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Our reference:
Your reference:
Date: 17 July 2010

To all Members of the Council

Dear Councillor

A meeting of the COMMUNITY DEVELOPMENT GROUP will be held on Monday 26 July 2010 at 7.00 pm in the Council Chamber, Civic Centre, Pavilion Road, West Bridgford to consider the following items of business.

Yours sincerely

Head of Corporate Services

AGENDA

1. Apologies for absence
2. Declarations of Interest
3. Notes of the Meeting held on Monday 19 April 2010 (pages 1 - 6).
4. Community Led Planning

The report of the Head of Community Shaping is attached (pages 7 - 11).

5. Glass Recycling – Final Update

The report of the Head of Environment and Waste Management is attached (pages 12 - 13).

6. Children and Young People

The report of the Head of Community Shaping is attached (pages 14 - 18).

7. Climate Change Action Plan

The report of the Head of Community Shaping is attached (pages 19 - 35).

8. Work Programme – July 2010

The report of the Deputy Chief Executive (PR) is attached (pages 36 - 37).

Membership

Councillors Chairman: Mrs J A Smith, Vice-Chairman: M G Hemsley, S J Boote, T Combellack, J E Cottee, T W Holt, G R Mallender, J A Stockwood and B Tansley

Meeting Room Guidance

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**NOTES
OF THE MEETING OF THE
COMMUNITY DEVELOPMENT GROUP
MONDAY 19 APRIL 2010**

Held at 7.00 pm in the Council Chamber, Civic Centre, Pavilion Road, West Bridgford

PRESENT:

Councillors Mrs J A Smith (Chairman), S J Boote, J E Cottee,
Mrs R E J Godkin, M G Hemsley, N C Lawrence, Mrs M M Males,
G R Mallender and B Venes (substitute for T W Holt)

OFFICERS PRESENT:

E Brady	CBL: Project Co-ordinator
C Caven-Atack	Performance and Reputation Manager
D Dwyer	Strategic Housing Manager
R Holcroft	Housing Team Leader
V Nightingale	Senior Member Support Officer
P Randle	Deputy Chief Executive (PR)

APOLOGIES FOR ABSENCE:

Councillor T W Holt

Members were informed of Councillor Holt's recent injury and the Chairman and the Group wished Councillor Holt a speedy recovery.

21. Declarations of Interest

There were none declared.

22. Notes of the Previous Meeting

The notes of the meeting held on Monday 25 January 2010 were accepted as a true record.

With regard to the Climate Change Strategy the Deputy Chief Executive (PR) informed the Group that although this Group had felt that it would be necessary to reconvene the Member Panel this had been superseded by the Cabinet's decision of 9 February 2010. However, the Strategy and Action Plan would be presented to the Group again before implementation.

The Deputy Chief Executive (PR) also explained that the issue of public toilets in West Bridgford had not be included on the Group's agenda for this meeting, as previously reported, as Cabinet had considered a report and a consultation exercise was currently being undertaken. Members' views would be sought as part of the consultation process.

23. Cabinet Member Questions

There were none received.

24. **Draft Customer Access Strategy**

The Performance and Reputation Manager presented the Draft Customer Access Strategy to the Group. She informed Members that following comments by the Group in October 2009 the draft Strategy had been made more tangible, less wordy and included actions for the next three years. She stated that it was based around three themes, customer services, information by communications and feedback/consultation.

The Group discussed the Customer Service Centre's rural access points and were informed that, through the use of new technology, it was envisaged that advisors at the access points could offer the same service as the central Customer Service Centre. With regard to extending the opening hours and viewing planning applications these would be considered by the Customer Service Centre Partnership Working Group. Members supported these concepts and it was agreed to further clarify the work of these access points in the Strategy.

Members queried the 'Tell Us Once' initiative and were informed that all partners had agreed to this concept and that the customer would only have to inform one of the partners for this to be filtered through to the others.

The Group was informed that it was envisaged that electronic communication would grow in the next few years and that this would be advertised via the website and the telephone system, although it was acknowledged that contact via the phone was more instantaneous. Members requested that officers evaluate the resource implications of using social media tools. It was also felt that using these tools for consultation purposes could distort the results. Officers agreed that it was vital to use the correct method of consultation depending on the target audience.

With regard to the Council's Customer Relationship Management (CRM) system the Group was informed that currently the system had been developed in house over eight years ago and needed to be enhanced. Officers were at present considering alternative systems to ensure that the Council understood why people were making contact.

Officers informed the Group that the new telephone system had been introduced six months ahead of schedule due to the failure of the old system. Members expressed their concerns that the system would not involve too many barriers before people were able to contact an advisor. Members were assured that this would not be the case.

Members felt that the document did not address the needs of the rural population of the Borough, officers agreed to consider this issue before the document was finalised.

Following a discussion regarding the Council's website Members were informed that this was to be redeveloped. Some Members felt that although the site did need some development they did not wish to see a wholesale redesign.

Members were concerned that the action plan was incomplete. Officers stated that the missing information would be included before the Strategy was presented to Cabinet.

It was AGREED that the draft Strategy should be presented to Cabinet following the inclusion of the Group's comments.

25. **Choice Based Lettings Scheme and Draft Housing Allocations Policy**

The Strategic Housing Manager gave a presentation regarding the Choice Based Lettings scheme and the draft housing allocations policy. She stated that there was a government target to introduce a scheme by December 2010 for the allocation of properties. She explained that there were 2 components to the scheme, the advertising and letting of properties known as Homesearch and the Housing Allocations Policy. The Council's Housing Allocations Policy was being upgraded to ensure that it was clear and transparent and that it was consistent with both Gedling and Broxtowe Borough Councils' policies and so that it could be developed into a sub regional policy.

The Strategic Housing Manager outlined the benefits of the scheme, how the scheme was more efficient and transparent; helped to manage customers' expectations; allowed customers' more informed choice; and highlighted the more vulnerable applicants. She highlighted that the partnership had obtained funding from the department of Communities and Local Government for the scheme.

Members were informed of the many activities that had taken place during the 12 week consultation period which was due to end on 24 April 2010. A survey had been sent to all applicants across the 3 boroughs and in Rushcliffe there had been a 15% response rate. The results of the survey were very positive and the majority felt that the allocations policy was a fairer way of allocating housing and would help those in most need to be housed. With regard to homelessness it was acknowledged that a small proportion of the people surveyed felt that this issue should be given higher priority; however, officers had over the past few years been working towards preventing homelessness and felt that by giving it a higher priority this could potentially create a perverse incentive for applicants to pursue homelessness as a quicker route to re-housing as opposed to considering other housing options. The event had highlighted the perceived barriers to the scheme for vulnerable groups and possible solutions had been identified. One of the main concerns was the inclusivity of the scheme, officers explained that an Inclusion Plan was being developed to ensure that the scheme was open to all sections of the community and that this would be completed in June 2010.

In response to a question regarding waiting times the Strategic Housing Manager explained that officers were in discussion with the IT providers to identify how robust the software would be and how it would assist in performance management. It was felt that the software would help to ensure that the stock was utilised to its best advantage.

As part of the survey officers had tried to assess people's views on letting properties to people from other parts, or even outside, of the Borough. The Group discussed the fact that only 12% objected to people moving into their

area, although it was recognised that 43% felt that there needed to be a local connection. Officers explained that this could help allocate the harder to let properties.

Following a question, officers explained that the right to buy scheme only applied to ex council house tenants and therefore there was only a very small proportion of tenants that could exercise this right.

Members were concerned that up to 4 people would be offered two bedroom properties. Officers agreed that this needed further clarification.

The Group thanked the team for an excellent presentation.

