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**Our reference:**  
**Your reference:**  
**Date:** 16 October 2012

To all Members of the Alcohol & Entertainment Licensing Committee

Dear Councillor

A meeting of the Alcohol & Entertainment Licensing Committee will be held on Thursday 25 October 2012 at 7.00 pm in The Council Chamber, Civic Centre, Pavilion Road, West Bridgford, to consider the following items of business.

Yours sincerely

Head of Corporate Services

#### **AGENDA**

1. Apologies for absence
2. Declarations of Interest
3. Minutes of the Meeting held on Thursday 3 May 2012 (pages 1 - 4).
4. Statement of Licensing Principles Under the Gambling Act 2005

The report of the Head of Environment and Waste Management is attached (pages 5 - 7).

5. Live Music Act

The Senior Licensing Officer will provide a verbal update.

#### Membership

Chairman: Councillor J E Fearon  
Vice-Chairman: Councillor G Davidson  
Councillors R A Adair, B Buschman, R L Butler, T Combellack, G R Mallender, G S Moore, E A Plant, S J Robinson, P Smith, J A Stockwood, B Tansley, H Tipton and T Vennett-Smith

## Meeting Room Guidance

**Fire Alarm Evacuation:** in the event of an alarm sounding please evacuate the building using the nearest fire exit, normally through the Council Chamber. You should assemble in the Nottingham Forest car park adjacent to the main gates.

**Toilets** are located opposite Committee Room 2.

**Mobile Phones:** For the benefit of others please ensure that your mobile phone is switched off whilst you are in the meeting.

**Microphones:** When you are invited to speak please press the button on your microphone, a red light will appear on the stem. Please ensure that you switch this off after you have spoken.