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Our reference:
Your reference:
Date: 9 March 2012

To all Members of the Partnership Delivery Group

Dear Councillor

A meeting of the PARTNERSHIP DELIVERY GROUP will be held on Monday 19 March 2012 at 7.00 pm in the Council Chamber, Civic Centre, Pavilion Road, West Bridgford to consider the following items of business.

Yours sincerely

Head of Corporate Services

AGENDA

1. Apologies for absence.
2. Declarations of Interest.
3. Notes of the Meeting held on Monday 23 January 2012 (pages 1- 5).
4. Progress Report on the Rushcliffe Community Strategy Action Plans

The report of the Head of Community Shaping is attached (pages 6 - 58).

5. Annual Review of Work Programme 2011/12

The report of the Head of Partnerships and Performance is attached (pages 59 - 66).

6. Rolling 2 Year Work Programme

The report of the Head of Partnerships and Performance is attached (pages 67 - 68).

Membership

Chairman: Councillor R Hetherington
Vice-Chairman: Councillor F A Purdue-Horan
Councillors: Mrs D M Boote, R L Butler, H A Chewings, A M Dickinson,
E J Lungley, Mrs M Stockwood, T Vennett-Smith

Meeting Room Guidance

Fire Alarm - Evacuation - in the event of an alarm sounding you should evacuate the building using the nearest fire exit, normally through the Council Chamber. You should assemble in the Nottingham Forest car park adjacent to the main gates.

Toilets - Facilities, including those for the disabled, are located opposite Committee Room 2.

Mobile Phones – For the benefit of other users please ensure that your mobile phone is switched off whilst you are in the meeting.

Microphones - When you are invited to speak please press the button on your microphone, a red light will appear on the stem. Please ensure that you switch this off after you have spoken.



Rushcliffe
Borough Council

PARTNERSHIP DELIVERY GROUP

19 MARCH 2012

PROGRESS REPORT ON THE RUSHCLIFFE COMMUNITY STRATEGY ACTION PLANS

4

REPORT OF THE HEAD OF COMMUNITY SHAPING

Summary

This report provides a summary of the Partnership's performance within each theme from 1 April 2011 until 8 March 2012. Officers have circulated the theme action plans prior to the meeting for Members' attention. During the past six months all theme groups have been subject to a review to ascertain their effectiveness and appropriateness as part of the Rushcliffe Community Partnership. The results of these reviews are included within each theme group's report below and final decisions regarding the future of each group will be taken at the Rushcliffe Local Strategic Partnership (LSP) Board meeting on 25 April.

Recommendation

It is RECOMMENDED that Members consider the performance of the Rushcliffe Community Strategy Action Plans and endorse the work undertaken as part of the review programme

Background

1. The Rushcliffe Community Strategy has six themes (or priority areas) these comprise of Children and Young People, Health, Building Stronger Communities, Business, Environment and Community Safety. Each of the six themes has an action plan driven forward by key partner organisations. The key partner organisations are the Police, Fire and Rescue, Nottinghamshire County Council, Rushcliffe Community Voluntary Service, Health and representation from local businesses. Councillor Debbie Mason, Cabinet portfolio holder for the Environment, represents this theme on the Board. Performance for each of the action plans is managed by the Executive Group which meets on a quarterly basis. Ultimately, performance is monitored by the LSP Board, chaired by the Leader of Rushcliffe Borough Council, Councillor Neil Clarke.
2. In 2009/10 the Community Partnership received an allocation of Local Area Agreement (LAA) funding of £349,000 to fund projects through the six theme groups. The funding was split equally between capital and revenue projects. This funding has been well utilised with only £46,081 remaining to fund capital projects and £44,621 remaining for revenue projects. The funding has been utilised for a wide range of projects including development of play areas in rural towns and villages, small business security, wheels to work, biodiversity management, community food grants, Rushcliffe Advice Network, and the Perkins Family Academy, to establish apprenticeships for young people in the Rushcliffe area. A further allocation of £152,000 LAA funding was made to the

Community Partnership in 2011/12. The LSP Board have approved the use of this for Broadband development in rural areas.

Community Strategy Action Plans

3. Members have received the six action plans contained within the Community Strategy. These are annual plans which run from 1 April 2011 to 31 March 2012 and the chair of each group has the responsibility for leading on the performance management of these plans. This is then reported on a quarterly basis to the Local Strategic Partnership utilising the Council's performance management software Covalent. This focuses on the highlights and exceptions enabling partner organisations to challenge underperformance where required and commend achieved targets.

4. Officers have summarised the action plans in **Appendix A** for Members' information focusing on highlights and exceptions from the past 12 months performance and recommendations for the future of the group. Progress to date includes:

- **COMMUNITY SAFETY**

Over 50% of all actions have been completed. 24% are over 50% completed and 21% are under 50% completed.

- **HEALTH ISSUES**

Over 90% of actions have been completed.

- **BUSINESS PARTNERSHIP**

83% of all actions have been fully completed.

- **BUILDING STRONGER COMMUNITIES**

Of the nine actions for 2011/12, 11% (one action) has been successfully completed and another 33% are making good progress but are unlikely to be completed by the end of March. The remaining 56% of actions have not been achieved.

- **CHILDREN AND YOUNG PEOPLE**

Over 38% of actions for the year are completed. Another 23% are expected to be finished during April. Of the remaining actions 30% are over 50% completed and the remainder (one action) is one third complete.

- **ENVIRONMENT PARTNERSHIP**

Actions are continuing and good progress is being made. With end dates not specified within the action plan it is not possible to apply percentages to completed actions.

Community Partnership Review

5. In February 2010 partner organisations took part in a forward planning day. Despite the current economic climate and the pressures facing all partner organisations with reduced staffing there was broad support for the future of the Community Partnership. However, all partners agreed that the Partnership needed to be reviewed to ensure it was fit for purpose in the future.
6. A review programme for the Community Partnership is now underway, focusing on the review of the six theme groups and their associated action plans. The review has involved interviews and questionnaires with all of the key stakeholders. This report provides Members with an opportunity to scrutinise the work of each of the theme groups and the recommendations to date for the future of the group.
7. All six theme groups have contributed positively to the delivery of the Rushcliffe Community Strategy, however in the current economic climate with significant pressures on all partner organisations it is crucial to ensure that the partnership is 'adding value.' The review process has evidenced that whilst some action groups are adding value through the Community Partnership others would deliver their outcomes just as well outside of the umbrella of the partnership. This has been evidenced in the review process for the Environment and Building Stronger Communities groups.

The way forward

8. On 25 April the Community Partnership Board will meet and receive a report on the future of the six theme groups. The Board will be asked to consider the potential closure of the Environment and Building Stronger Communities action groups and support the future work of the Children and Young People, Health, Business and Community Safety action plans. It is anticipated that if the Board supports this action the Borough Council will continue to take the lead on environmental issues, working in partnership to ensure the delivery of key documents such as the Rushcliffe Climate Change Strategy and the Rushcliffe Nature Conservation Strategy. The Council will also continue to work closely with Rushcliffe Community Voluntary Service to ensure the needs of the voluntary sector are promoted and developed within Rushcliffe.
9. Additionally, with the review complete for the theme groups both the Executive and Board will then be subject to a further review, to ensure these groups are fit for purpose in the future.

Financial Comments

In 2009/10 Rushcliffe Borough Council received an allocation of £349,000 of Local Area Agreement funding to fund capital and revenue projects. To date there is £46,081 capital remaining and £44,621 revenue. A further £152,000 was allocated in 2011/12 for rural broadband development.

Section 17 Crime and Disorder Act

Community Safety is one of the six priority areas within the Rushcliffe Community Strategy and as such is considered in all aspects of the delivery of the strategy and associated action plans.

Diversity

Equality and Diversity is considered throughout the Rushcliffe Community Strategy and ingrained within the delivery of each of the six priority areas.

Background Papers Available for Inspection: Nil

Highlights and Exceptions for Community Partnership Action Plans

COMMUNITY SAFETY (Trent Bridge and Cotgrave wards)

Highlights

In the last year to date all crime across Rushcliffe has seen a significant reduction in comparison to 2010/12.

A week of action took place in Trent Bridge at the end of February with various activities being undertaken such as community safety talks, increased patrols and taxi-licensing operations and the Community Safety trailer on Central Avenue during the Farmers' Market.

Three CCTV cameras have been installed in the Trent Bridge ward and targeted work with offenders is being undertaken to tackle auto crime, burglary and bike theft.

Sixty businesses within Trent Bridge ward have had a CCTV camera installed. This will help them to detect and follow up crimes at the rear of their businesses.

Cotgrave has in the past consistently been a top 10 ward for crime and anti-social behaviour in South Nottinghamshire but at the end of December 2011 it was 24th.

There has been a **22.8% reduction** in all crime and a **22.6% reduction** in Police reported anti-social behaviour in Cotgrave when comparing April – December 2010 with the same period in 2011.

Exceptions

Nottinghamshire Fire and Rescue Service have been unable to access local Primary and Secondary schools to deliver their fire safety packages in both Trent Bridge and Cotgrave. The Schools have been contacted but there is a lack of engagement resulting in no take up of this project. The Fire and Rescue Service have not been able to pursue this due to redirected resources into high priority areas.

Involving the local community in Cotgrave continues to be difficult with low attendance at meetings about the Area Based Initiative and little interest in leading or working on any projects to support the work, this may be due to the resounding success of partnership working in the Cotgrave area that has resulted in significantly reduced crime rates and improved perception regarding fear of crime. However, this is a concern as it is important that projects are sustainable and leave a lasting legacy in the community.

Community Safety review

Work with partners within both Cotgrave and Trent Bridge is creating beneficial outcomes and it is considered that more success can be achieved if current working partnerships remain. All partners are supportive of the continued joint working undertaken within the Community Partnership.

Outcomes

Year to date Rushcliffe has seen a 16.9% reduction in all crime.

HEALTH ISSUES GROUP

Highlights

Smoking cessation services have been delivered to over 300 local businesses and to year 7 and 8 pupils in 3 Secondary Schools. The smoking cessation clinic at the Customer Service Centre was not considered viable and did not go ahead.

New Leaf have attended public events to promote cessation services. Four-week quit rates at New Leaf clinics are on target.