It was AGREED that

- a. the approach and proposed implementation timetable of the Choice Based Lettings Scheme be endorsed with a view to the scheme being fully implemented by Autumn 2010, and
- b. the revised Housing Allocations Policy be presented to Cabinet on 18 May 2010.

26. **Leisure Strategy Review – Interim Report**

The Chairman, Councillor Mrs Smith, presented the interim report of the Member Panel. She outlined the work of the Panel and informed the Group of its findings. She explained that the Panel had considered the Borough's leisure portfolio in terms of annual usage, budgets and customer satisfaction; that it had examined the play areas, parks and playing pitches as well as the six leisure centres. It was acknowledged that the joint use site buildings were looking old and tired. The Panel had considered an audit of the current provision and had also looked at future trends for leisure and how the Local Development Framework would impact.

Following a question Councillor Mrs Smith stated that when the schools were rebuilt there would be no plans to include leisure facilities on the site. She also informed the Group that according to the Sport England Model the Borough was over provided in relation to leisure.

Following a question regarding the old Gresham site the Deputy Chief Executive (PR) explained that a report would be presented to Cabinet soon.

The Group discussed the recommendations and supported the Panel's report.

It was AGREED that the Leisure Facilities Strategy Member Panel give further consideration to the following:

- a. Finalise the role of joint use facilities in conjunction with Nottinghamshire County Council
- b. Identify good practice examples of leisure facilities being operated by community/voluntary enterprise arrangements and consider which

facilities in Rushcliffe could benefit from this type of management arrangement

- c. Consider a full audit of leisure facilities (indoor, outdoor, open space and play areas) and develop a set of minimum standards for the level of provision the Council should be aiming to ensure is provided across all leisure activities
- d. Consider the emerging issues associated with housing growth including the level of contribution and land required from developers as part of section 106 agreements to enable the Council to develop new facilities
- e. Identify how leisure facilities can be best future proofed to ensure they are adaptable to meet changes in leisure trends

To assist in these further deliberations Cabinet's views are requested on:

- f. The Council's appetite to provide capital financial support for the development of new leisure facilities together with associated revenue investment in sports, leisure and health development programmes
- g. Confirmation that the Council in the direct provision of leisure facilities should be concentrating on growing and sustaining leisure provision rather than focusing on the 'Excel' area developing sporting excellence
- h. The future direction of travel in terms of the Council's current dependence on joint use facilities

27. **Annual Report 2009/10**

The Chairman presented the Annual Report that provided a review of the work undertaken by the Community Development Group in 2009/10. Members were informed that reports from all four scrutiny groups would be presented to Council on 24 June 2010.

It was AGREED to forward the annual report to Council for consideration.

28. **Work Programme 2009/10**

The Group considered its work programme and included a review of the Choice Based Lettings scheme at its meeting in April 2011, if the scheme was given approval.

29. **Chairman's Remarks**

As this was the last meeting of the Group in this Municipal Year, the Chairman thanked the Members and Officers for their commitment in supporting the work of the Group during the year.

The meeting closed at 8.50 pm.

Action Sheet

COMMUNITY DEVELOPMENT GROUP - MONDAY 19 APRIL 2010

Minute Number	Actions	Officer Responsible
24. Draft Customer Access Strategy	a) Members supported these concepts and it was agreed to further clarify the work of these access points in the Strategy. b) Members requested that officers evaluate the resource implications of using social media tools and their use for consultation purposes. c) officers agreed to consider the needs of the rural population of the Borough and to include the issue in the document before it was finalised. d) The missing information from the action plan to be included before the Strategy be presented to Cabinet	Performance and Reputation Manager Performance and Reputation Manager Performance and Reputation Manager Performance and Reputation Manager
25. Choice Based Lettings Scheme and Draft Housing Allocations Policy	officers to clarify the number of bedrooms people would be offered.	Strategic Housing Manager

COMMUNITY LED PLANNING

REPORT OF THE HEAD OF COMMUNITY SHAPING

Summary

Community led plans (also known as parish plans) have been developed in Rushcliffe since 2001. They fit the various strategies of the Borough Council, strengthen community engagement and help to bring funding into the Borough. They are developed by parishes or communities in partnership with the Borough Council and Rural Community Action Nottinghamshire (RCAN).

Recommendation

It is RECOMMENDED that

- a. The work done by the rural officer and local communities in developing community led plans is commended.
- b. The rural officer and the Chief Executive of Rural Community Action Nottinghamshire will provide a short presentation on community led plans. Members of the Cropwell Bishop parish plan group will also attend.

Background

1. The Rural White Paper (2000) provided communities with a new opportunity to transform their local environment, in the form of a parish plan. The key to the success of the parish plan lies in its local implementation, giving a community the opportunity to interpret and present their output in a variety of ways.
2. Community Led Planning is a nine step structured process, taken on by local community activists, to create a vision for a community and an action plan to achieve it. The process involves using a mix of evidence collection, different types of consultation and debate at the very local neighbourhood level. It is designed to be a process in which each and every citizen can participate and results in very high levels of engagement. The resulting vision covers the social, economic, environmental and cultural well-being of the community and all those who live and work there. Communities of any size can produce a parish plan.

Parish plans in Rushcliffe

3. The Borough Council in partnership with Rural Community Action Nottinghamshire appointed a rural officer for Rushcliffe in 2003. This is through a Service Level Agreement between the Council and RCAN through which RBC is provided five days a week officer cover, and all RCAN services and expertise, to enable the best possible outcomes for communities.

4. The first parish plans in Rushcliffe developed from previously carried out consultations, carried out with the support of the then Rural Community Council, such as in East Leake and Aslockton.
5. Parish Plans that the council and RCAN have assisted with have been developed in:
 - Aslockton 2003
 - East Leake 2004
 - East Bridgford 2004
 - Gotham 2004
 - Cotgrave 2006
 - Normanton on Soar 2006
 - Hickling 2007
 - Tollerton 2007
 - Langar cum Barnstone 2008
 - Cropwell Bishop 2009
 - Granby cum Sutton 2009
 - Shelford and Newton 2009
 - Keyworth 2009

Plans have been developed in other locations without RCAN and borough council support (eg Bingham Town Plan).

6. Community led plans are in development in Upper Saxondale, Shelton and Orston. Residents in Willoughby in the Wolds have recently agreed to start the process. Some villages such as Cotgrave and East Leake are working on their second community led plans.

Process

7. The process is laid out in, and supported by, a toolkit produced from the experience of 1000 parish plans in the early years of the programme. This can be found at: http://www.acre.org.uk/communityledplanning_index.html
8. Parish Councils are encouraged to consider whether a community led plan would benefit their work and the community. In some instances community groups themselves have initiated development of the plan. In all instances the process needs the active support of the parish council. After one or two public meetings where votes are taken about whether to engage in the process a steering group is formed from volunteers from the community and the parish council.
9. The steering group liaises with the Rushcliffe Community Partnership and develops consultation appropriate to the needs of the community, be it questionnaires, open days, drop-in events, focus groups etc. This is analysed and fed back to the community, which is invited to take part in putting together the actions in the plan. The community led plan and its associated action plan will be consulted on widely before publication.
10. The rural officer works closely with officers of the Borough Council and its partners in the Rushcliffe Community Partnership to ensure steering groups receive the best possible support and information, as well as ensuring the

actions are achievable, not only by the community but also by those who deliver services in the community. Officers respond to the various issues, and often attend relevant meetings, helping the community groups formulate appropriate actions.

11. Borough and County Councillors become involved at various levels, from providing initial funding to becoming members of the steering group, or ensuring the implementation of the plan.
12. Benefits are often apparent long before the plan is published: the process is nearly more important than the outcome: activities develop, people take on responsibilities: A “buzz” is felt in the community.

