportunities and link in to the local authority and other agencies on commercial matters.
- 1.2 Rushcliffe Borough Council supports the partnership through an annual Service Level Agreement payment of £2,000 and officer support to co-ordinate events and activities.
- 1.3 Dr John Collins, Chair of the RBP will provide a presentation to Members on services delivered and outline future plans to promote business engagement.

2. Recommendation

It is RECOMMENDED that Members consider and make comment on the presentation made by the Rushcliffe Business Partnership and endorse the work of the partnership.

3. Supporting Information

- 3.1 The RBP is an integral part of the local business scene with more than 500 individuals and organisations currently signed up to work with and benefit from the partnership.
- 3.2 RBP members are generally drawn from small to medium-sized enterprises based within the Borough, although membership covers everyone from small start-ups and sole traders to industries with turnover of more than £1 million.
- 3.3 General membership is free with a range of benefits including networking, training opportunities news and social media updates regarding business from across the Borough and an annual business conference held each year in October.
- 3.4 The Partnership is led by a small steering group, which meets quarterly, and holds an annual meeting to review progress and set the strategic agenda for the following 12 months.
- 3.5 The Partnership's key aims are to:
 - Support businesses in Rushcliffe to grow, develop and increase profitability
 - Increase trade between Rushcliffe businesses

- Increase trade for Rushcliffe businesses from outside of the Borough
- Raise awareness of issues that affect the business community (such as regional and local business support, grants and funding, and new legislation)
- Work with relevant partners to provide a forum for businesses to communicate with the public, private and voluntary sectors
- Work with other local strategic partnership theme groups to raise awareness of the needs of the business community and how the other groups can assist in meeting these needs
- Improve the general business environment in Rushcliffe.

4. Risk and Uncertainties

4.1 The partnership meets quarterly to ensure that any strategic and reputational risks are minimised.

5. Implications

5.1. Finance

5.2. The RBP is funded by a £2,000 Service Level Agreement from Rushcliffe Borough Council to deliver the following:

- 12 monthly networking events
- 1 annual event
- 1 website maintained and updated on a regular basis
- 3 quarterly themed networking events

5.3. Legal

None

5.4. Corporate Priorities

Supporting economic growth to ensure a sustainable, prosperous and thriving local economy – RBP provides effective partnership working to increase and strengthen links between Rushcliffe businesses and with local/regional agencies and organisations.

5.5. Other Implications

None

For more information contact:	Derek Hayden Principal Community Development Officer 0115 914 8270 email dhayden@rushcliffe.gov.uk
Background papers Available for Inspection:	None
List of appendices (if any):	None

Report of the Executive Manager - Transformation

1. Summary

- 1.1. At the start of a new electoral term there are new members on the Partnership Delivery Group. It is therefore beneficial for the Group to consider the details of all the partnerships that the Council is involved in. It will also assist Members in developing their two year rolling work programme.

2. Recommendation

It is RECOMMENDED that Members consider the attached list to assist the development of a prioritised work programme for future meetings.

3. Supporting Evidence

- 3.1. The attached list contains details of what are considered to be the most significant partnerships. Many of the partnerships listed will be familiar to Members but further information and clarification can be provided at the meeting.
- 3.2. Members will note that there are a number of different types of partnership that the Council is involved in: statutory, quasi statutory and voluntary. A number involve the private sector in a contractual relationship but others also include several public sector partners. The Council's role in these partnerships varies according to the terms of reference.
- 3.3. At the meeting of the Scrutiny Chairmen and Vice Chairmen on 27 May 2011 Members were of the view that non contractual partnerships where the Council has more of an influencing role and immature contractual partnerships should be scrutinised by Partnership Delivery Group; whereas partnerships of a contractual nature, where the focus should be on performance issues should be considered by the Performance Management Board. This can vary according to the position in the life cycle of the partnership. An example would be the Council's partnership with Glendale Golf which was considered by the Partnership Delivery Group in 2011 to be well established and therefore appropriately scrutinised by Performance Management Board. When this partnership nears the end of its contractual term, then the development of the new partnership will be scrutinised by the Partnership Delivery Group.
- 3.4. The role of the Partnership Delivery Group is to scrutinise the development of partnerships and where there are any concerns, regarding the way partnerships are working and the quality of the relationships.

4. Implications

4.1. Finance

The financial input to the partnership from the Council, where applicable, is referenced in the table below.