The Workplace Health Champion initiative was shared with Gedling and an event took place at Rushcliffe Borough Council on 9 January 2012.

Two x 10 week MEND (Mind, Exercise, Nutrition and Do It) programmes for overweight/obese children and their families have been delivered.

The Perkins project has had one successful apprentice, with plans to recruit a second in the near future.

Alcohol awareness information and educational materials have been made available at designated public venues and events across the Borough, including the workplace, events aimed at young people, Domestic Violence project work and Community Safety Partnership activities.

Exceptions

No exceptions to report.

Health Issues Group review

The review has concluded that the Health Issues group continues to be viable in the future with partners supportive of future work and a general consensus value is added through the Community Partnership.

Outcome

Two NEETS (Not in Education, Employment or Training Scheme) employed as apprentices.

RUSHCLIFFE BUSINESS PARTNERSHIP

Highlights

The Rushcliffe Business Partnership (RBP) has had another positive year of action and built upon its success of previous years.

In November 2011 the RBP hosted the second of their annual events, entitled '21st Century Communications', which was attended by almost 200 businesses. Members of the Partnership Steering Group took on the work of organising the event which included influential speakers and 40 exhibition stands.

The RBP monthly networking meetings have continued to attract growing numbers of businesses and this year moved to larger premises to host the event. A 'satellite' networking event has also been successfully established by an RBP member in Ruddington.

In June 2011 an event for 20 larger Rushcliffe businesses was held at, and sponsored by the Trent Bridge Cricket Ground. The main themes for the event included 'The business of sport' and 'Business crime'. Allen Graham also introduced an item reflecting on Government changes, budget cuts, and the careful planning required to avoid reductions in services.

A business advisor from Nottingham Business Ventures continues to hold weekly sessions at the Customer Service Centre under the New Enterprise Allowance scheme. This gives unemployed people access to business mentors and start-up loans.

The Small Business Security scheme was awarded funding via the RBP to help small businesses who were vulnerable to crime survive the economic downturn. A total of 11 grants were awarded, but the scheme has now been closed to new applicants because of staffing reductions within Nottinghamshire Police.

Exceptions

No exceptions to report.

Rushcliffe Business Partnership review

The Rushcliffe Business Partnership (RBP) was established in 2003 'as a forum for local businesses to network with each other, develop new business opportunities and link in to the local authority and other agencies on commercial matters'. The Partnership has been successful in achieving its objectives in bringing together local businesses that can benefit from a range of networking and information events. The RBP is considered to be a vital part of the Rushcliffe Community Partnership (RCP) as it provides links to members of the business community who are able to assist with the overall objectives of the RCP. Also, a proposal to employ an Economic Development Officer within Rushcliffe is currently being considered and if this goes ahead RBP Steering Group members will provide valuable advice, assistance and guidance to the post holder.

Outcomes

Business Database has grown to over 250 contacts enabling the partnership to improve engage with the business sector at a time of economic downturn.

BUILDING STRONGER COMMUNITIES PARTNERSHIP (BSCP)

Highlights

The Volunteering and Beyond project received £25,000 funding from the Rushcliffe Community Partnership fund. This will employ a Volunteer Centre Coordinator for an additional 11 hours per week to promote and facilitate volunteering amongst those who have proved difficult to place. A project group is now in place and the project will be formally launched in April 2012. There has been a positive response from partner organisations whose service users would benefit from the scheme. Three volunteers have been placed.

The Community Cohesion Network has been maintained and an event linked to the Olympics 2012 legacy will be held in March 2012.

The Minding the Gaps project received a Rushcliffe Community Partnership grant of £5,500. The project will provide small grants to voluntary and community groups for a number of purposes such as room hire, insurance, publicity, and essential equipment and materials.

Exceptions

No small grants have been allocated to date which are intended to support voluntary organisations with establishment costs.

No presentations to town and parish council have taken place to date which were intended to promote the big society and how to increase volunteering within local communities.

CHILDREN AND YOUNG PEOPLE'S GROUP

Highlights

A variety of positive activities for young people in targeted wards within Rushcliffe took place throughout the year, including Bridgfest and the rural activities programme. At the Rushcliffe Community Partnership Awards in November 2011 there was an award for Young Person of the Year and the 'Pride of Rushcliffe' award was won by a young person.

The number of Children's Centre volunteers from 3 target wards (Cotgrave, Bingham and Keyworth) has been increased from 8 to 15.

The Wheels to Work project was awarded £24,300 grant funding by the Rushcliffe Community Partnership. Young people have successfully attended Compulsory Basic Training for moped and motorcycles and mopeds have been loaned to allow them access to work and training. There have been fewer than expected young people taking advantage of the scheme to help buy bikes or train, bus or tram tickets but publicity has been increased to ensure targets are achieved.

The programme of apprenticeships for 16-18 year old NEETS (Not in Employment , Education or Training) has been partly successful - a Sure Start review meant that 2 apprentices were not recruited in Cotgrave or Bingham.

Opportunities have been developed to ensure that Children and Young People within Rushcliffe are inspired by the London 2012 Olympics, for example, an Action Plan has been produced in partnership with the Rushcliffe Community Sports Network.

The Lady Bay Urban Art and Skate project was successfully delivered, with over 60 young people involved in the preparation of the event and over 300 attending.

Exceptions

No exceptions to report.

Children and Young People's Group review

Consultation and workshop events carried out by Nottinghamshire County Council informed a clear remit for District Management Groups in relation to early intervention services for children and young people. Feedback from workshops suggested that partners wanted to work with, and complement existing structures, and there is a clearly stated purpose for local groups to deliver partnership activities. The proposal therefore is that the Rushcliffe Local Strategic Partnership maintains its links and working relationship with the Children and Young People's Group for the success of future strategies that benefit children and young people in Rushcliffe.

Outcome

Successfully embedded the Common Assessment Framework (CAF) referral process within the Children and Young People's Group enabling partner organisations to increase awareness and reduce the risk to vulnerable children and young people.

ENVIRONMENTAL PARTNERSHIP

Highlights

Implementation of the Rushcliffe Climate Change Action Plan is ongoing and is due to be completed by 2015. Of the 81 actions in the Climate Change Strategy; 37 have been completed, 7 have been cancelled, 11 have not yet started and 26 are started and ongoing.

Radcliffe on Trent and Sutton Bonington are continuing to progress their 'Greening Campaign'. Radcliffe on Trent has carried out a promotion on Solar Photovoltaics (PV) and mapped properties that have fitted PV. Sutton Bonington has also held a Solar PV awareness seminar and is developing a community orchard.

There has been no action so far to designate additional Local Nature Reserves (LNR). However a new wildlife site has been established at Gotham Pastures, which may lead to LNR designation.

A Biodiversity Management grant has been launched this year. 11 grants have been approved amounting to £5,325.50. The pond grant has had 2 applications approved amounting to £1,168.59. The Nature Support Grant has had 2 grants approved amounting to £242.75.

Exceptions

It has not been possible to identify many projects that involve a wide range of partner organisations as most projects are single organisation priorities and as a result the group have has a tendency to work in isolation.

It was hoped that we would have received more Community Food grant applications and despite, a media campaign through Rushcliffe Reports, parish council contacts, the Evening Post and our allotment holder society groups we have only received three successful applications to date.

Due to funding reduction partners have had to concentrate on core activities and this has seen a reduction in partnership attendance over the last 12 months.

Environmental Partnership review

The theme group has traditionally articulated the environmental priorities of the Rushcliffe Community Strategy and monitored progress on delivery. In its earlier format, the partnership developed the Rushcliffe Agenda 21 Strategy – Forward to the Future (LA21 Strategy) and involved many partners in producing a wide ranging strategy. More recently however there has been very little engagement from members and the partnership has reduced to a largely Rushcliffe Borough Council (RBC) body. RBC has nevertheless been strongly engaged with a range of groups at the county level such as Ridewise and the Nottinghamshire Wildlife Trust.

Given the reliance on a single partner to produce the climate change action and delivery plans it would appear sensible to acknowledge this role and ask RBC to take on responsibilities previously held by the partnership. It would be important nevertheless, for RBC to provide a contribution to the Executive Group in this area when appropriate and to update the Board on key community strategy priorities and performance.






Outcomes


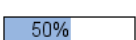

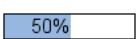
15 new projects have been enabled by partnership support and grants which would not have taken place otherwise.




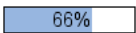

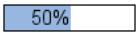
Cotgrave 2011-12





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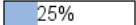









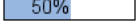
Action Status			
	Cancelled		Not Started; In Progress; Assigned
	Overdue; Neglected		Completed
	Unassigned; Check Progress		







Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
COT06 Info on fire safety from NFRS to be displayed and regularly updated at library and SureStart			NFRS - Richard Ellis	31-Mar-2013	Qtr 1 visit completed and relevant material displayed	30-Jun-2012	No	RE advised that struggling with getting promotional material at the moment - will provide what has to CS	
					Qtr 2 visit completed and relevant material displayed	30-Sep-2012	No	Not completed	
					Qtr 3 visit completed and relevant material displayed	31-Dec-2011	Yes	Article in connections on fire safety	
					Qtr 4 visit completed and relevant material displayed	31-Mar-2012	Yes	Letter to businesses on precinct about chaining bins to buildings	
COT10 Raise awareness about domestic violence			RBC - Wendy Green	31-Mar-2012	Project delivered to year 6 students at Candleby Lane		Yes	Funding provided for 1 x class in addition to support from NCC	£1,000.00
					Work with younger women (under 24) to tackle ongoing issues.		No	Will be completed in 2012/13 when do work in youth club	




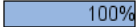
Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
COT11 Build confidence and resilience in survivors of DV and identify early warning signs of perpetrator behaviour			RBC - Wendy Green	31-Mar-2012	Identify dates for training		Yes	Completed in Sept 2010	£1,000.00
					Provide feedback		Yes		
					Publicise Freedom programme		Yes		
					Run training		Yes	Ran from Sept - Dec 2010	
COT19 Implement community speed watch by March 2013			Notts Police - Sgt Hallam	30-Mar-2013	Arrange logo competition in Candleby School	31-Mar-2011	Yes	Poster design being done with Candleby Lane run by PC Reason	
					Identify community members	30-Jun-2011	Yes	CJ advised that there is a risk that Police will lose front counter staff who currently provide the admin support for this. Local volunteers could be recruited to do this. Local Councillors leading on recruiting volunteers. Presentation from R on T speed watch at forum meeting Councillors organising this and want to lead on it.	
					Launch project	31-Mar-2012	No		
COT20 Develop existing NHW to identify new			Notts Police - Sgt Hallam	30-Mar-2013	Contacts identified		Yes	Names collected at launch meeting by CTC	£500.00