Strategic fit

13. Community led plans or parish plans have assisted the Rushcliffe Borough Council in meeting several strategic tasks
 - Contribute to the development and achievement of the new Nottinghamshire Local Area Agreement (LAA)
 - Work more closely with Town and Parish Councils
 - Work with partners to develop opportunities for children and young people to help them discover and achieve their potential
 - Deliver the Rushcliffe Play Strategy by December 2012.
14. Community led plans also support the work of the Rushcliffe Community Partnership, helping to build stronger communities, one of the themes of the Rushcliffe Sustainable Community Strategy. They impact on the other five priority areas:
 - Living healthier lives
 - Children and young people
 - Making communities safer
 - Supporting the local economy
 - Protecting and improving our environment.
15. The Community Strategy is driven by the Nottinghamshire Local Area Agreement, and reward funding has come to Rushcliffe for attaining targets under the agreement. One indicator NI 4 (people who feel they can influence decisions in their area) in particular was addressed by the development, over the county and specifically in Rushcliffe, of sustainable community led plans.

Outcomes

16. Cotgrave Town plan: This has enabled community groups and agencies to start to work together more closely. Particular issues such as facilities and activities for young people are being addressed more strategically. Work on making better use of existing resources and involving the community in shaping potential new development in the town has arisen from the plan. The work of the area based initiative (addressing community safety issues) dovetails with the overall aims of the plan.

17. Normanton on Soar: The plan was instrumental in the village getting funding from Wren (Waste Recycling Environmental) and other funders towards the rebuilding of the village hall. This provides the location of the Community Shop, another outcome of the plan. Allotments, a community garden and a village choir are all now in place too.
18. Cropwell Bishop: There was huge community involvement from the outset, more than 100 people attending the action planning event. As a result of the questionnaire, the Parish Council bought the Old School from the County Council and turned it into a thriving community centre. A village choir, book club, bridge club and walking groups have started. An allotment society has been instrumental in providing 40 allotments on land leased by the parish council with the support of the Borough Council.
19. East Bridgford: The parish council worked with the Borough Council and Midland Rural Housing to develop affordable rural housing following a need identified during parish plan consultation.

Challenges

20. Whilst parish or community led plans are extremely useful for drawing in funding and evidencing the requirements of villages, visions and actions are not always achieved. Gotham's parish plan did not prevent the East Midlands Regional Assembly deciding to allocate housing south of Clifton. However, the plan did lead to the development of affordable housing in the village.
21. Plans to regenerate the Wharf building on the Basin in Hickling did not progress but a number of community activities were developed.

Conclusion

22. Community led plans are an effective way for communities to get involved in what happens in their area and influence the future of their villages. With the involvement of elected councillors (at all tiers) there is a useful cross over of elected and participatory democracy. This also helps meet the duty to involve as well as bringing real improvements to areas. The Coalition Government is currently consulting on its plans for "Big Society". Community led plans are already promoting these concepts. Funding has been brought into the Borough to sustain projects arising from community led plans and over the past two years the rural officer has helped raise £800,000 for community groups and parishes in the Borough.

Financial Comments

The current Service Level Agreement between RBC and RCAN is a three year agreement which expires 31 March 2011. Payment in the current year is £42,942 which provides RBC with five days a week officer cover, RCAN expertise and services.

Section 17 Crime and Disorder Act

Community led plans often address issues of community safety and antisocial behaviour and look to find working solutions in partnership with the local police.

Diversity

Community led plans involve the whole community and the work of the rural officer particularly aims to address rural isolation and access to services.

Background Papers Available for Inspection: Nil

GLASS RECYCLING – FINAL UPDATE

REPORT OF THE HEAD OF ENVIRONMENT AND WASTE MANAGEMENT

Summary

1. Following a Cabinet recommendation on 10 February 2009 to extend the number of glass bring sites across the borough the Council have since been working on a number of sites with key partners and have been successful in developing three new glass bring sites in Ruddington, Cotgrave and West Bridgford.

Recommendation

It is RECOMMENDED that scrutiny group acknowledge the successful work achieved to date in delivering three new glass bring sites across the borough and the completion of the project.

Details

2. Following a comprehensive report and evaluation of glass recycling supported by the former Pace Shaping and Community Engagement Scrutiny Group the Cabinet recommended, on 10 February 2009, that the Council should extend its current network of glass bring sites in areas of need and work with local stakeholders to identify and deliver sustainable site facilities.
3. The Community Development Group has requested in its work programme for 2010/11 for an update to be provided on the progress that has been made in delivering this Cabinet recommendation.
4. Since the date of the recommendation the Council has undertaken considerable work with key stakeholders including Parish Council's and Nottinghamshire County Council, to target the development of new glass bring sites in key areas of the borough.
5. As result of this collaborative working the Council has been able to deliver a number of new glass bring sites which will complement the existing network of 60 sites, they include;
 - Gresham Car Park, West Bridgford
 - Cotgrave Shopping Precinct Car Park
 - Asher Lane, Ruddington
6. Other potential sites in target areas at Whatton, Flintham, Cropwell Bishop and Willoughby on the Wolds have not been possible to progress due to a range of issues including the A46 widening, other highway restrictions and land ownership issues.

7. All the new sites have been developed to take into account the local environment and they all meet the Council's specification for bring sites which includes high quality containers, appropriate usage signs including performance information and litter bin provision.
8. In addition the new sites have been very well received and will help to further contribute to increasing the Council's total tonnage of recycled glass which has risen from 2423 tonnes in 2007/08 to 2551 tonnes in 2009/10.
9. The creation of these new sites effectively concludes this project. In the future the Council will continue to work on developing new bring sites where opportunities are presented in new developments and also where local communities have expressed a particular need and have a desired location secured.

Financial Comments

Provision of £24,940 was made within the capital programme and has been fully utilised on the bring sites at West Bridgford, Cotgrave and Ruddington at a cost of £370 in lost interest.

Section 17 Crime and Disorder Act

All new bring sites are designed to discourage them from becoming gathering points for anti social behaviour and the containers used are specified to increase their resistance to arson and other forms of criminal damage.

Diversity

All new and existing bring sites are designed to allow, as far as is reasonable, ease of use by those with physical disabilities.

Background Papers Available for Inspection: Nil

CHILDREN AND YOUNG PEOPLE

REPORT OF THE HEAD OF COMMUNITY SHAPING

Summary

1. Strategic Task 12 within the Corporate Strategy is to *“work with partners to develop opportunities for children and young people to help them discover and achieve their potential over the next four years.”*
2. An action plan has been produced in partnership with the Rushcliffe Children and Young People Local Strategic Partnership (LSP) theme group. Rushcliffe Borough Council is the lead organisation for a wide range of activities which contribute towards the achievement of this plan, however there is currently no specific Rushcliffe Borough Council Children and Young People Plan.

Recommendation

It is RECOMMENDED that the Community Development Group

- a. endorses the work undertaken towards the achievement of Strategic Task 12
- b. support the proposal to develop a Rushcliffe Borough Council ‘Children and Young People’s Action Plan’ during 2011 following further clarity on future national and county priorities

Background

3. Strategic Task 12 within the Corporate Strategy is to *“work with partners to develop opportunities for children and young people to help them discover and achieve their potential over the next four years.”* This report is about the strategic task rather than the partnership element.
4. Rushcliffe Borough Council (RBC) is a member of the Nottinghamshire Children’s Trust (NCT) which was formed in 2007 (other members include other district councils, Notts County Council, Nottinghamshire Police, NHS, voluntary sector representatives, Learning and Skills Councils, Government Office East Midlands).

The vision of the trust is to *“Work together to provide integrated services for all children and young people in Nottinghamshire to improve their life chances and to help them maximise their potential”*.