4.2. Legal

None

4.3. Corporate Priorities

Working with our partners supports the Council's priorities

- Supporting economic growth to ensure a prosperous and thriving local economy - Our economy;
- Maintaining and enhancing our residents' quality of life -Our residents
- Transforming the Council to enable the delivery of efficient high quality services - Our Council

For more information contact:	Name Kath Marriott Job title Executive Manager - Transformation 0115 914 8291 email kmarriott@rushcliffe.gov.uk
Background papers Available for Inspection:	None
List of appendices (if any):	List of Partnerships

Significant Partnership Arrangements – June 2015

Item	Service	Partners	Partnership coverage	Rushcliffe BC financial input £	Financial monitoring and governance arrangements	Performance monitoring arrangements	Type of partnership
1.	Recycling2go	Nottinghamshire County Council and other Nottinghamshire districts	Waste collection and disposal arrangements	No direct funding	Waste Partnership Board with Cabinet Portfolio representation	Waste Partnership Board with Cabinet Portfolio representation	Voluntary Partnership
2.	Waste and Fleet	Nottinghamshire County Council and other Nottinghamshire districts and the City Council	Nottinghamshire vehicle consortium	No direct funding	Quarterly meetings of Nottinghamshire Transport Managers with a signed partnership agreement agreed by Chief Executives	Through Nottinghamshire Waste Officers	Voluntary Partnership
3.	Strategic Housing	Metropolitan	Affordable homes capital development programme	Rushcliffe Borough Council provided £545,440 during 2014-15 (included £235,440 New Homes Bonus)	Monitored by Executive Manager and through quarterly strategic development meetings	Monitored through performance indicators (LINS24).	Contractual Partnership as part of Large Scale Voluntary Transfer

Item	Service	Partners	Partnership coverage	Rushcliffe BC financial input £	Financial monitoring and governance arrangements	Performance monitoring arrangements	Type of partnership
4.	Strategic Housing	Midlands Rural Housing, Waterloo Housing Group	Trent Valley Partnership – affordable housing development in rural villages	Roughly £10k per unit in grant. Matched by funding from Waterloo and HCA. 53 rural homes completed to date in 5 villages. Contribution of £1k per annum. towards the costs of the Rural Housing Enabler.	Trent Valley Partnership meets quarterly, and Midlands Rural Housing run an annual steering group (covering larger area than Rushcliffe)	Rural affordable housing developments contribute to LINS24	Voluntary
5.	Strategic Housing	Gedling and Broxtowe Borough Councils, housing associations	Choice Based Lettings, housing register and homelessness software	The budget for 2015/16 is £50,600 including a contribution of £13k from the partnership	Budget held by Broxtowe Borough Council. Monthly steering group meetings.	Monitored through individual Local Authority local performance indicators	Voluntary Partnership

Item	Service	Partners	Partnership coverage	Rushcliffe BC financial input £	Financial monitoring and governance arrangements	Performance monitoring arrangements	Type of partnership
6.	Community Safety	Nottinghamshire County Council, Gedling, Broxtowe, Police, Fire, Primary Care Trust	South Notts Community Safety Partnership Brings together the former Crime and Disorder Reduction Partnerships of Rushcliffe, Gedling and Broxtowe	£10,000 in 2015/16 of main stream council funding (revenue)	Governance arrangements are via the Rushcliffe Locality Group (for the South Notts Community Safety Partnership). Note – The Office of the Police and Crime Commissioner has currently granted £13,829 for 6 months of the Trent Bridge Partnership Plus. This is likely to be extended to 12 months with the funding also doubling.	Through Community Safety Partnership Group Scrutinised by the Partnership Delivery Group	Statutory Partnership
7.	Parking and car park management	Nottinghamshire County Council and private sector contractor NSL	Decriminalised Parking Enforcement	An overall surplus was achieved in 2014/15 resulting in the Council receiving £23,082 (the net off-street surplus) from the partnership. It is anticipated that the contract will remain in a surplus position.	Through legal agreement with Nottinghamshire County Council	Regular Board meetings and through monitoring the contract Annual performance reported to the Performance Management Board	Contractual Partnership