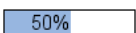


Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
members and new watch areas					Increase number of NHW streets in Cotgrave by 15		No		
					Launch meeting to be arranged		Yes	Arranged by Councillor Sarah Mcginley for 1st March 2012.	
					Regular distribution of leaflets etc to NHW members.		No		
COT25 Spirita to offer support to vulnerable people through target hardening		<input type="text" value="0%"/>	Spirita - Kenny Hunte	31-Mar-2012					
COT29 Positive Futures programme to work with identified group of young people in Cotgrave		<input type="text" value="100%"/>	Positive Futures - Mark Clifford	31-Mar-2012	Cohort attending 3 x sessions per week		Yes		£2,000.00
					Maintain engagement of 15 – 20 young people		Yes	Engaged for year 2. Need to secure engagement of cohort in year 3. Year 3 cohort identified and 25 young people are engaged.	
					New cohort identified	31-Oct-2010	Yes	Will start working from Jan 2011	
COT32 Make the youth club more fit for purpose		<input type="text" value="100%"/>	Youth Services	31-Mar-2012	Investigate funding streams		Yes	Funding provided by NCC and youth club developed	£2,000.00
COT33 Consultation events with young people		<input type="text" value="100%"/>	Youth Services	31-Mar-2012	First consultation event held		Yes	MT consulted with young people re improvements to youth club	





Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
					Second consultation event held		Yes	CS to go to youth club in Jan/Feb 2012 to discuss option for WOA/clean up support. MC and MT organised support for event and pass some for clean up	
COT34 Aim to deliver 3 x open youth service sessions per week			Youth Services	31-Dec-2011	2 x sessions per week by April 2011	02-May-2011	Yes		
					3 x sessions per week by end of 2011	31-Dec-2011	Yes		
COT35 Awareness training to be delivered to all frontline staff to encourage agency referrals of people vulnerable from fire			NFRS - Richard Ellis	31-Mar-2012	4 Local Officers to attend		No		NFRS offered training to all and will come to place of work - agencies need to book with NFRS
					4 local Officers to attend		No		
					Organise training event	31-Jan-2012	Yes		
COT36 Riskwatch package to be delivered to all 3 schools in Cotgrave			NFRS - Richard Ellis	31-Mar-2012	Contact all schools to gauge interest		Yes		
					Delivery to 2nd school	31-Dec-2011	No		
					Delivery to 3rd school	31-Mar-2012	No		
					Delivery to 1st school	31-Oct-2011	No		
COT37 Dangerzone delivered to all year 10 students			NFRS - Richard Ellis	31-Mar-2012	Delivered to Dayncourt	31-Mar-2012	No		
					Delivered to Southwolds	31-Mar-2012	No		
					Write to all schools to gauge interest		Yes		

Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
COT38 Community clean up campaign			RBC - Darrell Parker	31-Mar-2012	Advise partners and publicise event	31-Jul-2011	Yes	Date set for 14.09.11	£500.00
					Host clean up campaign	31-Oct-2011	Yes	Attended by DP, CS, 5 local Councillors + 1 Councillor's wife and Len from CTC	
					Identify date	30-Jun-2011	Yes	Looking at date in Sept to be set at next ABI Officers group	
					Provide evaluation and feedback	31-Dec-2011	Yes	Press release produced and distributed on 23.09.11	
COT39 Conduct visual audits			Police - Sergeant Chris Jury	31-Mar-2012	Quarter 1	30-Jun-2011	Yes	Booked in for 9.06.11	£500.00
					Quarter 2	30-Sep-2011	Yes	Booked in for 7th sept	
					Quarter 3	31-Dec-2011	Yes	Booked in for 20th December at 1.30 pm	
					Quarter 4	31-Mar-2012	Yes	Booked for 7th March 2012	
COT40 Develop the community group			RBC - Catherine Sowter	31-Mar-2013	Hold street surgery	31-Dec-2011	Yes	Being held during week of action - Saturday on precinct	£800.00
					Increase number of community contacts by 15	31-Mar-2013	No	Increased by 5	
					Organise meeting	30-Jun-2011	Yes	Meeting organised for Wednesday 3rd August at 6.30 pm in Leisure centre	
					Support the group to deliver a project	31-Mar-2013	No		




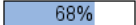
Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
COT41 Provide quarterly updates to community contacts about progress of project and crime stats			RBC - Catherine Sowter	31-Mar-2012	Quarter 1	30-Jun-2011	Yes	Update sent and request for completion of the questionnaire	
					Quarter 2	30-Sep-2011	Yes	Update and invite to the community meeting in August	
					Quarter 3	31-Dec-2011	Yes	Emailed re woa and community safety event also Christmas safety tips	
					Quarter 4	21-Mar-2012	Yes	E mailed re community safety event and article in connections	
COT42 Attend and support 3 x community events			RBC - Catherine Sowter	31-Jul-2012	Event 1	30-Sep-2011	Yes	Play days event 24 August at Futures	£2,500.00
					Event 2	21-Mar-2012	Yes	Cotgrave Christmas light switch on 02.12.11. Awarded £250.00 to support	
					Event 3	31-Jul-2012	Yes	Organised community event in February 2012 to promote health, safety and well being	
COT43 Promote the work of the ABI and reduce fear of crime through regular articles in			RBC - Catherine Sowter	31-Mar-2012	Quarter 1	30-Jun-2011	Yes	Article completed for 17.06.11	
					Quarter 2	30-Sep-2011	Yes	Article on deliberate secondary fires also included	

Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
Cotgrave Connections					Quarter 3	31-Dec-2011	Yes	Article on clean up, community safety event promotion and week of action.	
					Quarter 4	21-Mar-2012	Yes	2 page article on the work of the ABI in the last year and the crime reduction seen.	
COT44 Provide advice and information around alcohol and substance misuse			Lets Build - Caroline Horsman	31-Mar-2012	Attendance at event 1 - alcohol focus	30-Sep-2011	Yes	Sainsburys	£500.00
					Attendance at event 2 - drugs focus	31-Dec-2011	Yes	Coming to community event on 14th February	
					Venue visited and resources updated	31-Mar-2012	Yes		
					Venues visited and resources updated	30-Sep-2011	Yes	CH ordered some new resources and will distribute once received	
COT45 Utilise community payback in the area			RBC - Darrell Parker	31-Mar-2012	Payback utilised x 1	31-Aug-2011	Yes	Took part in community clean up - Sept 2011	
					Payback utilised x3	31-Mar-2012	Yes	Paint bought and work to be completed w/c 13th February	
					Payback utilised x 2	31-Dec-2011	Yes	Used after clean up to continue work in woods	

Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
COT46 Develop an ongoing school holiday programme of activities			Positive Futures and Youth Services	31-Mar-2012	Feb half term holiday programme	29-Feb-2012	Yes		£1,500.00
					Half term holiday programme	31-Oct-2011	Yes		
					Summer holiday programme	30-Sep-2011	Yes	Beginning of August 67 young people involved including all 20 of PF cohort. For the 8 - 11 activities approx 35 young people engaged so far.	
COT47 Deliver a week of action			RBC - Catherine Sowter	31-Mar-2012	Deliver the week of action	31-Mar-2012	No		£1,500.00
					Evaluate the week of action	31-Mar-2012	No		
					Promote the week of action	28-Feb-2012	Yes	Leaflet produced; on website (CTC, RBC and SNCSP), alert message, attended forum to promote, e mail to contacts	
					Set date	31-Dec-2011	Yes	Going to be week commencing 12th march	
COT48 Deliver intergenerational projects			Positive Futures and RBC	31-Oct-2011	Attendance at PF celebration event and presentation of some of the work carried out	31-Aug-2011	Yes		£2,100.00
					Deliver 3rd project	31-Aug-2011	Yes	Food project	
					Deliver first project	31-Aug-2011	Yes	Music project	
					Deliver 2nd Project	31-Aug-2011	Yes	Mining project	
					Identify older generation to participate	31-Mar-2011	Yes	Working with Jenny Carlisle Activities	

Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
								Coordinator and a group of her elderly residents	
COT49 Monitoring of MUGA use			CTC - Ann Ellis	31-Mar-2012	12 month review	31-Mar-2012	Yes	No ongoing problems reported on the MUGA - will continue to monitor along with other identified hotspots - current and past	
					6 month review	30-Sep-2011	Yes	Agreed to fund removal of seating pods from ABI pot. No further complaints received from nursery or other agency	
COT50 Updates on ongoing maintenance schedule for garage sites			MHT - Stephen Pugh	30-Mar-2013	Plans to be shared with the Cotgrave community	31-May-2012	No		
					Schedule of maintenance and demolition to be provided to the Officers group	30-Mar-2012	No	Rivermead 16 - 31 taken down on 24.02.11 Ring Leas to be removed after that - 41-59 Update that report been produced and going to Spirita board for final approval and then will be shared. Report not received - 23.09.11 Site visit arranged with Stephen Pugh for	

Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
								Thursday 8th December.	
COT51 Attend Brief intervention training - alcohol and drugs		<input type="text" value="0%"/>	Lets Build	31-Mar-2012	10 x Officers from Cotgrave to attend one of 6 training sessions in 2011/12 (June and Sept in Rushcliffe)	31-Mar-2012	No	No one attended first session in June 2 x PCSO's to attend October session	
COT52 Communication		<input type="text" value="100%"/>	Catherine Sowter	31-Mar-2012	Quarter 1	30-Jun-2011	Yes	Questionnaires completed in May/June - approx 400 ASB leaflet included in June edition of Cotgrave Connections.	£3,000.00
					Quarter 2	30-Sep-2011	Yes	Leaflet to promote results of questionnaire August 2011	
					Quarter 3	31-Dec-2011	Yes	Attendance at Xmas light switch on where info and freebies distributed.	
					Quarter 4	24-Mar-2012	Yes	Community event leaflet and event + WOA promotion and events	
COT53 Installation of mobile CCTV at hotspot locations		<input type="text" value="100%"/>	Notts Police - Sally Jackson	31-Mar-2012	decoy CCTV installed		Yes	Burhill garage site Flaxendale Ritchie Close	£200.00
					Request problem profile	31-Mar-2012	Yes	problem profile completed to show	



Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
								impact on crime in areas where decoy CCTV installed.	
					Share evidence	31-Mar-2012	Yes	Shared with Officers group - crime levels so low so difficult to judge impact.	
COT54 Targeted work with offenders in the area			Notts Police - Inspector Hallam	31-Mar-2012	Identification of vulnerable locations	31-Mar-2012	Yes	Vulnerable locations identified through Analyst and discussed at each ABI meeting	£6,000.00
					Review of impact and decision on further allocation of funding.	29-Feb-2012	Yes	To be presented by Chris Jury at the March Officers group meeting. Inspector Hallam requested that monney be spent on stock - shed alarms etc to be used throughout following year	
					Targeted work in vulnerable locations	31-Mar-2012	Yes	Police patrols funded over new year period to be reviewed and further money allocated if succuessful	
COTABI Cotgrave Area Based Initiative			RBC - Catherine Sowter	31-Mar-2013					



Trent Bridge 2011-12





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Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
TB06 Info on fire safety from NFRS to be displayed and regularly updated at library and other public venues		<input type="text" value="0%"/>	NFRS - Richard Ellis	31-Mar-2012	Qtr 2 visit completed and relevant material displayed	30-Sep-2011	No		
					Qtr 4 visit completed and relevant material displayed	30-Mar-2012	No		
TB10 Riskwatch package to be delivered to all year groups at all schools in TB		<input type="text" value="0%"/>	NFRS - Richard Ellis	31-Mar-2012	Deliver to WB infants	31-Mar-2012	No	Risk Watch package promoted to WB Infants, WB School & WB Junior School during the TB Week of Action 6-9 Oct 2011. Offer not taken up by the schools. NFRS write out to schools offering the package once/year. Riskwatch offered again during Week of Action 23-26 Feb 2012.	
TB21 Establish link with students studying		<input type="text" value="75%"/>	RBC - Anna Poole	31-Mar-2012	Contact NTU	31-Mar-2011	Yes	Done through Health Development Officer - arranged to visit forum	£1,000.00




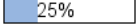
Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
media/graphic design to design new leaflets/posters for a campaign					Go to health forum group		Yes	DH and CS attending on 15.03.11	
					Promote and display the information in the Borough		No	Launch exhibition planned for 2.11.11 at the Lace Market Gallery. Posters supplied to NTU for display. Also displayed at Leisure Centres in West Bridgford Posters used at events in Week of Action 23-26 Feb 12 and also at Home Safety Event 10.3.12.	
					Students to produce art work on one of 3 briefs; robbery, house burglary through insecurity and alcohol and vulnerability		Yes	approx 6 x students producing briefs on all but car crime.	
TB25 Deliver activities for young people on a Friday night on Bridgfield			NCC - Dave Warren	31-Mar-2012	Delivery of regular sessions	31-Aug-2011	Yes	Youth bus on Bridge Field every Friday evening	£3,000.00
					Look at voluntary groups in the area	30-Mar-2012	Yes	Arrangements in place for Nottm Trent Uni Students to support football sessions during Week of Action 23-26 Feb 12 and also longer term as part of their course work next year.	



Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
					Other agencies supporting event		Yes	Police organising event - 19.11.10 - approx 12 young people attended - issues with health and safety due to slippery surface as wet	
					Regular attendance of 30 young people	16-Mar-2012	Yes	Sessions starting 4.11.11 for 10 weeks. Planned for 30 young people in attendance.	
TB29 Ensure Facilities staff are aware when there are issues of young people drinking on the park to pay more attention to the area		<input type="text" value="0%"/>	RBC - Anna Poole	31-Mar-2013	Update Facilities Staff when reports are received.	31-Mar-2012	No	No reports received or evidence of such an occurrence.	
TB33 Undercover Operation by Specials and PCSO's to catch Taxi's plying for hire		<input type="text" value="100%"/>	Notts Police - Insp Hallam	31-Mar-2012	Identify date	23-Feb-2012	Yes	Will take place during Week of Action 23-26 Feb 2012. Plan to do for 4 hrs on Thursday evening with 4 PCSOs.	£580.00
					Publicise results	31-Mar-2012	Yes	Results publicised in the Press and reported back to licensed taxi drivers. Included in evaluation report for the WoA.	



Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
					Update partners	31-Mar-2012	Yes	Reported back to licensed taxi drivers. Included in evaluation report for WoA circulated around partners and Councillors.	
TB37 Installation of mobile CCTV at identified hotspot locations			Notts Police - Sally Jackson	31-Mar-2012	Request problem profile		Yes	Completed. 3 hotspot locations identified.	£1,000.00
					Share evidence		Yes	Shared at TB ABI Officers Group 6 Dec 2011. Agreed to locate CCTV cameras (2 dummies and 1 real) on Welbeck Rd/Suspension Bridge, Musters Rd facing the War Memorial/shops and the junction of Rectory Rd/Musters Rd. To be reviewed at 2 monthly intervals and rotated.	
TB41 Leaflets and posters on DV to displayed at local public venues and businesses			RBC - Wendy Green	31-Mar-2012	Distribution to 10 local public buildings and businesses		Yes	Completed by 16 December 2011 – Christmas DV flyers had gone out during lights switch on	£500.00
					Identification of venues		Yes	Installation of notice board at Hound Lodge to display DV materials has been delayed but will be in	


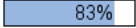
Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
								place before end of financial year – delay with graphic design.	
					Promotional material		Yes	The special mint cards for Trent Bridge area and commercial premises – specifically hairdressers, tanning salons, pubs, bars and restaurants are now in stock and will be on sites by 16 December – this was one of a range of items which were purchased with south Notts csp underspends and did not come out of Trent Bridge Money	
TB42 Delivery of Freedom Programme		 100%	RBC - Wendy Green	31-Mar-2012	delivery of freedom programme in Autumn	30-Nov-2011	Yes	DV Sessions planned for 21/11/11 and then in Jan 2012 and Mar 2012. There is one final session which is an evaluation one postponed due to worker sickness but took place by end December 2011. During the course of the programme we have had one woman	


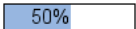

Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
								leave her violent partner which she has said is due to the impact of the programme and she is now accessing the Sanctuary scheme.	
					Delivery of freedom programme in May	31-May-2011	Yes	9 women attended sessions - 2 from WB - an additional gain here was that 3 of the survivors then took part in major NCC consultation on service provision and assisted with cyberstalking forward planning at RBC	
TB44 Organise street surgeries in Trent Bridge				31-Mar-2013	First street surgery held		Yes	Organised for 4th June 2011. Attendees: Neil Bettison, Darrell Parker, Drek Hayden, Catherine Sowter, Councillor McInnes and John Lennard	
					Second street surgery held		Yes	Held 8.10.11 during TB WoA. Attendees: Police, Environmental Health, RBC Community Safety, Cllr McInnes, Cllr Plant, RCVS.	



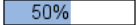
Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
TB45 Deliver HIMO WOA			RBC - Amanda Wallis/Sarah Cairns	31-Mar-2012	Deliver week	31-Oct-2011	Yes	Delivered during the WoA 6-9 Oct 2011. Further sessions delivered 28.10.11 and 25.11.11.	£2,000.00
					Develop plan for the week	30-Sep-2011	Yes	Carried out during WoA 6-9 Oct 2011. Further sessions delivered 28.10.11 and 25.11.11 with Police and Nottm Trent University.	
					Evaluate success of the week	31-Dec-2011	Yes	Evaluation completed as part of wider evaluation of Week of Action. Presented at TB ABI Officers Group 18.10.11.	
					Set date	30-Jun-2011	Yes	To coincide with the regular WOA	
TB46 Awareness training to be delivered to all frontline staff to encourage agency referrals of people vulnerable from fire			NFRS - Richard Ellis	31-Mar-2013	4 local Officers to attend training	30-Jun-2012	No		
					4 local Officers to attend training	18-Mar-2013	No		
					Contact Agencies to promote training event	30-Mar-2012	No		
					New Vulnerable Persons Policy published	30-Dec-2011	Yes	New Vulnerable Persons Policy launched end of Nov 2011. Presentation given at the Trent	


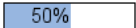

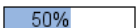
Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
								Bridge Community Group 23 Nov 2011.	
TB46 Visit schools to consider what activities they could get involved with in the summer		<div style="border: 1px solid black; width: 50px; height: 15px; background-color: #add8e6; display: flex; align-items: center; justify-content: center;">25%</div>	Inspector Hallam/Anna Poole	31-Mar-2013	Arrange project with local schools		No		£500.00
					Deliver work		No		
					promotion of event and involvement of other schools		No		
					Visit schools		Yes	CS and MH visited Edmund Campion, Abbey, WB Junior to discuss with them Dec 2010 AP wrote to all schools (Edmund Campion, WB Junior, WB Infants, WB School, Rushcliffe School, The Beckett, Abbey, Heymann Primary, Jesse Grey, Lady Bay) introducing herself and promoting bike coding during the WoA. AP visited Abbey Rd Primary on 27 Feb with PC Moon. Promoted bike safety and the Home Safety event 10 March.	
TB47 Organise Home safety event in Feb 2012 in ward		<div style="border: 1px solid black; width: 50px; height: 15px; background-color: #add8e6; display: flex; align-items: center; justify-content: center;">75%</div>	RBC - Anna Poole	31-Mar-2012	Book venue and inform partners	30-Dec-2011	Yes	West Bridgford Community Hall booked for Saturday 10 March 2012.	£2,000.00



Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
					Host event - attract 30 + local residents	10-Mar-2012	No		
					Identify date	30-Nov-2011	Yes	Agreed Saturday 10 March 2012.	
					Promote event	31-Jan-2012	Yes	Promoted in Rushcliffe Reports, WB Local News, Nottm Post and RBC website. Trent Bridge Community Group supporting marketing activity by delivering leaflets to neighbours. Local shops will be approached to display posters in shop windows.	
TB48 Attend local coffee mornings in the area			Spirita -Nicola Raffell	31-Mar-2012	Attendance at event 1 with Police	31-Aug-2011	Yes	Event held in WoA at Church Croft to raise awareness of bogus callers. Well received.	
					Attendance at event 2 with NFRS	26-Feb-2012	Yes	Took place during Week of Action 23-26 Feb 12. NFRS Vulnerable Persons Team visited to assess risk with elderly/vulnerable residents. Well received by residents.	
					Attendance at event 3 with Trading Standards	16-Mar-2012	No		

Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
TB50 Develop TB Community Group			RBC - Anna Poole	31-Mar-2012	1st Meeting	30-Jun-2011	Yes	Meeting held 18th May 2011	£2,000.00
					2nd Meeting	30-Aug-2011	Yes	Meeting held August 10th 2011	
					3rd meeting	23-Nov-2011	Yes	Meeting held 23.11.11. 9 residents attended.	
					4th meeting	08-Feb-2012	Yes	Meeting held 8th Feb 2012. Well attended with 20 residents attending. Good attendance from partners too. Promoted Week of Action and Home Safety Event and secured support with promotional activity. Some residents have become regular attenders and have sent apologies of they are unable to attend the meeting. Developing well.	
					delivery of first project	16-Mar-2012	No		
					Regular attendance from 10 community members		Yes	Achieved. Also received apologies from those residents who were unable to attend.	





Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
TB51 Continue to raise public awareness around the main alcohol and smoking messages			RBC/Lets Build	31-Mar-2012	Attendance at event 1 - alcohol focus	31-Mar-2012	No	To be included during Home Safety Event Saturday 10 March 2012.	£500.00
					Attendance at event 2 - drugs focus	31-Mar-2012	No	To be included during Home Safety Event Saturday 10 March 2012.	
					Deliver assembly	16-Mar-2012	No		
					Deliver assembly	30-Oct-2011	Yes	Smoking awareness events held at Rushcliffe School (300 x Year 7s attended) and The West Brudgford School (60 Year 8s attended) during the Trent Bridge WoA 6-9 Oct 2011.	
					Refresh info in public venues	31-Mar-2012	Yes	All GP's, libraries, health centres and dentists received posters to display.	
					Refresh info in public venues	31-Jul-2011	Yes	All GP's, libraries, health centres and dentists received posters to display at the beginning of the financial year.	
TB52 Deliver additional sessions in local			Police - School Liaison Officer PC Moon	31-Mar-2012	Quarter 2 session delivered	31-Jan-2012	Yes	Sessions delivered by PC Moon at Senior Schools (Emanuelle,	£1,000.00

Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
schools around key emerging issues e.g. robbery, ASB etc								Rushcliffe, WB Comp) in Jan 2012. Focus of events = security.	
					Quarter 4 - session delivered	31-Mar-2012	Yes	PC Moon now regularly attending assemblies at schools in the area. AP attended at Abbey Rd Primary on 27 Feb 2012.	
TB53 Utilise support staff, volunteers and community group to provide high vis presence and deliver leaflets etc			Police (John Lennard) and RBC (Anna Poole)	31-Mar-2012	Quarter 2	31-Dec-2011	Yes	Trent Bridge Community Group and Neighbourhood Watch supported delivery of Christmas leaflets around Trent Bridge Ward.	
					Quarter 4	16-Mar-2012	Yes	Trent Bridge Community Group and Neighbourhood Watch are supporting the promotional activity for the Home Safety event on 10 March by delivering leaflets around the Trent Bridge Ward.	
TB54 Attendance at PubWatch			RBC - Anna Poole	31-Mar-2012	Quarter 2	27-Sep-2011	Yes	Attended Pub Watch meeting with Duncan Collings, RBC Licensing 27 Sept 2011.	

Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
					Quarter 4	31-Mar-2012	No	Will attend meeting 27 March 2012.	
TB56 Engagement of community payback in the area			RBC - Amanda Wallis	31-Mar-2012	Identification and delivery of area 1	16-Sep-2011	No		£500.00
					Identification and delivery of area 2	16-Mar-2012	Yes	Community Payback supported Streetwise with litter picking/street cleaning during the Week of Action 23-26 Feb 2012.	
TB57 Communications				31-Mar-2012	Attend local events in the area e.g. Bridgfest, Christmas light switch on etc	31-Mar-2012	Yes	Christmas Lights switch on attended. 300+ people received safety advice and freebies.	£2,000.00
					Community safety stalls in local area e.g. supermarkets etc	31-Mar-2012	No		
					Distribution of leaflets in hotspot locations	31-Mar-2012	Yes	DC requested funding for signs for pubs to say that pub is in WB pub watch scheme - approx cost of £200.00. Christmas safety leaflets distributed to houses in Trent Bridge ward - focussing on hotspot locations - mid-Dec 2011.	
					Distribution of leaflets to student HIMO's	31-Mar-2012	Yes	Regular student door knocking sessions	

Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
								completed in October/November/February. 80+ students spoken with, leaflets and smartwater issued and signed up to <i>Student Watch</i> . Developing methods for continued communication - eg Facebook.	
					Increase business watch membership by 15	31-Mar-2012	No		
					Send out key crime prevention messages to local businesses through business watch	31-Mar-2012	No		
TB58 Develop Student Alert			RBC - Anna Poole	31-Mar-2013	Arrange meeting to discuss development of work with Sergeant Stones - Alert system county wide.	31-Jan-2012	Yes	Meeting held with Sam Hancock Jan 2012. Agreed to develop <i>Student Watch</i> pilot in Trent Bridge.	£500.00
					Have 40 local students on Student Alert system	31-Dec-2012	No	60 students agreed to sign up to <i>Student Watch</i> . Meeting arranged with Sam Hancock early Jan 2012 to progress.	
					Link in with HIMO WOA	30-Nov-2011	Yes	Student door knocking sessions delivered 8.10.11/28.10.11/25.11.11 and 12/13 Feb	

Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
								2012. 60+ students received safety advice, smart water and signed up to Student Watch.	
					Link in with local businesses to discuss offers	16-Mar-2012	No		
					Look into possibility of utilising social networking sites	31-Mar-2012	No		
TB59 Targeted work with offenders in the area			Police - Insp Hallam	31-Mar-2012	Additional activity in identified vulnerable locations	31-Mar-2012	Yes	Increased patrols agreed throughout Jan, Feb, March 2012 at hotspot locations and times.	£7,420.00
					Identification of vulnerable locations	31-Mar-2012	Yes	Complete. Agreed to focus on areas near to bridges over the River Trent and surrounding streets.	
TB63 Attendance at Brief Intervention Training - drugs and alcohol			PCT - Libby Lomas	31-Mar-2012	10 x TB Officers attend one of 6 training sessions in 2011/12 (June and Sept in Rushcliffe)	31-Mar-2012	Yes	The Beat Team and Amanda Wallis RBC EH attended	
TB64 Support for small businesses vulnerable to burglary			Notts Police - Inspector Hallam	31-Mar-2012	Identify businesses to support		Yes	please see project proposal bid. 60 businesses signed up to the Business Camera Project during the Trent Bridge WoA 6-9 Oct 2011.	£15,000.00


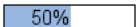

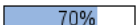

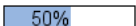

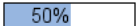
Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
					Increase business watch membership	31-Oct-2011	Yes	60 businesses signed up to business watch during promotion of business camera project 6-9.10.11	
					Promote project to small businesses	31-Oct-2011	Yes	60 businesses signed upto business camera project during Trent Bridge WoA 6-9.10.11.	
					receive feedback from businesses helped	31-Mar-2012	No		
TB65 Deliver 2 x half Weeks of Action - Thursday - Sunday			RBC -Anna Poole	31-Mar-2012	Deliver 1 x half week in Feb 2012 for lighter nights	29-Feb-2012	Yes	Will take place 23-26.2.12. Detailed plan of activity in place. All partners involved.	£4,000.00
					Deliver 1 x week in Sept/Oct for darker nights	30-Nov-2011	Yes	½ week of action delivered 6-9.10.11. See evaluation report.	
					Set date for week 1	31-Jul-2011	Yes	Booked for 6-9.10.11	
					Set date for week 2	31-Dec-2011	Yes	Date set for 23-26.2.12	
TB66 Support the development of new and exsiting NHW groups			Police - Inspector Hallam	31-Mar-2012	Increased promotional activity	31-Mar-2012	No	Have offered to purchase high viz vests with NHW on reverse for use throughout NHW activities. Offer was turned down. NHW will also attend and promote at the Home Safety Event on 10 March.	£1,000.00


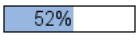

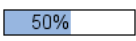

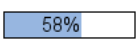
Health

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Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
AAM1.01 Support the development of alcohol awareness training programme applicable to all			NHS Notts County, RBC Lets Build	31-Mar-2012					
AAM1.02 Continue to raise public awareness regarding main alcohol health messages			NHS Notts County, RBC Lets Build	31-Mar-2012					
AAM1.03 Ensure alcohol interventions are integrated part of any applicable projects & community work eg workplace health initiatives, health networks/ forums etc			NHS Notts County, RBC Lets Build	31-Mar-2012					

Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
PMH1.01 Support the Mental Health & Well Being Partnership to implement identified action plan (refer to MH & WB action plan that includes step 0 interventions, suicide awareness training & NEET project)			Principia, RCVS & all partners	31-Mar-2012					
RPO1.01 Support the delivery & implementation of 'Active Rushcliffe' physical activity action plan			RBC, RCP HIG theme group	31-Mar-2012					
RPO1.02 Monitor & review the physical activity Service Level Agreement with RBC			NHS Notts County RBC	30-Sep-2011					
RPO1.03 Ensure delivery of 2 MEND 10 week programmes for overweight/obese children & their families who live in the Rushcliffe area			RBC	31-Mar-2012					


