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Our reference: LRJ
Your reference:
Date: 7 October 2013

To all Members of the Council

Dear Councillor

A meeting of the CABINET will be held on Tuesday 15 October 2013 at 7.00 pm in the Council Chamber, Civic Centre, Pavilion Road, West Bridgford to consider the following items of business.

Yours sincerely

Executive Manager Operations and Corporate Governance

AGENDA

1. Apologies for absence.
2. Declarations of Interest.
3. Minutes of the Meeting held on Tuesday 10 September 2013 (previously circulated).

Key Decisions

4. None.

Non Key Decisions

5. Leisure Strategy Update

The report of the Executive Manager - Finance and Commercial is attached (pages 1 - 19).

6. Community Governance Review of Edwalton: Recommendation of Member Group

The report of the Executive Manager - Operations and Corporate Governance is attached (pages 20 - 41).

Budget and Policy Framework Items

7. Revenue and Capital Budget Monitoring September 2013

The report of the Executive Manager - Finance and Commercial is attached (pages 42 - 49).

Matters referred from Scrutiny

None.

Membership

Chairman: Councillor J N Clarke

Vice-Chairman: Councillor J A Cranswick

Councillors D G Bell, J E Fearon, N C Lawrence, D J Mason

Meeting Room Guidance

Fire Alarm Evacuation: in the event of an alarm sounding please evacuate the building using the nearest fire exit, normally through the Council Chamber. You should assemble in the Nottingham Forest car park adjacent to the main gates.

Toilets are located opposite Committee Room 2.

Mobile Phones: For the benefit of others please ensure that your mobile phone is switched off whilst you are in the meeting.

Microphones: When you are invited to speak please press the button on your microphone, a red light will appear on the stem. Please ensure that you switch this off after you have spoken.

**MINUTES
OF THE MEETING OF THE
CABINET
TUESDAY 10 SEPTEMBER 2013**

Held At 7.00pm in the Council Chamber, Civic Centre, Pavilion Road, West Bridgford

PRESENT:

Councillors J N Clarke (Chairman), J A Cranswick, J E Fearon, N C Lawrence

ALSO IN ATTENDANCE:

Councillors D Boote, S Boote, A MacInnes, G R Mallendar
1 member of the public

OFFICERS PRESENT:

D Banks	Executive Manager - Neighbourhoods
A Graham	Chief Executive
K Marriott	Executive Manager - Transformation
L Reid-Jones	Democratic Services Manager
P Steed	Executive Manager – Finance and Commercial
D Swaine	Executive Manager - Operations and Corporate Governance

APOLOGIES FOR ABSENCE:

Councillors D G Bell, D J Mason

Prior to the meeting beginning the Chairman informed Cabinet that the agenda would be re-ordered in order that Cabinet could consider items 4 and 5 later on the agenda.

12. Declarations of Interest

There were none declared.

13. Minutes

The minutes of the meeting held on Tuesday 9 July 2013 were approved as a correct record and signed by the Chairman.

14. Update on Fleet Maintenance and Garage Service Provision

Councillor Lawrence presented a report of the Executive Manager – Neighbourhoods updating Cabinet on the fleet maintenance and garage service provision. He informed Cabinet that as part of the four year service review programme a procurement process had been undertaken for the delivery of the Council's fleet maintenance and garage services. By reference to the report Councillor Lawrence informed Cabinet that following consideration of the tenders submitted the process had not identified an outcome that would provide the necessary savings and service delivery needs for the Council. He explained that the bids had been evaluated on a cost quality basis and consideration had been given to the whole life cost of the

preferred bid taking into account the implications and opportunities presented by the disposal of the Abbey Road site and its relocation to a smaller facility elsewhere in the Borough. He added that the analysis had indicated that there was a potential additional cost of £30,000 per annum, totalling £300,000 for the life of the contract.

Commenting further Councillor Lawrence informed Cabinet that the procurement exercise had identified that opportunities may exist through the provision of fleet maintenance on a shared service basis with other public bodies such as other local authorities. He stated that the report recommended the termination of the formal procurement process to enable the Council to explore the development of a shared service approach for fleet maintenance and garage services.

Councillor Cranswick stated that it made no sense to enter into an agreement to spend an additional sum of money as this was not an efficient way to do business. He therefore agreed that the procurement process should cease and that alternatives such as shared services should be investigated further.

In conclusion Councillor Clarke concurred with these comments. He added that the exercise had also shown the cost effectiveness of the existing service and despite the procurement process not identifying a suitable bidder it had highlighted the potential to explore the option. He believed that the alternative options was a sensible way forward because it would help to identify a suitable business case that provided the best option for Rushcliffe.

RESOLVED that Cabinet:

- a. Agrees to the cessation of the procurement process for Fleet maintenance and garage services; and
- b. Endorses the exploration of a shared service approach and the development of a subsequent business case for further consideration.

15. **Community Governance Review – Shelford and Newton**

Councillor Clarke presented the report of the Executive Manager - Operations and Corporate Governance regarding a Community Governance Review in Shelford and Newton. He informed Cabinet that Council had received a valid petition in June 2013 from residents requesting the cessation of the existing parish council and the formation of two separate parish councils. He believed that the majority of residents were in favour of the separation of the parish, particularly in view of the new housing developments on the site of the former RAF Newton.

Councillor Clarke explained that the Council was required to carry out a Community Governance Review in Shelford and Newton Parish in accordance with Part 4 of the Local Government and Public Involvement in Health Act 2007. The report set out the key issues to be considered and the area being reviewed was the area on which the petition was based, this primarily being the current Shelford and Newton Parish. Councillor Clarke drew Cabinet's attention to map B and the line of the petitioner's map which created an anomaly with the current parish boundary. He believed this could be

addressed as part of the review process as any proposal was not necessarily bound by the petition's suggested boundary.

RESOLVED that Cabinet:

- a. Note the process involved for the delivery of a Community Governance Review, the proposed timetable and the associated resource implications;
- b. Refer the Terms of Reference for the Community Governance Review (**Appendix 2**) to Council for approval in order that the process can commence in line with the proposed timetable (**Appendix 3**);
- c. Extend the remit of the cross party Community Governance Review Member Group established for the Community Governance Review of Edwalton to consider the Council's position in response to the consultation to be undertaken as part of the review of Shelford and Newton; and
- d. Endorse the revised Member Group Terms of Reference and refer them to Council for approval (**Appendix 4**).

16. **Local Authorities (Executive Arrangements) Meetings and Access to Information) (England) Regulations 2012**

RESOLVED that the public be excluded from the meeting for consideration of the following item of business pursuant to the above Regulations on the grounds that it is likely that exempt information be disclosed as defined in paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972.

17. **Bridgford Hall – Update on Future Use**

Councillor Cranswick presented the report of the Chief Executive updating Members on the proposals for the future use of Bridgford Hall. The report outlined the steps taken by officers with regards the formal marketing exercise. It also explained the extensive and rigorous appraisal of submission by officers and external credit agencies. The report also explored the options for the future of Bridgford Hall.

Cabinet considered the outcomes of the marketing exercise for the Hall as set out in the report. Having taken advice from the Executive Manager - Finance (Section 151 Officer) Cabinet also considered the financial viability of the options.

In response to a question from Councillor Cranswick the Executive Manager – Transformation confirmed that Bridgford Park (including Bridgford Hall) was conveyed by Albert Heymann to West Bridgford Urban District Council on 4 May 1923. No covenants were included in that conveyance except for one: to observe covenants in an 1891 conveyance of part of this land from Denis Le Marchant and others to Albert Heymann. The 1891 covenants stipulated that no buildings other than private dwelling houses of a certain minimum value could be erected on that land, ie a part of the former estate that corresponds to what is now commonly known as The Croquet Lawn.

RESOLVED that Cabinet:

- a. Agrees that the Council is unable to proceed on the basis of the current offers received following the outcomes of the marketing exercise for the Hall;
- b. Supports the Chief Executive's actions to establish viable options for the use of the Hall in support of the wedding function, previous offers and public consultation;
- c. Receives a further report from the Chief Executive detailing the outcomes of the current investigatory work detailed in option 2 of this report, and
- d. Agrees that formal offers for the separate disposal of Park Lodge should be sought for consideration within a future report from the Chief Executive as detailed in c. above

The meeting closed at 7.30 pm.

CHAIRMAN

Report of the Executive Manager – Finance and Commercial

Cabinet Portfolio Holders – Councillors J A Cranswick and J E Fearon

Summary

1. At its meeting on 10 January 2012 Cabinet considered a report outlining the findings of the Leisure Facilities Strategy Member Group. This identified the desirability of a consolidation of existing leisure facilities within West Bridgford on the Rushcliffe Arena site concluding that:

“There should be one leisure centre in West Bridgford. This should be a modern enhanced facility covering a broad range of leisure activities including pools on the site of the Rushcliffe Arena”

2. This report provides Cabinet with an update on the feasibility of delivering this aspiration within the current funding environment. In doing so it identifies that the requisite Leisure Facilities can be delivered at an affordable cost and outlines to Cabinet the key features of a new leisure centre for West Bridgford along with the costs and timescales for its delivery. It should be noted, however, that this report varies from the recommendations of the Leisure Strategy Member Group by proposing that arrangements are put in place to continue a reduced level of community use of facilities at Rushcliffe School in the evenings, weekends and school holidays.
3. In line with the Council's wider aspirations with regards to maximising the return on its property portfolio, and the suitability of the Civic Centre in particular, it is also recommended that the Council's main administrative hub be relocated to the Arena site. While such a relocation would release the current Civic Centre for letting, disposal or redevelopment; the potential capital and revenue benefits of such a change are not addressed in this report or in the current affordability calculations for the Arena project. As recognised at recommendation (e), the Chief Executive will address potential options for the Civic Centre in a future report to Cabinet.
4. Savings arising from the new leisure facility, new Civic offices and the alternate use or disposal of the Civic Centre will provide a major contribution towards meeting the Council's medium term funding pressures.
5. This report does not recommend that Cabinet commit to either the consolidation of leisure facilities in West Bridgford, or to the relocation of the Civic Centre. Instead it proposes that work be undertaken to review and scrutinise these proposals and that the results of this work be considered at Cabinet's meeting on the 14 January 2014.

Recommendations

It is RECOMMENDED that Cabinet:

- a) In line with the Terms of Reference at **Appendix 3**, form a Cabinet Member Working Group to undertake a review of the leisure aspects of this report.
- b) In line with the Terms of Reference at **Appendix 4**, refer the proposed funding model and relocation from the Civic Centre to the Arena redevelopment to the Corporate Governance Group.
- c) Authorise the Executive Manager (Finance and Commercial), in consultation with the Cabinet Member for Resources, to allocate up to £75,000 from the New Homes Bonus Reserve to meet essential project costs.
- d) Agree to receive a further report on the proposed Arena redevelopment at its meeting on the 14 January 2014.
- e) Request that the Chief Executive provide an update report on options for the future use of the current Civic Centre site identifying options for optimising financial returns for the Council.

Background

6. At its meeting on the 10 January 2012 Cabinet considered a report outlining the findings of the Leisure Facilities Strategy Member Group. This report identified the desirability of a consolidation of existing Leisure Facilities within West Bridgford on the Rushcliffe Arena site.
7. It was recognised that such a change could only be achieved following the review of the financial viability of any proposals. In line with the Council's Corporate Strategy the Executive Manager (Finance and Commercial) has led a review of the potential delivery of a single Leisure Centre. The results of this review are reported at paragraphs 8 to 12 (the Leisure Concept), 13 to 18 (potential delivery models) and 28 to 36 (Funding). Taken together this analysis identifies that an affordable solution can be provided through internal borrowing repaid from future New Homes Bonus receipts.