5. Following widespread consultation with young people and partner organisations the NCT produced a comprehensive Children and Young People’s Plan (2009-11). The aim of this plan is to describe how the partnership will work around all five outcomes within the 2004 Children’s Act, namely:

- a. being healthy
 - b. staying safe
 - c. enjoying and achieving
 - d. making a positive contribution
 - e. achieving economic wellbeing
6. The NCT has begun the process of refreshing the Children and Young People's plan for the period 2011-16 and this will be consulted upon in the autumn for production of a new plan early in 2011. However this may change as it is understood that the future format and existence of Children's Trusts is uncertain.
7. Children and young people are identified as one of the six key themes within the Rushcliffe Sustainable Community Strategy (2009-2026) and the Rushcliffe Community Partnership has a dedicated theme group action plan.
8. In addition RBC officers have played a key role in developing a partnership approach to the production of a number of plans and strategies which all contribute towards the delivery of Strategic Task 12. These include
- a. the Rushcliffe Play Strategy
 - b. Health Issues Group Action Plan
 - c. South Nottinghamshire Community Safety Partnership Youth Issues Action Plan
 - d. Active Rushcliffe Action Plan

Children and Young People in Rushcliffe

9. The Office of National Statistics midyear estimates 2008 indicate that within Rushcliffe there are 25,600 children aged 0-19 yrs representing 23.5% of the population. There are 1,662 children of school age from black / ethnic minority backgrounds representing 10% of the school age population.
10. The district profile for Rushcliffe (April 2010) shows outcomes for children and young people in Rushcliffe compared to the rest of England against indicators across the 5 outcomes of the 2004 Children's Act.
- a. Being Healthy – Rushcliffe performs better than the England average for breastfeeding initiation, obese children and teenage conceptions.
 - b. Staying Safe - Rushcliffe performs better than the England average for hospital stay following injury and MMR immunisations.
 - c. Enjoy and Achieve - Rushcliffe performs better than the England average for physically active school children.
 - d. Make a Positive Contribution - Rushcliffe performs worse than the England average for voting in school elections.
 - e. Achieving economic well-being - Rushcliffe performs better than the England average for children in poverty.

11. The Ipsos Mori Survey 'Life in Nottinghamshire 2009' reported that when questioned 'what most needs improving within Rushcliffe?' 48% of residents stated 'activities for young people' which was higher than responses for traffic congestion and crime.

Rushcliffe Children and Young People's Action Plan

12. The Rushcliffe Community Partnership's Children and Young People theme group is well attended and pro-active, consisting of a wide range of partner organisations including Rushcliffe Borough Council, Nottinghamshire County Council Youth Support Service/Family Support Service/Extended Services, Connexions, NHS Nottinghamshire, Home-Start, schools and number of others.
13. RBC officers played an integral part in producing an action plan for the theme group based on the themes within the Nottinghamshire Children and Young People's Plan. The headline objectives within the Rushcliffe plan are to:-
 - a. Increase the participation of children and young people in a wide range of recreational positive activities in partnership with the voluntary and community sector
 - b. Protect the most vulnerable children and young people
 - c. Improve the health and well-being of children young people and families
14. The following actions within RBC officer work programmes over the current year contribute directly towards the Rushcliffe Children and Young People's Plan objectives:
 - a. Increase the participation of children and young people in a wide range of recreational positive activities in partnership with the voluntary and community sector
 - o To improve the children's play facilities in Bridgford Park
 - o To manage the Play-builder project to develop three improved/new play facilities within parishes
 - o To support Parish run play-schemes with grant funding
 - o To provide 'urban road-show' activities across the borough
 - o To organise and support the following young person focussed events: Lark in the Park, Rush4Health, International Festival of Sport, Christmas Lights Switch on and 'Bridgfest' music festival
 - o To develop the Positive Futures project in Cotgrave in partnership with Nottinghamshire County Cricket Club to tackle anti-social behaviour and levels of youth crime
 - o To develop targeted diversionary projects using sport and the arts during school holiday periods
 - o To develop and run arts based opportunities for family learning
 - o To organise an extensive programme of sporting opportunities across the borough through the 'Sport Unlimited' programme and partnership work with Parish Councils

- To recognise the achievements of young people through the Rushcliffe Sports Awards and the Rushcliffe Community Awards
 - To co-ordinate and promote sporting activities during the school summer holidays
- b. Protect the most vulnerable children and young people
- To deliver 14 Anti-bullying workshops in schools
 - To organise a domestic violence awareness theatre production for teenagers and adults
 - To run domestic violence walkabout theatre workshops at the Bridgfest teenage music festival
 - To update the RBC Safeguarding Children Policy
 - To deliver Safeguarding Children training throughout RBC
- c. Improve the health and well-being of children, young people and families
- To run 2 Try-it childhood obesity programmes
 - To deliver the 'Mission Possible' healthy eating programme across targeted schools
 - To organise the Cricket4Life programme targeting 180 year 5 children
 - To develop and deliver a 'Chefs Cook 4 Life and adopt a school' programme
15. In addition to the above projects, there are a number of other initiatives which develop young peoples skills, abilities and employment prospects and engagement with decision making on issues which affect their lives:
- Consulting with young people on future RBC budget priorities
 - Supporting the Rushcliffe Youth Assembly financially and operationally as a discussion and consultation forum
 - Apprentices - there are currently 4 apprentices working and training within Environment and Waste Management, with a further 2 to commence within the next few months
 - Work experience opportunities are offered to all senior schools within the borough and from May to July 2010 there were a total of 25 placements within the organisation
 - Work placements are accepted for university and college students and mutually beneficial projects undertaken
 - The Training and Development Officer delivers workshops in schools covering careers advice, completing application forms and interview skills
16. There is no direct budget allocation for children and young people's activities but as can be seen from the above, there are many initiatives that directly affect children and young people. Certain officers eg the Sports Development Officer, the Health Development Officer spend significant amounts of their time on working within schools and leisure centres with children and young people.

Challenges

17. National level plans for children and young people such as 'The Children's Plan: building brighter futures' and 'Aiming High for Young People' were written under the previous Labour government and future priorities and plans have not yet been communicated.
18. The Nottinghamshire wide priorities for children and young people are similarly uncertain as the existing plan is being reviewed and re-written to cover the period 2011-16 and will also need to reflect new national policy.
19. Future funding available from external sources to deliver services for children and young people is likely to reduce significantly over the coming years, however the full impact and detail of this is not yet available.

Conclusion

20. Given the uncertainty regarding future National and County priorities it is proposed that a Rushcliffe Borough Council Children and Young People plan is produced during 2011 to clarify future priorities for delivery of Strategic Task.
21. As part of the production of the above plan, a report will be brought to the Community Development Group so Members can identify future priorities for Rushcliffe Borough Council.

Financial Comments

Rushcliffe Borough Council's current input into plans and strategies, which contribute towards the delivery of Strategic Task 12, is largely in the form of Officers' time and is therefore contained within existing budgets.

Any financial implications resulting from any future Action Plan developed by Rushcliffe Borough Council would need to be considered as part of the budget process unless once again it is Officers' time that can be contained within existing budgets.

Section 17 Crime and Disorder Act

A number of projects contribute towards reducing anti-social behaviour, levels of youth crime and increasing aspirations and opportunities thereby supporting delivery of the Council's Section 17 responsibilities.

Diversity

A number of projects specifically target opportunities towards unrepresented groups which supports delivery of Council's Corporate priority 6 'Meeting the Diverse needs of the Community'.