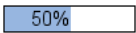

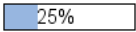


Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
RPO1.04 Further develop the workplace health champion initiative and promote as a practical/good example to other partners			NHS Notts County RBC	31-Mar-2012					
RPO1.05 Ensure the delivery of the comprehensive and timed actions as identified within the Rushcliffe Nutrition sub group. Monitor and evaluate these actions as specified.			NHS Notts County RBC	31-Mar-2012					
RPS1.01 Support & promote stop smoking services & tobacco control initiatives across the locality within a full range of locations, times & target audiences			NHS Notts County New Leaf RCVS RBC	31-Mar-2012					

Business

Generated on: 08 March 2012



Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
RBP1.01 Hold annual Business Event			Rushcliffe Business Partnership Steering group	30-Nov-2011	Booking and payments	10-Aug-2011	Yes	Event Brite system established and 50 stands booked and paid for.	
					Identify theme and key note speaker	10-May-2011	Yes	21 century communications and Susan Hallam	
					Locate Venue	01-Apr-2011	Yes	NFFC football club executive suite	
					Publicity launch and marketing	29-Jul-2011	Yes	The event has been advertised through various media sources and the group has established a website for booking of stands and delegate places	
RBP1.02 Hold 12 Networking Events through the year			Rushcliffe Business Partnership	31-Mar-2012	Hold networking meetings monthly	02-Aug-2011	Yes	Moved to Escabeche - 7 meetings held	
					Hold networking meetings monthly	31-Mar-2011	No	Venue changed from Cafe Nero to Escabeche due to the increase in popularity of the networking	

Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
								sessions with an average of 40 businesses in attendance on a monthly basis 11 sessions to date	
RBP1.03 Hold 1 Larger Business engagement Event			David Rollo	31-Mar-2012	Event held on 16 June 2011	30-Jun-2011	Yes	20 large businesses attended	
					Identify event for 2012	31-Mar-2012	No	theme and location of 2012 event being explored	
RBP1.04 Maintain the website and publish 12 business improvement articles on the RBP website			Rushcliffe Business Partnership Steering group	31-Mar-2012	4 articles published to date	30-Jun-2011	Yes	Monthly article published by Jonathan Cross	
					Chairman's Blog on Website	31-Aug-2011	No	what format this should take is being considered	
					Establish event brief tool and email address	29-Jul-2011	No	List sent to Web designer for quotation which was completed for the big business event.	
					Establish goggle analytical tool for steering group	31-Aug-2011	No		
RBP1.05 Establish and maintain a start up Business Link advisor once a week at the Police Contact point			Business Link	31-Mar-2012	Start up advisor to start work at Rushcliffe customer contact point based at the Police Station	10-May-2011	Yes	Sushail Hasmi working from the Customer Contact point	



Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
RBP1.06 Complete the small Business Security Grants project			Nottinghamshire Police	30-Sep-2011	Number of Businesses secured	02-Sep-2011	Yes	16 Businesses Secured to date however due to staffing changes in Nottinghamshire Police this scheme will have to be closed to new applicants as there is no staff to administer the scheme	





Building Stronger Communities

Generated on: 08 March 2012



Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
BSC1.01 Monitor key indicators		<input type="text" value="0%"/>	RAN, RBC,RCVS	31-Mar-2012	Agree monitoring indicators and protocols across lead organisations	31-Aug-2011	No	Agreed for advice centres, COA, Volunteer Centre, Contact Centre	
					Begin monitoring and carry out retrospective assessment since March 2011	30-Sep-2011	No	Yes	
					Produce report for submission to Board (RCVS) Include RAN IT and training in the report	31-Mar-2012	No	Due 31 Sept 2012	
BSC2.01 Engage in 2 way dialogue with parish councils		<input type="text" value="33%"/>	RCAN, RBC	31-Mar-2012	Agree interview schedule for use when meeting parish councils (BSC TG)	30-Sep-2011	Yes		
					Meet with 3 parish councils	31-Mar-2012	No	Await outcome of RCP review	
					Presentation to Parish Forum (RBC to facilitate)	31-Jan-2011	No	Due January but await outcome of RCP review	
BSC2.02 Deliver Volunteering & Beyond project		<input type="text" value="25%"/>	RCVS Volunteer Centre, NCC/Health/RBC	31-Mar-2012	Establish steering group	30-Sep-2011	Yes		
					Evaluate project at the end of the year	31-Mar-2012	No		

Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
					Project launch	30-Sep-2011	No	Public Launch deferred – linking with Move & Mingle walks	
					Successfully place 5 volunteers with high dependency	31-Mar-2012	No	1 further volunteer / support worker interviewed and referred to volunteer opportunities	
BSC2.03 Maintain an effective Community Cohesion Network		<div style="border: 1px solid black; width: 50px; height: 15px; background-color: #ADD8E6; display: flex; align-items: center; justify-content: center;">25%</div>	RCVS	31-Mar-2012	Circulate at least 4 mailings per quarter to all networks		Yes		
					Hold Annual Community Cohesion event	31-Mar-2012	No		
					Hold at least 4 steering group meetings		No	1 Steering group mtg held June. Sept cancelled due to a number of apologies, ditto December. Rescheduled for 26th Jan	
					Maintain network of at least 50 organisations and 90 individuals	31-Mar-2012	No	On track	
BSC2.04 Administer small grant scheme		<div style="border: 1px solid black; width: 50px; height: 15px; background-color: #ADD8E6; display: flex; align-items: center; justify-content: center;">50%</div>	BSC theme group	31-Mar-2012	Confirm project funding	30-Sep-2011	Yes		
					Evaluate project at the end of the year	31-Mar-2012	No		
					Monitor applications, approvals, completions and outcomes for report to Theme Group		No		
					Promote grant	30-Sep-2011	Yes		






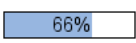
Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
BSC3.01 Maintain and further develop initiatives that help older people and vulnerable adults to maintain independence		<input type="text" value="0%"/>		31-Oct-2011					
BSC3.01 Secure funding for Activity Friends		<input type="text" value="0%"/>	RCVS	31-Oct-2011	Funding agreed	31-Oct-2011	No		
					Initial funding application submitted	30-Jun-2011	No	Not successful. Seeking alternative sources	
					Submit full application	31-Aug-2011	No		
BSC3.02 Monitor Community Outreach indicators		<input type="text" value="50%"/>	RCVS	31-Mar-2012	Agree monitoring criteria	30-Jun-2011	Yes		
					Submit report to BSC Theme Group meetings	30-Sep-2011	No	Missed Sept meeting.	
					Submit report to BSC Theme Group meetings	31-Mar-2012	No		
					Submit report to BSC Theme Group meetings	31-Dec-2011	Yes	Report to January meeting	
BSC3.03 Housing indicator?		<input type="text" value="0%"/>		31-Mar-2012					


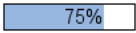
Children & Young People


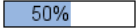

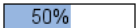


Generated on: 08 March 2012






Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
CP1.01 Deliver the positive activities programme in targeted wards			RBC Cultural Services / NCC Youth Service	31-Mar-2012	Delivery of Bridgfest Event	31-Aug-2011	Yes	1,150 young people between the age of 10-25 attended the event 2,500 people in total attended the event on the day	
					Delivery of rural activities and workshops Delivery of term-time programme	31-Mar-2012	No	Dance workshop and jewellery making has taken place in Cropwell bishop in Autumn 2011, with table tennis and other activities planned throughout the rural areas of the Borough. This plan is now back on track	
					Delivery of Summer programme	31-Aug-2011	Yes	Due to the extent of the summer programme already in place the decision was taken to delay spend until the October half term	
					Hosting of young people celebration event	31-Mar-2012	Yes	The Rushcliffe community awards on the 10th of November at the Becket school	

Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
								contained a section on the children and young people's group and the Young person of the year award and the pride of Rushcliffe award was won by a young person from Rushcliffe	
CP1.02 Increase the number of families accessing Jobcentre Plus sessions from 3 target wards			NCC Children's Centres / Jobcentre Plus	31-Mar-2012	Baseline established re current number of families using service in 3 target wards.	01-Aug-2011	Yes	Baseline=Cotgrave 7 Bingham 6 Keyworth 5	
					Collate local data re service impact with case studies evidencing families' progression.	31-Jan-2012	No	Mary Graham to populate and collect this data	
					Increase no. of families using the service by 50% in 3 target wards	31-Mar-2012	No	Mary to establish data baseline and commence work in Keyworth first	
CP1.03 Increase the number of CC volunteers from 3 target wards			NCC Children's Centres	31-Mar-2012	Baseline established re current number of volunteers in 3 target wards	01-Aug-2011	Yes	Baseline= Cotgrave 5 Bingham 1 Keyworth 2	
					Increase no. of volunteers by 60% in Cotgrave and by 100% in Keyworth and Bingham	31-Mar-2012	Yes	The target number of volunteers has been achieved(15)	
ED1.01 Deliver the RCAN Wheels to Work scheme			RBC Community Engagement	01-Feb-2012	Number of young people (16 – 19) improving basic skills and road safety by completing Compulsory Basic Training (CBT.)	01-Feb-2012	Yes	Compulsory basic training completed by six young people as 30-9-2011	

Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
					Rushcliffe residents enabled to access work, education, training (via IGNITION)	01-Feb-2012	Yes	5 Rushcliffe enabled to action IGNITION scheme 30-09-2011	
					Rushcliffe residents enabled to access work, education, training (via Moped Loan)	01-Feb-2012	No	9 residents enabled to access work, education and training via the moped loan scheme, further updates due on 20-1-12	
ED1.02 Sustain a programme of apprenticeships for YP 16-18 who are NEET			NCC Childen's Centres RBC Cultural Services for milestones 3 & 4	28-Feb-2012	Deliver hospitality/food safety/nutrition training to targeted young people	01-Dec-2011	Yes	On Track- One apprentice has completed his apprenticeship, and a second is currently being sought	
					Successful completion of NVQ 2 by two NEET young people in target area of Keyworth	01-Feb-2012	Yes	on track- one young person is due to graduate in February and one in April	
					Successful recruitment of 2 apprentices in Cotgrave or Bingham	01-Feb-2012	No	Sure start review means that no future commitment to the apprenticeship scheme can be established in the new financial year and as a result this action can not be completed	
					Young people to provide hospitality services at x 2 events	28-Feb-2012	Yes	Provided hospitality at the staff awards and the Rushcliffe community awards in	









Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
								November and the positive futures celebration	
E11.01 Increase the number of referrals to JATs			NCC Early Intervention	31-Mar-2012	25% increase on March 2011 baseline	31-Dec-2011	Yes	Jan-march 2011=22 April to June 2011=36 July-September=12	
					50% increase on March 2011 baseline	31-Mar-2012	No	Summer quarter figures always show a decrease because schools closed in August	
E11.02 Increase the number of CAFs initiated			NCC Early Intervention	31-Mar-2012	25% increase on March 2011 baseline	31-Dec-2011	Yes	Jan-March 2011= 39 April-June 2011 = 32 July-September =28	
					50% increase on March 2011 baseline	31-Mar-2012	No	E-Caf coming on line by new year Summer quarter figures always show a decrease because schools closed in August. On track overall	
E11.03 Develop a support plan for schools to promote safety where there is an abusive relationship between two				31-Mar-2012	Circulate final guidance	31-Mar-2012	No	On track	
					Consult with group including school pastoral support teams and headteachers and also legal issues with solicitor.	31-Dec-2011	Yes	The consultation is currently out with all the agencies that have expressed an interest and is due back at the end of the month (jan 2012)	

Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
pupils					Publish draft leaflet for comment	01-Feb-2012	No	Draft leaflet will be published based upon feedback responses	
E11.04 Support schools to safeguard children where an abusive parent is seeking /challenging contact and there is no injunction in place.		<input type="text" value="33%"/>		31-Mar-2012	Consult with group including school pastoral support teams and headteachers and also legal issues with solicitor.	31-Dec-2011	Yes	The Consultation is currently out with those agencies who have expressed an interest. Due back end of Jan 12	
					--New Milestone--	31-Mar-2012	No	Circulate final guidance	
					--New Milestone--	01-Feb-2012	No	Publish draft leaflet for comment based upon consultation return	
PA1.01 Improve opportunities for young people's play at Alford Rd. Edwalton		<input type="text" value="50%"/>	RBC Cultural Services	28-Feb-2012	New play facility open for public usage	28-Feb-2012	No	Meeting with potential contractor have taken place and the project is on schedule to be completed by its due date	
					Public consultation complete	31-Aug-2011	Yes	120 responses to date and David Warren has conducted outreach mobile sessions with current teenage users	
PA1.02 Develop opportunities to ensure Rushcliffe CYP are inspired by London 2012		<input type="text" value="75%"/>	RBC Cultural Services	31-Oct-2012	2012 Action Plan produced	30-Nov-2011	Yes	Rushcliffe 2012 Olympic plan produced in partnership with Rushcliffe community sports network	
					Hold a partnership planning event - sports	30-Jun-2011	Yes	Draft multi-agency Sports Action plan produced	

Action Code & Title	Status Icon	Progress	Lead Organisation	Due Date	Milestone Description	Milestone Due Date	Milestone Completed	Milestone Note	Current Expected Costs
					Organise a Parish Council planning event	30-Sep-2012	Yes	Parish forum on the olympics to be held on the 26-10-2011	
					Series of activities delivered	31-Oct-2011	No	Queens Jubilee on Track	
PA1.03 Deliver the Sportivate programme for 14-25 year olds			RBC Cultural Services	31-Mar-2012	Funding secured through Sport England	30-Jun-2011	Yes	£8,971 awarded in round 1	
					Programme delivered and bid for 2012 funding submitted	31-Mar-2012	Yes	the 2012 funding bid submitted Monday 9th of Jan 2012	
					Support SSP s with phase 2 bid	30-Sep-2011	Yes	Submitted £4,000 project in association with Parkwood and Langer rifle club	
PA1.04 Deliver the Lady Bay urban art and skate project			RBC Cultural Services / NCC Youth Service	17-Jul-2011	Prepare site for Street Art	07-Jul-2011	Yes	60 plus young people involved in the preparation process	
					Young peoples art workshops held	10-Jul-2011	Yes	300 young people attended the workshops	
					Young person skate event held	17-Jul-2011	Yes	Very sucessful event held	

Theme: Protecting & Enhancing Our Environment, update Mar 2012

The operation of the Rushcliffe Environmental Partnership has not been as successful as hoped, due to the wide variety of issues and groups and time and financial constraints. The group has therefore been reviewed and will now operate as a virtual group with one annual forum event per year.

	Priority	Action	Progress update	Progress
	1. Contribute to the reduction of Rushcliffe's 'carbon footprint'	RCF1.01 Implement the Rushcliffe Climate Change Action Plan	Implementation is ongoing – current progress is 59% completed. Of the 81 actions in the climate change strategy; 37 have been completed, 7 have been cancelled, 11 have not yet started and 26 are started and on-going.	
		RCF1.02 Partner Action report	Partners reviewed and provided copies of their environmental statements / policies	
	2. Promote environmentally responsible behaviour and attitudes	PER1.02 Engage villages to participate in 'Greening Campaign'	Radcliffe and Sutton Bonington are continuing to progress their 'Greening Campaign'. Radcliffe have carried out a promotion on Solar PV and mapped properties that have fitted PV (see http://g.co/maps/jtfej). Sutton Bonington have also held a solar PV awareness seminar and are developing a community orchard.	
		PER1.04 Support community based food production	Community Food Grants have been launched. 3 grants (to: Upper Saxondale RA, Burhill Allotments, Sustainable Sutton Bonington) amounting to £570.34 has been approved and 1 grant (to: Kinoulton Allotment Society) is awaiting approval. Transition West Bridgford have launched 'Totally Local – West Bridgford', a campaign to buy locally (see http://totally-locally.co.uk/westbridgford/)	
	3. Protect and enhance the built and natural environment	BNE1.01 Designate additional Local Nature Reserves	No action so far, target date 2015. However a new wildlife site has been established at Gotham Pastures, which may lead to LNR designation.	
		BNE1.02 Increase proportion of SSSIs and SINCs managed in an appropriate manner	The proportion of local sites in Rushcliffe in appropriate management (as per the government definitions) has increased from 18.45% in 2009/2010 to 23.0% for 2010/2011. Data compiled by Notts County Council.	
		BNE1.03 Support habitat creation and/or restoration projects in Rushcliffe via grants	A Biodiversity Management grant has been launched this year. 11 grants have been approved amounting to £5,325.50. 2 further grants are yet to be approved. The pond grant has had 2 grants approved amounting to £1,168.59. The Nature Support Grant has had 2 grants approved amounting to £242.75.	
		BNE1.05 Develop green infrastructure projects	LDF development work is ongoing.	

REPORT OF THE HEAD OF PARTNERSHIPS AND PERFORMANCE

Summary

1. The appended annual report provides a review of the work undertaken by the Partnership Delivery Group during the scrutiny year 2011/12. Each of the four scrutiny groups will prepare an annual report. It is envisaged that all four reports will be incorporated into a summary annual scrutiny report and this will be presented to full Council on 21 June 2012.
2. The Group will have met on 5 occasions during the year to accommodate the busy work programme. Over the year the Partnership Delivery Group scrutinised and helped to develop the Council's significant partnerships including:
 - A review of the list of the Council's partnerships
 - Annual review of the partnership with Spiritia
 - Review of the Rushcliffe Community Contact Centre partnership
 - Annual review of the South Nottinghamshire Community Safety Partnership
 - Update on the partnership with Nottinghamshire County Cricket Club
3. The Partnership Delivery Group is asked to review the report and consider if it fully reflects the work undertaken by the Group.

Recommendation

It is **RECOMMENDED** that the Partnership Delivery Group approve the report and forward it on to Council for consideration.

Financial Comments

There are no direct financial implications arising from the matters in this report

Section 17 Crime and Disorder Act

There are no direct Section 17 implications arising from the matters in this report

Diversity

There are no direct diversity implications arising from the matters in this report

Background Papers Available for Inspection: Nil

Partnership Delivery Scrutiny Group

Annual Report 2011/12

Chairman's Foreword

I am delighted to present this annual report which is a summary of the group's work over the past year. Scrutiny allows the Council to examine and even challenge decisions and ensures better decisions based on a thorough review. The Partnership Delivery Group focuses on ensuring that our many partnerships are productive, mutually beneficial and meet their objectives.

Scrutiny involves objectivity and independence of Cabinet decision-making and this means an impartial assessment of the Council's performance, policies and services.

This has been my first year as Chairman and I am particularly proud of the way we have set about our business and our work with partners. We have scrutinised many partnerships from the relatively new one with Nottinghamshire Police where we jointly manage the Rushcliffe Community Contact Centre to the more mature partnership with Spirita.

I am sure that our work this year will lead to even greater productivity and fruitful partnerships and that our scrutiny process will help ensure Rushcliffe remains the partner of choice when new opportunities arise.

I would like to thank all my colleagues for their constructive debate, productivity and consummate professionalism during the meetings.

We would also like to record our appreciation to our partners and Council staff for attending the meetings and for ensuring a high quality scrutiny process.



Councillor Ron Hetherington
Chairman



Councillor Francis Purdue-Horan
Vice Chairman

What we do

The main role for Rushcliffe's four scrutiny groups is to:

- Scrutinise priority outcomes for the community
- Ensure that this work helps the Council to implement its plans and policies.
- Challenge and question existing policies and the way services are delivered and recommend any improvements to Cabinet and Council.
- Ensure that scrutiny helps the Council to improve, implement best practice and provide excellent value for money.

The Partnership Delivery Scrutiny Group's role is to:

- Make sure existing partnerships are effective, grow and develop
- Help ensure partnership working is the norm to deliver synergy, better asset and resource utilisation, better value for money, remove duplication etc
- Forge public sector partnerships to deliver community benefits
- Develop future partnership working with both the public and private sector

Our work this year

The main work was monitoring services, helping develop policy and consultation prior to Cabinet.

During the year the Group considered many services and issues, particularly:

- The wide range of partnerships
- Annual review of partnership with Spirita
- Review of the Rushcliffe Community Contact Centre
- Annual review of South Nottinghamshire Community Safety Partnership
- Update on the partnership with Nottinghamshire County Cricket Club

Role of the group

At the first meeting of the year, many new Members provided a good chance for the Group to consider its role including developing partnerships and ensuring the effectiveness of partnership working arrangements. The Group has developed a rolling 2 year work programme which is monitored at each meeting and which can be altered to reflect the Council's changing priorities.