Item	Service	Partners	Partnership coverage	Rushcliffe BC financial input £	Financial monitoring and governance arrangements	Performance monitoring arrangements	Type of partnership
8.	Community Development	Nottinghamshire County Cricket Club	Positive Futures, schools, community coaching and club support	Conversion of loan to grant for Cricket Club £90k pa 2015/6, 2016/17	Service Level Agreement in place to cover service delivery	Programme delivery meetings held. Scrutiny through the portfolio holders and Partnership Delivery Group	Contractual Partnership
9.	Community Development	Nottingham Rugby Club	Sports coaching in schools and community events and promotion of the White Ribbon Campaign	£5k pa	Service Level Agreement in place	Programme delivery meetings held. Performance reported to Portfolio Holder Community Services and annual report produced	Contractual partnership
10.	Seamless customer services	Nottinghamshire Police, Bingham Town Council. Contact centre to move to Bingham Health Centre in November 2013	Central West Bridgford customer service centre and rural customer contact points	Capital Budget funded new Rushcliffe Community Contact Centre within West Bridgford Police Station.	Projects teams and Boards established at Rushcliffe and with Nottinghamshire Police	A Cabinet Member Group oversaw the development of customer services	Quasi Contractual Partnership

Item	Service	Partners	Partnership coverage	Rushcliffe BC financial input £	Financial monitoring and governance arrangements	Performance monitoring arrangements	Type of partnership
11.	Seamless customer services	Metropolitan Housing	Central West Bridgford customer service centre and rural customer contact points	Metropolitan Housing contributes one FTE salary to deliver their face to face service.	Contract in place to cover service delivery	Ad hoc	Contractual
12.	Communities	Nottingham City Council Nottinghamshire County Council Ashfield District Council, Broxtowe, Gedling and Erewash Borough Council, Home And Communities Agency	Development of aligned Local Development Frameworks for the Greater Nottingham Housing Market area. Growth Point activity.	Officer time Rushcliffe Borough Council benefits from economy of scale and shared expertise	Officer steering group and Joint Planning Advisory Board with Cabinet Portfolio representatives	Joint Planning Advisory Board with Cabinet Portfolio representatives. Local Development Framework group.	Voluntary (but strongly advised) Sub regional
13.	Safeguarding Children	Nottinghamshire County Council and other Nottinghamshire districts	Nottinghamshire Local Authority Safeguarding Children Partnership	Officer time	Partnership reports to Nottinghamshire Safeguarding Children Board. All partners have a duty to co-operate. External review by Ofsted	Organised by Nottinghamshire County Council – completion of S11 compliance report	Quasi Statutory Partnership

Item	Service	Partners	Partnership coverage	Rushcliffe BC financial input £	Financial monitoring and governance arrangements	Performance monitoring arrangements	Type of partnership
14.	Leisure Facilities	Parkwood Leisure	Management of Leisure Centres in Rushcliffe	Management fee Parkwood: Actual expenditure 14/15 £305,909 Budget 15/16 £283,200.	Written contract with Parkwood. Financial monitoring is through the Borough's normal budget procedures. Monthly contract and quarterly partnership board meetings	Annual report to the Performance Management Board	Contractual
15.	East Leake Leisure Centre	Carillon, Nottinghamshire County Council, East Leake Schools Ltd	Leisure Centre and School Private Finance Initiative (PFI)	Annual support cost including all building costs Actual expenditure 14/15 £499,020 Budget 15/16 £490,600	General contract management including monthly contract and quarterly partnership board meetings	Annual report to the Performance Management Board	Contractual
16.	Edwalton Golf Course	Glendale Golf	Management of Golf course and associated social functions	Income received from Glendale Actual Income 14/15 £102,580 Budget 15/16 £105,000	General contract management including monthly contract meetings	Annual report to the Performance Management Board	Contractual
17.	Payroll	Gedling Borough Council	Provision of payroll services	Payroll Actual for 2014-15 was £37,830. Budget for 2015-16 is £33,400 RBC benefits from improved efficiency and resilience	Service Level Agreement in place to cover service delivery.	Regular monthly meetings with operational staff	Contractual