Background Papers Available for Inspection:

Nottinghamshire Children's Trust: Children and Young People's Plan (2009-11)
Rushcliffe Children and Young People's Plan

CLIMATE CHANGE ACTION PLAN

REPORT OF THE HEAD OF COMMUNITY SHAPING

Summary

Community Development Group has been working on the Council's Strategic Task number 3 to develop the Climate Change Action Plan and Strategy. The work was overseen by the Climate Change Member Panel and presented to Community Development earlier this year. Community Development recommended that the action plan be further prioritised.

Recommendation

It is RECOMMENDED that

- a) Members endorse the attached revised action plan which will be a working document and regularly updated by officers. It will be available on the council's website.
- b) The Climate Change Action Plan is monitored from now on by Performance Management Board on an annual basis using exception reporting.

Background

1. The Chairman of the Climate Change Member Panel presented the Draft Climate Change Strategy and Action Plan to Community Development Group on 25 January 2010 and it was agreed that the group supported the strategy but recommended that further work be undertaken to prioritise the tasks within the Action Plan having regard to their impact and the resources required for delivery.
2. The Portfolio Member for Environment presented the Draft Climate Change Strategy and Action Plan to Cabinet on 9 February 2010 and it was agreed that the Head of Community Shaping in consultation with the Cabinet Portfolio holder be authorised to prioritise the tasks within the Action Plan having regard to their impact and the resources required for delivery.
3. This work has been done by Head of Community Shaping in consultation with the Cabinet Portfolio holder. Input has been received from all services within the council that are involved in the work.

Conclusion

4. The Community Development Group has overseen the development of a comprehensive Climate Change Strategy and Action Plan and given guidance and direction to officers on this strategic task.

Financial Comments

The vast majority of the recommendations contained within the Action Plan can be implemented using current resources, at no extra cost to the Authority. Where recommendations do require additional capital/revenue funding these will need to be considered as part of the annual budget process. If budget provision is required straight away approval will be required for an allocation from contingency.

Section 17 Crime and Disorder Act

There are no Section 17 implications.

Diversity

There are no diversity implications

Background Papers Available for Inspection:

The Climate Change Action Plan is attached.

Rushcliffe Borough Council – Climate Change Action Plan (2009-2020) Monitoring May 2010

Current Status – Started ✓ ; Not Started X ; Task Completed and appropriate ongoing actions in place C

Timescale for when this could be implemented- Short (can be implemented this year) S; Medium (within 3 years) M; Long (longer than 3 years to implement) L

Table 1 – Actions already started

Recommendation	Section / Officer	Current Status	Monitoring / Comments May 2010	Timescale	Resources	National Indicator
STRATEGY						
Strategic approach						
1.1. Adopt a strategic approach that cuts across all aspects of estate management, service delivery and community leadership, with sustainable energy use recognised as a priority.	SMT	C	High Priority – Strategy and action plan adopted at Cabinet on 9 Feb 2010.	S	No resources for target setting, but implementing actions may have costs attached – see below	185 186 187
1.2. Consider setting targets and a timescale for reducing energy consumption across its own estate service delivery and throughout the wider community. This should be linked into baselines of NI185 and NI186.	SMT	✓	High Priority – No overall Carbon reduction target has been made - for SMT to advise portfolio member	S	No resources for target setting, but implementing actions may have costs attached – see below	185 186 187
1.3. Ensure that a cross-council system is in place for gathering data relating to sustainable energy (including energy use in the Council's estate, the energy efficiency of public and private sector housing stock, planning applications relating to the use of microgeneration etc).	SMT	C	Council operations are monitored as part of NI 185; Housing stock data (plus travel and business) is produced by central government as part of NI186. Planning Application are monitored by the Environmental Sustainability Officer	S	Staff time – no increased cost	185 186 187
1.4. Rushcliffe Borough Council should work with their local Energy Saving Trust advice centre and similar organisations to investigate how they can help meet the targets set out in NI 186 as part of its LAA, including promoting EST, Carbon Trust (e.g. business and schools) and similar services to staff and public	SMT / Sheila Hood / Paul Phillips	✓	High Priority – RBC continues to work with EST and with MEA through the LAEP Awareness raising has been carried out in Rushcliffe Reports and on the internet.	S	Training for front line staff and promotional materials (e.g. leaflets, weblink, article in Rushcliffe reports) – no increased cost	186

Local area carbon emissions reduction report

	Recommendation	Section / Officer	Current Status	Monitoring / Comments May 2010	Timescale	Resources	National Indicator
	1.5. The Council should link up with the County Council and neighbouring districts to develop campaigns in partnership and establish a common method to track activity to report against LAA/CAA.	SMT / County Partnership	C	The Nottinghamshire Climate Change Partnership provides this action	S	Staff time – no increased costs	185 186 187
Resources internal	1.6. Establish a cross-service energy/climate change group with significant resources and clear corporate support for action.	SMT	C	Climate change strategy officers group set up	S	Staff time – no increased costs	185 186 187
	1.7. Appoint energy champions in each service area	SMT	C	This is established through the Climate change strategy officers group	S	Staff time – no increased costs	185
Political /corporate support	1.8. Robustly champion energy issues with commitment by SMT and Cabinet Portfolio Holder.	SMT	C	Cllr D Mason is Cabinet Portfolio Holder for Environment. DCE for Community Shaping (currently Colin Bullett – <i>or does this remain with Sue Griffiths</i>) is responsible for the Climate Change Strategy	S	Staff time – no increased costs. Free training available through EST.	185 186
SERVICES							
Business Engagement	2.1. Promote energy efficiency as a factor in business performance and look at opportunities to provide advice and improve business efficiency, with specific targets.	LSP + Nottinghamshire Climate Change Partnership	✓	Low Priority for RBC, Medium Priority for LSP. Climate Change business engagement provided through LSP Business Partnership and Nottinghamshire Climate Change Partnership e.g. Carbon Clubs project	M	Staff time – no increased costs. Free training available through EST.	186
	2.2. Investigate working with housing support providers to provide furniture / white goods reuse and recycling	Recycling 2 Go	C	Alternative collection providers are promoted on RBC website for items in good and or working condition. RBC Bulky waste collection service also provided	M	Staff time / capital costs / transport costs / storage costs	186
	2.3. Investigate business recycling services	Recycling 2 Go	✓	High Priority – Separate business case detailing	M	Staff time / capital costs / transport costs	186

Local area carbon emissions reduction report

Recommendation	Section / Officer	Current Status	Monitoring / Comments May 2010	Timescale	Resources	National Indicator	
			costs and service viability is being considered by SMT				
Social housing – other stock	2.4. Strengthen partnerships with RSLs to promote energy efficiency with a named officer lead.	Housing / Donna Dwyer / Sheila Hood	✓	Medium Priority – Need to engage other RSLs besides Spirita, for whom we have SAP data and Sustainability Report. This will be delivered through the housing strategy	M	Staff time – no increased costs.	186 187
	2.5. Encourage RSLs to specify integrated packages of improvement measures where possible	Housing / Donna Dwyer / Sheila Hood	✓	Medium Priority – This is already done in Spirita's case and should be expanded as required	M	Staff time – no increased costs.	186 187
	2.6. Ensure opportunistic energy work is included in repair and maintenance programmes and void repairs.	Housing / Donna Dwyer / Sheila Hood	✓	Medium Priority – This is already done in Spirita's case and should be expanded, to be part of any new agreements with RSLs	M	Staff time – no increased costs.	186 187
	2.7. Monitor RSLs and record on a dedicated database of public sector domestic properties with energy ratings.	Housing / Donna Dwyer / Sheila Hood	✓	Medium Priority – Consider data protection issues	M	Staff time – no increased costs.	186 187
	2.8. Encourage RSLs to introduce minimum and average SAP targets and set targets to improve their stock.	Housing / Donna Dwyer / Sheila Hood	✓	Medium Priority – Spirita well on the way to SAP targets, no info on other RSLs.	M	Staff time – no increased costs. May need to access external grant funding.	186 187
	2.9. Encourage RSLs to introduce a programme of improving hard to treat properties to achieve SAP target. This may include renewable energy technologies.	Housing / Donna Dwyer / Sheila Hood	✓	Medium Priority – There is funding through British Gas for solid wall insulation and Westville are trying to make contact with respect to this	M	Staff time – no increased costs. May need to access external grant funding.	186 187
	2.10. Encourage RSLs to ensure that adequate energy efficiency advice and signposting is provided for their tenants.	Housing / Donna Dwyer / Sheila Hood	✓	High Priority	S	Staff time – no increased costs.	186 187
Private sector housing –	2.11. Introduce a specific programme for tackling privately rented housing, including energy efficiency measures and renewable energy	Sarah Cairns / Sheila Hood	C	Covered by the Energy Efficiency grant under the Private Sector Renewal Policy	M	Staff time – no increased costs. Would need to access external grant	186 187