The Leisure Concept

8. At present the Council's Leisure provision in West Bridgford is principally provided through the Joint Use Leisure Centre at Rushcliffe School and the Rushcliffe Arena. As shown at **Appendix 7** these two sites are under a mile apart. Additional council outdoor facilities are also provided at West Park, Bridgford Park, Alford Road and Gresham.
9. In considering the future leisure needs for West Bridgford consideration has been given to the findings of the Leisure Strategy Cabinet Member Working Group, the position of Rushcliffe School and the nature of the Arena site. As detailed at **Appendix 1** it is proposed that the key elements of the new facility comprise the following:

- A six lane 25 metre pool, with separate learner pool
 - Sports hall
 - A four lane indoor bowling arena
 - A gym capable of providing at least 150 stations
 - Dedicated dance and studio spaces
 - Café and leisure space
10. Should the Council choose to only provide the core aspects of the site then the following facilities would not be replaced:
- Squash courts at Rushcliffe Leisure Centre
 - The current run riot facility, early years space or snooker tables at the Arena
11. Preliminary discussions with Rushcliffe School have identified that the school may wish to retain evening and weekend community use of the sports hall and external pitches. They currently have no desire to retain either the swimming pool or public use of facilities during the school day. If operated without reference to the Arena development this would represent a potential element of competition that could impact upon the viability of both sites moving forward. In order to ensure the cost effectiveness of the overall leisure provision in West Bridgford it is therefore proposed that the Council work with the school to integrate their retained facilities into the final delivery model. In simple terms it is anticipated that this would enable existing club use to be maintained without requiring work to be undertaken to increase capacity of the sports hall at the Arena site.
12. As identified in the Terms of Reference at **Appendix 3**, the elements included in the specification are aspects which the Cabinet Member Working Group will be asked to consider.

Potential Delivery Models

13. As detailed below an evaluation has been undertaken of three different options for delivery at the Arena site.

Option (a) - Complete new build

14. A new build solution provides a useful benchmark against refurbishment and extension of the existing building. New build has several attractions primarily based around achieving a design and specification built to exact client requirements with no compromise. This option scored well against all criteria but lost points on cost savings. Whilst running costs would be slightly less than a refurbished facility it is unlikely that the additional capital investment would be paid back over the whole life cost of the building. Capital investment cost and total cost savings are a key driver on this project and the potential additional investment is difficult to justify when the existing building can meet the Council's requirements at significantly reduced cost.

Option (b) - Renovation of the site retaining the current bowls arena with new facilities (including the pool) built over two floors to the front of the existing building.

15. This option scored poorly primarily due to development costs approaching those of a new build facility. As option (c) demonstrates it may be possible to reduce costs by adjusting the design to utilise the flexibility provided by the steel frame structure of the bowling arena. However in its current form this option is not cost effective and has been discounted.

Option (c) - Renovation of the site with the majority of new facilities being in a vertical extension above the current bowls arena.

16. During survey and assessment work of the existing Rushcliffe Arena facility it became very clear that the existing layout and floor plate was very inefficient and that there was a great deal of scope to create additional space at relatively low cost. The scope for the full creation of additional space is dependant of three factors:
- The existing structure is steel framed and as such, highly flexible and adaptable to additional horizontal or vertical extension.
 - Planning permission. Planners have indicated that they are receptive to approving vertical extension of the existing facility.
 - Reducing the number of indoor bowling lanes from 8 to 4. Indoor bowling membership at the Arena has halved since 2006 and as such there is no business justification for retaining any more than 4 indoor bowling lanes.
17. As with the option (b) this option would see the new pool located on the front of the current building. It would however see the majority of development being focussed in the current bowls arena whose steel frame would be extended to provide an additional first and second floor. As the result of space efficiencies gained by a reduction in bowls lanes from 8 to 4 and the vertical expansion of the steel frame to provide all the space requirements needed to meet the non-swimming expansion of the sports and leisure facilities option (c) is therefore significantly more cost effective than option (b).
18. As a result it is recommended that option (c), a remodelled site utilising the structure of the current bowling arena, be adopted as the preferred solution for this project. The refurbished facility would be designed and specified to a 'fabric first' approach, ensuring that the building has reduced running costs and low energy demand. At £6 million this is the cheapest of the three options with (a) and (b) both projected to cost just over £9 million to deliver.

Additional Opportunities

19. In examining the options for implementing the Leisure Strategy it is apparent that the Arena site could be a potential location for the relocation of the Civic Centre. This opportunity could be realised through a combined office / leisure redevelopment and could provide benefits including:
- An administrative centre that remains close to West Bridgford (the Arena is just over 1.5 miles from the current Civic Centre).
 - The development of a modern, flexible office development meeting modern standards with regard to space and energy consumption.
 - Development on a council owned site eliminating the need for land purchases for buildings or car parking.

- Joint use of car parking meeting council demands during the day and leisure demands at evenings and weekends.
 - Increased staff access to leisure facilities providing additional income streams for the leisure provider.
 - Potential for shared plant and equipment.
20. Options (a) and (c) would enable such a co-location to be achieved on the Arena site. As Option (c) is the recommended leisure solution, initial concept designs have been developed for the joint site on this basis, details of which are provided at **Appendix 2**.
21. A new build office building for Rushcliffe Borough Council would require 2500m² (including civic function space). Option (c) would enable over half of this space to be provided in the extension above the current bowls arena with the remainder in a linked new build facility.
22. In this design access to the Civic offices would be through a new building to the north of the Arena site for which dedicated visitor parking would be provided. In addition to this building the remainder of the civic offices would be located in the newly created first and second floors above the current bowls arena utilising the space released through its remodelling and extension. It should be noted that this development will also incorporate the Council Chamber and a range of meeting rooms.
23. The reduced requirement for new build floor area means that the overall additional cost of relocating to the Arena site (including land and parking) would be between £1.8 million and £2.5 million. As detailed below this is cheaper than any other option currently available to the Council (the alternate refurbishment comparator is based on the estimated cost of purchasing, extending and renovating a suitable building elsewhere in Rushcliffe).

	Capital Cost		Annual Savings £'000	Average Rate of Return £'000
	Minimum £'000	Maximum £'000		
New Build	4,500	5,000	125	2.6%
Alternate Refurbishment	2,250	2,750	25	1.0%
The Arena	1,800	2,500	100	4.7%

24. This table also identifies that, at 4.7%, the savings from the Arena site provide the best return on the Council's investment should it decide to relocate its Civic offices. Such savings will provide a significant direct contribution to meeting the funding pressures facing the Council in the medium term. It should also be remembered that these returns are prior to any contribution from the disposal or letting of the current Civic Centre.
25. Not only is this option the most cost effective but it is also highly innovative in its use of space and creates additional social benefits for staff members wishing to use leisure facilities in lunch breaks or outside of the working day. The combination of space usage with low build costs, cost savings and reduced whole life cycle costs makes this a desirable solution which is recommended to Cabinet.

26. As an alternative the Council could, should it so wish, choose to stay at the current Civic Centre and undertake a refurbishment programme to enable it to further reduce the space taken up by its services. While this may be cheaper in terms of capital investment it would result in the building being retained in the medium to long term with three or four floors permanently unavailable for letting. As a result this is, in the long term, likely to be the least cost effective option available for the Authority.
27. It should be noted that The Rushcliffe Community Contact Centre would remain as the Council's key face to face interface with the public and neither it, nor the Depot, would be relocated to the Arena site.

Funding

28. As part of the affordability review, work has been undertaken to assess the options available for funding any new developments.
29. As a debt free authority Rushcliffe carries no Public Works Loan Board (PWLB) borrowing and would be in a position to obtain a loan to meet all capital project costs in full. At current rates a £6 million PWLB loan over 25 years would result in repayments of interest and principal of £396,500 per annum.
30. To reduce such costs the Council could, instead of accessing the PWLB, look to borrow the costs of the project from its reserves and then make repayments over time to replenish these resources. Due to the impact on the Council's future flexibility these repayments would need to be made over a shorter timescale than that envisaged for a PWLB solution. For modelling purposes it has been assumed that these repayments would be made over a ten year period.
31. Any costs of borrowing, whether from internal resources or the PWLB will represent an additional spending pressure which the Council would have to meet. At its meetings on the 11 October 2011 and 9 July 2013 Cabinet indicated its support, subject to further reports, for the allocation of New Homes Bonus to facilitate the delivery of the Council's Leisure Strategy. An allocation of this type would therefore be in line with the intentions previously outlined by the Cabinet.
32. Members will be aware that earlier this year the government announced that from 2015/16 a proportion of New Homes Bonus allocations would be allocated to the Local Enterprise Partnerships and that, as the Leader reported to Council on the 26 September, lobbying continues to be made at a national level for this allocation to be funded from sources other than the New Homes Bonus. Should this lobbying be unsuccessful then it is estimated that from 2017/18 New Homes Bonus allocations for Rushcliffe will be £1,493,000 per annum. An amount that would be sufficient to meet either the costs of internal borrowing or PWLB repayments.
33. In addition to these resources the Council has, through prudent financial management over time, identified a number of earmarked reserves that are available for investment in council assets and invest to save activity. Relevant reserves are identified at **Appendix 6** and a proportion of these receipts could be utilised to directly fund the Arena and Civic office developments.

34. **Appendix 6** also identifies six existing capital programme projects, including five leisure schemes totalling £154,000, which would be removed or reduced by the development of the Arena site. These changes will present an opportunity for the Council to either reduce its capital commitments or to redirect previously allocated capital resources to the Arena and /or Civic Office developments.
35. In addition to the range of funding options available Cabinet may also wish to establish a clear delineation between the development of improved Leisure facilities which is focussed on maintaining and enhancing community leisure facilities and the replacement of the Civic Centre which is predicated upon the basis of delivering a fit for purpose workspace which will provide on-going revenue savings and a future income streams or capital receipts dependent upon the future use of the Civic Centre.
36. On this basis it is proposed that the following funding model be adopted. As outlined at **Appendix 4** this aspect of the project will be considered by Corporate Governance Group.
- Identified savings on existing capital projects occurring as the direct result of the development to be allocated to the Arena / Civic developments.
 - The cost of the Leisure facility (net of any funding transfers from the existing capital programme) be funded from internal borrowing to be repaid over ten years from New Homes Bonus receipts.
 - The cost of any Civic Office development (net of any funding transfers from the existing capital programme) be funded in full from relevant earmarked reserves.

Programme Delivery

37. To date the project has been run from within existing staffing resources supplemented by the allocation of £16,000 from the capital contingency budget. This has enabled initial traffic survey and geotechnical work to be undertaken neither of which have identified significant problems with the Arena site being used for leisure or administrative purposes.
38. It should be noted that whilst some work has already been undertaken, if Cabinet determines to proceed with the redevelopment of the Arena site (with or without a Civic Office) then additional professional resources will be required to ensure that the project is successfully managed. This will include a blend of dedicated project staff supplemented by specialist external firms providing support with distinct aspects (for example structural engineers assisting in the design of additions to the steel frame of the current bowling arena). Such costs are factored in to the overall estimated costs of the project.
39. To meet the project timetable outlined at **Appendix 5** some of this work will need to be commenced prior to the consideration of the outcomes of the Cabinet Member Working Group and Corporate Governance Group by Cabinet on the 14 January 2014. As such it is proposed that an initial allocation of up to £75,000 be made available from the New Homes Bonus Reserve (the uncommitted balance on this reserve at the 31 March 2014 is

currently projected at £386,000). In line with the Council's Financial Regulations the release of such funding would be subject to the agreement of the Executive Manager – Finance and Commercial, in consultation with the Cabinet Member for Resources.