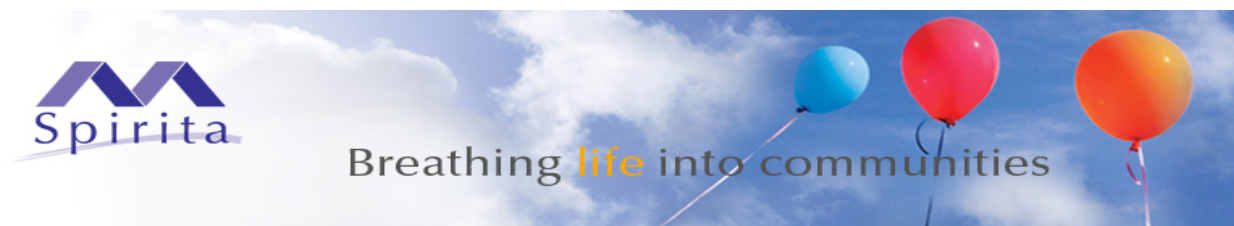
Learning from previous years the Group has structured its programme to ensure that only one external partner is invited to each meeting.

Partnerships

The Group discussed an updated list of Council partnerships – i.e. who the Council worked with, on what projects and the costs involved. The Group concluded that

there were a wide range of partnerships which would need close scrutiny given the current uncertain economic position.

Annual review of partnership with Spirita



The Group reviewed the partnership with Spirita to ensure the relationship remains productive and that residents are getting good value for money.

The Group identified the areas for further exploration which included:

- Emergency action planning
- Complaints
- Kitchen replacement
- Internet access
- Warden services

Metropolitan Housing Partnership (MHP) was split into two regions with Spirita in the north and Members learnt that this new structure would ensure a better financial position and improvements to frontline services. A new single national customer service centre was also planned.

Spirita confirmed that there was a programme of improvements with new kitchens planned every five years. MHP now operated a single annual contract for responsive repairs which had resulted in a 95% customer satisfaction.

MHP was also considering redeveloping garage sites thanks to Homes and Community Agency Funding.

Spirita's performance was scrutinised in relation to voids and Members noted that performance was now starting to improve.

The Group recognised improvement in the increased speed of re-letting properties largely due to the choice based lettings scheme which used a weekly bidding cycle rather than a fortnightly one.

Members discussed the three stage complaints procedure. Complainants were given a named officer with target response times. If a complaint escalated to stage three it was considered by an independent board. As part of the restructure, there would soon be a dedicated complaints team. Complaints relating to staff and sub-contractors were mostly found to be groundless, but all were considered at monthly team meetings.

The Group wanted more information about anti-social behaviour and the length of time taken to deal with issues. The Group were pleased to learn that there was now a

specialist team to ensure a consistent approach and that the local lettings plan was working well.

Members discussed the use of the internet and it was explained that as part of the residents' contact with Spirita's Customer Services Centre a tenant profile would be developed. It was acknowledged that some of the elderly did not use computers. However there were many silver surfer groups in other areas of the country and this could be developed in Rushcliffe.

The conclusion was that the partnership continued to provide very good value for money as a means of providing affordable housing.

Review of the Rushcliffe Community Contact Centre

At the November meeting, the Group scrutinised the relatively new partnership between Rushcliffe Borough Council and Nottinghamshire Police who jointly run the Rushcliffe Community Contact Centre which opened in April 2011.

The Group discussed the Police review which was underway. The Police had given advanced notice regarding the closure of the Radcliffe on Trent police station which had prompted the Council to move its remote contact centre into St Mary's Church Hall. The Group was informed that there was a possibility of moving into the Keyworth Health Centre and also with regard to Bingham, although advisors did not deliver Town Council services currently, if the remote site was relocated to the new Health Centre, this could then be investigated.

After only six months of being open, the contact centre had seen a 50% increase in face-to-face contact. Customers were pleased with the more accessible location. 83% of enquiries were now resolved at the first point of contact and, since the Centre had opened, 80% of contact had been by telephone (90,268 enquiries).

Management of the partnership, the Group found out, is the responsibility of a Strategic Board, which meets quarterly, and an Operational Management Team that meets monthly to discuss HR, IT and performance issues. Both were working well.

The Group was pleased to hear that the Centre provided space for other organisations including Age Concern, Rushcliffe CVS, NHS, etc. Also staff were involved in the 'Tell Us Once' initiative where information was shared across the county following birth or bereavement. Overall the Council is looking to expand the partnership and the services offered in future.

The Group concluded that the partnership was working well and due to this success the Police were now hoping to roll this model out across the county.

Review of the South Nottinghamshire Community Safety Partnership

At the January 2012 meeting, the Group scrutinised the South Nottinghamshire Community Safety Partnership.

Members heard about the work being undertaken in Trent Bridge and Cotgrave to cut crime. .



The Group learnt about the Partnership Plus approach which made best use of Police resources in relation to the deprivation of each area, number of offenders and educational standards. Approximately £45,000 of Home Office funding had been awarded to the Trent Bridge area, thus enabling initiatives to proceed in Cotgrave with other funding.

The Group was reassured that there would be no change to frontline policing in Rushcliffe in the short term and that there would continue to be a superintendent, chief inspector, inspector and detective chief inspector for Rushcliffe, with a designated response base in West Bridgford.

The Group reviewed the performance of the partnership for the last financial year and found that:

- house burglaries had reduced by 24%.
- robberies and car crime had also reduced.
- overall crime reduction for South Nottinghamshire was 1,192, of which 704 was in Rushcliffe. This equates to 18.6% for Rushcliffe.
- fraud and forgery crimes had increased, mainly through a rise in the number of people filling their cars up with fuel and driving off without paying.
- the number of minor assaults had also increased.
- there had been an increase in domestic violence, but this was seen as positive as there had been so much awareness raising which had resulted in an increase in reporting of incidents.

The performance for crime cutting initiatives in Cotgrave and Trent Bridge was highlighted with Trent Bridge seeing a reduction in crime of 29% against a very ambitious target of 56%. The crimes being committed included car crime and violence with injury. In Cotgrave there had been a reduction of 22.8%. This had been achieved through partners working together and with young people through Positive Futures and by targeting ex-offenders in the area.

The Group welcomed the news that the number of volunteers would increase to 600 and that these volunteers usually staff remote contact points. The force were also considering appointing an extra 30/40 special constables for Rushcliffe.

The Group asked many questions covering the following areas and found that:

- Metal thefts continued to be a problem and a recent operation targeted at scrap dealers had resulted in one dealer having his licence revoked.
- The frequency of Priority Setting Group meetings was set on a quarterly basis to aim for a consistent approach to neighbourhood policing.
- Buses were used by neighbourhood officers in duty time to improve police visibility. There were also officers using a patrol car and bicycles. Emergency responses were still attended in vehicles.
- There had been no impact on 999 response times since the closure of police stations and reduction in staffing and local policing had been maintained at previous levels.
- Partnership data was prepared monthly, whilst police data was live and immediate. Where something had been recorded initially as a burglary this could change to a different category following investigation and therefore the police data and partnership data could differ. It was confirmed that the partnership data was more appropriate for Councillors' use.

Overall the Group acknowledged the improvements in performance made by the South Nottinghamshire Community Safety Partnership over the last year.

Progress report on the Rushcliffe Sustainable Community Strategy action plans

To be updated after being considered by the Group at its meeting in March 2012.

The year ahead

The Group will continue to scrutinise the Council's work with partners, along with key service areas as outlined in the annual work programme. This work programme will be confirmed at the first meeting of the new financial year.

REPORT OF THE HEAD OF PARTNERSHIPS AND PERFORMANCE

Summary

This report sets out a rolling work programme for the Partnership Delivery Group for 2011/12 based on the areas proposed and supported by the Group during the previous municipal year.

Recommendation

It is RECOMMENDED that the Partnership Delivery Group agrees the proposed work programme for 2011/12.

1. The work programme for the Partnership Delivery Group is developed around the corporate priorities that fall within its remit and takes into account the timing of the Group's business in the previous municipal year and any emerging issues and key policy developments that may arise.
2. As part of this agenda item Members are invited to discuss and consider potential questions they would like to raise in relation to the consideration of the Nottinghamshire County Cricket Club.
3. The following table sets out the proposed rolling 2 year work programme.

Date of Meeting	Item
19 March 2012	<ul style="list-style-type: none"> • Annual Review of Scrutiny • Progress report on the Rushcliffe Sustainable Community Strategy action plans • 2 year rolling work programme, including capturing questions for the Nottinghamshire County Cricket Club
3 July 2012	<ul style="list-style-type: none"> • Nottinghamshire County Cricket Club – Progress on community benefits • Approve Work Programme • 2 year rolling work programme, including capturing questions for Spirita Ltd
18 September 2012	<ul style="list-style-type: none"> • Annual review of partnership with Spirita Ltd • 2 year rolling work programme
27 November 2012	<ul style="list-style-type: none"> • 2 year rolling work programme, including capturing questions for the South Notts Community Safety Partnership

Date of Meeting	Item
22 January 2013	<ul style="list-style-type: none"> • South Notts Community Safety Partnership - update • 2 year rolling work programme
19 March 2013	<ul style="list-style-type: none"> • Annual review of scrutiny • 2 year rolling work programme
June 2013	<ul style="list-style-type: none"> • Approve the work programme • 2 year rolling work programme
September 2013	<ul style="list-style-type: none"> • Annual review of partnership with Spirita Ltd • 2 year rolling work programme
November 2013	<ul style="list-style-type: none"> • 2 year rolling work programme, including capturing questions for the South Notts Community Safety Partnership
January 2014	<ul style="list-style-type: none"> • South Notts Community Safety Partnership - update • 2 year rolling work programme

Financial Comments

No direct financial implications arise from the proposed work programme

Section 17 Crime and Disorder Act

In the delivery of its work programme the Group supports delivery of the Council's Section 17 responsibilities particularly in relation to the performance of the Council.

Diversity

The policy development role of the Group ensures that its proposed work programme supports delivery of Council's Corporate priority 6 'Meeting the Diverse needs of the Community'.

Background Papers Available for Inspection: Nil