

**MINUTES  
OF THE MEETING OF THE  
CABINET**

**TUESDAY 10 SEPTEMBER 2013**

Held At 7.00pm in the Council Chamber, Civic Centre, Pavilion Road, West Bridgford

**PRESENT:**

Councillors J N Clarke (Chairman), J A Cranswick, J E Fearon, N C Lawrence

**ALSO IN ATTENDANCE:**

Councillors D Boote, S Boote, A MacInnes, G R Mallendar  
1 member of the public

**OFFICERS PRESENT:**

D Banks	Executive Manager - Neighbourhoods
A Graham	Chief Executive
K Marriott	Executive Manager - Transformation
L Reid-Jones	Democratic Services Manager
P Steed	Executive Manager – Finance and Commercial
D Swaine	Executive Manager - Operations and Corporate Governance

**APOLOGIES FOR ABSENCE:**

Councillors D G Bell, D J Mason

Prior to the meeting beginning the Chairman informed Cabinet that the agenda would be re-ordered in order that Cabinet could consider items 4 and 5 later on the agenda.

**12. Declarations of Interest**

There were none declared.

**13. Minutes**

The minutes of the meeting held on Tuesday 9 July 2013 were approved as a correct record and signed by the Chairman.

**14. Update on Fleet Maintenance and Garage Service Provision**

Councillor Lawrence presented a report of the Executive Manager – Neighbourhoods updating Cabinet on the fleet maintenance and garage service provision. He informed Cabinet that as part of the four year service review programme a procurement process had been undertaken for the delivery of the Council's fleet maintenance and garage services. By reference to the report Councillor Lawrence informed Cabinet that following consideration of the tenders submitted the process had not identified an outcome that would provide the necessary savings and service delivery needs for the Council. He explained that the bids had been evaluated on a cost quality basis and consideration had been given to the whole life cost of the

preferred bid taking into account the implications and opportunities presented by the disposal of the Abbey Road site and its relocation to a smaller facility elsewhere in the Borough. He added that the analysis had indicated that there was a potential additional cost of £30,000 per annum, totalling £300,000 for the life of the contract.

Commenting further Councillor Lawrence informed Cabinet that the procurement exercise had identified that opportunities may exist through the provision of fleet maintenance on a shared service basis with other public bodies such as other local authorities. He stated that the report recommended the termination of the formal procurement process to enable the Council to explore the development of a shared service approach for fleet maintenance and garage services.

Councillor Cranswick stated that it made no sense to enter into an agreement to spend an additional sum of money as this was not an efficient way to do business. He therefore agreed that the procurement process should cease and that alternatives such as shared services should be investigated further.

In conclusion Councillor Clarke concurred with these comments. He added that the exercise had also shown the cost effectiveness of the existing service and despite the procurement process not identifying a suitable bidder it had highlighted the potential to explore the option. He believed that the alternative options was a sensible way forward because it would help to identify a suitable business case that provided the best option for Rushcliffe.

RESOLVED that Cabinet:

- a. Agrees to the cessation of the procurement process for Fleet maintenance and garage services; and
- b. Endorses the exploration of a shared service approach and the development of a subsequent business case for further consideration.

## 15. **Community Governance Review – Shelford and Newton**

Councillor Clarke presented the report of the Executive Manager - Operations and Corporate Governance regarding a Community Governance Review in Shelford and Newton. He informed Cabinet that Council had received a valid petition in June 2013 from residents requesting the cessation of the existing parish council and the formation of two separate parish councils. He believed that the majority of residents were in favour of the separation of the parish, particularly in view of the new housing developments on the site of the former RAF Newton.

Councillor Clarke explained that the Council was required to carry out a Community Governance Review in Shelford and Newton Parish in accordance with Part 4 of the Local Government and Public Involvement in Health Act 2007. The report set out the key issues to be considered and the area being reviewed was the area on which the petition was based, this primarily being the current Shelford and Newton Parish. Councillor Clarke drew Cabinet's attention to map B and the line of the petitioner's map which created an anomaly with the current parish boundary. He believed this could be

addressed as part of the review process as any proposal was not necessarily bound by the petition's suggested boundary.

RESOLVED that Cabinet:

- a. Note the process involved for the delivery of a Community Governance Review, the proposed timetable and the associated resource implications;
- b. Refer the Terms of Reference for the Community Governance Review (**Appendix 2**) to Council for approval in order that the process can commence in line with the proposed timetable (**Appendix 3**);
- c. Extend the remit of the cross party Community Governance Review Member Group established for the Community Governance Review of Edwalton to consider the Council's position in response to the consultation to be undertaken as part of the review of Shelford and Newton; and
- d. Endorse the revised Member Group Terms of Reference and refer them to Council for approval (**Appendix 4**).

16. **Local Authorities (Executive Arrangements) Meetings and Access to Information) (England) Regulations 2012**

RESOLVED that the public be excluded from the meeting for consideration of the following item of business pursuant to the above Regulations on the grounds that it is likely that exempt information be disclosed as defined in paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972.

17. **Bridgford Hall – Update on Future Use**

Councillor Cranswick presented the report of the Chief Executive updating Members on the proposals for the future use of Bridgford Hall. The report outlined the steps taken by officers with regards the formal marketing exercise. It also explained the extensive and rigorous appraisal of submission by officers and external credit agencies. The report also explored the options for the future of Bridgford Hall.

Cabinet considered the outcomes of the marketing exercise for the Hall as set out in the report. Having taken advice from the Executive Manager - Finance (Section 151 Officer) Cabinet also considered the financial viability of the options.

In response to a question from Councillor Cranswick the Executive Manager – Transformation confirmed that Bridgford Park (including Bridgford Hall) was conveyed by Albert Heymann to West Bridgford Urban District Council on 4 May 1923. No covenants were included in that conveyance except for one: to observe covenants in an 1891 conveyance of part of this land from Denis Le Marchant and others to Albert Heymann. The 1891 covenants stipulated that no buildings other than private dwelling houses of a certain minimum value could be erected on that land, ie a part of the former estate that corresponds to what is now commonly known as The Croquet Lawn.

RESOLVED that Cabinet:

- a. Agrees that the Council is unable to proceed on the basis of the current offers received following the outcomes of the marketing exercise for the Hall;
- b. Supports the Chief Executive's actions to establish viable options for the use of the Hall in support of the wedding function, previous offers and public consultation;
- c. Receives a further report from the Chief Executive detailing the outcomes of the current investigatory work detailed in option 2 of this report, and
- d. Agrees that formal offers for the separate disposal of Park Lodge should be sought for consideration within a future report from the Chief Executive as detailed in c. above

The meeting closed at 7.30 pm.

CHAIRMAN