40. The future use or disposal of the existing Civic Centre is not addressed within this report and any revenue savings, income or capital receipts would represent an additional benefit arising from its replacement. Work has already been commissioned by the Chief Executive to identify future options for the Civic Centre and an update on this will be provided to a future Cabinet.

Member Scrutiny and Review

41. This report details proposals for the consolidation of Leisure within West Bridgford and the potential relocation of the Civic offices to the Arena site. This represents one of the largest projects that Rushcliffe has been involved in during its recent history and has the potential to define how the Council will relate to residents into the medium and long term. It is therefore important to ensure that such decisions are subject to member scrutiny prior to any formal commitment to proceed. To facilitate this process it is proposed that the following two reviews be undertaken during 2013, reporting back to Cabinet at its meeting on the 10 January 2014.

- A Cabinet Member Group be created to undertake a review of the leisure aspects of this proposal.
- The proposed relocation from the Civic Centre to the Arena redevelopment be referred to the Corporate Governance Group.

42. Terms of reference for these reviews are attached at **Appendices 3 and 4** respectively.

Consultation and Engagement

43. As the initial stage of the project has focussed on establishing the financial viability of a scheme, the Council is yet to engage with the public and users about the potential changes to Leisure within West Bridgford. Subject to the recommendations in this report being adopted, such consultation will be undertaken during the remainder of this calendar year enabling the results to be taken into account by the Cabinet Member Group prior to their report being considered by Cabinet in January 2014.

44. Similarly work will be undertaken to engage with staff and partners to inform the nature of any future office development. This could potentially result in other bodies co-locating with the Council at the Arena site.

Delivery Timelines

45. As demonstrated by the outline project plan at **Appendix 5** it is anticipated that, subject to Cabinet approval in January 2014, building would commence in late 2014 with the new Arena site opening to the public in early 2016.

Financial Comments

The financial issues are primarily addressed in the above report.

Budget costs used in this document have been developed with reference has been to Building Cost Information Service data (BCIS cost data is nationally recognised and draws cost data from recently completed projects of similar scope) supplemented by quotes on some key elements. In particular prices for glazing and steel frame were obtained from direct quotations.

While this approach is suitable for addressing the affordability aspects of the project a detailed pre-tender cost analysis based on a detailed specification will be required prior to the tendering of any works. As identified at paragraphs 37 and 38 this is an aspect of the work which will continue to be developed alongside consideration of the wider business case by the Cabinet Member Working Group and the Corporate Governance Group.

The funding of investment through internal borrowing and direct revenue contributions to capital (as outlined at paragraph 36) will reduce the Council's available reserves. Such reductions will not, however, impact on planned capital investment on other projects and, as reported at paragraph 30, the impact on reserve levels will be mitigated through the repayment of internal borrowing over a ten year period rather than the 25 years envisaged for any PWLB loan. As identified at paragraph 32, such repayments are affordable when compared to projected future receipts from the New Homes Bonus.

The consolidation of leisure on the Arena site will result in significant savings for the Authority primarily through a reduced management charge from Parkwood and savings on utilities. While these are subject to negotiation and the final design it is anticipated that the Council will see cost savings of at least £250,000 per annum for the Core Leisure Facility, increasing to more than £350,000 per annum if the Replacement Civic Building is also located at the site. Based upon current projections this would represent over ten percent of the savings that are required to maintain a balanced budget between 2014/15 and 2018/19.

As identified at Paragraph 40 no allowance has been made in the report for capital receipts or savings from the disposal or alternate use of the existing Civic Centre. Again any savings resulting from such changes are likely to have a significant impact on the funding gap identified in the Medium Term Financial Forecast.

Section 17 Crime and Disorder Act

There are no S17 implications

Diversity

There are no diversity implications

Background Papers Available for Inspection: Nil

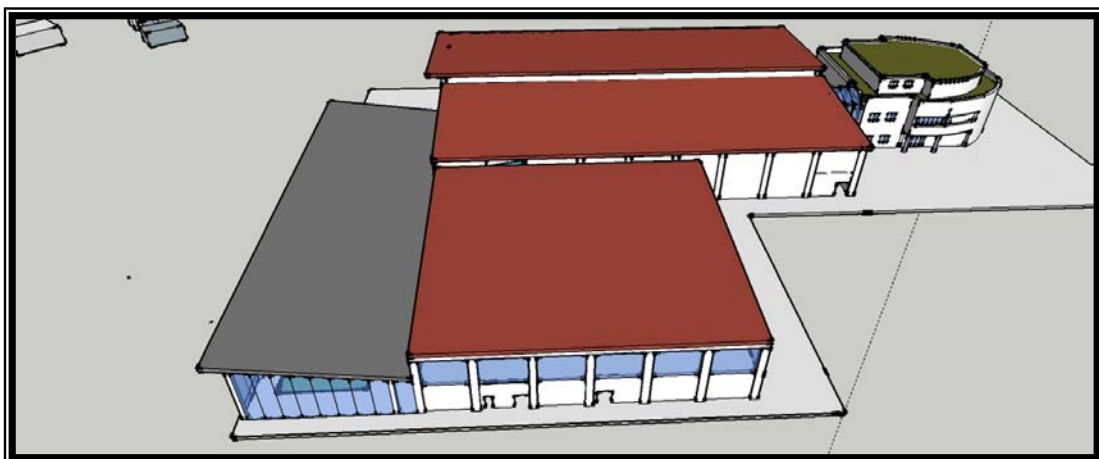
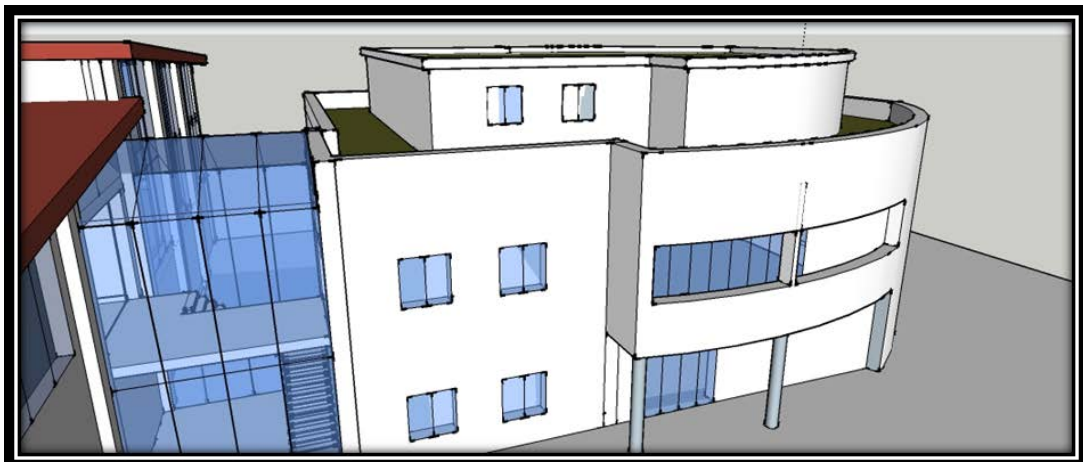
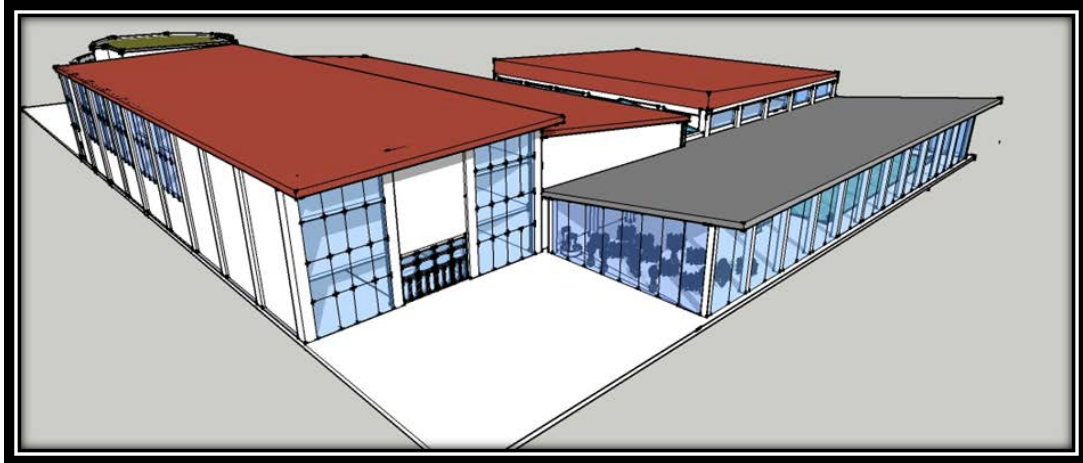
Proposed Elements of Revised Leisure Facilities

Activity	CORE REQUIREMENT	OPTIONAL
<u>Swimming</u>		
Swimming Pool	6 lane, 25m length	-
Training pool	Required, size to be finalised	Moveable floor if cost effective
Leisure Pool	Not required	Leisure area only if design allows
Spectator seating	Minimal, unlikely that the Arena will be utilised for large competitive swimming galas.	Café viewing area overlooking the pool
<u>Indoor Sports</u>		
Sports Hall	Sports hall with 4 courts supplemented by retention of indoor sports facilities at Rushcliffe School. Sports hall must be able to cater for sports such as Badminton, Basketball, Handball, Volley ball, Indoor Hockey, Indoor Netball, Tennis and Boxing	Extension to existing sports hall if Rushcliffe School's Hall is no longer available for community use
Table Tennis Martial Arts	Sports hall and / or other spaces must be able to meet this requirement	-
Indoor athletics	No requirement for athletics as Harvey Haddon is the prime location for such sport in the area.	Not required
Squash courts	Not required.	Maximum of 2 courts
Climbing wall	Not required	Potential demand to be modelled to understand cost effectiveness of designing as an element of existing spaces.
<u>Outdoor Sports</u>		
All weather pitch	Not required Other local pitches available include Gresham, Clifton Campus, Rushcliffe School, Lenton.	All weather pitch x 2
Outdoor gym space	Not required	Potential demand to be modelled to understand cost effectiveness of inclusion.

