

NOTES
OF THE MEETING OF THE
PERFORMANCE MANAGEMENT BOARD
TUESDAY 26 APRIL 2011

Held at 7.00 pm in the Members' Room, Civic Centre, Pavilion Road, West Bridgford

PRESENT:

Councillors S Bennett (Chairman), Mrs S P Bailey, K A Khan, A MacInnes, Mrs J M Marshall, J A Stockwood, D G Wheeler

OFFICERS PRESENT:

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|---------------|-------------------------------|
| S Griffiths | Deputy Chief Executive (SG) |
| B Knowles | Leisure Contracts Manager |
| V Nightingale | Senior Member Support Officer |

APOLOGIES FOR ABSENCE:

There were no apologies.

39. **Councillor P W Smith**

The Board observed a minutes silence in memory of Councillor P W Smith who had died.

40. **Declarations of Interest**

There were none declared.

41. **Notes of the Previous Meeting**

The notes of the meeting held on Monday 21 February 2011 were accepted as a true record.

With regard to the Climate Change Action Plan Members were informed that this was on the Council's website. The Leisure Contracts Manager agreed to ensure that the annual summary had been published.

42. **Cabinet Member Questions**

There were none received.

43. **Civil Parking Enforcement Contract Update**

The Leisure Contracts Manager presented the second Annual report of the contract. He stated that the last twelve months had been very positive and that the contract's deficit had significantly reduced. It was noted that in the current financial year there was a surplus on both the on and off street accounts. He explained that the issue rate had improved over the last three months and that this could be attributed to settled staffing levels. With regard to outstanding penalty charge notices there was a similar number compared to

the previous year however, the bailiffs had recovered £24,000 and it was anticipated that the recovery rate would improve. He stated that the contract was on course to break even by March 2012.

Following a question the Leisure Contracts Manager stated that the contract's objective was to break even and that the contract ended on 31 March 2012. With regard to the model it was felt that it was unreliable as the figures significantly differed from it year on year.

In respect of charges Members were informed that the banking charges were negotiated by the Central Processing Unit annually and that the Traffic Penalty Tribunal charges had increased to £7 per case.

Councillor MacInnes stated that he believed that any surplus would be used on traffic management initiatives including a scheme for Central Avenue West Bridgford. He was informed that the contract model was to break even and that any initiatives would fall under the County Council's remit.

Members were informed that officers from all district councils, the County Council and NSL, who managed the scheme, held regular meetings to exchange best practice, experience and expertise to ensure that there was a common approach across the County.

It was AGREED that an annual report on the financial performance of the Civil Car Parking Enforcement Contract should be presented to the Performance Management Board in 12 months.

44. Annual Report of Work Programme 2010/11

The Chairman explained that this was the second annual report of scrutiny that would be presented to Council. She felt that it gave other Members an insight into the working of the Board and the enormous amount of work carried out. There had been two Call Ins and a Member Panel constituted to review the Council's constitution. Following the inclusion of the discussions of this meeting the report, along with those of the other scrutiny groups, would be presented to the Council meeting in June.

The Performance Management Board AGREED the report and forwarded it on to Council for consideration.

45. Rolling 2 Year Work Programme

The Board considered its rolling work programme. With regard to the Local Area Agreement the Deputy Chief Executive (SG) explained that it had been abolished and that further information was expected from Nottinghamshire County Council; it was anticipated that this could be presented in June 2011. However this issue would be removed from the work programme for June 2012.

In respect of the Civil Parking Enforcement Contract the next annual report would be presented in June 2012.

Members had previously decided that only one external company would be invited to a meeting and therefore it was agreed to move the annual report by Parkwood Leisure Ltd to the Board's meeting on 21 February 2012 and again in February 2013.

In respect of Carillion it was felt that it would be beneficial to have a report in June 2012 rather than February 2013.

The Board AGREED the work programme following the amendments.

46. **Call Ins**

There had been no call ins from the Cabinet meetings scheduled for 8 March and 12 April.

47. **Chairman's Remarks**

The Chairman thanked all the Members of the Board and the officers for their hard work and assistance. She stated that it had been a pleasure to chair the Board's meeting. It was agreed that everyone had been treated with respect and that for any external people it had been a very positive experience.

The Vice Chairman, on behalf of the Board, wished the Chairman a long and happy retirement.

The meeting closed at 7.35 pm.