Item	Service	Partners	Partnership coverage	Rushcliffe BC financial input £	Financial monitoring and governance arrangements	Performance monitoring arrangements	Type of partnership
18.	Emergency Planning	Nottinghamshire County Council	Provision of emergency planning support	£25,900 for 2014/15 £27,000 budgeted for 2015/6 Rushcliffe Borough Council benefits from improved efficiency and resilience	Service Level Agreement in place to cover service delivery	Quarterly review of arrangements with Nottinghamshire County Council	Contractual
19.	Emergency Planning	Newark & Sherwood District Council (N&SDC)	Local Resilience Forum – N&SDC Chief executive acts as the local authority representative on the forum.	£800 per annum	Service Level Agreement in place to cover service delivery	Annual review	Contractual
20.	Business Rate Pooling	Nottinghamshire County Council and other Nottinghamshire districts	Joint treatment of business rate income collection	All Business Rate income is processed through the Pool.	Agreement in place	Via monthly meetings of the Notts Finance Officers Group (normal attendee Executive Manager – Finance and Commercial)	Statutory Pool agreed by Department for Communities and Local Government. Membership to be reconfirmed on an annual basis.

Item	Service	Partners	Partnership coverage	Rushcliffe BC financial input £	Financial monitoring and governance arrangements	Performance monitoring arrangements	Type of partnership
21.	East Midlands LawShare	5 law firms – Browne Jacobson, Anthony Collins, DLA Piper, Freeth Cartwright and Weightmans plus 59 other authorities	Provision of legal services	No fee for membership; discounted hourly rates for legal services purchased (without obligation).	Administered by Nottinghamshire County Council and Steering Group	Steering Group (no Rushcliffe Borough Council member)	Contractual/consortium.
22.	Neighbourhoods	Nottinghamshire County Council and other Nottinghamshire districts	Provision of Preventative Adaptation and Handy Persons Adaptation Scheme (HPAS)	£10,415k Actual 2014/15 - can vary due to number of referrals	Memorandum of understanding in place to cover service delivery arrangements	Steering Group meets quarterly	Contractual
23.	ICT	Broxtowe Borough Council, Newark and Sherwood District Council, Rushcliffe Borough Council	ICT service – Shared Chief Information Officer (CIO)	£32,000 pa	Monthly meeting with Chief Executives	Monthly meeting with Chief Executives	Contractual
24.	ICT	Broxtowe Borough Council, Newark and Sherwood District Council, Rushcliffe Borough Council	Shared ICT service delivery manager	Income of £21,900	ICT service delivery manager reports to CIO who meets with Chief Executives monthly	ICT service delivery manager reports to CIO who meets with Chief Executives monthly	Contractual

Item	Service	Partners	Partnership coverage	Rushcliffe BC financial input £	Financial monitoring and governance arrangements	Performance monitoring arrangements	Type of partnership
25.	ICT – Transformational government group	Nottinghamshire County Council, Nottingham City Council, all 7 Nottinghamshire district councils	Wider ICT agenda – making ICT ready so ICT is not a barrier to working together	No financial commitment	Reports to the Chief Executives' Group	Reports to the Chief Executives' Group	Contractual
26.	Communities Nature Conservation	Nottinghamshire Wildlife Trust	Provision of Wildlife Conservation services within Rushcliffe	£15,750 in 2015/16	Service Level Agreement in place to cover service delivery	Regular meetings via the Rushcliffe Nature Conservation Strategy Implementation Group and annual report	Contractual
27.	Community Development	Rushcliffe Community Voluntary Service	Deliver infrastructure services to voluntary and community groups, assist the Council in implementing its Equality scheme	£15,000 April to September 2015, September 2015 to March 2016 subject to review.	Service Level Agreement in place to cover service delivery	Quarterly reporting of SLA delivery, with a six month performance review attended and the portfolio holders. Annual scrutiny of the partnership by the Partnership Delivery Group.	Contractual

Item	Service	Partners	Partnership coverage	Rushcliffe BC financial input £	Financial monitoring and governance arrangements	Performance monitoring arrangements	Type of partnership
28.	Community Development	Rural Community Action Nottinghamshire	Support the development and delivery of Community and Neighbourhood plans, rural businesses and Town and Parish Councils	£32,900 for April 2015 to March 2016	Service Level Agreement in place to cover service delivery	Quarterly reporting of SLA delivery, with a six month performance review attended by the Cabinet portfolio holder for Resources and Community Services.	Contractual

Report of the Executive Manager - Transformation

1. Summary

- 1.1. This annual report reviews the work undertaken by the Partnership Delivery Group during 2014/15. Each of the Scrutiny Groups prepares an annual report and these will be presented to Council. Over the year the Partnership Delivery Group has scrutinised various partnerships.
- 1.2. The Partnership Delivery Group is asked to review the report and consider if it fully reflects the work undertaken by the Group

2. Recommendation

It is RECOMMENDED that the Partnership Delivery Group approve the report and forward it on to Council for consideration.