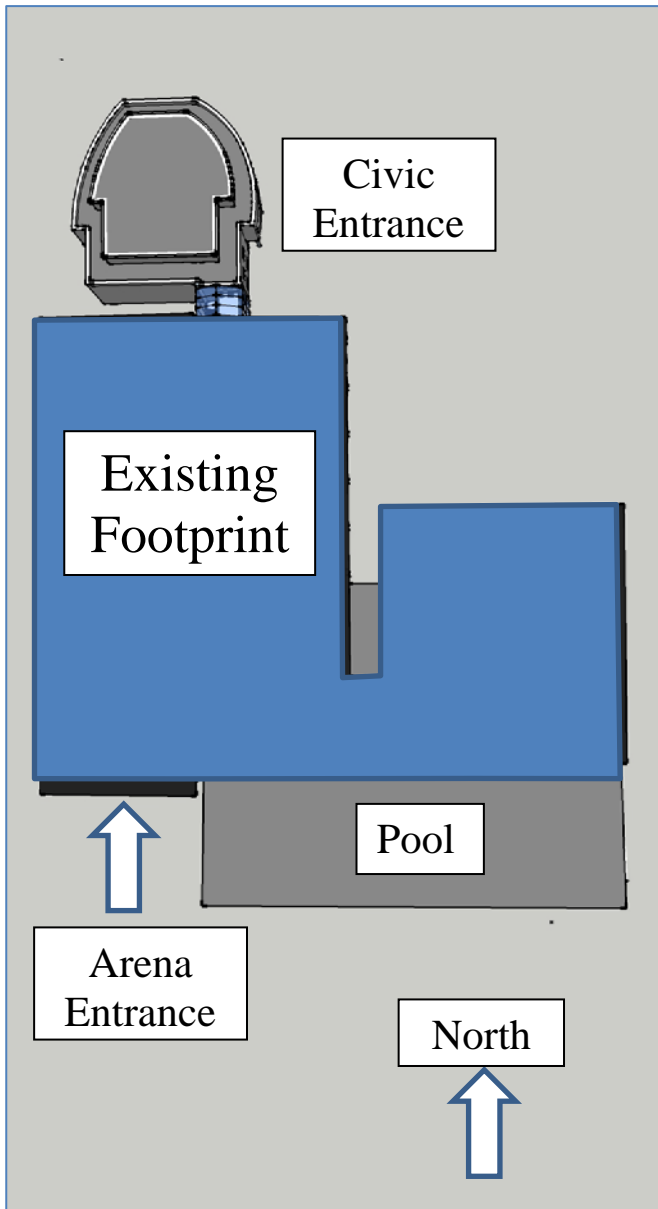
Activity	CORE REQUIREMENT	OPTIONAL
<u>Gym and Fitness</u>		
Gym stations	Projected allocation of 800m ² would enable the inclusion of 160 stations compared to current 109 across RLC / Arena.	Smaller area allocated reducing flexibility of space and potential for future growth in demand.
Fitness Studio	Three multi-use studios	Additional studio space
<u>Bowling</u>		
Indoor Bowling	4 lanes reflecting 50% reduction in usage between 2005/06 and 2012/13.	No bowling provision 6 lanes max
Outdoor Bowling	Not required. Existing facility no longer used.	Not required
<u>Other Facilities</u>		
Cafeteria / Catering	Required. Potential for servicing of Council requirements	-
Licensed bar	Not required on a daily basis with temporary facility available for events.	Not required
Run Riot	Not required	Not required
Pre-school room	Not required. Party demands to be met through flexible space and cafeteria	Not required
Snooker tables	Not required	Two to be retained if they can be accommodated in the design

Concept Drawings

It should be noted that these drawings represent initial concept diagrams for a combined leisure / office solution and the final structure of the site will vary as full architectural plans, and planning considerations, are developed.



As can be seen below this development is focussed on maximising the use of the existing floor plan of the Arena with extensions being required to the south to accommodate the new swimming pool area and the north for the civic entrance



Terms of Reference for the Leisure Facilities Strategy Member Group

Membership

9 Members

It is anticipated that the Group will meet twice: November 2013 and December 2013

Terms of Reference

Inclusions:

- a) To consider and appraise the Outline Business Case for the delivery of the Leisure Strategy in West Bridgford.
- b) To consider, with reference to affordability constraints, the proposed core and optional elements of any new facility including the retention of community facilities at Rushcliffe School;
- c) To receive and consider the results of consultation with the public and current users;
- d) To provide a report on its considerations to Cabinet at its meeting on the 14 January 2014.

Exclusions:

- e) The development or implementation of other elements of the Leisure Strategy.
- f) Evaluation of the outline business case for the inclusion of a replacement Civic Office which will be scrutinised by the Corporate Governance Group.
- g) The financing proposals for the new Leisure facility including or excluding a Civic Office which will be scrutinised by the Corporate Governance Group.
- h) The concept designs for the replacement Arena site.

Terms of Reference for the Corporate Governance Group Scrutiny of the Potential Relocation of the Civic Centre

It is anticipated that the Group will meet once on the 7 November 2013

Terms of Reference

Inclusions:

- a) To consider the Outline Business Case in relation to the relocation of the Civic Centre to the Arena site;
- b) To consider the cost implications of alternate delivery models for a new Civic Office;
- c) The financing proposals for the new Leisure facility including or excluding a Civic Office.
- d) To provide a report on its considerations to Cabinet at its meeting on the 14 January 2014.

Exclusions:

- e) Evaluation of the outline business case for the implementation of the Leisure Facilities Strategy in West Bridgford which will be considered by the Leisure Facilities Strategy Member Group.
- f) The potential future uses and/or disposal of the current Civic Centre.
- g) The concept designs for the replacement Arena site.

Project Timelines

Leisure Strategy - Outline Timeline

2013	October	Cabinet	<div style="border: 1px solid black; padding: 10px; text-align: center;"> <p>Contracting</p> <hr/> <p>Build</p> <hr/> <p>Commissioning</p> <hr/> <p>Site Opening and Staff Transfer</p> </div>
	November	CGG and Cabinet	
	December	Member Group	
2014	January	Cabinet	
	February	Finalise	
	March	Specification	
	April	Planning Consent	
	May		
	June		
July			
August			
September			
2015	October		
	November		
	December		
	January		
	February		
	March		
	April		
	May		
	June		
	July		
	August		
	September		
2016	October		
	November		
	December		
	January		
	February		
	March		
April			
May			
June			

Capital Programme and Reserves Analysis

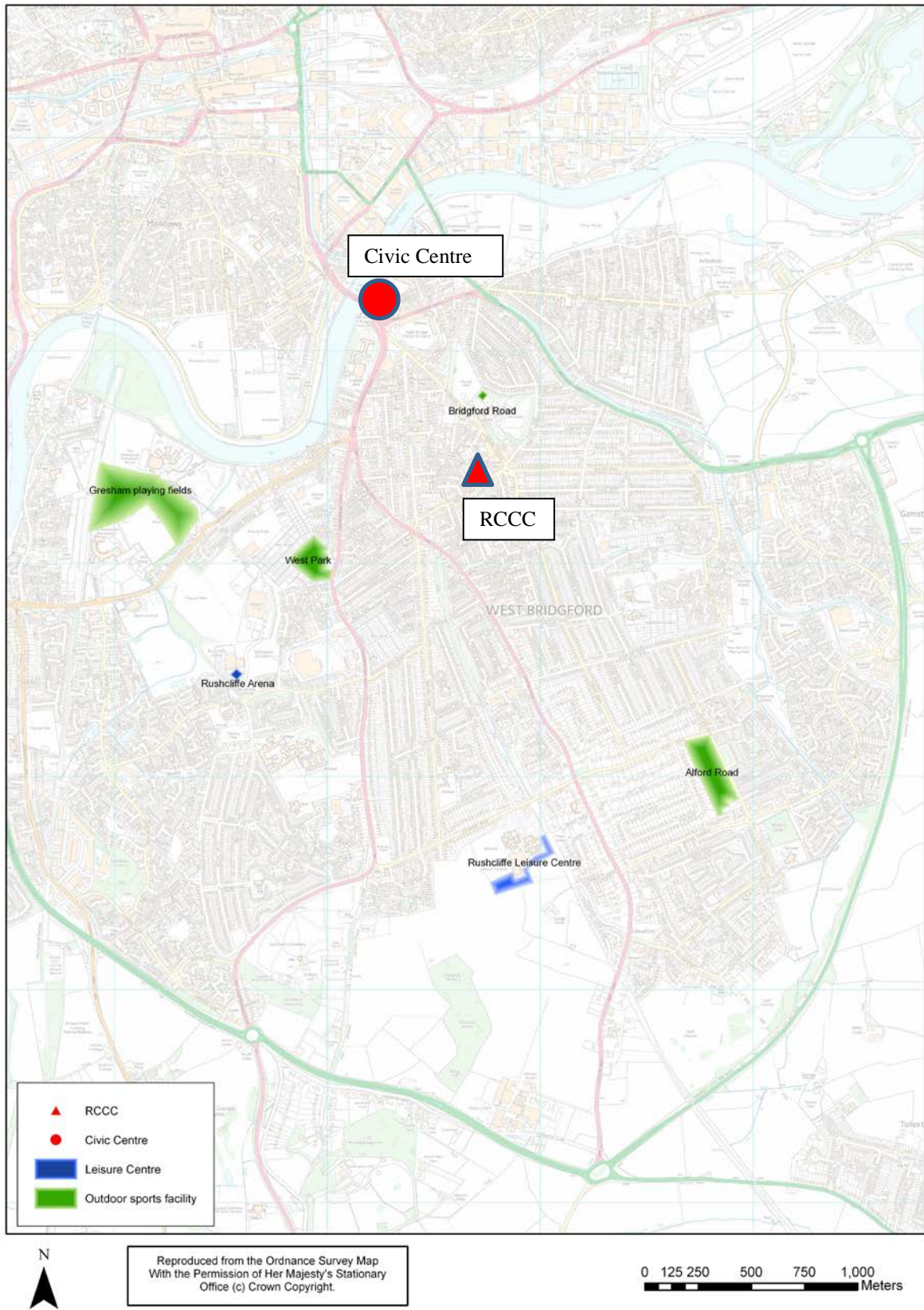
Capital Schemes

Capital Scheme	Current Planned Spend £'000	Potential for Inclusion
<u>Schemes no longer required</u> Car Park Surfacing - Rushcliffe LC	29	No longer required
Warm Air Unit – Rushcliffe LC	17	Scheduled for 2013/14, expenditure will be deferred until clear decision is made about future of the site.
Supply and Extraction Units – Rushcliffe LC	14	Scheduled for 2013/14, expenditure will be deferred until clear decision is made about future of the site.
Bowls Rink Cloth - Arena	36	Scheduled for 2013/14, expenditure will be deferred until clear decision is made about future of the site.
Sports Hall Floor - Arena	58	Would be subsumed into overall works programme.
Total	154	
<u>Other potential savings</u> Information Systems Strategy	430	Replacing the Civic Centre will involve a renewal of information technologies. This should mean that there will, in the years immediately after transfer, be a reduced call for investment in new equipment and for the replacement of existing equipment. This could result in a reduced level of investment from the current £430,000.

Relevant Earmarked Reserves

Reserve	Uncommitted Balances at 31 st March 2013 £'000	Reason for Reserve	Basis for Inclusion
Regeneration and Community Projects	2,136	To provide funding to support capital improvement projects across the Borough	Redevelopment of the Arena and Civic Centre are potentially key improvements for the Borough.
Council Assets and Service Delivery	684	To provide funding to support improvements and rationalisation of council owned assets and facilitate the implementation of innovative service delivery models.	Relocation of the Civic Centre would enable improvements and innovation with regards to service delivery. It would also facilitate alternate uses for, or disposal of, the Civic Centre.
Invest to Save	661	To fund projects requiring pump priming to generate future savings.	The new Civic Offices would provide direct revenue budget savings.
Organisational Stabilisation reserve	560	To provide resilience against risks surrounding the Medium Term Financial Strategy.	Savings delivered from the project would mitigate medium term financial pressures facing the Council.
Planned Maintenance	100	To provide funding for potential higher value repairs and maintenance of existing buildings and land.	Potential risks relating to repairs and maintenance would be significantly reduced.
Total	4,141	<i>NB this does not represent the Council's total earmarked reserves but just those elements that could be utilised in supporting an office relocation</i>	

Map of Council Office and Leisure Facilities in the West Bridgford Area





Cabinet

15 October 2013

**Community Governance Review of Edwalton:
Recommendation of Member Group**

6

Report of the Executive Manager - Operations and Corporate Governance

Cabinet Portfolio Holder – Councillor J A Cranswick

Summary

This report sets out the recommendation of the Community Governance Review Member Group, which met on 23 September to consider responses to the consultation undertaken as part of the Community Governance Review of Edwalton.

Recommendation

Cabinet is asked to:

- a. consider the recommendation of the Community Governance Review Member Group not to establish a parish council in Edwalton; and
- b. confirm its support for the arrangements for the second stage of the consultation.