Local area carbon emissions reduction report

	Recommendation	Section / Officer	Current Status	Monitoring / Comments May 2010	Timescale	Resources	National Indicator
rented and owner occupied	technologies where possible.			2008 - 2014 Give information at future Landlords Forums		funding.	
	2.12.Consider setting up a bulk discount, council tax rebate, grant or loan scheme to help persuade private sector householders to invest in sustainable energy.	SMT to report to Cabinet	✓	Low Priority - Solid Wall Insulation schemes are key, also need to investigate capacity to support top up grants. Need to see what comes of the central government led 'pay as you save scheme'	M	External grant funding required.	186 187
	2.13.The Council should consider how it could target those dwellings considered to be 'hard to treat'.	Sarah Cairns / Sheila Hood	C	Energy Efficiency grant extended to include solid wall insulation	S	Staff time – no increased costs. May need to access external grant funding.	186 187
Energy advice	2.14.Ensure that staff follow the domestic energy efficiency advice code of practice.	Sheila Hood	C	Energy advice provided by EST.	M	Staff time – no increased costs.	186
Resources – leveraging in external funding	2.15.Secure external funding to improve sustainability and access support services.	Comm Engagement	✓	High Priority – External funding obtained to support the Greening campaign. EST support gained through the '1 to 1' programme. Funding can support work with RSL's, parishes, community organisations etc MEA have 'banish inefficient community buildings' fund	M	Staff time – no increased costs.	186
Planning policy	2.16.Use the planning system to drive higher standards in existing dwellings.	Planning Policy / Dev Control	✓	High Priority – Planning Policy Documents still in development, to include energy standards	M	Staff time / Member agreement; Promotional material – no increased costs.	186
	2.17.Encourage microgeneration on houses.	Planning Policy / Dev Control	✓	High Priority – Planning Policy Documents still in development, to include energy standards "Solar Rushcliffe" is being co-	M	Staff time / Member agreement; Promotional material – no increased costs. "Solar Rushcliffe" funded	186

Local area carbon emissions reduction report

Recommendation	Section / Officer	Current Status	Monitoring / Comments May 2010	Timescale	Resources	National Indicator
			ordinated by Nottingham University and supported by RBC via external grant funding. This project is researching the viability of solar panel sites (on private houses) in West Bridgford.		by external grant funding.	
2.18. Where council property or land is being released for development, the Council should consider requiring high standards for energy or carbon neutral development.	Planning Policy / Estate and Property	✓	Low Priority – Planning Policy Documents still in development, to include energy standards / no council owned land being released at this time	M	Loss of income – no increased cost at this time.	186
2.19. Ensure the planning committee is trained on sustainable energy issues.	Development Control / Susan Harley / Andrew Pegram	✓	Medium Priority – Training is ongoing	S	Staff / Member Time / training – no increased costs.	186
2.20. Use the planning system to reduce car dependency.	Planning Policy / Dev Control	✓	High Priority – LDF still in development	M	Staff time / training – no increased costs.	186
2.21. Ensure that planners, building control officers and developers are all working in partnership e.g a cross departmental working group.	Susan Harley	✓	Medium Priority – Development Management approach introduced – Supported by ATLAS	S	Staff time / training – no increased costs.	186
2.22. Ensure that planning officers are proactively disseminating information on energy efficiency and sustainable energy to people making enquiries and planning applications.	Susan Harley	✓	High Priority – Ensure existing advice sheet is up to date and sent with all applications. Promote online sustainable developers guidance	S	Staff time / training – no increased costs.	186
Building Regulations enforcement 2.23. Ensure Part L assessment is fully integrated in enforcement activity.	Susan Harley John Neal	✓	Medium Priority – Have appropriate guidance / publicity available. SMT to guide level of enforcement	S	Staff time / training. There may be specific enforcement costs.	186
2.24. Officers should actively assist and guide clients in energy efficiency measures	Susan Harley John Neal	✓	Medium Priority – Changes to Part L of the Building Regs concerning Energy	S	Staff time / training / publicity – no increased costs.	186

Local area carbon emissions reduction report

Recommendation	Section / Officer	Current Status	Monitoring / Comments May 2010	Timescale	Resources	National Indicator	
			Conservation will be rolled in through the normal Building Control updates. Have appropriate guidance / publicity available and signpost to information.				
2.25. Building control officers should promote sustainable energy to all those applying for building control approval.	Susan Harley / John Neal	✓	Medium Priority – Have appropriate guidance / publicity available and signpost to information.	S	Staff time / training / publicity – no increased costs.	186	
COMMUNITY LEADERSHIP							
Community planning	3.1. Identify energy/climate change as a priority issue in the community plan and link to the Climate Change action plan.	LSP Co-ordinator / Paul Phillips	C	Climate change is a priority in the revised community strategy and within the Environment action plan	S	No cost.	186
Engagement with regional stakeholders	3.2. Engage with other local authorities and regional bodies to promote sustainable energy.	Sheila Hood / Paul Phillips	C	Are doing this with MEA / LAEP / EST / Nottinghamshire Climate Change Partnership	S	Staff time, publicity – no increased costs.	186
Engagement/ awareness raising with wider community	3.3. Council officers should actively work in partnership with local community groups	Sheila Hood / Paul Phillips	✓	Medium priority – Ten Greening Campaigns are underway / developing and Transition West Bridgford have been supported in awareness events (West Bridgford Summer Gathering and Open House)	S	Staff time, publicity – no increased costs.	186
	3.4. Key officers should join the Energy Saving Trust's community programme.	Sheila Hood / Paul Phillips	C	Paul Phillips and Sheila Hood are part of this scheme	S	Staff time – no increased costs.	186
	3.5. Nominate a 'Low Carbon Community'.	Sheila Hood / Paul Phillips	✓	Medium priority - Discussions are underway with MEA to run their Low Carbon Communities programme to follow up the Greening Campaign for a few nominated exemplar communities.	S	Staff time, consultancy support (perhaps EST or MEA at ~£5000 per community). Use external grant funding or from existing budget.	186