3. Implications

3.1. Finance

There are no direct financial implications arising from this report.

3.2. Legal

There are no direct legal implications arising from this report

3.3. Corporate Priorities

The Group's work programme assists the Council in delivering its Corporate Priorities.

3.4. Other Implications

There are no other implications.

For more information contact:	Name Nicky Mee Marketing & Publicity Relations Officer 0115 914 855 email nmee@rushcliffe.gov.uk
Background papers Available for Inspection:	Notes of the meetings held in 2014/15
List of appendices (if any):	Annual Report

Partnership Delivery Group Annual Report 2014/15

Chairman's Foreword

This annual report highlights the work of the Partnership Delivery Group over the past year. Through scrutiny, the Council can review and, if necessary, challenge the outcome of our investment in partnerships with outside bodies. As a result of this scrutiny we should be better informed about the work done in our partnerships. The role of the Partnership Delivery Group is to ensure that our many partnerships are worthwhile, mutually beneficial, and meet their desired outcomes.

Effective scrutiny helps improve accountability, performance, policies, future plans and service quality. We hope that by building good working relationships with our partners, that this ensures better outcomes for our residents and provides even better value for money.

I am confident that our work over the last year has enhanced how we all work together, and that this attracts other partners to want to work with us to benefit our residents.

Thank you to all my colleagues for the lively and probing discussions and for their engagement and participation.

Thank you also to our partners, and council staff for attending the meetings, and for ensuring that the scrutiny process remains effective and efficient.

Councillor Jean Smith
Chairman

What we do

The main role for Rushcliffe's four scrutiny groups is to:

- Scrutinise priority outcomes for the community
- Ensure that this work helps the Council to implement its plans and policies.
- Challenge and question existing policies and the way services are delivered and recommend any improvements to Cabinet and Council.
- Ensure that scrutiny helps the Council to improve, implement best practice and provide excellent value for money.

The Partnership Delivery Group's role is to:

- Make sure existing partnerships are effective, grow and develop
- Help ensure partnership working is the norm to deliver synergy, better asset and resource utilisation, better value for money, remove duplication etc
- Forge public sector partnerships to deliver community benefits
- Develop future partnership working with both the public and private sector

Our work this year

The main work was monitoring services, helping develop policy and consultation prior to Cabinet.

During the year the Group considered many services and issues, particularly:

- Service Level Agreements with RCVS and RCAN
- Nature Conservation Partnership Work
- Annual review of partnership with Metropolitan Housing
- Review of Positive Futures
- Heathwatch Nottinghamshire
- Annual review of partnership with Waterloo Housing
- Choice Based Lettings
- Review of the South Nottinghamshire Community Safety Partnership
- Review of Streetwise Environmental

Service Level Agreements with RCVS and RCAN

Reports were discussed on Rushcliffe Community and Voluntary Service (RCVS) and Rural Community Action Nottinghamshire (RCAN) during the second year of the Service Level Agreement. Performance had been reviewed twice by Cabinet Portfolio Holders for Community Leisure and Resources and they had been satisfied that the two organisations had met or exceeded all of the targets. Members endorsed the delivery report and noted that work had started on reviewing the Service Level Agreements.

Nature Conservation Partnership Work

Members received a presentation on the work undertaken by Nottinghamshire Wildlife Trust to encourage people to take an active role in their environment. Members learnt about management plans for specific sites, education work with schools, support for 'friends' groups and increasing the number of hours of volunteer work in the Borough. Members were also updated on work at the new Skylarks site. Members endorsed the work to support nature conservation and supported the continued service level agreement.

Annual review of partnership with Metropolitan Housing (MH)

Members were appraised of the work of Metropolitan Housing at the October 2014 meeting. The presentation included details of key achievements over the year, strategic direction of the organisation and plans to improve performance and services over the next 2 years. Work had been undertaken to reduce arrears, a pilot to pay benefits direct to tenants, the launch of sector-based work academies for apprentices, a tenant loyalty scheme and plans to spend over £12m on maintenance over the next five years. Members asked many questions on topics including Universal Credit, complaints, customer satisfaction, asset management and performance targets. Members agreed the work of the partnership with Metropolitan Housing should be endorsed.