Background

1. The Community Governance Review, as set out in the Local Government and Public Involvement in Health Act 2007, is being carried out following receipt of a valid petition from residents of Edwalton, calling for the establishment of a parish council in Edwalton. As part of the first stage of the review the Council is required to consult local people and this was undertaken from 21 June to 16 August 2013 following reports to Cabinet and Council outlining the process.
2. A cross party Member Group, comprising of nine members was established to consider the responses to the consultation. A summary of the consultation responses is set out in **Appendix 1**. A transcript of comments received as part of the responses is included as **Appendix 2**. The Member Group, chaired by Councillor Cranswick, met on 23 September to consider the consultation responses and to determine whether or not to recommend that a parish council be established in Edwalton. The Member Group's recommendation is set out in this report for consideration by Cabinet prior to a second round of consultation being undertaken from 21 October.

Views of the Community Governance Review Member Group

3. At its meeting on 23 September the Member Group considered the consultation responses and whether a parish council should be established in Edwalton. In considering the matter the Member Group took account of the

following:

- 1,800 leaflets and a questionnaire were delivered to households in Edwalton, and a further 80 to businesses and community groups
 - Respondents could also reply on line via the Council's website
 - 3,145 electors and residents of Edwalton Village ward are potentially affected by the review
 - the original petition submitted triggering the review contained 441 valid signatures representing 14% of the electorate
 - 12.6% of the electorate responded to the consultation
 - 265 said 'yes' they would like to see a parish council
 - 125 said 'no' they would not like to see a parish council
 - as a percentage of the total electorate 8.4% said yes, 4% said no and 0.2% did not express a view
 - there is no numerical level or threshold which has to be passed in order to proceed.
4. The Member Group recognised that only 12.6% of the electorate had responded to the consultation. Consequently the Group discussed whether this indicated sufficient support for the establishment a new parish council. The Group also considered whether a parish council would provide convenient and effective local governance for Edwalton.
5. As part of its deliberations the Member Group also considered:
- residents may not understand the responsibilities of a parish council
 - the high number of non-responses was potentially indicative of a lack of community demand for a parish council
 - if a parish council was to be established there was likely to be a cost implication in terms of a parish precept
 - comments from respondents had been grouped into common themes which highlighted more specifically people's views on the matter
 - the purpose of the consultation was to inform residents' responses and not to influence how they may choose to reply.
6. In conclusion, and having considered all the information, the Group believed that the low response rate indicated that there was not strong support for the establishment of a parish council in Edwalton. Therefore the Group recommended to Cabinet that a parish council should not be established and consequently the next round of consultation would be undertaken on this proposal. The Group resolved that:
- i. having considered the consultation responses, particularly the response rate and respondents' comments they did not believe that there is

sufficient level of demand evidencing community support for the establishment of a Parish Council in Edwalton; and

- ii. as a consequence they were not confident that the establishment of a Parish Council would provide convenient and effective local government, taking into account the existing arrangements in place within the ward.

Next Steps

7. Cabinet are asked to consider the Member Group's recommendation in order to determine the proposal upon which a second round of consultation will be undertaken between 21 October and 13 December 2013.
8. In line with the requirements of the Community Governance Review process the second round of consultation will involve:
 - A further leaflet and questionnaire being sent to every household in the petition area, along with businesses and community groups. The purpose of this is gauge residents' views on the Council's proposal which came from its consideration of responses to the first round of consultation;
 - Information on the process being available on the Council's website and an online questionnaire being available to complete and submit
 - An article in Rushcliffe Reports and relevant press releases
9. The consultation will ask whether residents agree with the Council's recommendation not to set up a parish council in Edwalton.
10. The responses to this second round of consultation will then be considered by the Member Group in January, at which time they will make a final recommendation for the Community Governance Review. This will then be reported to Cabinet and Council in due course.

Financial Comments

It is recognised that there are potential additional costs associated with the establishment of a parish council. The level and detail of these costs are something that would be determined by a new parish council should a decision be made to establish a parish council. Details of the potential costs based on comparisons with existing parish councils were included in the previous reports to Cabinet and Council.

If a new parish council was to be established the Borough Council is responsible for ensuring that a budget is prepared and agreed for the parish council to administer once it is elected. As such it is likely that the Borough Council would have to arrange and adopt the initial parish precept on behalf of the new parish at an appropriate time.

Section 17 Crime and Disorder Act

None

Diversity

None

Background Papers Available for Inspection:

Report to Cabinet 11 June 2013 and Report to Council 20 June 2013
Community Governance Review – Edwalton

File 1 – Questionnaire responses

Summary of Consultation undertaken on the Community Governance Review of Edwalton

1. There were two aspects to the consultation: direct consultation with those in the Edwalton Village Ward and indirect consultation which was open to anyone in the Borough.

Direct Consultation

2. The main focus of the consultation stage was the delivery of a leaflet and questionnaire to every household in Edwalton Village Ward. Approximately 1,800 leaflets were delivered to 3,145 electors as agreed by Council in the terms of reference for the review. Eighty leaflets and questionnaires were also delivered to businesses and community groups. The leaflet explained what a community governance review is and asked the question:

'Would you like to see a parish council created for Edwalton?'

3. Respondents were also asked to provide any comments on the proposal or any alternative suggestions they would like to be considered. A pre-paid envelope was included with each leaflet.
4. Where necessary householders were asked to enclose additional responses from other members of their household on a separate sheet and return them in the same envelope. The leaflet stated that all responses would be available for public inspection. Residents could also respond via an online survey, consultation email or traditional letter.

Indirect Consultation

5. The consultation was open to residents of the Borough with an interest in the review through the Council's website. The review was also covered in Rushcliffe Reports and by the Nottingham Evening Post on two occasions.
6. As required by the legislation the County Council were informed that the Council were undertaking a Community Governance Review and were invited to comment. No comments were received.

Consultation responses

7. The consultation period ran from 24 June 2013 until 16 August 2013 and a total of 397 responses were received.
 - 371 people returned the questionnaire including one local church and one business
 - 24 responded on line via the Council's website
 - 2 people emailed their comments.

8. This gives a response rate of 12.6% of the electorate in the Edwalton Village Ward (397 of the 3,145 electors). In some instances the response sheet was returned as 'Mr and Mrs' and these have been recorded as two responses.
9. The 397 responses represented 320 of the 1,800 households who received a leaflet. These were spread across the whole of the Edwalton Village Ward.
10. Of the 397 individual responses:
 - 265 respondents answered YES to the question 'would you like to see a parish council created for Edwalton'
 - 125 respondents answered NO to the question
 - 7 did not answer YES or NO, but provided comments.

Breakdown of responses as a percentage of all responses:

Opinion	Number of responses	As a % of responses
Yes	265	67%
No	125	31%
No opinion	7	2%

11. There were potentially 3,145 residents of Edwalton Village Ward who could have responded to the leaflet delivered to each household. The response rate equates to the following:

Breakdown of responses as a percentage of electorate:

Opinion	Number of responses	As a % of electorate
Yes	265	8.4%
No	125	4%
No opinion	7	0.2%
Not responded	2,748	87.4%

Consultation Comments

12. Of the 397 responses a total of 169 respondents made comments, some of whom gave more than one comment. Comments provided by the respondents are set out in Appendix 2.

'Yes' response comments

13. The comments from those who responded to the question saying they would like a parish council are grouped into common themes as set out below. In addition six people responded with a caveat saying they would only support the proposal if there is no increase cost.

	Theme	No. of respondents*
a.	The need for local representation and greater involvement in decision taking	58
b.	Number of electors and proposed housing expansion justify the need for a Parish Council	8
c.	Edwalton has a different identity to West Bridgford	8

Some respondents gave more than one comment

'No' responses comments

14. The responses from those who would not like a parish council can also be grouped into common themes:

	Theme	No. of respondents*
a.	Cost of a parish council	49
b.	Enough layers of bureaucracy at present	39
c.	Current arrangements are adequate	25
d.	Edwalton does not have a different identity to West Bridgford.	20

** Some respondents gave more than one comment*

Other comments made by respondents

15. A number of respondents made other comments on their questionnaire as follows:
- one on the impact of the plans for the Health Centre on Wilford Lane
 - eleven recommendations on how to improve the local area, eg increased cycle paths, glass recycling bins, compost bins
 - fourteen regarding the Sharphill Woods planning process and the role a parish council could potentially have taken there.

Copy of Comments Received from Respondents

Of 397 responses received a total of 169 respondents made comments, some of whom gave more than one comment.

All of the comments are transcribed below. Comments are numbered in relation to the order of responses received. Where there is no number no comment was made by the elector other than ticking the 'YES' or 'NO' box.

8. I believe it would create an extra layer of unnecessary bureaucracy which will be expensive to the tax payer and so it should be discounted
9. This is a good idea. My house is now in the ward but will (rightly) not be after the 2015 change. I do not want to be in Edwalton
14. Enough Layers of bureaucracy
19. Residents need a voice for the Edwalton Community
20. I have lived in Edwalton for 10 years having previously lived in Ruddington which has a Parish Council and which was able to take note of residents' concerns and act upon them, Therefore I believe that Edwalton should have the same facility in order to help the residents of Edwalton
21. Very nice on paper but no doubt will cost more than any estimate. We want less councils- not more
22. For too long Edwalton has not been properly represented so a PC should do the trick
23. RBC works well for this area. There is no need to introduce another level of government
27. Current appalling state of some minor roads and pavements. Better signage at junction of Wellin Lane and Village Street. Review! etc. More obvious Police presence.
28. We strongly support the creation of a Parish Council for the Edwalton Village Ward.
30. My house is in West Bridgford. The boundary line is the ditch at Meadow Covert. Who has changed the boundaries and why? Who has the right to change the boundary line? It's been the same for years! All Government areas are facing cut backs and targets to meet. Why should we have to pay for even more mouths to feed? This is just another group of people with their own agenda who are not interested about the good of the community but merely expecting us to pick up the tab for their actions.
31. As a supporter of local democracy I believe strongly in subsidiarity so having a Parish Council for Edwalton would be good to improve democratic accountability.

34. I'm a disabled OAP. I can't afford to pay any more extra money. Have pity!!! More Police.
35. Things should be left as they are.
37. Please increase number of cycling paths for safety and access off Main Road eg West Bridgford, Nottingham town centre.
39. We already have enough layers of governance. Presumably members of the Parish Council would be able to claim expenses for which the rest of us would have have to pay.
41. I'm sure we can manage without an extra tier of management and I fail to see what monies benefit us
45. Having a Parish Council for Edwalton would be a splendid idea.
47. We are in favour, but would say it is now a little late to stop the insanity of the Sharphill tragedy!
49. If it ain't broke why fix it.
50. The creation of a Parish Council in Edwalton would bring residents into closer touch with their local governing body. In the past I have made various enquiries of Rushcliffe Councillors and/or the Rushcliffe District Council. I have failed to receive answers to these minor enquiries under the present system. As the Parish Council is a most democratic institution it would seem to be a good idea to establish a Parish Council in Edwalton.
51. We have been unimpressed by the political planning process for the ward and in particular by the uncertainties over a long period regarding the Sharphill development. We need proper representation.
56. Please make the precept payment minimal and make Edwalton a really happy and safe and relaxed village. We need a parish council to address the local issues involving Edwalton - like planting flowers and bulbs on roundabouts and installing speed cameras on residential areas
59. We do not want another layer of bureaucracy. What we need is less government not more. It would just be a tea drinking talking shop that we would have to pay for with thousands of pounds in allowances a year to go on the rates which are high enough now.
60. Having served on both Keyworth Parish Council and Rushcliffe Borough Council I think an Edwalton pc would be an extra un-needed addition to decision making and cost
64. I believe the amount of council tax that we already pay is sufficient to or should be sufficient to govern our community and that the locals would be better placed lobbying the council to carry out things that need doing that we have already paid for. Why should we pay more ! I already mow the expanse of green that is council property outside my house to make it a more pleasant place to view! Electing someone else just relieves the council of their