Local area carbon emissions reduction report

Recommendation	Section / Officer	Current Status	Monitoring / Comments May 2010	Timescale	Resources	National Indicator
3.6. Promote smart meters and energy saving devices to residents and businesses as a way of helping them reduce energy use.	Sarah Cairns / Sheila Hood / Paul Phillips	C	Medium priority – Energy Monitors provided as part of the Energy Efficiency Grant Energy monitor loan scheme in Rushcliffe libraries launched in July 09. Light bulb library available to compare bulbs – this has been demonstrated at events, stand by plugs available.	S	Staff time, publicity – no increased costs.	186
3.7. Consult with the community to inform the development of potential projects for community wide action.	Planning Policy / Community Engagement	✓	Medium Priority – Through Rushcliffe Environmental Partnership and ongoing LSP consultation	M	Staff time only – no increased costs.	186
3.8. Promote local tourism	Nicky Mee / Community Engagement	✓	Low Priority – Some tourism promotion ongoing. Could be developed to promote 'Holiday @ Home' opportunities	M	Staff time only – no increased costs.	186
3.9. Promote local food	Communications / Community Engagement / Rushcliffe Environmental Partnership	✓	High Priority (for LSP Theme group) - Some promotion ongoing. Farmers Market supported. Rushcliffe Environment Partnership is developing projects in this area. Encourage local food growing (eg gardens, supporting parishes to develop allotments), community orchards, 'True food' markets, community shops, food optimisation projects etc. Link to Parish Plans and Transition Town projects.	L	Staff time only – no increased costs.	186
3.10. Consider obtaining heat maps / surveys for the district	Sarah Cairns / Sheila Hood /	X	Low Priority (for EH) – South Derbyshire has carried	M	Staff time, contactor support, capital costs –	186

Local area carbon emissions reduction report

Recommendation	Section / Officer	Current Status	Monitoring / Comments May 2010	Timescale	Resources	National Indicator	
	Paul Phillips		out aerial heat mapping. Could also provide service to survey properties with thermal camera images.		between £10k to £25k for aerial survey. Low priority and high cost.		
Schools and education	3.11. Work with schools to help raise awareness of energy issues and signpost to existing resources.	Paul Phillips / Sheila Hood	✓	Medium Priority – Bin Raiders drama has been performed in Primary Schools in Summer 2010 (all primary schools offered the production). Promote Eco-schools. Global Warming game available for use in schools	S	Staff time only – no increased costs.	186 185
	3.12. Promote existing sustainability resources for schools e.g. Sustainable Learning Programme, Eco-schools etc.	Sheila Hood / Paul Phillips / LSP?	✓	Medium Priority – Also 'Everybody's Talking' website for schools	S	Staff time only – no increased costs.	186 185
Transport in the community	3.13. Work to reduce car dependency, increase car sharing, public transport, cycling and walking.	Planning Policy / LSP / Paul Phillips / Env Health (air quality) also NCC	✓	High Priority – Targets and timescales should be identified. EH have identified air quality action zones – action plan in development Promotional activity e.g. Green Streets. LSP promotion	S	Staff time only – no increased costs.	186
OWN ESTATE							
Procurement	4.1. Introduce procurement policies that ensure sustainable energy is maximised	David Hayes	C	The procurement strategy already covers this issue and sustainability is included on any large procurement. Existing contracts will not be reviewed, but sustainability will be included when contracts are renewed in line with the strategy.	L	Staff time only – no increased costs.	185
	4.2. Encourage sustainability amongst subcontractors by including environmental criteria as part of the process for selecting	David Hayes	C	The procurement strategy already covers this issue and sustainability is included on any	L	Staff time only – no increased costs.	186

Local area carbon emissions reduction report

	Recommendation	Section / Officer	Current Status	Monitoring / Comments May 2010	Timescale	Resources	National Indicator
	suppliers.			large procurement. Existing contracts will not be reviewed, but sustainability will be included when contracts are renewed in line with the strategy.			
Resources	4.3. Ensure adequate energy management is provided.	Steve Goodridge	✓	High Priority – Asset management group assisting – data supplied by relevant service areas	S	Staff time only – no increased costs.	185
	4.4. Spend 10% of the Council's total energy expenditure on sustainable energy.	SMT	C	All our electricity is from 'Green' tariffs. Continue to investigate sourcing of 'sustainable' gas – not currently available.	S	Financial cost – within existing energy budget.	185
Own Buildings	4.5. Consider producing own renewable energy.	SMT / Adrian Hudson	✓	Medium priority – Wind turbines, solar water heating and wood chip boiler fitted at Rushcliffe Country Park. Seek other opportunities eg for any new premises.	L	Capital Investment (could be invest to save).	185 186
	4.6. Ensure compliance with the EU Energy Performance of Buildings Directive to highlight energy performance within its own buildings.	Adrian Hudson	C	This is in place	S	Staff time only – no increased costs.	185 186
Transport	4.7. The Council should introduce a SMART travel plan for our staff focusing on: commuting; business use; visitors; public transport provision and promotion; Promotion of cycling and provision of facilities for cyclists; reducing car use and encouraging car sharing.	Paul Phillips / Comms	✓	Medium Priority – – Travel Plan needs updating and re-invigorating – Secure bike shed, changing facilities, showers and lockers are already available – Suggested introduction of a wages deduction scheme for cycle and bus pass purchase – for SMT to consider	M	Staff time only – no increased costs.	185 186

Local area carbon emissions reduction report

Recommendation	Section / Officer	Current Status	Monitoring / Comments May 2010	Timescale	Resources	National Indicator
4.8. Support 'green fleet' initiatives	D Burch / B Yarnall	✓	Medium Priority - <ul style="list-style-type: none"> - Euro 5 engines are standard and Euro 6 is being developed which will be included in future vehicle specifications - Bio diesel used on all Council owned fleet vehicles - Reduction in fuel usage through driver training, route planning and driver awards schemes - Technology changes being evaluated to reduce fuel and hydraulic oil usage 	M	Staff time, training and financial cost to invest in new fleet.	

Local area carbon emissions reduction report

Table 2 – Actions not yet started at the date this action plan was agreed

	Recommendation	Section / Officer	Current Status	Monitoring / Comments	Timescale	Resources	National Indicator
STRATEGY							
Strategic approach	1.9. Consider making a commitment to becoming a carbon neutral organisation by a particular date (as per the Government's own pledge).	SMT to advise Cabinet	X	Priority? Need to carry out a study to consider the implications	L	Staff time for study. Will probably require capital expenditure on buildings and fleet plus staff training and awareness if implemented	185
	1.10. Investigate starting most council meetings at 6pm to take advantage of daylight.	Member Services	X	Not being pursued at this time due to organisational reasons.	S	None (saving on staff time and energy use)	185
	1.11. Develop a climate change adaptation plan	Community Engagement	X	High Priority – Required to meet NI188 in May 2011	M	Staff time only – no increased costs	188
	1.12. Investigate establishing a carbon offset scheme in Rushcliffe	Estates / Design & Conservation / Planning Policy / Community Engagement	X	Low priority - Investigation of the potential need to be carried out. Tree planting may form part of this scheme and may link to 3.16. Need to identify land for this	L	Staff time to investigate. Possible capital costs and, revenue cost if implemented	185 186
	1.13. Investigate options for improved branding and communication for tackling climate change in the Borough	Community Engagement / Communications	X	Low Priority – To be investigated	S	Staff time for investigation, small publicity design and printing costs if implemented	186
Resources internal	1.14. Consider as part of the budget process that any savings made from investing in energy efficiency are reinvested in sustainable energy.	SMT to advise Cabinet	X	Medium Priority – Possibility of long term investment in any future property	M	Financial implications?	185
Political /corporate support	1.15. Include a climate change impact assessment for all major project plans / business cases / committee reports.	SMT	X	Medium Priority – To be investigated. Would assist with NI185 and NI 188	S	Staff time and training. Change to reports proforma	185 186
Staff training / engagement	1.16. Undertake a staff training needs analysis and raise staff awareness.	SMT	X	Medium Priority – Investigating online 'e-learning' module	S	Staff time and training plus promotion (≈ £3k)	185 186 187

