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**Direct dial** 0115 914 8481  
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**Our reference:**  
**Your reference:**  
**Date:** 18 March 2015

To all Members of the Corporate Governance Group

Dear Councillor

A meeting of the **Corporate Governance Group** will be held on Thursday 26 March 2015 at 7.00 pm in the Council Chamber, Civic Centre, Pavilion Road, West Bridgford to consider the following items of business.

Yours sincerely



Executive Manager Operations and Corporate Governance

### **AGENDA**

1. Apologies for absence
2. Declarations of Interest
3. Notes of the Meeting held on Thursday 29 January 2015 (pages 1 - 6).
4. External Audit Plan 2014/15

The report of the Executive Manager – Finance and Commercial is attached (pages 7 - 33).

5. Internal Audit Progress Report 2014/15

The report of the Executive Manager – Finance and Commercial is attached (pages 34 - 41).

6. Risk Management Update

The report of the Executive Manager - Operations and Corporate Governance is attached (pages 42 - 65).

7. Work Programme

The report of the Executive Manager - Operations and Corporate Governance is attached (pages 66 - 67).

## Membership

Chairman: Councillor G S Moore

Vice-Chairman: Councillor N K Boughton-Smith,

Councillors N A Brown, L B Cooper, A M Dickinson, K A Khan, I I Korn,  
J E Thurman, H Tipton

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| <b>Meeting Room Guidance</b> |
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**Fire Alarm Evacuation:** in the event of an alarm sounding please evacuate the building using the nearest fire exit, normally through the Council Chamber. You should assemble in the Nottingham Forest car park adjacent to the main gates.

**Toilets** are located opposite Committee Room 2.

**Mobile Phones:** For the benefit of others please ensure that your mobile phone is switched off whilst you are in the meeting.

**Microphones:** When you are invited to speak please press the button on your microphone, a red light will appear on the stem. Please ensure that you switch this off after you have spoken.