responsibilities that they have already been paid for

68. The sooner the better
70. There is a pressing need to create some sort of community spirit in Edwalton. As far as I am concerned nothing exists currently. Resident since 1990
74. I believe that decisions on local matters should be considered here in the village (as they are in many villages around us) we have lived in the other villages (Radcliffe and Tollerton) and feel that interests of residents are better served with the parish council system of decision making
77. We pay enough council tax as it is
79. We need a voice badly which must then let us take on more in Edwalton
81. I do feel that Edwalton is now large enough to warrant a parish council to be able to speak for the residents in order to take more responsibility for its own affairs
83. The interests of Edwalton's residents have been ignored and the sense of community allowed to decay. They now need to be heard and to take a responsible role in local affairs - including Sharphill as an example
84. It is vital that local residents have some say in local government. It is called democracy
85. Recycling bins for glass eg located at Edwalton park car park and on the street ones near Edwalton post office 2. Pedestrian crossings esp near Meadow Covert roundabout esp across Melton Gardens 3. Council compost collection (small brown bins) 4. Environmental interests such as unused areas used for growing veg/ fruit/keeping bees!
86. Very interested in this proposal and support it
87. As a small community it would be nice to be represented by a local person living in the area rather than a big Borough Council
90. Proposed Housing expansion will double the population of Edwalton, justifying the proposal to set up a Parish Council
91. A parish Council would introduce a further level of government with limited benefits. Its ability to influence major decisions would seem to be very limited. e.g. Planning, Licensing although the residents of Edwalton might like to consider that they might inhabit a village, much of the population now lives outside the "original village" with West Bridgford, Gamston (and soon Sharphill wood development) almost merging together
92. With 3,145 electors, compared with Cropwell Bishop (1,473) Sutton Bonnington (1,731) and Tollerton (1,533) it is "high time" we had a Parish Council. Indeed I ask why not earlier. I hope the petitioners map is more meaningful than the copy supplied!! I presume that the names of the petitioners are available.

93. We feel that it would provide a forum for residents to voice their concerns regarding local matters to someone who will listen and take these forward.
94. Nay, Nay Thrice Nay. Not more massaged egos trying to interfere with daily existence in this largely forgotten idyll.
98. With the relaxation of current planning regulations, we need input in to the resolution of future proposals/ problems
99. Not happy about houses on Sharphill woods
100. I do not feel that a Parish Council is needed in this area. I am happy with the efforts of the Rushcliffe Borough Council
106. a) There are too many tiers of administration in local government already without the need to add more b) I am quite satisfied with the Borough Council's servicing of West Bridgford as a whole and I rely on my Borough Councillor's to look to the interests of Edwalton in particular
107. Maybe we will get things improved in Hawthorn Close because when we ask for improvement on the close as a whole we are told there is no funding available from Metropolitan Housing
114. I think things work very well as they are, also I pay enough in Council Tax without being added to for a Parish Council
115. This is totally unnecessary - truly a waste of money and time. We already have adequate cover with the Edwalton Councillors
117. Currently feel Under-Represented
118. We would hope by having a Parish Council, it would halt the destruction of beautiful Green Belt areas as in the case of the Sharphill Wood development
120. Having a Parish Council would give people a local voice
121. Our vote in favour of an Edwalton Parish Council is conditional on there being no increase or additional charges to local residents
123. Rushcliffe Borough Council does a fine job, no extra level of "voice" is needed
124. Why pay more tax so that a few people who have not lived in Edwalton for long can boost their ego by claiming to be Councillors and claiming for expenses?
126. There are too many people already trying to run the Country and Communities alike. This costs too much money, times are difficult. Let's cut costs not add to them, I don't believe in Mayor and Mayoress either (very costly) Money is tight for everyone, another governing body is not needed right now
127. I am very satisfied with Rushcliffe Borough Council and think the forming of a Parish Council would be costly and is not necessary

128. I believe democracy is best as local as possible
133. This would only create another layer of bureaucracy!! This exercise must be costing additional to normal years
136. To enable us to have a stronger voice on all issues directly impacting Edwalton, a parish Council would be a positive step
137. My address is West Bridgford with a West Bridgford postcode. Valley Gardens is not in Edwalton! Nor is Hilton Crescent or Valley Road amongst others as they are West Bridgford addresses and postcodes. I have looked at a map online and the boundaries are different. We can't be in West Bridgford and Edwalton! Could you please let me know where I actually live!
141. At the time of economic crisis when the local council at County Hall are suffering a short fall in government grant, as I see it this is not a viable proposition. I have lived in the above address under Rushcliffe Borough Council for 26 years and I am content to remain
143. I have always been a supporter of a local Parish Council and was very surprised when I moved to Edwalton to find that we did not have one. It is very important that the local residence can be involved in the local community and can discuss any issues and activities with their councillors and attend local meetings to voice their opinions. I also miss seeing the minutes of the local meetings in the parish magazine. We currently do not get any written reports regarding Council activities within the village boundary
144. The creation of a parish council will greatly enhance the opportunity for local residence to be involved in all issues affecting the local community. With the proposed Sharp Hill development and the possibility that the village population will more than double est growth 3,500 adults ie assuming two adults per dwelling it is more important than ever that we have a parish council to represent us
146. I consider all necessary decisions are made at county hall
147. It is a sound idea and should help Edwalton residents to have a say in district affairs
151. We are in favour of an Edwalton Parish Council provided we don't pay the West Bridgford special expenses and only the Edwalton parish council receipt
156. No need
157. We would welcome representation at a more local level to enhance Edwalton as a place to live. We would welcome more information about why Edwalton is included in the West Bridgford special expenses precept and how that currently benefits Edwalton residents
159. In a time of cut backs at personal and governmental levels I do not feel that any form of bureaucracy is needed. I have lived in an area with a parish council before and could see no real added benefits other than some members of the community felt rather more important than others! We as a

household are happy to leave things as they are at NO ADDED EXTRA COSTS

160. As a resident of Edwalton I would like to be able to take responsibility for our own affairs in Edwalton. This will ensure money is used appropriately on what we want for residents
161. It may help to make better balanced decisions about our area. For example we have no objection in principle to building at Sharphill. However we think no account has been taken of the impact on the local roads, schools and other services. We hope a parish might have some influence on this type of decision and at least ensure appropriate roads, schools etc are upgraded to match
163. I fully support the proposal to establish an Edwalton Parish Council
164. Edwalton needs more say in local matters. Particularly Sharphill Wood development and the road congestion it will cause. Also travellers site is not a good idea for this peaceful area
170. As I am officially where I live classed as West Bridgford and not Edwalton, I do not see why I have to pay extra council tax towards something that does not concern me. We already pay enough as it is considering we have no glass collections, pay extra for green bins and weeds are no longer sprayed and killed.
173. It would be good to have a parish council in Edwalton we would support this proposal
179. I am sure a parish council for Edwalton is long over due and can only be a distinct advantage for the local residents to have a voice that can be forcibly heard within the town council is always a good thing, because all too often these smaller areas outside the city centre are often forgotten or ignored. I therefore wish all concerned with this venture well and i hope your endeavours are finally successful
181. Too many levels of admin
184. This is just another layer of local government which will inevitably cost more to local rate payers, in addition I object most strongly to having my address changed from West Bridgford to Edwalton
186. I don't see a need for another layer of Government when we already have representation of the existing council
187. I see no reason for an extra level of government and bureaucracy when the existing system works well enough.
188. Edwalton needs to have control of its own affairs, especially now that several thousand new houses are planned for the Sharphill area. We in Edwalton should no longer be an offshoot of West Bridgford
189. I think this would give us more say on issues like poor pavements and potholes in roads and other environmental issues and services

190. This should encourage greater local involvement in issues that affect Edwalton. The Borough Council's information sheet should make it clear that any parish precept would replace that which currently covers "West Bridgford special expenses"
191. This will not add any value whatsoever and will increase local taxation and the burden placed on local residents. As a School governor and a local resident I am strongly opposed to this proposal.
194. We feel that our interests would be more specifically represented by a parish council
196. I support the premise that the residents of Edwalton should have greater involvement in the affairs and development of the ward
197. In an effort to promote a greater sense of community in Edwalton, I am committed to championing any proposal that might advance the cause. I am very much in favour of a Parish Council being established in Edwalton. West Bridgford Pentecostal Church has been hosting some initial meetings in order to get the ball rolling and although I have not been able to attend them all myself, the meeting I have attended have been very encouraging and informative. As a church our vision is very much local community, we have been running an independent community food bank for just over a year and we are looking to get further involved in community action and initiatives.
199. 1Yes All for it would have more "voice" in the community, take responsibility for our affairs 1 No It didn't work for Tollerton why should it work for Edwalton
203. I dispute the claim that installing a parish council will not add to the bureaucracy within local government, and further, fail to understand the claim that this will not add to the cost of managing services for the local community. I feel that this is adequately served by the existing system. Further, the proposed revisions to the Edwalton boundary do not appear to make any sense. On the one hand, there is a simplification to the northern side, running the boundary directly along Boundary road, and Leahurst Road, but then a complication to the South West where there seems to be no added value in traversing the A52. I oppose the change as it appears to add no value, and risks adding more layers of local government that has debatable added value, not even looking into costs.
206. We feel it is important that people from our own Parish decide what happens, rather than people outside who doesn't care as much and are directly effected
209. Consensus of opinion should be respected
210. I see no reason for another layer of cost and bureaucracy. I do not believe this will come at no cost. I certainly don't think it will have any benefit
211. 1) I lived in Tollerton for 25 years. I was on its Parish Council for 20 and served a term as Chairman. I understand and believe in the concept but Edwalton is no longer a suitable well defined area for such a body. 2) Its establishment WILL cost money (it is already doing so!) 3) Its continuance

will be costly too. 4) There is a flourishing local history society which has made representation regarding village issues. 5) Perhaps the instigators of the petition could associate themselves with already existing organisations within the village "compass" thus adding strength to these bodies

212. I am totally against this proposal for the following reasons - 1) We don't need another level of local government 2) It will cost money and we certainly don't want additional costs at the present time. 3) Edwalton is not a separate entity and, whether we like it or not, is part of the West Bridgford conurbation
214. I would like to qualify my yes vote which is that there is no financial or cost to the Edwalton residents to create the Parish status to Edwalton
216. In times of austerity plus lower incomes it is not justified in creating further costs to hard pressed families
217. The Borough Council needs to put in place terms of reference, structures and sanctions to minimise the risk of the Parish Council becoming an unrepresentable cabal of narrow interests including but not limited to party political activists, business lobbies and social do gooders. A healthy mix of competent collaborative active individuals is needed and while this cannot be engineered the opposite can be avoided-possibly.
218. Edwalton village has different needs to West Bridgford. Residents should be more involved in provision of local matters such as Youth Groups, Services for the elderly, Planning Maintenance of footpaths. I would be happy to pay an annual precept up to that for Bingham
219. I am hoping a parish council would provide an effective voice for local people, giving a fair representation of their views. What I do not want is a group of people creating their own small fiefdom
220. 1) Another layer of bureaucracy which we can well do without 2) Will require a central office - who will pay for this accommodation? Where will it be? 3) Who will appoint a Parish Clerk and who will pay the salary and expenses? 4) Who will pay for I.T equipment, legal advice, printing and postage? 5) We need to be advised of a management structure 6) We need sight of a financial plan 7) Will the parish councillors be doing this on a voluntary basis for the benefit of the community or will they require payment? 8) What is wrong will the perfectly adequate present system where we are represented by two RBC Councillors? 9) How will services be funded ie. grass cutting, street cleaning etc? 10) There are several voluntary run groups/ organisations in Edwalton who would not welcome any interference from a Parish Council 11) The possible additional cost is totally unnecessary
222. Edwalton has a unique history that should not be subsumed in to that of West Bridgford and Nottingham. Edwalton should be identified as a district area in its own right, let us see it have its own Parish Council
227. Edwalton ward is not a homogenous unit. Edwalton village comprises a very small part of the ward. I cannot see any advantage in having a parish council which as far as I can see would attempt to separate Edwalton from West Bridgford and as the ward includes part of West Bridgford would be an

impossibility. I could understand if Edwalton were actually a separate village but as it has now become almost an add-on to West Bridgford it would seem to me a waste of time.