Local area carbon emissions reduction report

	Recommendation	Section / Officer	Current Status	Monitoring / Comments	Timescale	Resources	National Indicator
SERVICES							
Energy advice	2.26. Consider introducing a specific programme for promoting sustainable energy to minority communities and signpost residents support services.	Sheila Hood	X	Low Priority – EST provide support	S	Staff time; training	186
	2.27. Consider doing a mailing to residents in Energy Saving Trust identified hotspot areas.	Sheila Hood	✓	Work carried out via NI187 work	M	Staff time / publicity / postage costs	186
Planning policy	2.28. Introduce incentives for exemplar/zero energy developments.	SMT / Finance	X	Low Priority – Consider if external grant funding becomes available	L	Staff time / Finance	186
COMMUNITY LEADERSHIP							
Engagement/ awareness raising with wider community	3.14. Encourage the local community to develop community renewable schemes and/or energy services companies.	Sarah Cairns / Sheila Hood / Paul Phillips	X	Low Priority – Consider schemes to encourage this	L	Staff time only – no increased costs.	186
	3.15. Consider providing a thermal camera service	Sarah Cairns / Sheila Hood / Paul Phillips	X	Low Priority – To be provided via EST	M	Staff time to investigate. Possible capital costs and revenue cost to implement	186
	3.16. Consider establishing new woodland parks and a green burial site	Planning Policy / Community Engagement	X	Medium Priority – Seek opportunities through development management	L	Staff time to investigate. Possible capital costs and revenue cost to implement	186
	3.17. Work in partnership with the LSP to ensure fuel poverty is tackled	Community Engagement	X	Medium Priority - Project in development with health providers	M	Staff time, capital costs	187 186
Schools and Education	3.18. Work with schools and the County Council to develop school travel plans.	County	C	Low Priority Eco-schools are promoted by RBC, this encourages school travel plans	S	Staff time only – no increased costs.	186
Transport in the community	3.19. Work with local businesses and residents to promote business / personal travel plans and greenfleet reviews.	LSP / Paul Phillips / Rushcliffe Environmental	X	High Priority for LSP theme group	M	Staff time only – no increased costs.	186

Local area carbon emissions reduction report

Recommendation	Section / Officer	Current Status	Monitoring / Comments	Timescale	Resources	National Indicator
	Partnership					
3.20. Consider introducing fiscal and other measures to encourage reduced car use and cleaner car purchase such as differential car park charging, providing subsidised bus passes, car share and cycling facilities.	SMT	X	Members stated that measures should be positive incentives and should include education	L	Finance	186
OWN ESTATE						
Own buildings						
4.9. Seek advice and support from the Carbon Trust.	SMT / Adrian Hudson	✓	High priority – Contact with Carbon Trust has been made.) An East Midlands scheme run by the Carbon Trust is to be launched soon – awaiting further information	S	Staff time only – no increased costs.	185
4.10. Investigate taking part in the Carbon Trust's local authority carbon management programme.	SMT / Adrian Hudson	X	Medium priority – Not progressed due to a lack of suitable data at this time - (see also 4.12) An East Midlands scheme run by the Carbon Trust is to be launched soon – awaiting further information	M	Staff time only – no increased costs.	185 186
4.11. Assign energy costs to buildings, based on actual use with reduction targets set, monitored and published.	Adrian Hudson / Finance	X	Medium Priority – Requires SMART metering and get remote monitoring and targeting capability – see 4.12	S	Staff time only – no increased costs.	185 186
4.12. Use intelligent metering and feedback to energy users.	Adrian Hudson	X	High Priority – SMART meters are being installed at Civic Ctr and Depot (capital cost £5k approx)	M	To install meters at all operational properties, capital cost approx £25k	185 186
Transport						
4.13. Encourage staff to use more efficient vehicles / alternative travel for work	Corp. Car Lease / SMT / Paul Phillips /	X	Medium Priority –	M	Staff time to investigate. Possible capital costs and revenue cost to implement	185 186

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Recommendation	Section / Officer	Current Status	Monitoring / Comments	Timescale	Resources	National Indicator
	Finance				(may be less with reduced fuel use)	
4.14. Replace the official civic car with a low carbon or hybrid model.	SMT	X	Medium Priority -	M	Staff time to investigate. Possible capital costs and revenue cost to implement (may be less with reduced fuel use)	185 186
4.15. Investigate option to produce and use bio-fuels produced from waste for the council fleet	David Banks / Depot	X	Low priority (for EH) - The Council are monitoring a potential initiative through the Nottinghamshire Transport Group involving Dennis Eagle which would meet this recommendation	M	Staff time to investigate. Possible capital costs and revenue cost to implement	185 186

Local area carbon emissions reduction report

Glossary

Abbreviations

CAA	Comprehensive Area Assessment
CHP	Combined Heat and Power
EMAS	Environmental Management and Audit System
EST	Energy Saving Trust
EU	European Union
LAA	Local Area Agreement
LDF	Local Development Framework
LAEP	Local Authorities Energy Partnership
LSP	Local Strategic Partnership
MEA	Marches Energy Agency
NCC	Nottinghamshire County Council
NEP	Nottingham Energy Partnership
NI's	National Indicator's
NI185	National Indicator - CO ₂ reduction from Local Authority operations
NI186	National Indicator - Per capita CO ₂ emissions in the Local Authority area
NI187	National Indicator - Tackling fuel poverty – people receiving income based benefits living in homes with a low energy efficiency rating
NI188	National Indicator - Adapting to climate change
RBC	Rushcliffe Borough Council
RSL	Registered Social Landlord
SAP	Standard Assessment Procedure [for dwellings energy rating]
SMART	Specific, Measurable, Attainable, Realistic, Time bound
SMT	Senior Management Team

WORK PROGRAMME - JULY 2010**REPORT OF THE DEPUTY CHIEF EXECUTIVE (PR)****Summary**

1. The work programme for the Community Development Group is developed around the corporate priorities that fall within its remit and takes into account the timing of the Group's business in the previous municipal year and any emerging issues and key policy developments that may arise throughout the year.
2. At the Chairman and Vice Chairman meeting on the 2 July 2010, areas of duplication on the various Scrutiny Groups' work programmes were identified. It was agreed that the Community Development Group should lead on the development of any policies in respect of Children and Young People and this has been included on the work programme for this meeting. An update will be reported to Performance Management Board as part of the monitoring of the Council's strategic tasks.
3. The Performance Management Board will now consider the Play Strategy, previously on the Community Development Group's work programme. This will be fed back to the Community Development Group to develop an overarching strategy.
4. As a result, the Play Strategy update has been removed from the Community Development Group's agenda on 18 October 2010.
5. The following table sets out the latest updated version of the Group's rolling work programme.

Date of Meeting	Item
26 July 2010	<ul style="list-style-type: none"> • Glass Recycling – update • Children & Young People • Climate Change Action Plan • Parish Planning • Work Programme
18 October 2010	<ul style="list-style-type: none"> • Environmental Improvements • Affordable Housing in Rural Areas • Work Programme
24 January 2011	<ul style="list-style-type: none"> • Homelessness – Strategy and Action Plan • South Notts Home Improvement Agency • Work Programme • 2nd Interim Report of the Leisure Facilities Member Panel

Date of Meeting	Item
18 April 2011	<ul style="list-style-type: none"><li data-bbox="613 184 1068 220">• Nature Conservation Strategy<li data-bbox="613 222 911 254">• Work Programme

Recommendation

It is RECOMMENDED that the Group considers and agrees the proposed work programme for 2009/10.

Financial Comments

No direct financial implications arise from the proposed work programme

Section 17 Crime and Disorder Act

In the delivery of its work programme the Group supports delivery of the Council's Section 17 responsibilities.

Diversity

The policy development role of the Group ensures that its proposed work programme supports delivery of Council's Corporate priority 6 'Meeting the Diverse needs of the Community'.

Background Papers Available for Inspection: Nil