Review of Positive Futures

Members received a presentation on the work of Positive Futures in Cotgrave, Keyworth, Bingham and Radcliffe and their achievements against their four-year targets. The target audience were children in school years 6 and 7, with the focus on preventing youngsters becoming involved in antisocial behaviour. Members learnt about some of the activities used to engage young people including sports, peer mentoring, community pride initiatives and undertaking qualifications such as first aid. The Partnership Delivery Group endorsed the work of Positive Futures.

Heathwatch Nottinghamshire

Members received a presentation on this new organisation which was created 2013 as a result of the Social Care Act 2012. One of its main aims was to gather and represent the views of the public/users of services. There had been a number of events to promote this new organisation and its role, and visits had been made to care and health providers and schools to engage with the public. Members asked questions including about the impact of the new organisation and various health-related topics. The Group considered the work carried out by Heathwatch Notts and how it linked into the priorities in Rushcliffe.

Annual review of partnership with Waterloo Housing

Members acknowledged Waterloo Housing Group's long and successful history of developing and maintaining properties and rural housing in Rushcliffe. Fifty-three homes had now been completed on seven sites. The Group had received £1.5 million grant funding from the Homes and Communities Agency and £450,000 from

the Borough Council. Two schemes had been completed during the year – one at Cropwell Bishop and one at Bingham (not a rural exception site) and there were other villages under consideration including Sutton Bonington, Whatton, Costock, Flintham and Gotham. Members asked probing questions covering topics as diverse as subsidies available, housing stock improvements, antisocial behaviour, welfare reforms and complaints. The Partnership Delivery Group endorsed the work of the Partnership.

Choice Based Lettings

Members received a report on the success of the Choice Based Lettings scheme, which explained how it worked, and who qualified to join for the scheme. Members were appraised with details of how it helped prevent homelessness and how people were actively bidding for properties. New initiatives in the pipeline include a new mobile website and moving more services online. Members felt the scheme was working well and that new Members would benefit from learning about this topic. Members resolved to undertake a bi-annual review of the Choice Based Lettings scheme.

Review of the South Nottinghamshire Community Safety Partnership

Members heard about the work of the Partnership throughout the year, including work that was being undertaken as part of the Trent Bridge Partnership Plus Area. As Trent Bridge is a hotspot area for crime, Members were informed about the action plans being implemented by partners which aimed to help tackle crime such as burglary and thefts, as well as the support that was being offered to students to help cut crime. Members asked questions about help being given to vulnerable groups, queried performance in key areas such as reporting of crime figures and youth crime, and also asked about complaints and customer satisfaction. The Group also learnt about the Police plans given the challenge of working with a reduced budget, for example, sharing services and preventing demand where possible. The Group welcomed the work undertaken by the group during 2014.

Review of Streetwise Environmental

At the March 2015 meeting, Members received a presentation outlining the work carried out by Streetwise Environmental, plus its plans to offer new services to gain additional income streams. Members asked probing questions about fly-tipping, monitoring the contract, various performance management and staffing issues. The Partnership Delivery Group endorsed the work of Streetwise Environmental.

The year ahead

The Group will continue to scrutinise the Council's work with partners and the new work programme will be confirmed at the first meeting of the new financial year.

Report of the Executive Manager - Operations and Corporate Governance

1. Summary

- 1.1. The work programme is a standing item for discussion at each meeting of the Partnership Delivery Group. This report presents the work programme for 2015/16.

2. Recommendation

- 2.1. It is RECOMMENDED that the Partnership Delivery Group agrees the proposed work programme for 2015/16

3. Reasons for Recommendation

Date of Meeting	Item
30 June 2015	<ul style="list-style-type: none"> Garage Co-operation Agreement Rushcliffe Business Partnership Review of list of Partnerships work programme including capturing questions for Metropolitan
6 October 2015	<ul style="list-style-type: none"> Annual Review of partnership with Metropolitan work programme including capturing questions for Waterloo Housing
19 January 2016	<ul style="list-style-type: none"> Annual Review of Waterloo Housing work programme, including capturing questions for the South Notts Community Safety Partnership
22 March 2016	<ul style="list-style-type: none"> South Notts Community Safety Partnership – update Work programme

For more information contact:	Member Services 0115 914 8481 email memberservices@rushcliffe.gov.uk
Background papers Available for Inspection:	Nil
List of appendices (if any):	Nil