228. I personally feel that Rushcliffe BC are already doing a perfectly good job.
229. There are enough bureaucrats already without creating more and no doubt at extra expense!
230. Firstly please excuse my handwriting Since Metropolitan took over as "Landlords" nothing seems to be done! " I, as others are disabled" Myself recently had stroke . Have been in office for several years "Now medical retired!" "But not stupid"
231. An alternative to the new surgery plan for Wilford Lane. We are on the fringe of the area and the majority of the residents in this area are pensioners, many in late seventies and more. For us the whole new plan will be a total disaster. Something which was rushed through with no consideration for extra costs and time involved. (We don't all live on Benefits) either 2 free bus rides or petrol costs and crossing Wilford Lane a very busy dangerous road at any time (80 years old driving cars.)
236. As a long term resident of Edwalton I have consistently opposed the development of the Sharphill Wood area accepting that additional housing is inevitable. Will the proposed Council have a stance on the necessity to develop a greenbelt area and the effect the traffic will have on Melton Road. I have been advised on the Main Council views and will be interested to hear the proposed Councils
237. I think Edwalton needs , and should have, a parish council. However, I do not agree with the suggested area of the "parish" enclosed with your form. This would not be a parish council but a ward council, which is a different conception. I enclose a copy of the "historical" parish of Edwalton which evolved when the churches of St. Pauls and St. Lukes were built. The strength of feeling in Edwalton for a body to speak for us was demonstrated in the attendance of several hundred people at the council meeting on the Sharphill inspectors report some 6 years ago. I am a local historian with an MA degree in regional and local history and a founder member of the Edwalton local history society
241. We are in favour but would say it is now a little late to stop the insanity of the Sharphill tragedy
243. We already have enough layers of governance. Presumably members of the parish council would be able to claim expenses for which the rest of us would have to pay.
244. We strongly support the creation of a parish council for the Edwalton village ward
250. There is a pressing need to create some sort of community spirit in Edwalton, as, as far as i am concerned, nothing exists currently. Resident since 1990

251. A parish Council would introduce a further level of government with limited benefits. Its ability to influence major decisions would seem to be very limited. e.g. Planning, Licensing although the residents of Edwalton might like to consider that they might inhabit a village, much of the population now lives outside the "original village" with West Bridgford, Gamston (and soon Sharphill wood development) almost merging together
252. We feel that it would provide a forum for residents to voice their concerns regarding local matters to someone who will listen and take these forward.
255. There are too many people already trying to run the Country and Communities alike. This costs too much money, times are difficult. Lets cut costs not add to them, I don't believe in Mayor and Mayoress either (very costly) Money is tight for everyone, another governing body is not needed right now
257. Our vote in favour of an Edwalton Parish Council is conditional on there being no increase or additional charges to local residents
259. We would welcome representation at a more local level to enhance Edwalton as a place to live. We would welcome more information about why Edwalton is included in the West Bridgford special expenses precept and how that currently benefits Edwalton residents
260. We are in favour of an Edwalton Parish Council provided we dont pay the West Bridgford special expenses and only the Edwalton parish council receipt
263. We feel that our interests would be more specifically represented by a parish council
264. We feel it is important that people from our own Parish decide what happens, rather than people outside who doesn't care as much and are not directly effected
265. Consensus of opinion should be respected
266. Edwalton has a unique history that should not be subsumed in to that of West Bridgford and Nottingham. Edwalton should be identified as a district area in its own right, let us see it have its own Parish Council
269. This proposal will just mean unnecessary expense as we already have councillors representing the village there will be rooms needed for meetings allowances to be paid all adding to our rates. We have not needed a parish council for all these years so I would prefer things to stay as they are
272. We support this proposal as we strongly believe that a Prish Council would help to serve the needs of Edwalton now and into the future.
273. 1) Further layers of government is entirely unnecessary 2) Edwalton is no longer a separate entity. It is part of West Bridgford. No clear boundary between Edwalton and West Bridgford. Sharphill development will have no affinity to Edwalton 3) Petition based on no cost. This is un true and there will be a cost. This must have been known when the petition was circulated. 4) No

effort has been made to contact me the individuals promoting this idea are certainly under the radar. Hardly democratic!! I object strongly

275. Hopefully this may solve the problem of residents in this area being taken for "mugs" when it comes to local Government decisions, Council decisions and trying to get services that we all pay very highly for in our taxes, such as tree hedge cutting, grass cutting, street lighting, road sweeping etc etc.
281. Really Don't Care
289. Edwalton parish council - a voice for our community, a strong parish council provides the voice that we residents need to enable us to take more responsibility for our own affairs here in Edwalton. Namely, we must continue to fight against the building of roads, houses and schools/shops at and around Sharphill Wood and "east of Melton Road" any future Sharphill Wood building development would cause huge congestion of traffic at the Wheatcroft roundabout and on surrounding roads
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293. We do not need another level of bureaucracy to govern the area
301. We support this proposal as we strongly believe that a parish council would help to serve the needs of Edwalton now and into the future
302. A) at this stage there appears to have been no management plan to explain fully what - if any - services they would take on from that which is already provided by RBC. Presume a (pc) would be statutory. B) ENC widely advertised a no cost extra to residents during the petition signature exercise and the canvassing. In discussion it was thought by ENC that the Edwalton precept within the West Bridgford special expenses would/could be allocated for their budget. In my opinion this possibly would create a problem(s) elsewhere. The services to the residents have not been clearly defined. Comments to me from a range of residents include:- would a (PC) create a precedence elsewhere in West Bridgford for a similar situation and would it reignite the formation a town council. Finance and funding has raised some concern as it is not known what services a (PC) would take on. What is the real interpretation of localism as an organisation such as the (ENC) as a non-statutory body could still exist. Where would a (PC) be located, would employees be recruited such as the need for a clerk as there seems to be no detailed plan of action. Not the least views were why the need to alter the present excellent services provided by RBC by adding another level of bureaucracy??
303. 1 Yes All for it would have more "voice" in the community, take responsibility for our affairs 1 No It didn't work for Tollerton why should it work for Edwalton

308. We are opposed to the creation of a Parish Council for the Edwalton Ward. We are adequately represented by two elected Rushcliffe Borough Councillors and fail to see the need for another tier of local government which could well see an increase in the Council Tax. Edwalton village has evolved over recent years to become part of West Bridgford creating a separate Parish Council would set a precedent for other communities such as Compton Acres, Trent Bridge, voluntary resident associations or the like could be a communications link to the Borough Council for consultation purposes.
309. We are opposed to the creation of a Parish Council for the Edwalton Ward. We are adequately represented by two elected Rushcliffe Borough Councillors and fail to see the need for another tier of local government which could well see an increase in the Council Tax. Edwalton village has evolved over recent years to become part of West Bridgford creating a separate Parish Council would set a precedent for other communities such as Compton Acres, Trent Bridge, voluntary resident associations or the like could be a communications link to the Borough Council for consultation purposes.
312. I feel strongly that Edwalton should have a parish council because this will empower the population of Edwalton. Community participation and consultation will be done by the residents of the parish instead of RBC. This will offer a far more grass roots approach. There will be more resources in terms of hours spent on issues that need addressing. Volunteering will be more prevalent and volunteers will be encouraged to work with their local communities
313. In my view there may well be a cost. The area is small with few businesses. Other than interfering in planning applications a parish council would have little influence. No real case has been made and it looks more of a ego trip than a useful exercise
323. We do not feel there is a sufficient need for a parish council in Edwalton. There is already a good level of community engagement and harmony amongst the residents and therefore could do without interference by local level politics. as a resident of Edwalton for more that 20 years I would like to think my views are valid
325. Too many councils already
327. We do not want a parish council for Edwalton in my opinion it will increase problems with re to conflicts between councillors. Parish councils are famous for their problems so hence would refer to remain part of Rushcliffe Borough Council
328. We do not want a Parish Council for Edwalton. In my opinion it will increase problems - with ref to conflicts between Councillors. Parish Councils are famous for their problems - so hence would prefer to remain part of Rushcliffe Borough Council
330. I think that Rushcliffe BC runs Edwalton very well. Creating a parish council for Edwalton would probably be costly, I am quite satisfied with the way things are. So best left alone

331. Edwalton parish council will look after Edwalton interests rather than Edwalton continuing to be swallowed up by the larger WB community. This has been the case for over 70 years since Edwalton last had a parish council. During those years Edwalton has gradually lost its identity. High time we got it back. As I read your information, Edwalton parish will set its own parish precept rather than Edwalton households being charged the WB special expenses precept. This weekly precept may end up less than £1.05 for a band D property
333. Edwalton is no longer a separate entity but rather an extension of West Bridgford and therefore a parish council is not appropriate. We do not need another layer of Government. Expenses would come from an administrator, premises IT printing, postage etc after the election costs
334. There is too much cost associated with local and national government. We don't need more
337. Good idea.
343. Edwalton has always been a small, self contained community and we do not want outside forces trying to change this i.e. the attempts to develop Sharp Hill and now apparently the possible arrival of Waitrose near to Wheatcrofts - which at the moment is an attractive entry into Nottingham. I think a Parish Council, concerned with our local interests will give more strength in being able to resist pressures from outside commercial enterprises.
345. I have never felt that I live in Edwalton. As far as I am concerned, I live in West Bridgford. I therefore do not want to be part of an Edwalton Parish Council.
346. I would like for Edwalton to have a Parish Council.
347. Wish to remain within Edwalton Village Ward as proposed by petitioners. Do not approve of boundary changes proposed in 2015 which adversely affect our property
350. Very useful to solve problems with local knowledge and voices.
355. Believe local area best served by local government at local level nearest to community possible. Wish to remain in Edwalton parish not transfer to W.Bridgford in 2015 as proposed
356. Cost
362. We have elected ward members who provide a voice for the community. The lobby for a Parish Council suggests that there is a lack of confidence in those currently elected as Ward Councillors to fully represent the community. I do not believe this is fair and I consider that the interests of Rushcliffe residents, including those in Edwalton are adequately represented without the need for another tier of bureaucracy. There is no evidence to show that a Parish Council can be run without cost. Parish Councils are by definition, parochial,

and because they can only represent the views of a few, are champions of 'NIMBY'ism. I find this unacceptable.

365. Edwalton is now too large to be included in West Bridgford and should have its own say
371. Edwalton is not currently well enough represented things happen here that should be better thought through
372. Originally in favour, however in the light of the costs to operate the new parish council and the prevailing economic situation it would be prudent to delay the proposal for the time being our budgets being under strain as they are
373. Residents of Edwalton should be entitled to take responsibility for voicing and governing their own needs and issues.
374. If it allows for greater community adhesion and cooperation - I think it will be a good idea. With the Sharphill development perhaps the area needs a "new" identity.
376. Edwalton needs a Parish Council to provide the following:
- an elected body of local residents who are aware and in tune with local needs and problems of living in Edwalton, able to act in concert with Borough and District councillors on local matters.
 - To be able to provide a local response to proposal developments in the area. For examples the recent developments proposed for the Alford Road pavilion appeared without any general alert or discussion with the community. A PC would have been involved from the start
 - The Sharp Hill development has generated local action groups in opposition to the proposals, but these are not elected and a PC would have been the appropriate body to coordinate local responses to help develop an acceptable local solution, rather than the situation continue to be polarised
 - A PC would be the appropriate body for local initiatives to be considered and supported. Examples include SPEEDWATCH schemes run in other areas have been supported by their PC; A PC is in a better position than borough councillors to notice and remedy local problems, such as open areas that are not well maintained. A PC could develop a future for the use of Miss Machin's field.
377. We consider we live in West Bridgford not Edwalton
378. We consider we live in West Bridgford not Edwalton
381. Greater local representation for local residents
385. The problem we have, as we have seen in the Sharphill Wood farce and the proposed development opposite 219 Melton Road. With a huge amount of the public against these proposals and the appeals being turned down owing to the infrastructure not being suitable, it suited both the Conservative Council and the Government at the time to overturn the decisions! Can indeed a Parish Council possibly be of any help? I think not. To oppose the above Planning applications which took a great deal of time and money and hard

work from the local people was indeed a complete waste of time, but it did prove one thing to me, that in actual fact Democracy does now not exist in our area and that the people do not have a voice!

388. It is likely to add a further layer of bureaucracy and additional costs without any noticeable improvement in services.

No name and address supplied – a total of 3 comments

1. As a resident of Hallfields , Edwalton I would like to state my objections to Edwalton having a parish council. Edwalton comprises of large sprawling housing areas rather than a tight knit area such as a village or small town may be. Because of this things that may affect areas near the church will not be an issue for those further afield. Secondly this will only add in another level of/ or merely replace the decision making process.
2. Please specify actual improvements a parish council envisage if elected
3. A few old Codgers looking for a OBE! We do not need Dad's army running Edwalton! Send one of them onto Melton Road with a lollipop to stop traffic 2x a day for the few pupils who x from Machins Lane.

Report of the Executive Manager - Finance and Commercial

Cabinet Portfolio Holder – Councillor J A Cranswick

Background

The purpose of this report is to present the budget position for revenue and capital as at the 31 July 2013. The details were considered by the Corporate Governance Group on the 19 September 2013.

Recommendations

It is RECOMMENDED that the report is endorsed, particularly noting the additional grant income received and that any relevant underspend during the year is transferred to the Council's Assets and Service Delivery Reserve.

Revenue Monitoring

1. The revenue monitoring statement by service area is attached at **Appendix A** with detailed variance analysis for July 2013 attached at **Appendix B**. This shows an underspend against profiled budget to date of £333,972 and a projected underspend for the year of £77,720. It is anticipated that this will continue to improve throughout the remainder of the year as managers continue to drive cost savings, and raise income, against existing budgets.
2. As documented at **Appendix B** the underspend to date reflects a number of positive variances including income from planning fees arising from a number of major applications and green waste income, reduced staffing costs within the Garage and Streetwise operations as well as savings on the latter's supplies and services. It should be noted that there are a number of accounting adjustments that will be made through the year (for example, the reversal of expenditure accruals) which will reduce the variance at year end.
3. The main adverse variance relates to severance payments which, in line with the Council's budget, have been met from funds transferred from earmarked reserves for this purpose.

Transfers to / from Reserves

4. The projected underspend is, in part, due to the receipt of a number of general grants. It is proposed that any underspend remaining at the end of the year in relation to these be appropriated to the Council's Assets and Service Delivery Reserve.

Grant	Amount (£'000)
New Burdens Grant eg for Community Right To Challenge	16
New Burdens & Council Tax Transition Grants	58
IER (Individual Electoral Registration) Section 31 Grant	7
New Burdens Grant - Housing Benefit	12
Total	93

Capital Monitoring

5. The updated Capital Programme monitoring statement for July 2013 is attached at **Appendix C**. A summary of the projected outturn and funding position is shown in the table below: -

CAPITAL PROGRAMME MONITORING - JULY 2013			
EXPENDITURE SUMMARY	Current Budget £000	Projected Actual £000	Projected Variance £000
Transformation & Innovation	2,006	2,006	0
Neighbourhoods	2,530	2,206	(324)
Communities	712	712	0
Corporate Governance	365	342	(23)
Finance & Commercial	2,465	2,373	(92)
Contingency	134	0	(134)
	8,212	7,639	(573)
FINANCING ANALYSIS			
Capital Receipts	(5,981)	(5,452)	529
Government Grants	(945)	(950)	(5)
Other Grants/Contributions	(1,146)	(1,097)	49
Use of Reserves	(140)	(140)	0
	(8,212)	(7,639)	573

6. The projected outturn on the capital programme remains lower than the budget, with a £573,000 underspend predicted. Summary details of schemes and variances are provided below.

Neighbourhoods

7. The projected underspend of £324,000 primarily relates to the re-modelling of the vehicle replacement programme due to the on-going service reviews and Streetwise franchise project which has resulted in a projected underspend of £275,000. There is a further £49,000 underspend in relation to the repayment of Decent Homes Grants which are awaiting re-allocation once applications have been received and approved. Any expenditure plans will be in line with the current Private Sector Housing Renewal Policy. The in-year

budget provision has also increased by £240,000 after Cabinet's previous approval for the affordable housing scheme of £830,000 being funded from current and future New Homes Bonus Receipts.

Corporate Governance

8. The projected underspend relates to the provision for the new Income Receipting System which has been written off to revenue due to the nature of the spend.

Finance & Commercial

9. The projected underspend of £92,000 largely relates to deferred leisure projects as a result of the Leisure Strategy review. These include projects regarding infrastructure at Rushcliffe Leisure Centre and the Arena (eg Warm Air Unit and the Bowls Rink Cloth). £16,000 has been vired into the Finance and Commercial budget (from Contingency) in relation to Leisure Strategy work.

Summary

10. This report continues previous trends of the Authority's managers maintaining expenditure within the funding envelope agreed by the Council and identifies that savings will continue to be delivered on capital and revenue budgets throughout the remainder of the current financial year. There remain external financial pressures from developing issues such as changes in national funding associated with the localisation of Business Rates, welfare reform and continued financial pressures on individuals, businesses and partners. Against such a background it is imperative that the Council continues to keep a tight control of its expenditure and maintains positive progress against its four year plan.

Financial Comments

Financial comments are included within the body of the report

Section 17 Crime and Disorder Act

There are no section 17 implications

Diversity

There are no diversity implications

Background Papers Available for Inspection:

Corporate Governance Group Agenda 19 September 2013, Item 9.

Appendix A

Revenue Variance Analysis by Service Area April 2013 - July 2013 (4 Months)

	Actual vs Budget to Date			Projected Outturn vs Budget		
	Budget YTD	Actual YTD	Variance (Under)/Over	Current Budget	Projected Outturn	Variance (Under)/Over
Communities	436,979	296,252	(140,727)	1,397,200	1,404,000	6,800
Corporate Governance	1,163,831	1,165,261	1,430	3,084,500	3,084,500	0
Neighbourhoods	530,898	331,030	(199,868)	3,118,540	3,070,830	(47,710)
Finance & Commercial	1,594,669	1,677,736	83,067	3,425,330	3,425,330	0
Transformation	165,696	87,822	(77,874)	645,660	702,640	56,980
Additional Grants						(93,790)
Total	3,892,073	3,558,101	(333,972)	11,671,230	11,687,300	(77,720)
Potential (Call on)/ Contribution to Earmarked Reserves						77,720
Reserves/Contingency						0
Budgeted Use of Balances						0
Net Use of Balances Available						0

Appendix B

ADVERSE VARIANCES

Corporate Governance

- IT rechargeables. Expenditure incurred earlier than anticipated.

Finance & Commercial

- Finance/Council Tax/Council Tax Benefits/Housing Benefits. Severance/Payments in lieu of notice and agency costs.
- Leisure Centres. Repairs at the Leisure Centres to fund from earmarked reserves
- Accrued income from joint use
- Car Parks contribution from Notts CC for use of car parking spaces during the library refurbishment.

Neighbourhoods

- Homelessness. Under-occupancy is resulting in a variance on income.

Transformation

- Economic Development. Due diligence work at Cotgrave Precinct.

Total Adverse Variances

Variance	Projected
YTD	Outturn
£'000	£'000
44	0
114	109
11	30
73	0
30	0
6	26
0	20
278	185

FAVOURABLE VARIANCES	Variance	Projected
	YTD	Outturn
	£'000	£'000
Communities		
- Development Control - Income from Planning Fees up due to a number of major applications.	(82)	0
Corporate Governance		
- Democratic Representation. Savings on mayor's transport and civic receptions.	(20)	(10)
Finance & Commercial		
- Corporate Management. Accrual for MMI levy - invoice not yet received.	(51)	0
- Contingencies. Funding of planned additional expenditure regarding of payments in lieu of notice to be met from this reserve. Virements to be carried out.	0	(151)
- Leisure Centres. Management fees held back due to disputed amounts.	(87)	0
Neighbourhoods		
- Housing Standards. HIMO Licence income prepaid for 5 years and is transferred to the Balance Sheet at the year end.	(25)	0
- Waste Collection supplies and service savings (eg stable fuel prices)	(40)	(13)
- Green Waste income	(65)	0
- Neighbourhoods vacant posts.	(35)	(71)
- Streetwise. Variability activity, expect to spend budget allocation by year end.	(24)	(10)
Transformation		
- Cemeteries - Payment of previous year invoice from City Council was withheld pending further information.	(28)	0
- Investment Properties. Vacancy lapse much lower than budgeted for.	20	0
Total Favourable Variances	(437)	(255)
Sum of Minor Variances	(175)	(8)
TOTAL VARIANCE	(334)	(78)

2013/14 Capital Programme
April 2013 - July 2013 (4 Months)

CAPITAL PROGRAMME MONITORING - JULY 2013			
	Current Budget	Projected Actual	Variance
	£000	£000	£'000
TRANSFORMATION & INNOVATION			
Cotgrave Masterplan	858	858	0
Rushcliffe Community Contact Centre - Spokes	150	150	0
Carbon Management Plan - Lighting	72	72	0
Civic Centre Enhancements - General Provision	201	201	0
Civic Centre Enhancements - External Works	430	430	0
Nottinghamshire Broadband	245	245	0
Footpath Enhancements	50	50	0
	2,006	2,006	0
NEIGHBOURHOODS			
Disabled Facilities Grants	600	600	0
Decent Homes Grants	49	0	(49)
Support for Registered Housing Providers	958	958	0
Wheeled Bins Acquisition	60	60	0
Vehicle Replacement	863	588	(275)
	2,530	2,206	(324)
COMMUNITIES			
Gresham Pavilion Legionella	3	3	0
Community Partnership Reward Grants	54	54	0
Rushcliffe Country Park - Play Area	120	120	0
Partnership Grants	92	92	0
Alford Road Pavilion Redevelopment	350	350	0
Boiler Replacement	53	53	0
The Hook Multi Use Games Area	40	40	0
	712	712	0
CORPORATE GOVERNANCE			
IS Strategy	365	342	(23)
	365	342	(23)
FINANCE & COMMERCIAL			
Rushcliffe Leisure Centre Changing Room Supply & Extraction Unit	14	0	(14)
Keyworth Leisure Centre - Pitch Upgrade	25	0	(25)
Rushcliffe Leisure Centre - Warm Air Unit	17	0	(17)

CAPITAL PROGRAMME MONITORING - JULY 2013

	Current Budget	Projected Actual	Variance
Cotgrave Leisure Centre Car Park Resurfacing	3	3	0
Arena - Bowls Rink Cloth	36	0	(36)
Bingham Leisure Centre - Roof Replacement	104	104	0
Leisure Strategy Review	16	16	0
Nottinghamshire County Cricket Club - Loan	2,000	2,000	0
Dualling of A453 - Contribution	250	250	0
	2,465	2,373	(92)
CONTINGENCY			
Contingency	134	0	(134)
	134	0	(134)
TOTAL	8,212	7,639	(573)